

The DISTRICT BOARD OF TRUSTEES MEETING

July 18, 2015

The fourth meeting of the 2014-15 District Board of Trustees was held on April 18, 2015 at the Kiwanis District Office, Harrisburg, PA. Governor Bob Raub presided. The meeting was called to order at 9:30AM.

The invocation was provided by Lt. Governor John Grab.

All board members were present except Trustees Kate Feryo, Ann Graves and Keith Smith.

Guests included Circle K District Administrator Kelly Shaup, Past Governor and Formula Chair Cathy Szymanski & David, Key Leader District Chair Stef Stamatopoulos, Builders Club Administrator Tiffany Callaio and District Foundation President Ben Osterhout.

Membership & New Club Building (See the pages p1-p14)

Current membership statistics were reviewed.

Formula Chair Cathy Szymanski provided a report. Clubs by region and division were reviewed with extensive discussion.

The Lehigh Valley Industrial Park club was discussed. A plan of action was discussed and reviewed.

The Ebensburg Club was reviewed and a course of action reviewed.

Consent Agenda (See the pages p15-p79)

All items in the consent agenda were approved with the exception of the Minutes from the April 18, 2015 Board Meeting and the Executive Director's Report.

Discussion and Action items

The minutes of the April 18, 2015 were considered for amendment. Governor-elect Jen Vare shared that her notes indicate a motion was left out of those minutes. A discussion took place on the best manner to handle it. After that discussion, a motion was made, seconded and approved to accept the minutes as accepted without amendment as it was decided to handle the missed motion later in the agenda. (Note: In the course of later discussion, this item was overlooked. Accordingly, board members were surveyed via email and asked if the correction/motion could be reflected in these minutes. No objection was raised. Accordingly, a letter will be written and sent at the earliest opportunity to clubs in the District about the need to have a club policy on youth protection and member criminal history & background checks.)

The Executive Director's report was considered and can be seen as page 5/29. The Executive Director's report was approved.

The Circle K District budget for 2015-16 was reviewed and then approved by the Kiwanis District Board. It is page p81-p82. Circle K District Administrator Kelly Shaup provided updates and reported that the Circle K District Governor Taylor Spencer has resigned for health reasons. A process is in place to find a replacement.

A review of the District budget, investments and account balances took place. See the pages p83 –p89.

The Super Raffle was reviewed. A report can be seen as page p90.

An update was provided on District shirts. It is page p91.

Clubs not submitting a 2015-16 Election report were reviewed.

2015-16 Lt. Governor and Trustee vacancies were discussed. There are some possibilities being considered and discussed for the vacancies in Division 4 and 8. The region III trustee position was discussed.

The 2015 District Convention was reviewed. Attendance, ad sales, program changes and forums were discussed. A motion was introduced and approved to grant the Pennsylvania Kiwanis Foundation permission to sell Kiwanis logo lanyards to benefit the early learning fund of the foundation. A discussion took place on the best manner to utilize Kiwanis International President John Button's attendance at our convention.

The 2017 District Convention was discussed. Proposals from the Radisson Harrisburg, Doubletree Lancaster, Wyndham Grand Pittsburgh and Doubletree Greentree Pittsburgh were reviewed. After review, it was decided by motion, second and vote to narrow the consideration to the Doubletree Lancaster and Doubletree Greentree Pittsburgh. A site inspection will be scheduled for the Doubletree Lancaster; one may not be scheduled for the Doubletree Greentree Pittsburgh. A final decision will be made at the October 3, 2015 board meeting.

A proposal from the Penn Stater Hotel and Conference Center to host the 2017 Midwinter Conference was reviewed. After review, a motion was made, seconded and approved to accept the proposal with the caveat the Executive Director is free to negotiate lower rates if possible.

Club Officer Education was discussed. Certified trainers were discussed as well as the need to schedule dates. Dates that have been scheduled were reviewed.

2015-16 Fall regional meetings and Governor's Visits were discussed and additional dates established. The updated calendar is seen as pages p114-p115.

The report of the Foundation nominating was reviewed. It can be seen as page p116.

Strategic planning was reviewed. It was indicated that Kiwanis International will be organizing events to help Districts develop their own strategic plan based on the Kiwanis International plan. No dates for this have yet been established.

Discussion took place on the bylaws as it relates to Lt. Governor qualifications and elections. No action was taken but concern was expressed that we need to be aware that we cannot ignore the bylaws.

The adoption at convention of the new District Bylaws was discussed. After discussion, it was agreed that we move to adopt the new bylaws in their entirety and as a single document. It was agreed that Executive Director Kevin Thomas will speak to the adoption of the new bylaws during his report to the convention. All board members will, also, be prepared to speak in favor of the new bylaws. As part of the discussion on how to adopt the new bylaws, the Standing Rules for the House of Delegates at the convention were amended to limit the time for discussion of amendments and bylaws to 15 total minutes and the time that had to expire before the question could be called was shortened to 10 minutes.

Key Leader District Chair Stef Stamotopolous presented a proposal for Key Leader in Pennsylvania in 2015-16. The proposal is pages 15/29 & 16/29. A motion was made, seconded and approved to have a Key Leader event at Camp Conrad Weiser on April 22-24, 2016 with the required financial guarantees to Kiwanis International. A motion was made, seconded and approved to have a Key Leader event at Camp Allegheny on May 13-15, 2016 with the required financial guarantees to Kiwanis International.

Applications for the position of Keystone Kiwanian Editor were reviewed. Brett Cutright of the Kiwanis Club of PA eKiwanis and Morgan Harding of the Kiwanis Club of Wyoming Area submitted applications for the position. After consideration, the District Board voted to select Brett Cutright as Editor, effective immediately.

The District Policy on criminal and child abuse background checks was discussed in light of recent changes made in Pennsylvania law for volunteers dealing with children. After discussion, a motion was approved to change the requirement that background checks be done every 3 years to a requirement they be done every 5 years.

Crisis planning and crisis communication were discussed. The District presently has no policy in this regard. After discussion, it was decided that a committee be appointed to develop a crisis management plan and a crisis communication plan for the District and that an initial report of the committee be provided at the October 3, 2015 board meeting.

Per the request/direction of Kiwanis International, the District board adopted a policy on Personal Confidential Information. See the page p148 for the new policy.

The District Board discussed the possibility of a district merger.

A discussion was held on submitting a resolution to the house of delegates at the upcoming district convention which would resolve that Pennsylvania will commit to raising \$1.4 million for the Eliminate Campaign by 2020. After consideration, a motion was moved, seconded but was not approved to prepare such a resolution for consideration at the convention. (Note: This was a vote 4 in favor, none against and 4 abstaining. Since there were 8 voting board members present, this motion would have required 5 votes in favor to be approved.)

The official District logo, which isn't in compliance with current Kiwanis International graphic standards, was examined by the board. By motion, second and vote, it was agreed to replace the "globe" Serving the Children of the World emblem within the current District logo with the Kiwanis International seal emblem.

With no further business, the meeting was adjourned.

Respectfully submitted

A handwritten signature in black ink that reads "Kevin E. Thomas". The signature is written in a cursive style with a large, stylized "K" and "T".

Kevin E. Thomas

District Executive Director

Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend
				14												15		
K23	Pennsylvania																	
K2301	Division 1																	
K02090	Bradford	PA		52	57	57	57	58	58	58	57	56	57				9.62	+5
K04613	Cambridge Springs	PA		11	11	11	11	11	12	12	13	13	12				9.09	+1
K03089	Conneaut Lake	PA		9	9	9	9	9	9	9	9	9	9				0.00	
K01165	Corry	PA		12	12	12	12	12	12	11	11	11	11				-8.33	-1
K16877	East Erie County	PA		15	15	15	15	15	15	15	15	15	15				0.00	
K11844	Edinboro	PA		28	29	30	30	30	30	31	32	32	32				14.29	+4
K00040	Erie	PA		44	44	45	45	45	45	48	48	50	50				13.64	+6
K17440	Fort LeBoeuf	PA		14	14	14	14	14	14	14	14	14	14				0.00	
K16577	Meadville Golden K	PA		19	19	20	20	21	21	21	21	21	22				15.79	+3
K00701	Meadville	PA		51	51	51	51	51	51	51	51	49	49				-3.92	-2
K08353	Millcreek-Erie Area	PA		22	22	24	24	24	24	24	24	24	25				13.64	+3
K00812	Warren	PA		41	41	41	41	41	41	41	41	43	44				7.32	+3
K14943	West Erie County	PA		17	17	15	15	15	15	15	15	15	15				-11.76	-2
	Division 1 Totals:			335	341	344	344	346	347	350	361	362	365				5.97	+20
K2304	Division 4																	
K17667	Allegheny North	PA		15	15	15	15	15	15	15	15	15	15				0.00	
K02616	Glenshaw	PA		18	18	18	18	18	16	16	16	16	16				-11.11	-2
K02234	Mars	PA		22	23	23	23	23	23	18	18	15	15				-31.82	-7
K01574	Sewickley	PA		16	17	17	17	17	17	17	17	17	17				6.25	+1
K09194	Zellenople-Harmony	PA		6	6	6	6	6	6	6	6	6	6				0.00	
	Division 4 Totals:			77	79	79	79	79	77	72	72	69	69				-10.39	-8
K2305	Division 5																	
K04356	Baldwin	PA		7	7	7	8	8	8	8	8	8	8				14.29	+1
K04072	Oakland, Pittsburgh	PA	CR	6	6												0.00	-6
K18576	Pittsburgh Airport Area, The	PA		16	17	16	16	16	16	16	16	16	17				6.25	+1
K00003	Pittsburgh	PA		15	15	15	15	15	15	15	15	15	15				0.00	
K03643	Sheraden, Pittsburgh	PA		32	33	37	39	39	39	39	39	41	42				31.25	+10
K03431	Squirrel Hill, Pittsburgh	PA		12	10	10	10	10	10	10	10	10	10				-16.67	-2
K00797	Washington	PA		8	8	10	10	10	10	10	10	10	11				37.50	+3

Kiwanis International
Monthly Membership Comparison

Run Date: 07/01/2015
Run time: 1:11:09PM

Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend	
		14	14	14	14	14	14	14	14	14	14	14	14	14	14	14	14	
K23	Pennsylvania (Continued)																	
Division 5 Totals:																		
K2306	Division 6		23	23	24	24	24	24	23	23	23	24	24	23	23	23	24	4.35 +1
K05219	Freeport	PA	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	0.00
K00744	Kittanning	PA	26	26	27	27	27	27	27	27	25	25	25	25	25	25	25	-3.85 -1
K00526	McKeesport-White Oak	PA	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	0.00
K06034	Penn Hills	PA	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	0.00
K01502	Vandergrift	PA	12	11	11	11	11	11	11	11	11	11	11	11	11	11	11	-8.33 -1
K02401	Verona-Rosedale	PA	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	0.00
K01702	Wilkinsburg	PA																
Division 5 Totals:																		
			120	119	121	121	121	121	120	120	118	119	119	118	118	118	119	-0.83 -1
K2308	Division 8		30	33	33	33	32	32	32	32	31	31	31	31	31	31	31	3.33 +1
K00165	Greensburg	PA	14	14	14	14	14	14	14	14	14	14	14	14	14	14	14	0.00
K00930	Jeannette	PA	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	0.00
K12374	Ligonier Valley	PA	28	28	28	28	28	28	28	28	28	28	28	28	28	28	28	0.00
K04899	Scottdale	PA	14	14	14	14	14	14	14	14	14	14	14	14	14	14	14	0.00
K00672	Uniontown	PA																
Division 8 Totals:																		
			92	95	95	95	94	94	94	94	93	93	93	94	94	93	93	1.09 +1
K2310	Division 10		5	5	5	5	5	5	7	7	7	7	7	7	7	7	7	0.00 -5
K10576	Bedford	PA	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	0.00 -7
K13037	Ebensburg Area	PA	13	13	13	12	12	12	12	12	12	12	12	12	12	12	12	-7.69 -1
K03661	Homer City	PA	44	44	44	44	44	45	45	45	45	45	45	45	45	45	45	4.55 +2
K00786	Indiana	PA	14	14	14	14	14	15	10	10	10	10	10	10	10	10	10	-28.57 -4
K05545	Johnstown East Hills	PA	32	33	33	33	33	33	33	33	33	33	33	33	33	33	33	3.13 +1
K00057	Johnstown	PA	11	11	11	11	11	12	12	12	12	11	11	11	11	11	11	0.00
K17732	Punxsutawney	PA	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	0.00
K03869	Somerset	PA	21	24	25	25	25	25	25	25	25	25	25	25	25	25	25	23.81 +5
K07473	Westwood, Johnstown	PA																
Division 10 Totals:																		
			169	173	174	173	174	174	171	166	159	160	160	166	166	159	160	-5.33 -9

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14																			
K23	Pennsylvania (Continued)																		
K2311	Division 11W																		
K00005	Altoona	PA		47	47	48	48	48	48	48	48	48	48				2.13	+1	
K01561	Clearfield	PA		27	27	27	27	21	21	21	21	21	21				-22.22	-6	
K00521	Du Bois	PA		12	12	12	13	14	14	14	14	14	15				25.00	+3	
K05383	Eldorado, Altoona	PA		20	22	22	22	21	21	21	21	21	21				5.00	+1	
K18341	Elk County	PA	CR														0.00		
K01118	Phillipsburg	PA		50	49	49	50	53	53	53	53	53	53				6.00	+3	
K11511	Tyrone	PA		14	17	17	17	17	17	17	17	17	17				21.43	+3	
Division 11W Totals:				170	174	175	177	174	174	174	174	174	175				2.94	+5	
K2312	Division 12N																		
K18236	Bald Eagle and Nittany Valleys	PA		39	39	39	42	45	42	41	41	41	42				7.69	+3	
K11987	Jersey Shore Area	PA		17	17	17	17	17	17	17	17	16	16				-5.88	-1	
K18578	Liberty	PA		25	25	26	26	26	26	26	26	26	26				4.00	+1	
K01483	Lock Haven	PA		55	55	55	55	55	55	55	55	55	55				0.00		
K05992	Loyalsock Township	PA	CR														0.00		
K05677	Mansfield	PA		10	10	11	11	11	11	11	11	11	11				10.00	+1	
K03692	Mill Hall	PA		20	20	20	20	20	20	23	23	23	23				15.00	+3	
K18323	Montoursville	PA		30	37	37	37	37	37	38	38	38	38				26.67	+8	
K12388	Muncy Area	PA		13	13	13	13	13	13	13	13	13	13				0.00		
K18331	Pennsylvania Ekiwanis 2.0	PA		10	12	12	12	12	12	12	12	12	12				20.00	+2	
K13445	South Williamsport Area Sunrise	PA	CR														0.00		
K11634	Sullivan County	PA		21	21	21	23	23	23	23	23	23	23				9.52	+2	
K12268	Towanda-Wysox Area	PA		8	8	8	8	8	8	8	8	8	8				0.00		
K11942	Valley (The), Athens	PA		18	18	19	19	19	19	19	19	19	19				5.56	+1	
K17560	Wellsboro	PA		5	5	5	5	5	5	5	5	5	5				0.00		
K00130	Williamsport	PA		79	81	81	81	83	83	85	86	87	87				10.13	+8	
Division 12N Totals:				350	361	364	369	374	371	376	377	377	378				8.00	+28	
K2313	Division 12S																		
K15117	Buffalo Valley A.M.	PA		11	11	11	11	11	11	11	11	11	11				0.00		
K04176	Dalmatia	PA		27	27	27	27	27	27	27	27	27	27				0.00		
K02094	Danville	PA		6	6	6	6	6	6	6	6	6	6				0.00		

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Pennsylvania (Continued)																	
Division 12S (Continued)																	
K02614	Lewisburg	PA	8	8	8	8	8	8	8	8	8	8	8	8	8	0.00	
K10901	Middleburg Area	PA	13	13	14	14	14	14	14	14	14	14	14	14	14	7.69	+1
K02109	Mifflinburg	PA	30	30	33	33	33	33	33	33	33	33	33	33	33	10.00	+3
K02877	Milton/Warrior Run	PA	24	25	25	25	25	25	25	25	25	25	25	25	25	4.17	+1
K07332	Northumberland-Point Township	PA	21	19	18	18	18	18	18	20	20	20	20	20	20	-4.76	-1
K17242	Selinsgrove Area	PA	9	9	9	9	9	9	9	9	9	9	9	9	9	22.22	+2
K00450	Sunbury	PA	29	29	29	29	29	29	29	29	29	29	29	29	29	0.00	
Division 12S Totals:			178	177	180	180	180	180	180	182	182	184				3.37	+6
Division 13N																	
K10953	Cumberland County	PA	14	14	14	14	13	13	13	13	13	13	13	13	13	-7.14	-1
K14286	Dillsburg Area	PA	38	38	39	39	38	40	40	39	39	37	37	37	37	-2.63	-1
K10616	East Shore, Harrisburg	PA	13	11	12	12	12	12	12	12	12	12	12	12	12	-7.69	-1
K00048	Harrisburg	PA	49	48	48	48	48	48	48	48	48	48	48	48	48	-2.04	-1
K07038	Hershey-Hummelstown	PA	25	25	25	25	25	25	25	26	26	26	26	26	26	4.00	+1
K02096	Middletown	PA	9	9	9	9	9	10	10	10	10	10	10	10	10	11.11	+1
K17073	Red Land-Fairview Township	PA	6	6	6	6	6	6	6	6	6	6	6	6	6	0.00	
K04380	Upper Allen-Cumberland Valley	PA	16	16	16	16	16	16	16	16	16	16	16	16	16	0.00	
K03384	West Shore, Cumberland County	PA	16	16	16	16	16	16	16	16	16	16	16	16	16	0.00	
K00136	York	PA	7	7	7	7	12	12	12	12	12	12	12	12	12	57.14	+4
Division 13N Totals:			193	190	192	192	195	198	198	198	198	195				1.04	+2
Division 13S																	
K17930	Big Spring	PA	10	10	10	10	10	10	10	10	10	10	10	10	10	0.00	
K00311	Carlisle	PA	75	78	81	81	79	81	82	81	81	81	81	81	81	8.00	+6
K08272	Chambersburg-Downtown	PA	17	17	17	17	17	17	17	17	17	17	17	17	17	0.00	
K02550	Chambersburg	PA	37	37	37	37	38	38	38	38	38	38	38	38	38	2.70	+1
K04355	Gettysburg Adams	PA	18	19	19	19	19	19	20	20	20	20	20	20	20	11.11	+2
K18245	Greencastle-Antrim	PA	9	9	9	9	9	9	9	9	9	9	9	9	9	0.00	
K00613	Hanover	PA	19	19	19	19	19	19	19	19	19	19	19	19	19	0.00	
K12124	Shippensburg	PA	19	20	20	20	20	20	20	20	20	20	20	20	20	5.26	+1

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			14	14	14	14	14	14	14	14	14	14	14	14	15		
K23	Pennsylvania (Continued)		204	209	212	212	211	213	215	214	214	214				4.90	+10
Division 13S Totals:			138	141	141	143	143	142	142	143	142	142				2.90	+4
K2316	Division 14		10	10	10	10	10	10	10	10	10	10				0.00	
K01341	Berwick	PA	38	38	38	38	38	37	37	38	38	38				0.00	
K01032	Bloomsburg	PA	24	25	25	25	25	25	25	25	25	25				4.17	+1
K00552	Hazleton	PA	35	37	37	37	37	37	37	37	36	36				2.86	+1
K00098	Pottsville	PA	6	6	6	6	6	6	6	6	6	6				0.00	
K01329	Shamokin	PA	25	25	25	27	27	27	27	27	27	27				8.00	+2
K09523	Valley (The), Conyngham	PA															
Division 14 Totals:			138	141	141	143	143	142	142	143	142	142				2.90	+4
K2317	Division 15		8	8	8	8	8	8	8	8	8	8				0.00	
K01133	Carbondale	PA	18	18	18	18	18	18	18	18	18	18				0.00	
K01672	Dallas	PA	14	14	14	14	14	14	14	14	14	14				0.00	
K17301	Kingston	PA	21	21	21	21	22	22	22	22	22	22				4.76	+1
K07651	Montrose Area	PA	30	25	25	25	25	25	26	26	26	26				-13.33	-4
K05653	Mountaintop	PA	17	17	17	16	16	16	16	16	16	16				-5.88	-1
K00950	Pittston	PA	9	9	9	9	9	9	9	8	8	8				-11.11	-1
K00975	Plymouth	PA	68	68	68	69	67	67	67	67	66	66				-2.94	-2
K00111	Scranton	PA	22	22	22	22	22	22	22	22	21	21				-4.55	-1
K03759	Swoyersville	PA	48	48	48	48	49	49	49	49	49	49				2.08	+1
K02905	Tunkhannock	PA	35	36	36	36	36	36	36	36	36	37				5.71	+2
K00129	Wilkes-Barre	PA	38	40	41	41	43	43	43	43	43	44				15.79	+6
K14447	Wyoming Area	PA															
Division 15 Totals:			328	326	327	327	329	329	330	329	327	329				0.30	+1
K2318	Division 16		16	17	17	17	17	18	18	18	18	18				12.50	+2
K04149	Anville-Cleona	PA	39	43	43	44	43	44	44	44	44	44				12.82	+5
K18534	Centennial Internet Club	PA	19	20	20	20	20	20	20	20	20	20				5.26	+1
K02913	Elizabethtown	PA	21	21	22	22	22	22	22	23	23	21				0.00	
K00101	Greater Reading-Berks County	PA	12	12	12	12	12	12	12	12	12	12				0.00	
K18337	Lancaster	PA	39	39	39	39	39	40	40	39	40	40				2.56	+1
K00398	Lebanon	PA															

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Monthly Membership Comparison

Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend	
14																		
K23	Pennsylvania (Continued)																	
K2318	Division 16 (Continued)																	
K14571	Litz Area	PA	14	18	18	18	18	18	19	19	19	19	19	19	19	35.71	+5	
K03389	New Holland	PA	41	42	43	43	43	43	43	43	46	46	46	46	46	12.20	+5	
K12868	Norlanco-Rheems	PA	21	21	22	22	22	22	22	22	22	22	22	22	22	4.76	+1	
K16978	Palmyra Area	PA	9	9	10	10	10	10	10	10	10	10	10	10	10	11.11	+1	
Division 16 Totals:			231	242	246	247	246	249	250	250	254	252				9.09	+21	
K2319	Division 17																	
K00034	Easton	PA	32	33	33	33	34	35	36	36	36	36	36	36	36	12.50	+4	
K05762	Easton-Suburban	PA	9	9	9	9	9	9	9	9	10	10	10	10	10	11.11	+1	
K15597	Forks Township	PA														0.00		
K06915	Nazareth Area	PA	14	14	14	14	14	14	14	14	14	14	14	14	14	0.00		
K07736	Palmer Township, Palmer	PA	47	49	50	50	51	53	54	55	55	55	55	55	55	17.02	+8	
K08268	Poconos - Daybreak, Monroe County (The)	PA	30	30	30	30	30	30	30	29	30	30	30	30	30	0.00		
K13925	Slatebelt (The), Wind Gap	PA	41	41	41	41	41	41	41	41	41	41	41	41	41	0.00		
K00799	Stroudsburg	PA	4	4	6	8	8	9	9	9	9	9	9	9	9	0.00		
K16731	West End-Monroe County	PA	4	4	6	8	8	9	9	9	9	9	9	9	9	125.00	+5	
Division 17 Totals:			177	180	183	185	187	191	193	193	195	195				10.17	+18	
K2320	Division 18																	
K05241	Allentown Northeast	PA	25	25	25	25	25	24	24	24	24	24	24	24	24	-4.00	-1	
K00004	Allentown	PA	18	20	20	20	20	20	20	20	21	20	20	20	20	11.11	+2	
K03769	Emmaus	PA	32	38	42	41	40	40	44	43	43	43	43	43	43	34.38	+11	
K12547	Lehigh Valley Industrial Park Allentown-Beth	PA	17	17	17	17	17	17	17	17	17	17	17	17	15	-11.76	-2	
K17444	Parkland Area	PA														0.00		
K14579	Southern Lehigh, Center Valley	PA	7	7	7	7	7	7	7	7	7	7	7	7	7	0.00		
K10376	Upper Perkiomen Valley	PA	17	17	17	17	17	17	17	17	17	17	17	17	17	0.00		
Division 18 Totals:			116	124	128	127	126	125	129	128	129	126	126	129	128	129	8.62	+10
K2321	Division 19																	
K01532	Ambler	PA	24	24	24	24	25	25	25	25	24	24	24	24	24	0.00		
K11637	Boyerstown Area	PA	17	17	17	17	17	17	17	17	17	17	17	17	17	0.00		

Kiwanis International
Monthly Membership Comparison

Run Date: 07/01/2015
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Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend
				14												15		
K23	Pennsylvania (Continued)																	
K2321	Division 19 (Continued)		CR															
K11518	Doylestown	PA		25	26	26	26	26	26	26	26	26	26				0.00	
K18396	King of Prussia	PA		37	37	37	37	37	37	37	38	38	38				4.00	+1
K01490	Lansdale	PA		15	15	15	15	15	15	15	15	16	16				2.70	+1
K01083	Pottstown	PA		15	16	16	16	16	16	16	16	16	15				6.67	+1
K17426	Upper Bucks	PA															0.00	
	Division 19 Totals:			133	135	135	135	136	136	136	137	137	136				2.26	+3
K2323	Division 21																	
K15465	Bensalem	PA		15	15	15	15	15	15	15	15	15	15				0.00	
K07228	Council Rock	PA		7	7	8	8	8	8	8	8	8	8				14.29	+1
K01619	Glenside	PA		22	22	22	22	22	22	22	22	25	25				13.64	+3
K17446	Hatboro-Horsham	PA		12	12	12	12	12	12	12	12	12	12				0.00	
K03273	Jenkintown	PA		24	24	25	25	25	25	26	26	26	26				8.33	+2
K04181	Levittown-Bristol	PA		35	35	35	35	35	35	37	37	37	37				5.71	+2
K01468	Old York Road	PA		30	30	30	30	30	30	30	30	30	30				0.00	
K04649	Phil-Mont, Philadelphia	PA		15	15	15	15	15	13	13	13	13	13				-13.33	-2
K05710	Southampton	PA		24	24	24	24	24	24	24	24	24	24				0.00	
K17952	Washington Crossing-Yardley	PA		25	25	25	25	25	25	25	25	25	25				0.00	
	Division 21 Totals:			209	209	211	211	211	209	212	212	215	215				2.87	+6
K2324	Division 22																	
K03053	Baltimore Pike, Delaware County	PA		15	15	15	15	15	15	15	15	15	14				-6.67	-1
K00022	Chester	PA		7	7	7	7	7	7	7	7	7	7				0.00	
K18732	Kennett Square	PA		15	16	16	16	16	16	16	16	16	16				0.00	+16
K01612	Main Line (The)	PA		15	16	16	16	16	16	16	16	16	16				6.67	+1
K01421	Phoenixville	PA		48	47	47	48	48	48	48	48	48	50				4.17	+2
K16041	University City, Philadelphia	PA		12	12	12	12	12	12	12	12	12	12				0.00	
K03918	Upper Main Line (The), Wayne	PA		12	12	12	12	12	12	14	14	14	14				16.67	+2
K03452	West Chester	PA		10	10	10	10	10	10	10	10	10	10				0.00	
	Division 22 Totals:			119	119	134	135	136	136	138	138	138	139				16.81	+20

Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend
14																	
K23	Pennsylvania (Continued)																
K2326	Division 11E																
K01182	Bellefonte	PA	49	51	51	52	52	53	53	53	54	56				14.29	+7
K01259	Huntingdon	PA	13	13	13	13	13	13	13	13	16	16				23.08	+3
K14968	Juniata County	PA	23	23	23	23	23	23	23	23	23	23				0.00	
K00772	Lewistown	PA	46	46	46	44	45	47	47	47	47	46				0.00	
K10590	Mount Union Area	PA	9	9	9	9	9	9	9	9	9	9				0.00	
K18334	Nittany	PA	11	11	11	11	11	11	11	11	11	11				0.00	
K17258	Penns Valley Area	PA	10	12	12	12	12	12	12	12	12	12				20.00	+2
K01367	State College	PA	43	44	44	43	43	43	43	43	44	44				2.33	+1
Division 11E Totals:			204	209	209	207	208	211	211	211	216	217				6.37	+13
15																	
K2329	Division 2																
K09863	Allegheny-Clarion Valley	PA	12	12	12	12	12	12	12	12	12	15				0.00	-12
K00912	Clarion	PA	12	12	12	12	12	12	12	15	15	15				25.00	+3
K00606	Franklin	PA	53	53	53	53	53	53	52	52	52	52				-1.89	-1
K00848	Greenville	PA	31	31	31	31	31	31	31	31	31	30				-3.23	-1
K04567	Hermitage	PA	15	15	15	15	15	15	15	15	15	15				0.00	
K00192	New Castle	PA	10	10	10	10	10	10	10	10	10	11				10.00	+1
K02377	New Wilmington	PA	28	27	27	27	28	28	28	28	28	28				0.00	
K00673	Sharon	PA	21	21	21	21	21	21	21	22	21	21				0.00	
K09572	Titusville	PA	17	17	17	17	17	17	17	17	18	18				5.88	+1
K02510	Transfer	PA	16	16	16	16	16	16	16	16	16	16				0.00	
K02625	West Middlesex	PA	28	28	28	28	28	28	29	30	30	30				7.14	+2
Division 2 Totals:			243	242	242	242	243	243	243	248	236	236				-2.88	-7
185																	
Total Number of Clubs:																	
Pennsylvania Totals:			3882	3941	3987	3999	4011	4015	4027	4036	4026	4032				3.86	+150

1. E. Norriton Jen Vare is working diligently on this club. They have had their second service project. I received a very well thought out organized report from Jen about E. Norriton including a wonderful schedule of upcoming events:
 - a. July 23rd, informational meeting
 - b. August 13th Meeting with details about service projects
 - c. August 27th, Organizational meeting
2. N.W. Philly (otherwise known as Manayunk)
 - a. Met on June 30th with 7 attendees 4-5 definite. Sarah is so extraordinary in everything she does. She is the club opener for this club and she is one of the most organized Kiwanians I have met. She truly has her act together. I told her she needs to take it on the road. Not only did she have interest in this new club, she also had some people there who could potentially join a different club instead, one that would fit them easier. As Sarah put it Club opening is not just creating NEW clubs it definitely is strengthening other clubs in our Division as well.
 - b. Next Steps are zeroing in on business leaders/ businesses in the community's to invite to a meeting July 14th and there they will plan for a July 25th service project.
3. Hughesville Bill and Matt are working on a plan of action and will have this to me very shortly. Bill has done a community assessment and is certain we will have this club open in August
4. Smethport, I don't see this club being opened this year. Each time I speak about this, I get a different answer. I feel I can work on a club in the Cochran area which is the same division and get it open with less effort and more resources than we would currently have in Smethport
5. Cochran, Roger and Judy Janes along with myself and David have put some feelers out there and we have some strong interest in Kiwanis in Cochran. Roger, Judy and I are going to work with our contacts and set up an informational meeting asap. We had hoped to have one this past week, however; life got in the way. Will work with them and get this set up ASAP.
6. Columbia area has come to a bit of a standstill. Judy Raub is working her butt off to get this club open and currently it appears things are not working as quickly as they were a month ago. Governor Bob reported to me that the setbacks will not hold Judy up from being persistent however she also knows when it is time to move on to some place different.
7. Reading is another one of Judy and Governor Bob's efforts that quite frankly they need support. I am going to reach out to Judy and see what we can do about going in with a blitz and making this happen. There are a lot of opportunities in this area and if we can get a group of people in this area and just get the word out we should be on to something. They have a very strong Key Club with lots of opportunity for us to work with.
8. Quarryville, once again this is an area that Judy Raub has explored and sees potential for a club here too. I have this on the report just so that everyone is aware of it.

9. Youngsville I am adding this to this report even though this will happen next Kiwanis year. Roger Janes mentioned that he has been in contact with individuals in this community and will work with them beginning in September.
10. Warrington, this too is in the report even though nothing will be happening until September. Someone from the community reached out to Kevin and has asked us to come back in September to start discussing a new club in this area.
11. Norristown, I have left this to the end because I am still not sure what will happen with this club. Jim has told me has 13 checks and applications and waiting for two more, so that we can put this in as a new club in August. This has been an interesting club and will be interesting to watch what happens with it. The King of Prussia club is sponsoring it and will be helping it out in several ways along the journey.



BENV

They started out this year with a membership of 39 and are currently at 42. They have lost three members this year. This club is continuously inviting people to projects and open houses. The concern I hear from some of the members and I share the concern too, is they are too busy. They are an extremely active club and go at every project in a big way. Many of these projects are wearing on several members. While others are excited to start the next project. They have no issues getting help, I just know they are doing a lot of projects in the community that require a lot of work. They are always in the news so the PR they get is truly incredible.

Lancaster

Bill Cater and I are working on a time that permits us to get together and work on a club strengthening plan for this club. They are active and engaged, however; they do not get much attendance at meetings. The club realizes the meetings are not the most important, however; they struggle on how to get all of the members attention to find out what it is they want from the club. The membership remains at 12, and this is very concerning to me. Bill and I will work on a plan that suits most of the members and will be engaging the Formula Team in Region five for help.

Greencastle Antrim

I am very concerned about this club. They are staying at 9 members. The Formula team can only do so much. They have two members that have asked for help and Stef has been guiding them. However; as I have said all year, this is a club that needs help in strengthening and in finding a project that the community can relate Kiwanis to.

e-Kiwanis

e-Kiwanis has gone from a starting membership of 10 to 13 this year. Meghan Thomas is in her second year as president and is truly showing her SLP leadership skills this year. Considering they have never had contact with a trustee and no contact from a LTG this entire year, they are a very strong dedicated group whose main concern is service. They really are striving to be what Kiwanis is all about in every way. They may not worry about fund-raising or who is going to lead pledge and prayer this week, however; as we all know that is not why Kiwanis exists. This was Pennsylvania's first internet club and with some of the plans I have heard recently they are about to take off with membership.

Montoursville

Indeed what a club. They started this year with a membership of 30 and are now at 38 members. This group exists to help out their Key Club. The primary way they generate members is through their key club parents. They do more service during the school year then over summer, however; they certainly do service in the summer too. They are truly a unique club that because of Key Club they are focused on keeping the Key Club strong and alive.



Nittany

I am also somewhat concerned about this club. I know they are strong and focus on Pre-K, however; they need to focus on strengthening their membership too. They started out with 11 members this year and are still at 11 members. When speaking with the president (who is truly one heck of a leader) the main concern about the club is focused on Pre-K. Although this is wonderful and very much needed, we need to work on the club focusing some on inviting new members into their club.

All and all I feel these clubs are doing great, they know I am here for them they do seek out for advice from time to time and if I don't have the answer I will find it for them or lead them in the proper direction.

As I mentioned above, I strongly feel Greencastle Antrim needs help and advice. Stef was very nice to step in to help out, but I think we need to work on a meeting with Brian and Laura (Club president and Secretary) and figure out what we can do. I am working with Stef on a few ideas and since this is in Governor Bob's region, we are hoping when we have finalized a plan he can help us out.

Thank you everyone and have a great day.

Centennial eKiwanis Club

The Centennial eKiwanis Club enjoyed their second "physical meeting" in Indianapolis during our Kiwanis International Convention in June. At the meeting International President, and club member, John Button installed our 2015-2016 officers and directors. They are President Alan Guire (current Governor CALNEVA), Secretary Treasurer (Jimmy McCorlew (Current Governor GEORGIA), directors Hilde Meyer (returning and current Governor NORDEN, Jim Smith (also returning and current Governor INDIANA) and Jim Dane (incoming Governor Elect NEBRASKA IOWA). I will serve as Immediate past President.

Our Eliminate contributions exceed \$6,000 (USD) primarily because 5 of our members purchased Centennial Awards using the matching funds available through our district. Our 201-2015 fund raiser is complete selling Kiwanis 100th birthday pins. We raised almost \$4,000 for our service account. I suspect that at our next board meeting we will decide on some form of Eliminate contribution using a portion of these funds.

Membership remains a concern as our diverse membership may elect to leave the club at the end of the Governor year. About half of the members stated their intention to remain members and our membership chair is actively promoting club membership. Obviously more information will follow as we approach the end of our current year.

During the meeting, the board of Directors approved for membership our 45th member, Carola von Radowitz-Guntrum. Carola is the District PR Chair for the Switzerland Lichtenstein District. What great diversity we have. This club is not a governor's club and membership is open to all.

Pittsburgh Airport Area Club

The club had a membership drive last month and recruited (1) new member and believe they will get another one soon; they are having their 1st fundraiser this weekend at the Bob Evan's restaurant in Moon where they will get 15% of all proceeds from anyone turning in a coupon that they have been distributing for over a month now; They just had their 1st election since charter and have filled all positions; They meet once a month but are doing a service about once every 3 months; they still have most of the communities movers and shakers in the club and attending meetings regularly.

We did do one service project a few months ago that provided transportation for 45 children in a low income after school program to get to the YMCA for swim tests. 37 of the children could not swim. 2 weeks ago they returned to the Y for swim lessons. Our Kiwanis club is hoping to make enough with our current fundraiser to provide transportation for an additional week of swim lessons in the fall.

Kiwanis Club of Liberty

Monthly meetings with attendance of 9-16 members. Club donated \$88.00 to Kiwanis Foundation for the April Key Leadership event. President, Michael Munford, and Secretary, Leona Schmouder, attended the Mid-Winter Conference in State College. Member Wendy Fetzer attended the PA Region IV Conference at Danville. Club donated \$50.00 for the Eliminate Project.

May - Recognition Dinner for the North Penn-Liberty High School students of the month for the school year 2014-2015. 17 Liberty Kiwanis members present with 29 guests, including 8 of the 9 students of the month.

June - planned a fund raiser at the Liberty Blockhouse Festival for the 2015-2016 Scholarship Fund. It was rained out, so we will try again at the Morris Old Home Days, Labor Day Week-end.

Tentative plans

- Interclub in September.
- Scholarship fund-raiser in October.
- Scholarship fund-raiser at Christmas, Basketball Tournament.

DISTRICT BOARD OF TRUSTEES MEETING

April 18, 2015

The third meeting of the 2014-15 District Board of Trustees was held on April 18, 2015 at the Kiwanis District Office, Harrisburg, PA. Governor Bob Raub presided. The meeting was called to order at 9:30AM.

The invocation was provided by Trustee Ann Graves.

All board members were present except Trustees Judy Janes and Kate Feryo.

Guests included Circle K District Administrator Kelly Shaup, Laws & Regulations Chair Matt Wise, Past Governor and Formula Chair Cathy Szymanski & David, and Key Leader District Chair Stef Stamatopoulos.

Membership & New Club Building (See the pages p4 –p19)

Formula Chair Cathy Szymanski provided a report on new club building activities throughout the District. Trustees present spoke on membership activities and concerns in the regions; Governor-elect Jen spoke for Region 7.

Cathy Szymanski and others will be developing an incentive contest membership growth with existing clubs.

The reports on new clubs built in the last 3 year were reviewed. Discussion took place on the manner in which new club mentoring reports take place and how the information is gathered. In the future, information will be gathered by past governors via contact with The Formula assigned club counselors.

Consent Agenda (See the pages p20-p54)

All items in the consent agenda were approved.

Discussion and Action items

A review of the District budget, investments and account balances took place. See the pages p55 –p61.

A report was provided on the District Super Raffle. See page p62.

The District shirt program was discussed. See page p63 for more information.

The energy/electric program was discussed as well as proposal for computer security software marketing. After discussion, it was agreed that Executive Director Kevin Thomas would contact Glen VanDyke to see if we could get his support in putting a push on the energy program and that we would not pursue the computer security program.

The Key Club District Convention was reviewed. See pages p66-p67.

Information and comments were provided on changes in Service Leadership Program administrators.

Discussion on Trustee and Lt. Governor vacancies for 2015-16 were discussed and review.

Discussion was held on club officer education. The District has a new master trainer, Dennis Bouchard from the Norianco-Rheems club. Potential certified instructors were discussed.

A review of the 2015 Midwinter conference took place. See pages p71 & p78-p80 .

Discussion took place on the 2016 Midwinter conference and the 2017 Midwinter conference. A motion was introduced, seconded and approved to solicit a proposal for the 2017 Midwinter Conference from the Penn Stater Hotel.

May 14th will be the date for a conference call to approve the 2015 District Convention budget and program. Convention promotion and activity were discussed.

Spring Regional meetings were reviewed and discussed.

The 2015 Kiwanis International Convention in Indianapolis, Indiana was discussed. It was decided to not have a District breakfast at the convention given the cost of doing so.

Clubs not paying dues for 2014-15 were discussed. Those clubs are Ebensburg, Somerset and Kingston (which paid dues but not the convention registration fee of \$75.00).

Kiwanis day at Citizens Bank Park was discussed. See pages p88 .

Discussion on District policies on background checks took place in light of Pennsylvania Act 153 of 2014. After discussion, the District board, by proper motion, second and vote, adopted a procedure that requires all Pennsylvania District Officers, Lt. Governors, District Chairs and Committees to have the necessary background checks as required by Act 153. See page p89-p90 for the approved procedure.

Discussion on what recommendations and policies as Act 153 relates to clubs and members. Potential procedures and policies that a club might adopt will be provided to clubs and can be seen as page p91-p92 .

A proposal to extend the District office lease was considered. See page p95-p96 for a copy of that proposed lease extension. The lease agreement was approved as presented.

In conjunction with the Kiwanis International directive that all District's must be adopt the new form of District bylaws, a review of the new standard form of District bylaws took place. Lead by District Laws and Regulations Chair Matt Wise, the board reviewed the new proposed standard form of District bylaws. After review, the District board adopted a new form of District Bylaws subject to approval by Kiwanis International and the House of Delegates at the 2015 District Convention.

In conjunction with the Bylaw review/discussion, a review was conducted of the District Policy Code. Under the direction of Matt Wise, the board reviewed the policy code. After review, the District board approved a new revised District policy code subject to the adoption of the new District bylaws. The new District Policy Code can be seen as pages A1-A17.

Work on a new strategic plan is waiting for direction from Kiwanis International which, hopefully, is coming after the April Kiwanis International Board meeting.

With Kate Feryo unable to attend the meeting, no report and recommendations could be provided on awards. It was reported that the committee has been working on this subject.

The Keystone Kiwanian and the Keystone Kiwanian Editor were discussed. Governor-elect Jen presented information for the board's consideration. Governor Bob Raub reported that District Public Relations Chair Kristina Badali is working on proposal. After discussion, a motion was approved to have Jen Vare work with Kristina Badali to have a final proposal/plan ready for the July 18, 2015 District Board meeting.

The District Foundation nominating committee work is progressing and there should be no issue having a slate of candidates available by the deadline of June 28th.

Key Leader District Chair Stef Stamatopoulos indicated that the Key Leader program on April 24-26, 2015 is sold out. Stef is looking forward to a great weekend.

Information was shared on the KC Graduate program by SLP Alumni Chair Stef Stamatopoulos. See pages p97-p99.

Past Governor Cathy Szymanski has decided to that she would like to serve Pennsylvania by being a candidate for Kiwanis International Trustee and is seeking endorsement of the Pennsylvania District Board of Trustees. After hearing from Cathy, the District board voted, by proper motion and second, to endorse her for the position of Kiwanis International Trustee.

A discussion took place on the possibility, as some other Districts have done, of Pennsylvania submitting a resolution that would commit the District to reaching its 1.9 million dollar target for Eliminate as established by Kiwanis International. No action was taken.

With no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kevin E. Thomas". The signature is written in a cursive style with a large, sweeping initial "K".

Kevin E. Thomas
District Executive Director

MINUTES FROM CONFERENCE CALL BOARD MEETINGS

May 14, 2015

The District Board of Trustees held a conference with all board members present. The following actions were taken.

1. Approved the District Convention Budget (Exhibit A) and program (Exhibit B)
 2. Approved criteria and an application to for a new Keystone Kiwanan Editor. (See Exhibit C)
-

June 11, 2015

The District Board of Trustees held a conference call with all board members present except for Trustees Keith Smith and Ann Moffitt. During the call, the board took the following actions.

1. Reviewed the amendments and resolutions being considered at the 2015 International Convention in Indianapolis and made recommendations for the consideration of the Pennsylvania District delegates to the convention on whether they should approve or vote against the various amendments and resolutions. (Note: For space purposes and since those recommendations don't affect District operation or policy, they are not included or listed here.)
 2. Reviewed the various candidates for the various Kiwanis International offices and for the consideration of the Pennsylvania delegates attending the convention endorsed some of the candidates.
 3. Given that effective July 25, 2015 Pennsylvania Governor Tom Wolf waived the fees volunteers must pay to have criminal history and child abuse background checks, the requirement that all District officers, Lt. Governors and Chairs have those checks was changed from an effective date of July 1, 2015 to September 1, 2015.
 4. Established July 7, 2015 as the date of board conference call to review a final version of new proposed District Bylaws.
-

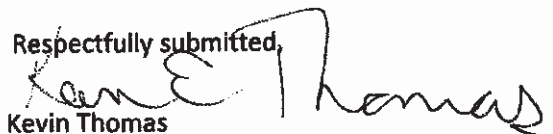
July 7, 2015

The District Board of Trustees held a conference call to consider a final version of the new standard form of District Bylaws.

A version of the new bylaws was approved at the April 18th board meeting and submitted to Kiwanis International. After a series of exchanges between Kiwanis International and District Laws & Regulations Chair Matt Wise and Executive Director Kevin Thomas, a proposed final version of the new bylaws was being considered.

After review the board adopted a motion to clarify how long a member may serve as a District Trustee. With that amendment made, the new standard form of District Bylaws that will be considered at the Business of the 2015 District Convention was approved by the District board. The final version which will be considered at convention is Exhibit D.

Respectfully submitted,



Kevin Thomas

District Executive Director

PA District Convention Schedule 2015

(Subject to Change, if necessary)

(All events at the Erie Bayfront Convention Center unless otherwise noted)

Thursday, August 13, 2015

- 12:00 p.m. – 4:00 pm **Large Scale Service Project**
(Join us as we help paint, clean, and beautify SafeNet, a local domestic violence shelter and its outdoor garden and play area.)
- 1:00 p.m. – 5:00 p.m. **Convention & Credentials Registration**
- 1:00 p.m. – 5:00 p.m. **Convention Office & Store**
- 1:00 p.m. – 4:30 p.m. **Theme Basket Auction, Displays, Exhibitors and Convention Service Room**
- 12:00 – 4:00 p.m. **Lt. Governor make-up training (if needed)**
- 4:30 – Sunset **Welcome Picnic at Presque Isle**
(First Bus Departs at 4:30 pm from Erie Sheraton. Last bus departs at sunset)
- 8:00 p.m. – 10:00 p.m. **Past Governors Meeting**
- 9:30 – 11:00 p.m. **Reception hosted by Governor Bob Raub and Judy**

Friday, August 14, 2015

- 7:30 a.m. – 5:30 p.m. **Convention & Credentials Registration**
- 7:30 a.m. – 5:30 p.m. **Convention Office & Store**
- 7:30 a.m. – 5:30 p.m. **Exhibit Tables & Theme Basket Auction & Convention Service Room**
- 8:00 a.m.- 10:45 a.m. **Breakfast summit on Early Childhood Development with former Commonwealth of Pennsylvania Governor Mark Schweiker and business, education and non-profit leaders from northwest Pennsylvania**
- 11:00 a.m. – 12:00 p.m. **Meeting of 2014-15 and 2015-16 classes of Lt. Governors**
- 11:00 a.m. – 11:45 a.m. **Orientation for First Time Attendees**
- 12:00 p.m. – 2:15 p.m. **Heroes in Service & Sponsored Leadership Luncheon**
(2014-15 Heroes in service awards will be presented along with other Kiwanis awards. Remarks will be provided by our Key Club Governor Lindsey MacGregor, Circle K Governor Taylor Spencer, A Builders Club member, a K-Kids representative and an Aktion Club representative.)
- 2:30 p.m. – 3:20 p.m. **Workshops and Forums – First Round**
(Formula Team Meeting, Eliminate Update, Foundation Update, Motivation by Gavin Jerome)
- 3:30 p.m. – 4:20 p.m. **Workshops & Forums – Second Round**
(Love it, Share it, Live it; President Training, Secretary Training, Motivation by Gavin Jerome)
- 3:30 – 9:00 p.m. **Wine and Brewery Tours and Dinners**
- 9:30 – 11:00 p.m. **Meet the Candidates Hospitality**

Saturday, August 15, 2015

- 7:00 a.m. – 8:00 a.m. **Early Learning Walk**
(Depart from Sheraton Lobby)
- 8:00 a.m. – 2:30 p.m. **Convention & Credentials Registration**

8:00 a.m. – 5:00 p.m.	Office & Store
8:00 a.m. – 5:00 p.m.	Exhibits & Theme Basket Auction & Convention Service Room
8:30 a.m. – 1:30 p.m.	Blood Drive
8:30 a.m. – 10:30 a.m.	Foundation Breakfast (Awards and updates on the Kiwanis International Foundation and the Pennsylvania Kiwanis Foundation.)
10:40 a.m. – 11:30 a.m.	Workshops & Forums – Third Round (Training for Club Membership Chairs, administrative reminders, Service Leadership, Motivation by Gavin Jerome)
11:40 a.m. – 12:30 p.m.	Workshops & Forums – Fourth Round (Membership ideas for clubs, Early Learning/Young Children, Youth Protection, Motivation by Gavin Jerome)
	(Lunch on your own)
12:00 p.m. – 1:30 p.m.	Past Lt. Governor meeting
2:00 p.m. – 5:00 p.m.	Business General Session Call to Order Pledge of Allegiance & National Anthems Keynote address: - John Barber, President & CEO Barber National Institute Legion of Honor 2016 Kiwanis International Convention Remarks – Kiwanis International Trustee Credentials Committee Report Report of District Executive Director/Secretary/Treasurer – Kevin Thomas Proposed Resolutions & Proposed Bylaw Amendments – Matthew Wise, Laws and Regulations Chair Pennsylvania Kiwanis Foundation Annual Meeting – Ben Osterhout, President 2016 Pennsylvania Kiwanis Convention Election of 2015-16 District Governor Election of 2015-16 District Governor-elect
7:00 p.m. – 10:00 p.m.	Governor’s Banquet and Installation Introductions of 2015-16 Officers, Lt. Governors and Past Governors Invocation Dinner Special Presentations Remarks – Governor Robert “Bob” Raub Induction of the 2015-16 District Officers, Lt. Governors & Chairs Remarks – Governor-designate Jennifer “Jen” Vare Theme Basket Auction Report Entertainment : Comedy Troupe “In All Seriousness”
10:00 p.m. – 11:00 p.m.	Governor’s Banquet Reception
Sunday, August 16, 2015	
8:30 a.m. – 10:30 a.m.	Farewell Breakfast Introduction of 2015-16 District Chairs Invocation Breakfast Memorial Tribute of Deceased Kiwanians Remarks – Jennifer “Jen” Vare, 2015-16 Governor Closing Motivational Address: Gavin Jerome, The Morale Mechanic Benediction

2016 Proposed

2015 PROPOSED DISTRICT CONVENTION BUDGET				Exhibit A
ACCOUNT	2015 Proposed Budget	2014 Approved Budget	2014 Actual Recps/Exps	
REVENUE				
Registration Fees:				
335	Kwanians (clubs @ 3 @\$25.00)	\$ 13,050.00	\$ 13,425.00	\$ 13,425.00
	Kwanians (Beyond 3 per club@\$20.00)	\$ 1,320.00	\$ 1,350.00	\$ 1,180.00
336	Spouses (@\$15.00)	\$ 400.00	\$ 500.00	\$ 450.00
346	Sponsored Groups (@\$10.00)	\$ 100.00	\$ 100.00	\$ 130.00
338	Advertising	\$ 5,000.00	\$ 4,000.00	\$ 5,215.00
339	Tours	\$ 1,000.00	\$ 750.00	\$ 3,060.00
341	Thursday - Presque Isle (150@\$15.00)	\$ 2,250.00	\$ 2,800.00	\$ 4,044.00
346	Friday Early Learning Breakfast (300@\$10.00)	\$ 3,000.00		
342	Friday Lunch (150@\$18.00)	\$ 2,700.00	\$ 3,300.00	\$ 4,202.00
349	Saturday Foundation Breakfast (150 @ \$16.00)	\$ 2,400.00	\$ 2,550.00	\$ 2,449.00
344	Saturday Banquet (250@\$25.00)	\$ 6,250.00	\$ 6,750.00	\$ 6,819.00
345	Sunday Breakfast (150@\$16.00)	\$ 2,400.00	\$ 2,125.00	\$ 1,751.00
340	Host Committee Fundraising/sponsorships/exhibitors	\$ 8,000.00	\$ 8,500.00	\$ 6,812.00
347	Merchandise/Clothing Sales	\$ 1,100.00	\$ 1,000.00	\$ 1,536.75
	Miscellaneous	\$ -	\$ -	\$ -
TOTAL REVENUE		\$ 48,970.00	\$ 45,150.00	\$ 51,073.75
EXPENSES				
535	Administrative Secretary	\$ 500.00	\$ 450.00	\$ 426.46
536	Audio Visual Aids & Equipment	\$ 3,000.00	\$ 3,500.00	\$ 3,909.30
537	Badges, Ribbons & Registration Materials	\$ 275.00	\$ 275.00	\$ 261.04
538	Board of Trustees & Lt. Governors (@\$265.00)	\$ 3,000.00	\$ 3,000.00	\$ 2,518.00
540	Circle-K Governor	\$ 500.00	\$ 450.00	\$ 437.40
541	Credentials Material	\$ 125.00	\$ -	\$ -
570	Credit Card Processing Fees	\$ 1,000.00	\$ 550.00	\$ 1,084.76
542	District Governor	\$ 600.00	\$ 450.00	\$ -
543	District Executive Director	\$ 500.00	\$ 450.00	\$ 448.20
544	Entertainment/Speakers	\$ 4,000.00	\$ 1,750.00	\$ 1,650.00
545	Rentals & Setup fees	\$ 1,250.00	\$ 1,000.00	\$ 1,240.20
546	Frames	\$ 50.00	\$ 75.00	\$ 45.00
547	Gift - International Representative	\$ 150.00	\$ 150.00	\$ -
551	International Representative	\$ 500.00	\$ 450.00	\$ 372.80
552	Key Club Governor	\$ 500.00	\$ 450.00	\$ 372.60
553	Mailing - Postage	\$ 150.00	\$ 300.00	\$ 117.91
558	Program (Printing)	\$ 1,100.00	\$ 1,150.00	\$ 1,033.50
562	Thursday - Presque Isle (150 @ \$11.00)	\$ 1,650.00	\$ 3,420.00	\$ 4,382.80
563	Tours	\$ 1,000.00	\$ 750.00	\$ 2,480.25
564	Transportation	\$ 1,200.00	\$ 1,350.00	\$ 869.00
550	Friday Early Learning Breakfast(300@\$16.47)	\$ 4,941.00		
565	Friday Luncheon (150@\$21.94)	\$ 3,424.50	\$ 4,350.00	\$ 5,364.47
566	Saturday Breakfast (150@\$19.01)	\$ 2,851.50	\$ 3,150.00	\$ 3,521.20
567	Saturday Banquet (250 @ \$31.74)	\$ 7,935.00	\$ 10,575.00	\$ 8,839.00
568	Sunday Breakfast (150@\$19.01)	\$ 2,851.50	\$ 2,625.00	\$ 1,955.80
550	Hospitality	\$ 2,000.00	\$ 1,500.00	\$ 1,087.12
569	Miscellaneous	\$ 4,016.50	\$ 2,980.00	\$ 807.81
TOTAL EXPENSES		\$ 48,970.00	\$ 45,150.00	\$ 43,324.62
Excess/(Deficit) Revenues vs. Expenses*		\$ -	\$ -	\$ 7,749.13
*Not Final				

Keystone Kiwanian Editor

Exhibit C

The Keystone Kiwanian is the Official Bulletin of the Pennsylvania District of Kiwanis International. During the 2015-2016 year the Keystone Kiwanian will be published *FOUR* times, *seasonally*. A stipend in the amount of \$250 per issue will be given to the District Editor after compliance with the district policy on editing and completion of a Keystone Kiwanian ready for distribution.

The editor's responsibilities include the following:

- Work with the Pennsylvania Kiwanis District Board to develop a schedule to publish the Keystone Kiwanian four times a year including time for submission of content, review, and publish.
- Explore publishing methods to increase readership and distribution.

At this time the Pennsylvania District is seeking candidates for a new District Editor. While the position is appointed each year by the District Governor, the hope of the Board of Trustees is to see the Editor selected for the 2015-2016 year to proceed into the future for the continuity of our district members and Keystone Kiwanian readers. While the Keystone Kiwanian has been published in the current format for numerous years, the board is open to seeing other layouts that an Editor could provide.

All interested candidates must be a member of a Pennsylvania District Kiwanis Club. Please complete the application AND submit your vision of the Keystone Kiwanian and/or newsletters/bulletins you have been editor of personally or professionally.

All applications and supporting documents should be emailed or land mailed by July 10, 2015 to:

Governor Elect Jennifer Vare
115 W 11th Ave, Apt 1
Conshohocken, PA 19428
jen@pakiwanis.org

or

Kiwanis District Office
2793 Old Post Rd, Ste 12
Harrisburg, PA 17110-3683
kevin@pakiwanis.org

Applications and supporting documents will be reviewed at the District Board meeting on July 18, 2015. The new editor will be officially appointed by the end of July, 2015. The editor will be responsible for publishing their first edition of the Keystone Kiwanian October, 2015.

Keystone Kiwanian Editor Application

Name _____

Kiwanis Club _____

What year did you join the Kiwanis Family? _____

Kiwanis or K-Family Positions held _____

Background Related to Publications: _____

What personal, professional or Kiwanis related newsletters, bulletins or publications have you published in the past?

Please describe in 250 words or less why you feel you would be an ideal candidate for this position:

Please include copies of any of your work that would pertain to the position. You may also make a mock document of your vision for the Keystone Kiwanian if you feel that you will be changing the format that has been used in the past.

STANDARD FORM FOR DISTRICT BYLAWS

Pennsylvania District

Exhibit 2 D

ARTICLE I. DEFINITIONS

Section 1. Wherever these terms appear throughout these bylaws, "club" means a club in good standing as defined from time to time by Kiwanis International and "active member" means a member in good standing with his/her club. However, provisions regarding sending notice to clubs about meetings, amendments, and resolutions and provisions regarding payment of club financial obligations shall apply to all chartered clubs, whether in good standing or not in good standing.

ARTICLE II. PURPOSE AND STRUCTURE

Section 1. The name of this organization shall be the Pennsylvania District of Kiwanis International.

Section 2. The territorial limits of this district shall be confined to the Commonwealth of Pennsylvania. Neither the district name nor territorial limits shall be changed unless permission shall first have been obtained from the Kiwanis International Board of Trustees.

Section 3. The purpose of this district shall be primarily to help Kiwanis clubs and Kiwanis International advance the Objects, objectives, policies and strategic goals of Kiwanis, and specifically to cooperate with Kiwanis International in:

- Building new clubs and strengthening existing clubs;
- Delivering education to clubs; and,
- Delivering service leadership programs and global campaign for children programming to and through clubs.

The purpose of the district also shall be to promote the best interests of the clubs within the district to Kiwanis International.

Section 4. The district shall group clubs into divisions and divisions into regions. The territorial limits of the divisions and regions shall be defined by the District Board in district policies.

Section 5. Each club within the district boundaries is a member of the district and is entitled to all the rights, privileges, and responsibilities thereof.

ARTICLE III. OFFICERS

Section 1.

a. The officers of the district shall be the Governor, Governor-elect, Immediate Past Governor, Secretary-Treasurer, and a Lieutenant Governor for each division and a Trustee for each region of the district.

b. No offices other than those of Secretary and Treasurer may be combined in one person. The Secretary-Treasurer has the title of Executive Director.

c. After their election and before their assumption of office, all officers shall be known and designated by the titles of the offices to which they have respectively been elected followed by the term "designate."

Section 2.

- a. Each officer shall be an active member in good standing in a club of the district;
- b. Each Lieutenant Governor shall be a member of a club in the division from which elected.
- c. Each Trustee shall: be a member of a club in the region from which he or she is elected.; have been a member of one or more Kiwanis Clubs for at least (5) years; have been a Lt. Governor; and be active in the affairs of his or her club, division and region.
- d. The Governor and Governor-elect shall: have served as a Lieutenant Governor of a division in the Pennsylvania District; have been an active member of one or more Kiwanis Clubs in the Pennsylvania District for at least six (6) years; and shall have and maintain a clear criminal history background check conducted and verified by Kiwanis International.

Section 3. Officer terms shall be as follows or until said officer's successor shall be duly elected and qualified. The terms of all district officers shall begin on October 1.

- a. A trustee shall serve a term of three (3) years. A trustee may serve multiple terms, but shall not serve for two or more full consecutive terms.
- b. All other officers shall serve a term of one (1) year.
- c. The time served by any person appointed by the District Board to fill a vacancy shall not count for the purpose of this provision.

Section 4. Each district officer has the duty and responsibility to:

- a. Promote the Objects and objectives of Kiwanis International.
- b. Promote the interests of the clubs within the district.
- c. Perform such duties and responsibilities as are currently prescribed or as may be amended in the bylaws, policies, or procedures of Kiwanis International or of the district or as may be assigned by the District Board.
- d. Actively promote implementation of growth efforts of the district in conjunction with Kiwanis International's strategic growth plan.
- e. Actively promote and support programs of emphasis by Kiwanis International, such as the service leadership programs (where applicable) and the global campaign for children.
- f. Attend all meetings required by the district.

g. Whenever possible, all district officers are encouraged to attend the Kiwanis International Convention.

Section 5. The Governor has the further duties and responsibilities:

- a.** Serve as the chief executive officer of the district, under the direction and supervision of the Kiwanis International Board of Trustees.
- b.** Be responsible for planning and developing the general program for the district convention and conferences with the advice and consent of the District Board.
- c.** Preside at all district conventions and meetings of the District Board.
- d.** Attend all conventions and other meetings required by Kiwanis International.
- e.** Be responsible for implementing growth efforts of the district in conjunction with Kiwanis International's strategic growth plan.
- f.** (In districts where applicable) Actively promote the Service Leadership Programs of Kiwanis International and assure proper supervision of those programs on a local, divisional, and district level.

Section 6. The Governor-elect has the further duties and responsibilities:

- a.** Attend all meetings required by Kiwanis International for Governors-elect, including the Governors-elect Education Conference and the International Convention.
- b.** Be responsible for the training of incoming Lieutenant Governors, Trustees, and district committee chairs; for implementing club education programs; and for education programs at the district convention.
- c.** Support the Governor in his/her role as an officer of Kiwanis International.

Section 7. The Immediate Past Governor shall be a resource to the District Governor and District Board.

Section 8. The Executive Director (Secretary-Treasurer) has the further duties and responsibilities:

- a.** Assist the Governor and District Board in conducting the business of the district
- b.** Keep all records of the district.
- c.** Be the executive in charge of the District Office and, subject to the approval of the District Board, select the employees (if any).
- d.** Submit to the proper officers, committees, or persons all communications received from Kiwanis International and cooperate with the Governor in forwarding all reports required by Kiwanis International.

- e. Attend and keep the minutes of the meetings of the District Board and the district conventions.
- f. Make a report to the district at its annual convention and such other reports as directed by the Governor or the District Board.
- g. Keep the financial accounts and records and be responsible for proper internal control procedures, including the receipt, deposit, and disbursement of district and sponsored organization funds in the manner authorized and prescribed by the District Board.
- h. Make available for inspection by the Governor, the District Board, or any authorized parties, the financial accounts, records, and books of the district and its service leadership programs (if any).
- i. Be a member of the Finance Committee.
- j. Regularly review and advise the District Board on the financial condition of the district and its service leadership programs (if any).

Section 9. The Lieutenant Governors have the further duties and responsibilities:

- a. Provide support and assistance to the clubs in their division.
- b. Plan and preside at divisional meetings, under the direction of the District Board.
- c. Assist the Governor and the District Board in communicating and implementing the plans and goals of the district in their divisions.
- d. Report to the Governor about the condition and activities of clubs within their divisions.
- e. Visit each club in the division as many times as required by the district.
- f. While serving as Lieutenant Governor-elect shall assure training of the incoming club officers.

Section 10. The Trustees have the further duties and responsibilities:

- a. Perform the duties as a member of the District Board.
- b. Provide support to the Lieutenant Governors in their region.
- c. Plan and preside at regional meetings, under the direction of the District Board.

ARTICLE IV. DISTRICT BOARD

Section 1. The District Board shall consist of the Governor, Governor-elect, Immediate Past Governor, Executive Director, and a trustee for each region. The Circle K District Governor, Key Club District Governor and a representative of the Pennsylvania Kiwanis Foundation Board shall be non-voting, ex officio members of the District Board. Lieutenant Governors shall not be members of the District Board, but may participate in discussion without voting privileges.

Section 2. The management and control of the affairs of the district not otherwise provided for in these bylaws shall be vested in the District Board, subject to the supervision and control of the Kiwanis International Board of Trustees. The District Board may adopt policies and/or procedures, provided they are not in violation of any applicable laws or any higher governing documents.

Section 3. The District Board shall hold at least four (4) regular meetings during each administrative year, one of which shall be held prior to October 31, at such times and places as designated by the Governor. If the first meeting is held prior to October 1, any action taken shall become effective on October 1, unless specified otherwise.

Section 4. A special meeting of the District Board may be called by the Governor or two-thirds (2/3) of the entire Board.

Section 5. Subject to the laws of local jurisdiction, the District Board may meet and conduct business by any method that allows all participants to simultaneously communicate with one another or as otherwise allowed by law. Participation by such methods constitutes attendance. Normal board meeting rules and processes apply unless otherwise determined by the Board.

Section 6. The Executive Director shall notify each member of the District Board and the Executive Director of Kiwanis International of the time, place, and date of any regular meeting at least three (3) weeks in advance and of any special meeting at least three (3) days in advance.

Section 7. In the absence of the Governor from a meeting, the District Board shall elect one of its members to act as presiding officer.

Section 8. A majority of the total members of the District Board constitutes a quorum, and a majority vote of those present and voting is required for all business unless otherwise provided in these bylaws.

Section 9. Within thirty (30) days after any District Board meeting, the Executive Director shall provide a draft of the meeting minutes or a summary of the actions taken to Kiwanis International, and a copy shall be made available to clubs in the district. The district shall provide a copy of the official minutes of each board meeting to Kiwanis International within thirty (30) days after approval by the District Board.

ARTICLE V. COMMITTEES

Section 1. The titles, structure, and duties of district standing committees shall be those defined by the Kiwanis International Board of Trustees in policies as well as listed below:

- a. Circle K Clubs
- b. Key Clubs
- c. Kiwanis Kids programs
- d. Key Leader
- e. Audit
- f. Laws, Regulations and Resolutions
- g. Builders Clubs
- h. Aktion Clubs
- i. Past District Governors

j. District Foundation Nominating

Section 2. The district shall also have the following standing committees:

- a. **Audit.** The District Audit Committee shall consist of Kiwanians who are not members of the Board of Trustees and do not occupy any position of authority over any of the funds of the District. They must also be qualified in accounting and willing to devote the time necessary to perform the duties of the committee. The District Audit Committee shall complete an audit of the year-end Financial Statements prepared by the independent accounting firm appointed by the Board of Trustees and shall prepare a report on the financial statements and a report on the District's internal accounting control based on the study and evaluation made in the audit of the financial statements. Copies of these reports shall be distributed to each member of the Board of Trustees, Lt. Governors, Past Governors and each chartered Kiwanis Club in the district.
- b. **Past District Governors.** The Committee of Past District Governors shall be composed of Past District Governors of this district who are still members of Clubs within the district. The Chairman of the Committee of Past District Governors shall be the most recent Past District Governor preceding the Immediate Past District Governor. The Committee of Past District Governors shall consider and report to the District Board of Trustees its conclusion on all matters referred to it. It shall initiate subjects for consideration and report to said board its conclusions. A summary of its proceedings shall be provided to each member of the committee, and to the District Governor and District Executive Director/Secretary/Treasurer. The committee shall meet at the time of the district convention and may hold other meetings at the call of the chairman.
- c. **District Foundation Nominating.** The District Foundation Nominating Committee shall consist of at least one member from the District Board of Trustees, one member of the Pennsylvania Kiwanis Foundation Board of Directors and at least three (3) additional members. The District Foundation Nominating Committee shall select a slate of candidates to serve a three (3) year term as directors on the Pennsylvania Kiwanis Foundation Board and to be submitted for election at the annual meeting of the District Foundation.

Section 3. Each standing committee shall cooperate with the appropriate committee of Kiwanis International.

Section 4. The Governor may create special committees, subject to the approval of the District Board.

Section 5. Unless otherwise provided in Section 2, the Governor shall appoint all committee chairs and members, subject to approval of the District Board.

Section 6: The Governor shall be an ex-officio member of all standing and special committees of the district.

Section 7. All committee members appointed by the Governor shall be subject to removal by the Governor.

ARTICLE VI. CONVENTIONS

Section 1. The annual convention of the district shall be held at such place and date, between March 15 and September 15, as shall be mutually agreed upon by the District Board and the Kiwanis International Board of Trustees, except that no district convention shall be held within the period of thirty (30) days prior to, during, or thirty (30) days following the Convention of Kiwanis International unless approved by the Kiwanis International Board. In the event the annual convention of Kiwanis International is held within the geographic boundaries of a district, the district may hold its convention in conjunction with the Kiwanis International convention; in such cases, district functions may not be held during general sessions of the International Convention.

Section 2. Special conventions of the district shall be called by the Governor upon the request of a majority of the clubs or upon the request of three-fourths (3/4) of the members of the District Board.

Section 3. The Executive Director shall notify each club and the Executive Director of Kiwanis International at least sixty (60) days prior to the date of the annual convention and at least thirty (30) days prior to the date of any special convention or rescheduled annual convention.

Section 4. The District Board shall have full supervision and management of all conventions.

Section 5. For each convention, the Governor shall appoint a Committee on Credentials and a Committee on Elections, each to consist of at least three (3) members. All members of the Committee on Elections shall be delegates.

Section 6. At any district convention, each club shall be entitled to seat up to three (3) delegates, two (2) of whom should be the club president and president-designate, as well as nominate three alternates who may serve if any delegate is absent. Club delegates and alternates shall be active members of the clubs they represent. However, the Lieutenant Governor or a past Lieutenant Governor may represent any club in their division not otherwise represented by three delegates. Delegates shall be elected by each club prior to the convention and certified to the district by the club president and secretary. A current or past Lieutenant Governor representing a club may be certified by the Credentials Committee or its designee.

Section 7. Official delegates of a newly organized club shall be granted full privileges at district conventions after the charter has been approved by the Kiwanis International Board of Trustees, even if it has not been formally presented to such club.

Section 8. All officers and past Governors of the district who are active members of a club in the district shall be delegates-at-large to all district conventions.

Section 9: To be accredited, a delegate must have paid a convention registration fee, if such is required.

Section 10. There shall be no voting by proxy or absentee ballot.

Section 11. The District Board may establish registration fees to be paid by persons attending any district convention. The proceeds derived from such registration fees shall be expended solely upon approval of the District Board.

Section 12. The convention may propose, discuss, and adopt resolutions, and may recommend matters or concerns to Kiwanis International. The convention shall also consider and act upon matters submitted to it by Kiwanis International.

Section 13. In the absence of the Governor from any convention of the district, the District Board shall designate any elected member of the District Board to act as presiding officer.

Section 14. Delegates from at least one-third (1/3) of the district clubs shall constitute a quorum at any district convention, and no less than a majority vote of the delegates present and voting is required to approve all business unless otherwise provided in these bylaws.

Section 15. Within thirty (30) days after any convention, the Executive Director shall provide a written report of the actions taken, approved by the Governor, and shall transmit the report to the Executive Director of Kiwanis International. A copy of the report shall be made available to clubs in the district.

Section 16. In the event the District Board shall determine by resolution that there exists a condition of emergency that compels cancellation of the annual district convention, the Board shall notify Kiwanis International and district clubs immediately and shall determine one of the following methods to transact any and all business that was to be transacted at the annual convention, as soon as practical. The preference will be to reschedule the convention, if possible, or, alternatively, to call a meeting of all persons having the status of delegates-at-large at district conventions, a quorum of which shall be a majority.

Section 17. The official program of a convention as approved by the District Board shall be the order of the day for all sessions. Changes in the agenda of the House of Delegates may be made from time to time by a majority vote of the house.

Section 18. Resolutions

a. A club, by majority vote of its active members or board, may propose resolutions to be considered at any convention of the district, provided they are submitted to the Executive Director not less than sixty (60) days prior to the date of the convention. Resolutions may also be proposed by the District Board.

b. All proposed resolutions shall be referred to the Committee on Resolutions and Bylaws for its consideration and recommendation to the District Board. The Committee may modify, combine, edit, or not accept any club proposals. The District Board shall have final authority on resolutions to be considered at the convention.

c. No later than thirty (30) days prior to the district convention, the Executive Director shall make available to each club in the district a copy of all proposed resolutions other than those of memoriam and appreciation.

d. No other resolutions shall be considered unless approved for consideration by two-thirds (2/3) vote of the District Board and presented no later than the beginning of the House of Delegates.

e. Resolutions may be adopted by a majority of the valid votes cast by the delegates present and voting, except those recommended by the Board less than sixty (60) days in advance which shall require two-thirds (2/3) vote to adopt.

Section 19. The House of Delegates shall adopt standing rules to conduct business.

ARTICLE VII. NOMINATION AND ELECTION OF OFFICERS

Section 1. The election of officers, except as otherwise provided in these bylaws, shall be held at the annual convention. The official program of the convention shall indicate the time and place of the elections.

Section 2. The Executive Director shall be employed by the district board via contract.

Section 3. The nominating and election procedure for officers to be elected at the annual convention shall be as follows:

- a. The Governor-elect shall be the sole candidate for the office of Governor.
- b. All qualified candidates for offices to be elected at the annual convention must submit written notice of candidacy to the Executive Director no later than the beginning of the first convention business session.
- c. Qualified candidates for Governor and Governor-elect shall:
 - Submit a signed agreement to Kiwanis International to fulfill the duties of office.
 - Have a clear criminal history background check conducted and verified by Kiwanis International.
- d. Prior to elections, the Executive Director shall report the qualified candidates to the House of Delegates.
- e. Nothing in this article shall be construed as limiting the right to make further nominations of qualified candidates during the House of Delegates session.
- f. A majority of all valid votes cast shall be necessary for each office elected at the convention. In the event that no nominee receives a majority of valid votes cast, a new election shall take place immediately, with the nominee receiving the fewest number of votes eliminated from the ballot. This procedure shall be followed until one nominee receives a majority vote.
- g. The voting shall be by ballot only where there are two (2) or more candidates for the same office.
- h. Cumulative voting shall not be permitted.

Section 4. Duties of Credentials Committee and Elections Committee

- a. The Credentials Committee shall verify all delegates and determine the seating of any delegates not previously certified by their club. Prior to the elections taking place, the Credentials Committee shall report the delegate count to the Executive Director and Elections Committee, and shall make available to them, upon request, a list of the delegates.
- b. The Elections Committee shall have general charge of the election and of distributing and counting all ballots. The Elections Committee shall report promptly to the convention the results of all balloting. The report shall be signed by a majority of the committee.

Section 5. Election of Lieutenant Governor and Lieutenant Governor-elect

- a.** The Lieutenant Governor of each division shall hold, not earlier than the first week of the administrative year and not later than the annual district convention preceding the expiration of the Lieutenant Governor's term, a meeting to elect a Lieutenant Governor and a Lieutenant Governor-elect for the next term. The time and place of this meeting shall be designated by the Lieutenant Governor. The president of each club in the division shall be notified at least 10 days prior to the meeting. Past Governors, current and past Trustees, and past Lieutenant Governors who are active members of a club in the division, as well as non-delegate club members, shall also be invited to the meeting and shall have the privilege of the floor, but shall be without vote.
- b.** Each club in the division is entitled to seat up to three (3) delegates, two (2) of whom should be the club president and president-designate, as well as nominate three alternates who may serve if any delegate is absent. All club delegates and alternates shall be active members.
- c.** Delegates from at least a majority of the clubs in the division shall constitute a quorum.
- d.** The Lieutenant Governor shall conduct the elections, unless he/she is a candidate for election. If the presiding officer is absent or ineligible to serve, the meeting shall elect a delegate to conduct the elections.
- e.** No person shall be considered a candidate for Lieutenant Governor or Lieutenant Governor-elect without first providing consent and an agreement to carry out the duties and responsibilities of office.
- f.** The Lieutenant Governor-elect shall be the sole candidate for the office of Lieutenant Governor. However, nothing shall preclude additional nominations of qualified candidates from the floor.
- g.** Voting shall be by ballot only where there are two (2) or more candidates for the same position. A majority of all valid votes cast shall be necessary for elections. In the event that no nominee receives a majority of valid votes cast, a new election shall take place immediately, with the nominee receiving the fewest number of votes eliminated from the ballot. This procedure shall be followed until one nominee receives a majority vote. In the event of a tie vote, the Lieutenant Governor shall be entitled to vote.
- h.** The presiding officer shall report the election results immediately to the District Executive Director who shall report the results to Kiwanis International.
- i.** A Lieutenant Governor-elect is not a district officer.

Section 6. Election of Trustees.

- a.** The Trustee of each region shall hold, not earlier than the first week of the administrative year and not later than annual district convention preceding the expiration of the Trustee's term, a meeting to elect a new Trustee for the next term. The time and place of this meeting shall be designated by the Trustee. The president of each club in the region shall be notified at least thirty (30) days prior to the meeting. Past Governors, current and past Trustees, and past Lieutenant Governors who are active members of a club in the region, as well as non-delegate club members, shall also be invited to the meeting and shall have the privilege of the floor, but shall be without vote.

b. Each club in the region is entitled to seat up to three (3) delegates, two (2) of whom should be the club president and president-designate, as well as nominate three alternates who may serve if any delegate is absent. All club delegates and alternates shall be active members.

c. Delegates from at least one third (1/3) of the clubs in the region shall constitute a quorum.

d. The current Trustee shall conduct the elections, unless he/she is a candidate for election. If the current Trustee is absent or ineligible to serve, the most recent past Trustee present and willing shall serve, or in the absence of a past Trustee, the meeting shall elect a delegate to conduct the elections.

e. No person shall be considered a candidate for Trustee without first providing written consent and an agreement to carry out the duties and responsibilities of office. Nothing shall preclude additional nomination of qualified candidates from the floor.

f. Voting shall be by ballot only where there are two (2) or more candidates for the same position. A majority of all valid votes cast shall be necessary for elections. In the event that no nominee receives a majority of valid votes cast, a new election shall take place immediately, with the nominee receiving the fewest number of votes eliminated from the ballot. This procedure shall be followed until one nominee receives a majority vote. In the event of a tie vote, the presiding officer shall be entitled to vote.

g. The presiding officer shall report the election results immediately to the Executive Director who shall report the results to Kiwanis International.

ARTICLE VIII. VACANCIES IN OFFICE

Section 1. In the event of a vacancy in the office of Governor or Governor-elect the vacancy for the unexpired term shall be filled by majority vote of the District Board from among the qualified past Governors, current or past Lieutenant Governors, or current or past Trustees.

Section 2. In the event of a vacancy in the office of Immediate Past Governor, the qualified member who served as Governor most recently prior to the Immediate Past Governor who is willing and able shall automatically become the Immediate Past Governor.

Section 3. In the event of a vacancy in the office of Executive Director, the Governor shall appoint a qualified member of a club of the district to fill the office for the unexpired term, subject to the approval of the District Board.

Section 4. In the event of a vacancy in the office of Lieutenant Governor or Trustee, the vacancy shall be filled as follows:

a. If the term has one year or less remaining, a qualified member from a club in the same division or region shall be elected by a majority vote of the District Board to serve the remaining term;

b. If the term has more than one year remaining, the district shall notify the clubs in the affected division or region that a replacement Lieutenant Governor or Trustee may be elected at a division

or regional meeting to be held within sixty (60) days from the date of such vacancy. In the absence of a replacement being elected by the division or region, a qualified member of a club in the same division or region shall be elected by a majority vote of the District Board.

Section 5. In the event that the election of any district office cannot be completed for any reason, the District Board may consider the office to be vacant and may fill it as a vacancy as provided in these bylaws for such office.

Section 6. In the event that, after election and before October 1, any district officer-designate is unable to serve for the year elected, the District Board-designate for said year shall fill the position as a vacancy as provided in these bylaws for such office. Disability or inability of a Governor-designate to serve for the year for which elected shall first be determined by a two-thirds (2/3) vote of the entire District Board-designate.

Section 7. In the event that the Governor is temporarily incapacitated and is unable to discharge the duties of office, the District Board shall elect, by a majority vote, a qualified past Governor, current or past Trustee, or current or past Lieutenant Governor to become Acting Governor until the Governor is able to resume the duties of office. While the Governor is incapacitated, the Acting Governor shall have all the duties, responsibilities, and authority given to the Governor by these bylaws and the Bylaws of Kiwanis International. If, after a period of sixty (60) days, it appears to the Board that the Governor continues to be incapacitated and is not able to resume the duties and responsibilities of office, the Board may declare the office of Governor vacant and the vacancy shall be filled in accordance with the provisions for filling vacancies in such office as provided in these bylaws.

ARTICLE IX. DISCIPLINE OF OFFICERS

Section 1. If a district officer is alleged by the Governor or two-thirds (2/3) of the District Board to be failing to perform his/her duties, the District Board shall investigate the allegation and determine the matter at a meeting held within forty-five (45) days after the investigation is complete or as soon as reasonably possible. Written notice of the allegation, investigation, and meeting shall be given to the accused officer at least thirty (30) days prior to the meeting. The accused officer shall be permitted to attend the meeting and present a defense. If the allegation(s) is sustained by no less than a two-third (2/3) vote of the entire board, the office shall be declared vacant.

Section 2.

a. "Conduct unbecoming a member of the Kiwanis family" is defined in Kiwanis International Policy as any conduct that:

- is incompatible with the best interests of the public or of members of the Kiwanis family; or
- tends to harm the standing of Kiwanis in the local or global community.

b. If an allegation of 'conduct unbecoming a member of the Kiwanis family' is made against a district officer, allegedly committed while he/she was engaged in his/her duties as a district officer, the Governor shall immediately request from Kiwanis International a copy of the detailed procedures to be followed by the district and shall appoint a special investigator to investigate the matter. If an allegation is made against the Governor, it shall be referred to the Kiwanis International President and Executive Director to be handled under the process for Kiwanis International Officers. If the investigation report concludes there is a reasonable basis for the

allegation, the Governor shall notify the accused officer and refer the matter to the District Board to conduct a hearing to decide the matter. The Board shall then meet and report its decision whether the accused officer did or did not engage in 'conduct unbecoming,' and, based on that decision, the appropriate disciplinary action, as follows: counseling, a verbal or written reprimand, or suspension or removal from office.

c. If either the accused officer or the Investigator believes some part of the investigation was faulty or the determination was incorrect, either party has the right to request in writing reconsideration by the Board. The Board's decision on the matter shall be final.

d. If, at any point during the 'conduct unbecoming' process, possible criminal wrongdoing is discovered, the matter shall be reported to the proper authorities.

e. All materials, facts, and information related to the investigation, determination, and reconsideration (if any) shall be kept confidential at all times by any parties or persons involved in any part of the process.

f. The district shall retain all official records on the matter (Allegation Report, Investigation Report, Hearing Record, Board Report, and Reconsideration Record if any) in a confidential file as long as required by applicable law, and shall send a copy to Kiwanis International, to be retained in a confidential file.

Section 3. If the district employs the Secretary, Treasurer, or other district officers, the employment relationship supersedes the officer relationship.

Section 4. Whenever a district officer is removed from office for reasons involving conduct unbecoming a member of the Kiwanis family or failure to perform the duties of office or resigns from office, that person may be declared by the District Board to be ineligible to hold a district office or appointment in the future.

ARTICLE X. REVENUE

Section 1. Each club shall pay dues to the district of \$35 per annum for each active club member, with the exception of district life members. Dues shall be based on each club's annual membership report to Kiwanis International as of September 30 of each year and shall be due annually on October 1 and payable by November 30.

Section 2. The registration fee for the annual district convention shall be \$25.00 per person. Each district club shall pay to the district a convention fee of three (3) times the registration fee, which shall entitle the club to credit for three (3) delegates to attend the district convention. The convention fee shall be billed with district dues and must be paid by all clubs, whether or not they send three (3) delegates to the convention. Any additional club member, who is not a delegate, shall pay to the district the convention fee. Upon application by a club to the District Board for good cause, including but not limited to financial hardship or other special circumstances, the Board may, at its discretion, waive payment of all or a portion of the convention fee for a club. Income from convention fees shall be used solely to defray the expenses of the annual district convention.

Section 3: Any Kiwanian holding active membership in a club in good standing in the District may be

granted District Life Member Status with a one-time payment of a fee of fifteen (15) times the annual District Dues. Upon granting District Life Member Status, the member's club is thereby relieved of any further dues obligation to the District for that member. District Life Member Status shall be in force only during the time the member is a member of an affiliated Kiwanis Club in the Pennsylvania District.

SECTION 4. A Kiwanis club shall be relieved of any obligation to pay District dues for any club member for a period of two (2) years from the date of joining that club, provided such member was a former member of a Kiwanis International Service Leadership Program.

Section 5. Each new club shall pay a charter fee for each member equal to the amount of prorated district dues based on when the club is organized. See Sec 4 for the schedule of prorated district dues.

Section 6. A fee for each new member shall be paid to the district equal to the amount of prorated district dues based on when the member joins the club, as shown below. Clubs are exempt from paying the district new member fee for persons who are former members of a Service Leadership Program (SLP).

October and November:	\$35.00
December and January:	\$30.00
February and March:	\$25.00
April and May:	\$20.00
June and July:	\$15.00
August and September:	\$10.00

Section 7. The District Board may establish registration fees for district conferences or other meetings.

Section 8. No financial obligation shall be placed upon clubs of the district other than those provided in these bylaws or adopted by a two-thirds (2/3) vote of the House of Delegates. No voluntary contribution for any district activity shall be requested of all clubs by the District except the Pennsylvania Kiwanis Foundation and the Pennsylvania District Kiwanis Outreach Program. All other solicitation shall require a two-thirds (2/3) vote upon a referendum submitted to all clubs of the district.

ARTICLE XI. FINANCE

Section 1. Not later than October 31, the District Board shall approve a budget of estimated revenues and expenses for the year, including capital expenditures.

Section 2. The financial records of the district shall be examined at the end of each fiscal year by a qualified individual(s) or company selected by the District Board. The individual(s) should be qualified to perform such work in their respective jurisdiction. A copy of the annual financial examination shall be sent to the Executive Director of Kiwanis International by March 31 and to the District Board and shall be made available, upon request, to clubs and members in the district.

Section 3. The District Board shall determine the official depository or depositories and shall designate persons authorized to disburse funds.

Section 4. The district will comply with all governmental reporting requirements for finances, taxation, employment and any other areas of operation.

Section 5. The district shall report its financial status annually to clubs and to the Kiwanis International Board and at such other times and including such information as requested by the Kiwanis International Board.

ARTICLE XII. OTHER AUTHORITIES

Section 1. This district bylaws and policies will comply with all applicable laws in its local jurisdiction(s).

Section 2. For authority on all matters not covered by these bylaws, the following documents will apply, in this order of priority:

First--Kiwanis International Bylaws

Second--Kiwanis International Policies and Procedures

Third--District Policies or Procedures

Fourth--Roberts Rules of Order Newly Revised (latest edition)

ARTICLE XIII. AMENDMENTS

Section 1.

a. A club, by majority vote of its active members, may propose bylaw amendments to be considered at any convention of the district, provided they are submitted to the Executive Director not less than sixty (60) days prior to the date of the convention. Bylaw amendments may also be proposed by the District Board.

b. No later than thirty (30) days prior to the district convention, the Executive Director shall make available to each club in the district a copy of all proposed bylaw amendments.

c. Amendments to these bylaws may be adopted by two-thirds (2/3) of the valid votes cast by the delegates present and voting.

Section 2. These bylaws and any amendments to them shall be in conformity with the Kiwanis International Bylaws, and the Standard Form for District Bylaws. Amendments previously verified by Kiwanis International to be in conformity may become effective immediately, unless a later effective date is specified upon adoption. Any amendments not in conformity shall not be effective until or unless approved by the Kiwanis International Board. Any questions regarding conformity shall be determined by the Kiwanis International Board.

Section 3. If the Kiwanis International Bylaws are amended in such a way that necessitates revisions to the Standard Form for District Bylaws, the district House of Delegates shall amend the district bylaws at the next annual convention to reflect such revisions.

ARTICLE XIV. CONTRACTS

*Note: This item has been relocated, in its entirety, to District Policy and Procedure, as updated on April 18, 2015 by the District Board of Trustees.

~~**SECTION 1.** No person, except the District Governor or District Secretary/Treasurer, after authorization by the District Board of Trustees, may enter into and sign a contract, pledge or commitment which contains a potential financial obligation to the District or any of its Administrative Divisions individually or collectively.~~

~~**SECTION 2.** No person, except an officer or member of a member club, after authorization by that member club's Board of Directors, may enter into and sign a contract, pledge or commitment which contains a potential financial obligation to that club.~~

~~**SECTION 3.** Any person who enters into and signs a contract, pledge or commitment which contains a potential financial obligation to the District, any of its Administrative Divisions or any of its member clubs contrary to the provisions of Sections 1 and 2 of this Article shall be held personally responsible and liable for such contract, pledge or commitment.~~

~~**SECTION 4.** Only by formal written motion may the District Board of Trustees authorize a contract, pledge or commitment to be entered into and signed on behalf of the District or any of its Administrative Divisions by other than the District Governor or District Secretary/Treasurer.~~

~~**SECTION 5.** Contracts executed for services such as meals, entertainment and so forth provided in direct connection with official visits of the District Governor involving one or more Divisions may be executed without prior approval of the District Board of Trustees.~~

ARTICLE XV. SEVERABILITY

Section 1. In the event that any provision of these bylaws is held invalid, all other provisions shall remain in effect.

ARTICLE XVI. INCORPORATION AND DISSOLUTION

Section 1. The district will incorporate or register with the proper authority(ies) as may be required by applicable law and shall maintain such incorporation or registration as required by law.

Section 2. If the district ceases operations for any reason, the last District Board will provide for proper distribution of district funds or other assets, in accordance with applicable law. If the District Board does not so provide, the Kiwanis International Board shall do so.

Section 3. The District shall operate as a non-for-profit organization incorporated within the laws of the Commonwealth of Pennsylvania.

ARTICLE XVII. GENERAL PROVISIONS

Section 1. The district shall not be used for political purposes, including propaganda, trying to influence legislation, or participating in a campaign for or against any candidate for public office.

Section 2. The administrative and fiscal year of the district shall be October 1 – September 30.

ADOPTION CERTIFICATION

If the district's bylaws are amended, send one copy of all adopted amendments and one copy of the revised bylaws to the Governance Specialist at Kiwanis International (governance@kiwanis.org) for review, approval, and filing. The district then will be notified when its amended bylaws are approved by Kiwanis International.

These bylaws were adopted (or amended) by the Kiwanis District of Pennsylvania House of Delegates on August 15, 2015.

Certified by

Kevin E. Thomas, Executive Director

DRAFT



Erie 2015 Report to the Board

Erie 2015 is August 13-16th

As I sit and write this report I am very excited to tell you that Erie 2015 is very proud of what we have accomplished and what we accomplish every day.

We used a lot of our schedule for our meetings that we used previously to keep us on schedule as far as what needs to be done. I have updated the schedule and check list as we have gone along and are very pumped at what we have to offer convention attendees.

We have a few surprises that we are not going to let anyone in on so that everyone will be surprised here and there.

Thursday night is our welcome picnic at the Peninsula. Transportation will be provided and will take people around the peninsula if they want to drive. We will have live music, photos and lots of fun.

Friday morning is our Early Learning breakfast. This is not just for Kiwanians but for the general public to. We have invited educators, lawyers, board members and several other professionals from the area. We feel this is a great opportunity to educate Kiwanians and the public about Early Learning. This will be unlike any event we have had to date.

Friday evening is the wine tour, there are two choices have dinner at a winery or dinner at a brewerie. Either choice will be fantastic.

The PLGA is working on the Meet the candidates for Friday night.

The entertainment for Saturday night is In All Seriousness a local comedy group from Erie. They are going to have everyone laughing.

We hope the board will push for people to register for the convention asap. We are pushing registration in division one to hit our goal of 100 members registered at the convention.

We need more ads sold in the convention program, please do what you can to get ads sold.

We will have several things going on throughout the weekend celebrating the 100th birthday.

We are working with the local media to start hyping up the convention in Erie and 100 birthday.

The service room is going to be full of fun service activity's Friday and Saturday. We are hoping this will start a new tradition at conventions. We are doing the blood mobile and bringing articles to the convention but we feel doing service projects at the convention we feel will truly make a difference.

Dr. Button will be at our convention to recognize the district hitting one million dollars for Eliminate. Ethan has invited him to attend the convention and he accepted the invitation to come to the convention on behalf of the Eliminate team.

As you may be aware the rooms at the hotel were somewhat of an issue. However; Kevin truly was on top of everything quickly. As soon as he realized there was an issue he was emailing and calling the hotel getting things taken care of. The committee is prepared to hear about these issues and realize that we are very fortunate that we were able to get the rooms booked that quickly.

We are excited that Gavin Jerome will be presenting several forums at the convention. Lanton Lee will be at the convention Friday, he has to leave Friday night for another convention.

We are looking forward to all of you visiting our wonderful city and we know we will exceed your expectations, by providing a magical time celebrating Kiwanis 100th birthday party.

Sincerely submitted
Cathy & Joe

Kiwanis

Pennsylvania District

2793 Old Post Road, STE 12
Harrisburg, PA 17110-3683

**Laws and Regulations Committee
Report to District Board of Trustees
July 18, 2015**

It has been a busy several months as we have been working with the District Bylaws and Policy Code. As you know, we are nearing the final stages of the District Bylaws approval. Thank you to the Board for their diligence in reviewing the bylaws on several occasions as we worked through the major and minor details since the last Board meeting.

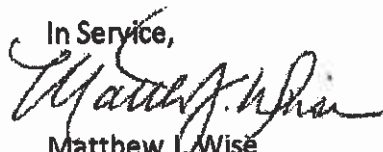
In addition, we have received a report from Kiwanis International indicating the clubs in the Pennsylvania District that have either a) submitted a new set of club bylaws and were approved, b) submitted a new set of bylaws and were not approved, or c) started the process online but have not completed the new bylaws.

We will be reaching out to those listed under 'b' and 'c' to see if we can provide any assistance to them through the process. All Lieutenant Governors and Trustees will be copied on this correspondence.

I have also been working with the Youth Protection outgoing and incoming chairpersons at interpretation and information as it pertains to the Child Protection Legislation recently enacted by the Commonwealth of Pennsylvania.

As always, please feel free to contact me with any questions you might have.

In Service,



Matthew J. Wise

District Chair

Laws and Regulations



Kiwanis

Pennsylvania District



Stef Stamatopoulos
SLP and Alumni Coordinator
628 East Frederick Street
Lancaster, PA 17602

July 18, 2015

SLP and Alumni Coordinator's Report to District Board

Alumni Network

Our existing alumni network continues to grow. A correspondence was sent in early May to network members which included an invitation to the Second Annual LSSP will be held on August 13, 2015 in Erie as a part of the District Convention. A follow-up correspondence was sent mid-July.

K-Family Graduates

We are continuing to evaluate the implementation of a K-Family Graduates program in addition to our existing alumni network for SLP alumni. The details of this program have been shared with 2015-16 SLP and Alumni Coordinator Heather Christensen.

Other Updates

Since the last board meeting, I have presented at the Region III Spring meeting and several club meetings on how to charter SLPs and strengthen relationships with existing programs.

Respectfully submitted,

Stef Stamatopoulos

Hello PLGA,

Only a few more weeks before we will gather at the District convention in Erie, I hope you are registered! The Erie convention Committee always puts on a great convention and I know this will be no exception.

I am attaching a copy of the PLGA Board Report that was submitted at the PA District April board meeting. This report was also distributed at the PLGA display table at the Mid-winter convention.

We have much to be proud of and yet there is always more work for us to do. Read the report about our contributions this year.



PLGA Convention Ribbons

At this convention each member of PLGA will be given a convention ribbon identifying them as a member of PLGA. Please pick up your ribbon at the credentials table. Wear your ribbon with pride, I know I will!

PLGA supports the District convention in many ways.....

Full page Ad..check it out (attached). Thanks Dale and company for the design.

District Events proudly sponsored by the PLGA:



1. Credentials Table:

Chair Karen Sears: kjs154@yahoo.com or cell number 267-738-4497

The PLGA is staffing the Credentials table at convention. Karen Sears has agreed to Chair the Credentials Staffing. If you can help any time during convention please email her or stop by the table and sign up.

Credentials table is open :

Thursday 1:00-5:00 - Darlene Anderson, Karen Sears, Mariza Shavell

Friday 7:30-9:30 - Darlene

9:30-11:30 - Karen

11:30-1:30- Mariza

1:30-3:30 - Karen

3:30-5:30 - Jeff Rose

Saturday 8:00-10:00 - Darlene

10:00-12:00 - Jeff Rose

12:00-2:30 - Karen

Contact Karen Sears if you can help any of the time slots (contact information listed above).



2. First Timers Orientation

Friday 11:00-11:45- Kelly Kincaid

Kelly will lead the orientation session for first timers. Stop in and support her and give the first timers a warm PLGA welcome to the convention.



3. Meet the Candidates

Friday 9:30-11:00pm - Chas Chase, Sandy Brackin, Mike Frailey

The PLGA will host the meet the Candidate evening. We will display photos and Bio's of each nominee. Our PLGA MC, Chas Chase, will ask each candidate 1-3 questions that will help us get to know the candidates better and understand the leadership qualities and vision of each of the district leaders. Come out and meet the candidates and support the PLGA.



4. PLGA Meeting --

Saturday 12:00-1:30

I know this is a difficult time for a meeting but we will make it work. I will have some snacks but feel free to bring a sandwich or eat prior to attending the meeting. Invite current and past Lt governors to attend and join our organization. The more members we have the greater impact we can have on the various programs we support.

I look forward to seeing you in Erie. Don't forget to pick up your PLGA ribbon and wear it with pride.



On a personal note...I will be flying to Bolivia/Columbia July 16 and returning August 9. I may have limited email access so if you have any questions please direct them to one or all of the following and cc me. Thank you:

Karen Sears - kjs154@yahoo.com

Sandy Brackin - sbrackin@fangorn.com

Dale Brackin - dbrackin@fangorn.com

Chas Chase - CCJCPABSA@aol.com

Mike Frailey - mfraileykiwanis@gmail.com

Darlene Anderson

PA District Kiwanis International Report for:

Sponsored Organization or Program: Aktion Club

Administrator: Luida Shearer

Report Date: July 10, 2015

Report Period Covered: from 3-31-15 to 7-10-15

Administrator's goals, objectives and outcomes in the administrative or program year:

Active Clubs 22 # Inactive Clubs 1 Membership # 489 as of 7-10-15

Administrator's activities since last report:

- , With the addition of Darlene Anderson as Co-Administrator we know that exciting things will happen in the Pennsylvania District for Aktion Club. With a person in the east and one in the west we are able to cover much more territory and support more Aktion Clubs.

Committee Members (list by Region or Zone)

- Region 1 – Randy Gorske
- Region 2 – Jean Harkins
- Region 3 – Ron Shearer
- Region 4 – Resigned, looking for replacement
- Region 5 – TBA
- Region 6 - Linda Hoover
- Region 7 – TBA

Comments regarding committee

Other Committee Members and their duties/responsibilities:

Concerns/issues:

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary)

Important Events/Dates with description:

- Various reasons are keeping more Aktion Clubs from attending this year's District convention – lack of funding, conflicts, etc. Three clubs have registered and we will have about 20 Aktion Club members present with several staff people accompanying. all clubs are being encouraged to begin working now planning to attend the 2016 Aktion Club convention as it will be our 20th anniversary and big things are in the planning stages for a memorable convention.

Assessment of District Officers:

PA District of Kiwanis International Report

Service Leadership Program: Builders Club
Administrator: Tiffany Callaio
Report Date: 7/8/2015
Report Period Covered: April to July

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Active Clubs = 59

Suspended Clubs = 0

Inactive Clubs = 16

Membership # [NUMBER] as of [DATE]. The excel report does not give Membership for each club

Administrator's activities since last report: I did not give an April report, but since April, I have emailed all the advisors on the winners of the state and international winners for the contest that Kiwanis does for Builders Club. I also sent out a 2nd quarter newsletter to all the clubs and District officers. I also have secured a speaker for the District Convention.

Committee Members: Amy Casagrande and Keith Smith

Comments regarding committee: I would like to have a couple of more people to the committee, one for each region if possible.

Concerns/issues:

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

Important Events/Dates with description:

Assessment of District Officers:

Additional information/comments:

PA District of Kiwanis International Report

Service Leadership Program: Circle K
Administrator: Kelly Shaup
Report Date: July 13, 2015
Report Period Covered: April 2015 – June 2015

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

We will be working within four areas over the next year.

Promoting Individual Growth and Leadership and Setting the Foundation

Idea:

We are looking to reset the District Calendar into a more student friendly format. Our rough draft is completed with the fall dates to be finalized at the end of April and the rest of the year by August.

We are reviewing their District Officer Training (DOT) and District Officer Training Plus (DOT+). Currently, we do not have competitive races at District Convention and the members that step up come from a variety of backgrounds.

Later in the year, we will be looking at resetting the expectations for officer transitions for a better district officer change over for next year.

Current Progress:

The calendar is still being set, but the majority of the dates until December have been set and planning is occurring. There are many activities that the student's perform in the fall from Fall Rallies, Fall Officer Training, InterPACK, and at least one more Board meeting time for additional Spring Planning. Currently, the fall events will conclude prior to the holiday season with the District Convention Planning to be determined. We are currently in the process for the contract for InterPACK with the first full weekend of November set.

District Officer Training was successful. The goal was to set the foundation and then let the student's take off with what they have learned in DOT+. This idea worked well and seems to have worked.

Promoting District Growth

Idea:

We are looking for stabilization in the District Officer role. Over the last two years, the board has received multiple resignations and been forced into action to remove inactive officers. Some resignations will occur as life events and college life occurs. The current numbers seem to reflect issues with understanding expectations prior to joining, and lack of training. The goal is to have no hole in the elected board members by the end of the Circle K administrative Year.

We are hoping to look at areas to focus on growth. Many clubs appear to be on an island with significant travel time between them. We are going to look at clubs that may be able to shorten the travel time and increase the fellowship aspect.

Current Progress:

In order to bring the district together, the board worked on reviving an old idea of a summer district project. It is a time for students that are out of their normal areas due to summer break to get together and serve.

We also had two clubs come back to active. Lock Haven University has rechartered and PSU- Behrend reversed their slide.

Bridge to Kiwanis

Idea:

We are looking to increase attendance and increase communication between K-Family partners. We are going to re-evaluate our invitation timelines with better expectations.

Current Progress:

The Circle K Board worked with the Harrisburg Kiwanis Club to clean a park as part of the service projects that they completed at their District Officer Training Weekend. This has lead to an additional project and a reemergence of the District Summer Social project in which they are going to try to get their members active over the summer. Currently, there are two projects in the works. First, July 18th is another joint cleanup project with the Harrisburg Kiwanis club. Secondly, we are trying to see if we can have members participate in the District Convention LSSP project.

Active Clubs = 28 Active (+2 since last report: Lock Haven:PSU-Behrend)
Suspended Clubs = 2 (-1)
Inactive Clubs = 7 (-1)
Membership # 728 as of 7/08/15 (+25)

Administrator's activities since last report:

PACK DOT and DOT+ Attended
Circle K International Attended
Wyoming Area May Movie Night Attended

Committee Members:

Cathy Hagadorn - Snowbelt Division Zone Advisor (NW corner)
Kristina Badall - Three Rivers Zone Advisor (SW Corner)
Mariza Shavelle - Liberty Zone Advisor (SE Corner)

Comments regarding committee:

The Kiwanis Committee is in the process of rebuilding under the new Administrator. There are a variety of openings that need to be filled (Asst. Admin, 3 Zone Advisors (Keystone (middle of the state North), Colonial (middle of the state South), and Black Diamond (Northeast corner)). We are also looking to add three specialist or special counselors for particular fields - IT, Financial Concerns, and Training programs (names will most likely change).

Concerns/issues:

I have concerns on filling the spots on the committee in order to get the proper coverage. The current plan is to reach out and find names of people who could serve and approach them near Kiwanis District Convention. Any people who may be interested should be forwarded to me. Job descriptions and expectation are being updated. I have not received any new interest but am hoping that the events scheduled at District Convention will help.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

Joint International Conventions:

The current set up for the International Conventions leaves some concern. I would have loved to have seen more K-Family interactions and a desire to want to do things as a district. As an Administrator, I was between two worlds and was not able to give any one all my time and left with a feeling that I missed out. I would love to see that when 2 or 3 joint conventions happen that there is time established that we can all get together and be the Pennsylvania K-Family.

Resignation of District Governor:

The current District Governor Taylor Spence resigned in late June due to personal health reasons. By the time of this report, we are in the middle of the proceedings to replace her. A candidate search should be completed by the board meeting with an online board vote to conclude within a few days. We believe that we can continue without major interruption at this time.

Important Events/Dates with description:

Kiwanis District Convention:

Circle K is planning to come out and support their sponsoring organization and conduct their InterPACK (fall training conference) planning and have a board meeting. There is talk about supporting the Kiwanis Service Day by seeing if they can invite any members that are in the area to come out and assist.

Fall Officer Training

(Tentative: West: Clarion Univ. September 13th East: Elizabethtown College September 19th)

The district board will conduct 2 training session at opposite sides of the state in order to ensure that club officers are trained. Currently 20% of the leadership is trained with the expectation that 100% is done by December. These events are in addition to the expectations for training from the sponsoring Kiwanis Clubs.

Fall Rallies:

Dates

Black Diamond: TBD

Keystone: Sept 12th

Snowbelt: Sept 13th

Colonial: Sept 19th

Liberty: Sept 20th

3 Rivers: Sept 26th

Locations to be confirmed July 19th: agenda set by Kiwanis District Convention
Divisional get together to help bring members together and outline district goals. Based on the needs of the individual divisions, they can feature service, fellowship, some training, and motivation for the next big district event.

InterPACK:

November 6-8 (contracts being worked on – space reserved)

Hidden Valley Scout Reservation: Loysville Pa

Fall gathering of the district for service, fellowship and leadership training.

Assessment of District Officers:

The current district board may be lacking in prior district level experience, but they are doing very well adapting to their new level of leadership and the challenges that they are facing. They have a very rough outline of the year and are quickly filling it up. They have addressed issues from last years and have a plan to correct many things. I am very proud of what they took from DOT, applied to DOT+, and am excited to see the rest of the year.

Current Openings:

District Governor

LTGs Colonial, Black Diamond, and Snowbelt

(Snowbelt has an interest letter that the board will act on with the online voting)

Various chairs (all have been assigned a current board member but will continue search)

Two chair positions (Service and Club Rebuilding) were filled by DOT+

Additional information/comments:

Circle K Sub Region E:

Circle K is divided out into various subregions. Pennsylvania is in sub-region E with the Ohio, West Virginia, and Kentucky-Tennessee Districts. At International Convention, we were approached by the

West Virginia Circle K Administrator for a request for assistance. We are going to help and include them with invites to some of our activities.

PA District of Kiwanis International Report

Service Leadership Program: K-Kids

Administrator: Kady Blass

Report Date: July 2015

Report Period Covered: April 13-July 13, 2015

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

April's Immediate Goals with outcomes:

- 1) Contact all club advisors: All advisors were contacted via email on April 20th with an introduction and on May 20th with a monthly update.
- 2) Survey all club advisors to determine most efficient way for communication (newsletter, blog, email, social media, etc) and other needs: Survey was created and distributed- results showed a preference for monthly communications via email with a focus on Kiwanis facts and information
- 3) Assist with and confirm Kiwanis Convention speaker and details: Speaker was secured and all details were communicated to her parents and advisors. Also arranged for an awards presentation at District Convention for a PA K-Kid who won an international leadership award.

July's Immediate Goals:

- 1) Update District's tri-fold display board for K-Kids to utilize at Kiwanis Convention and other future events
- 2) Continue follow-up and communications with Pottsville Kiwanis Club on the progress of starting a K-Kids
- 3) Begin to configure a setup for updating advisors contact information for use in fall when schools are back in session.

Goals for the year and current progress:

- 1) Develop and recruit a functioning and active committee in conjunction with Builder's Club to assist with outreach in each region. I have been in touch with Tiffany about this and she has had minimal success with reaching out for committee members. I don't feel that bombarding with emails to Kiwanians will be effective if it didn't work for Tiffany so I am hoping to do some networking at Kiwanis Convention to see where I'm heading next to help achieve this goal.
- 2) Maintain regular communication with advisors to achieve best results: While I did begin initial communications with advisors, I do not have nearly all of the advisor's current contact information. As school begins to be back in session next month, I plan to really focus on having a way to reach every advisor so everyone is getting the same information. I have been able to communicate with a handful of advisors with questions, etc thus far and feel good about that.
- 3) Be present and available with information for Kiwanis clubs and schools interested in starting a K-Kids: Pottsville Kiwanis Club has been in touch with me. I spoke with them at Midwinter and have

continued to follow up with their progress- they are currently waiting to hear back from the school that said they would have a response for a meeting date by the mid-end of July.

Active Clubs = 56
Suspended Clubs = 0
Inactive Clubs = 20
Membership # 559 as of July 8, 2015

Administrator's activities since last report:

- Completed email group lists for Faculty and Kiwanis Advisors
- Created survey for advisors to see the method of communication they prefer plus the amount of communications and topics they desire to learn more about
- Distributed "welcome" email introducing myself and explaining the survey
- Distributed May/June communication to advisors with year-end tips and some summer ideas
- Coordinated K-Kids speaker for Kiwanis Convention
- Coordinated awards presentation for International award recipient

Committee Members:

-Still no known committee members; as mentioned above, I've been talking with Tiffany and she is having similar struggles with Builder's Club. I would like to team up with her and have a joint committee for Builder's Club and K-Kids since neither one requires a lot of time or commitment. Hoping to take my next steps with this at/after Kiwanis Convention!

Comments regarding committee:

-None at this point. This will be a work in progress for a few months.

Concerns/issues:

-None at this point in time.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

-None at this point in time.

Important Events/Dates with description:

-None known at the moment.

Assessment of District Officers:

Additional information/comments:

-Please alert me to anything more I should be doing or any desires that the board has for K-Kids!

PA District of Kiwanis International Report

Service Leadership Program: **Key Club**
Administrator: **Bob Orlando**
Report Date: **July 13, 2015**

Active Clubs = 168
Suspended Clubs = 1
Membership # **11,001 as of July 7, 2015**

Administrator's activities since last report:

- GATC (Governor and Administrator Training Conference) April 30 – May 3. Atlanta, GA. Site of the 2016 Key Club International Convention.
- 2015 Key Club International Convention, June 22 – June 28. Tour trip included stop in Cincinnati, OH for a day at Kings Island amusement park and then travel to Indianapolis, IN for convention.

Committee Members:

- This is a holdover from last report: Still looking for Zone Administrator for Key Club Zone 2, Kiwanis Region 2. Sent broadcast email to all faculty advisors, known Kiwanis advisors and Kiwanis leadership in April explaining the duties of the position and asking for interested individuals to contact me for future discussions. To date, no one has replied to this request for assistance.
- Other than this vacancy there are no issues with the committee as a whole. Each member is growing into their new respective responsibilities and we work very well as a team.

Comments regarding committee:

The above comments hold true here.

Concerns/issues:

- Again.....a hold over concern. If the board can do anything to directly help Key Club, it would be to lend whatever assistance it could to this need. Lack of a Zone Administrator in Region 2. We desperately need someone to step into this position and help us with club communications.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

- Our Key Club district board has begun promotion of our new YSY (Youth Serves Youth) program which is Early Childhood Learning. We are partnering with PA Kiwanis in this effort. Kevin Thomas is working as the advisor to the committee that is heading this effort. The goal here is to keep Early Childhood Learning our YSY project for this year as well as next administrative year. For most of the last decade we have been experimenting with multi-year YSY programs. However, long range plans are to make Early Childhood Learning a permanent YSY program. That decision will ultimately be made by a future Key Club board. But I believe that much will be done by this time in the future that will merit permanent status.

Important Events/Dates with description:

July 25 – 26, 2015: Key Club Board Meeting, Harrisburg, PA

October 9 – 10, 2015: Key Club Board Meeting, Harrisburg, PA (meeting in Capitol Bldg.)

January 9 – 10, 2016: Key Club Board Meeting, Harrisburg, PA

March 11 -13, 2016: Key Club District Convention, Penn Stater Conference Center, State College, PA

Assessment of District Officers:

Lindsey MacGregor; District Governor Ashwin Reedy; District Editor and Elliot Soloman, District Sec-Treasurer make up our executive officers. Since my last report to you I have seen each one of these young adults take off running with their duties and they have been performing rather impressively. There have been some issues with two of our LTG's in which Gov. Lindsey handled very diplomatically and effectively. Ashwin Reedy has been a terrific resource when it comes to the implementation of web based reports that we have been placing on our website. Elliot Soloman has been working hard at his communication responsibilities and I have seen growth there in this short time since he started as District Secretary / Treasurer. Last report I shared with you that the full board has been bonding since their installation through group texts and that they are VERY actively chatting with each other about their duties and exchanging questions, thoughts and experiences this way. I am happy to say that the level of communications between them has remained strong. We do have one LTG that has announced his intentions to resign his position due to struggles with maintaining grades and work schedules. Gov. Lindsey is working with the Zone Administrator in this area to find a replacement. I believe that will be accomplished prior to our July board meeting.

Additional information/comments:

- As stated in the last report and the report prior to that, the focus of this board and Kiwanis Committee has been a continued adjustment of the program towards improvement and modernization. Here is an update on progress made in these areas:
 - Club Officer Training: We have experienced a setback yet again with our launching of on-line training video to clubs. The final production edits are still taking place. We believe this launch will be taking place prior to the start of the new school year. A link to this training video will be shared with Kiwanis leadership as soon as it is made available to clubs.
 - The District Board will begin what is expected to be a two year process of making changes to the LTG election process to allow for on-line voting when attempts for in-person voting runs into issues which do not allow for an election to take place as result of quorum or weather. This process is just beginning and there is no further information to share yet. UPDATE: This process will be addressed at our July board meeting.
 - The PA District Tour to International Convention was a success. However, the turn-out was much lower than past years. We had a total of 17 Key Clubbers attend. 12 were current Key Club board members, one was our Immediate Past District Governor Elissa Hill and 4 were Key Club members representing their clubs. In addition to me, we had three other members of our Kiwanis Committee on the tour as chaperones. Tonya Reader, the faculty advisor to the Shikellamy High School and mother to C.J. Reader, Div.12S LTG. All Key Club board members paid a deposit of \$500 and the remainder of all other costs were covered by the District. Our budget had \$14,500 set aside for International Convention attendance by board members. The size of the stipend is always determined by the amount of board members attending. This years' low attendance allowed us to be more generous then we have been in past years. I am happy to report that the total costs for this district tour have come within budget and there may even be a bit of a surplus after all expenses are paid.

Kiwanis

Pennsylvania District

July 18, 2015

July 18, 2015

Key Leader Committee Report to District Board

Since the last board meeting, we successfully held Key Leader 2015 at Camp Conrad Weiser! We had 75 student participants and 20 adult participants. Our attendance was, again, applauded by Kiwanis International. Our event received fantastic reviews from participants. Student participants indicated they were excited to return next year (and bring friends)!

We want to say thank you. Thank you to the PA Kiwanis Foundation for providing scholarships for the participants. Thank you to the 23 Kiwanis Clubs that sponsored students to attend the program. Thank you to those that worked to promote the program and identified future student leaders. Thank you to those who chaperoned and to those who secured snacks, beverages, and other supplies for the weekend. Without everyone's support and commitment, this event would not have been successful. Thank you!

Lastly, as previously shared, starting in Fall 2015, all Key Leader camps will require a financial guarantee. A proposal for Key Leader 2016, including the details of the guarantee will be presented to the board for consideration.

Respectfully submitted,

Key Leader Team



Trustee Board Reporting Form

Name:	Judy Janes
Region:	Region One
Divisions:	Divisions One and Two
Lieutenant Governors:	Region One: Kathy Durner Region Two: Bruce Peterson

Describe your region new club building activities:

Cochranton: Working with Cathy and Dave Szymanski. Meeting scheduled for July 16. Roger and I are contacting possible interested persons.

Youngsville: Roger has met with Boro Manager and previous Kiwanian, who is interested in re-establishing a Kiwanis Club in the Boro.

Describe your region activities to support and strengthen existing clubs:

Meadville Noontime: Roger and I had a special planning meeting yesterday with our club members to determine future direction and to generate enthusiasm. Good participation from members.

Describe education activities in your region:

Region One Officer training scheduled for July 23.

Personal: Trustee training; LTG training; International Convention

What is your region doing to support youth/SLP:

Establishing a Cochranton Kiwanis Club will help support the Cochranton High School Key and Builders Clubs.

SLP programs are well supported in the Region.

What should the board be aware of in your region

Division One winning recognition for new members.
Allegheny/Clarion Club disbanded. Turned in charter.

Other information for the board

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Trustee Board Reporting Form



Name:	Keith Smith - July, 2015
Region:	2
Divisions:	4, 5, 6 & 8
Lieutenant Governors:	4 - 5 - Kathy Maciejewski 6 - 8 -

Describe your region new club building activities:

No new club building activities to report

Describe your region activities to support and strengthen existing clubs:

Pittsburgh Club had recruitment day but no new members to report yet
Sheraden Club had recruitment Day in May – no new members to report
Washington Club is talking about having a recruitment day
Baldwin Club is beginning to do a club analysis

Describe education activities in your region:

Nothing to report.

What is your region doing to support youth/SLP:

The Pittsburgh Airport Club is still talking about a Builder's Club at in the Moon School District and a Circle K Club at Robert Morris. Allegheny North is still talking about a Builders Club in the North Allegheny School District. Sheraden Club is starting a new Builders Club in August

What should the board be aware of in your region

Need LTG's for Division 4 & 8*. Debbie Whitfield (Sheraden) will be LTG for Division 5 and John Mazurowski (Freeport) will be LTG Division 6

Other information for the board

I sent a letter out to all clubs in Region 2 8 weeks ago, I only heard back from the Allegheny North Club in Division 4, Pittsburgh/Sheraden/Pittsburgh Airport/Washington Clubs in Division 5; Freeport in Division 6 An Ligonier in Division 8. I have attached a copy of the letter I sent to all clubs. I'm beginning to wear down with frustration in my Region this year, can't wait until next year.

Dear Division 5 Clubs:

It has been awhile since I have talked to you/and or your club and maybe I haven't at all so I apologize for that. My name is Keith Smith and I am the PA District Region 2 Trustee. Your Lt Governor is Kathy Maciejewski and is copied above.

I am reaching out to each club and asking each club to supply me with the following information so I/Kathy can start to communicate with each club better and more frequently:

1. Please supply me with your club president's name and all contact information
2. Please supply me with your club secretary's name and all contact information
3. Club meeting time, day and place
4. What is your club planning or has done to celebrate Kiwanis 100 year Anniversary?
5. Would your club be interested in a joint division/region 100 year celebration?
6. What is the current number of members in your club?
7. What is your club doing to help grow your membership?
8. Is your club interested in learning more or need help with membership growth? If yes please contact me.
9. What can I our or district leaders help your club with?
10. Anything you would like me to know about your club?
11. When would be the best time for me to stop in to see one of your meetings.

Thank you for service and I look forward to hearing from you.

Keith Smith - Region 2 Trustee, PA District of Kiwanis International
412-298-2809

Trustee Board Reporting Form

Ann Graves, Region 3, July 2015

1. Describe your progress on new club building?

None. The newest club built 3 years ago now, the Nittany Club continues to be an advocate for early childhood learning and is supporting and involved with PreK for PA, and other activities in our area. They have taken in a new member this summer, and are looking to do a fund raising activity soon.

There is potential for a new club to be established in Bedford, since the club there closed this year.

2. What is the ETA for your club to be built?

I would hope we might begin a process there next spring – 2016.

3. Describe your contact with your LTG's this month?

All 3 divisions have new Lt. Govs for next year. I have been in conversation with this years' Lt.Govs. and have identified 2 clubs that I will reach out to, offering help with strengthening their clubs – Penns Valley in Div. 11E, and Clearfield in 11W. I have talked with Fred Smith in Div 10 about the Ebensburg club that has had its charter revoked for non-payment of dues. There are some issues there with the president who decided to close the club, according to Fred. After the middle of August, he will be working with the members there to see what can be done to change this situation. I will be checking with him to see what I can do that will be helpful.

4. How did your meeting with your team go for your regional meeting?

We had a successful region 3 meeting in May at the Eldorado Clubhouse in Altoona. The Lt. Gov's have been in communication with each other and have plans in place for the fall meeting to be held at Laurel Lodge in October. As we do not have a trustee in place for the 2015-16 year, they are taking on this responsibility. Phyllis Palm of the Lewistown Club – Incoming Lt. Gov. for 11E will be a strong leader this coming year. She is spearheading the fall meeting planning and is well on her way. I have been offering assistance with information, support, etc.

4. Has your invitation gone out to members for the regional meeting, if so when if not when?

5. Describe this month's progress on your board committee?

NA

6. What should the board be aware of in your region?

Many clubs are showing growth this year - which is good. We still have some very small clubs that need help to grow, but are not reaching out. I will be in contact with as many as possible during the next few months as a club counselor for The Formula. I am very discouraged and disappointed at not being able to find a replacement for myself as Region 3 trustee. 4 good candidates were identified and each one said no. Division 10 is very difficult to penetrate. I still hold out hope that next spring we may be able to start a new club in the Bedford Area.



Trustee Board Reporting Form



Name:	Richard J. Relyea	July 18, 2015
Region:	4	
Divisions:	12 North, 12 South, 14	
Lieutenant Governors:	12 North: Cindi McCarty & Michael Haven 12 South: Shirley McPherrin 14: Paige and Allan Michael	

1. Describe your region new club building activities:

New club building in Region 4 continues to need encouragement. Division 12 North continues as best at building clubs and looking for new club opportunities. The Region 4 Lieutenant Governors seek new club possibilities, and advocate for them at Division and Region inter-clubs and conferences.

2. Describe your region activities to support and strengthen existing clubs:

Division 12N continues to show the most growth, thanks largely to LTG Mike Haven and Past LTGs Matt Wise and Bill Henning. 12S LTG Shirley McPherrin continues to be very active in contacting her clubs, by visits and frequent messages. She has begun a division newsletter. The Spring Edition included her summary and evaluation of each 12S club. She continues her incentive program for recruiting new members. 14 LTGs Paige and Allan Michael are in their final year as co-LTGs, and are trying to find ways to help their smallest and most struggling clubs. All Region 4 LTGs know which of their clubs are in trouble, with low and declining membership, some below charter strength.

3. Describe education activities in your region:

Region 4 has had successful live CLE Workshops each summer, and is trying to organize another one for this month (July) or August, probably again in Lewisburg. We have sessions for Presidents, Secretaries, and Treasurers. 2015-16 club officers are encouraged to complete their annual online CLE training by the end of June. All Region 4 clubs have the most recent (2014) CLE materials. See Paragraph 5 below concerning the Region 4 Spring Conference.

4. What is your region doing to support youth/SLP?

There needs to be more emphasis in Region 4 on improving SLP-Kiwanis relationships. Club relationships with their SLPs vary around the Region: some are excellent, and some need to improve. Some clubs invite Key Club and Circle K members to their meetings and division inter-clubs; that needs to happen more. Buffalo Valley AM Kiwanis is involved in Camp SETEBAID, a camp experience for children with diabetes. A club member is its Executive Director. It is held each August, and is very successful. Division 12S Kiwanians give it significant support, including on-scene volunteers. Mifflinburg Kiwanis joins with their Key Club in their semi-annual highway cleanup, most recently in May, 2015. Mifflinburg continues its program of members reading to young children. Division 12S Key Clubbers form an important part of Kisses for Kids; see Paragraph 5 below. They are the best solicitors of donations.

5. What should the board be aware of in your region?

The Region 4 Spring Conference was held May 2, 2015, again at the Foss Home at Geisinger Medical Center in Danville. Attendance was excellent. Our guest speaker was Judith Jones, Executive Director, Susquehanna Valley CASA: Court Appointed Special Advocates, usually non-lawyers who advocate for children in court cases. Other speakers were 12 North Past LTG Matt Wise, who spoke on the new Pennsylvania child protection law effective July 1, 2015, including the necessity of obtaining clearances, and District Governor Bob Raub, who delivered his Governor's Message, "No Drums – No Bugles". Governor's Gifts of approximately \$500.00 from the clubs went to the Eliminate Project. Several members took a Janet Weis Children's Hospital tour conducted by a Children's Miracle Network (CMN) staff person.

As a result of their successful annual Kisses For Kids the weekend of February 13-15, 2015, Division 12S donated \$2000.00 to the CMN at Janet Weis Children's Hospital at Geisinger. A symbolic check in that amount was presented May 31, 2015 at the CMN Telethon at Geisinger. Many thanks to LTG Shirley McPherrin and all who solicited donations, including many Kiwanians and Key Clubbers, and to the many 12S Kiwanians who staffed the Telethon phones.

6. Other information for the Board:

Bill Henning of Bald Eagle and Nittany Valleys Kiwanis will become Region 4 Trustee for 2015-18. He was of great assistance in preparing and conducting the May 2 Regional Spring Conference.

Division 12N's Mike Haven will continue as Co-LTG for a second year; the other 2015-16 Co-LTG will be Robert Gilson.

Division 14's Dale and Judy Younker will succeed Paige and Allan Michael as LTGs for 2015-16.

12S LTG Shirley McPherrin and LTG-Elect Jean (Mimi) Dow have agreed to continue in their respective offices for 2015-16. The Division Election was held April 22, 2015. This continuity will be of significant benefit to that division.

Respectfully submitted,

(Signed)

Richard J. Relyea

Region 4 Trustee



Trustee Board Reporting Form

Name:	Michael Coolbaugh
Region:	6
Divisions:	15, 17 & 18
Lieutenant Governors:	Chris Casciano Division 15 Bill McCabe Division 17 Phil Weber Division 18

Describe your region new club building activities:

No activity at this time

Describe your region activities to support and strengthen existing clubs:

Division 15 – No activity to report
 Division 17 – Ltg. Bill McCabe & Club Counselor Walter Howell continue working with clubs in their division.
 Division 18 – Ltg. Phil Weber recently joined the Formula Team and has been working to strengthen the clubs in his division

Describe education activities in your region:

We now have four Certified Instructors in the region, Rose Mary McFee, Tiffany Callaio, Laura Katrenicz, and Mike Coolbaugh. All are eager to get started. The regional Club Leadership Education & Training is scheduled for August 8, 2015 at the Burney Employment Center, Stroudsburg

What is your region doing to support youth/SLP:

The District Administrators for Builders Club, Key Club and Circle K are all from Wyoming Area in Division 15. Wyoming Area is still working on opening a new Key Club at the Holy Redeemer High School in Wilkes-Barre. They are having a little difficulty with the building principal. Division 18 is in the planning stage of opening an Aktion Club in their division.

What should the board be aware of in your region

Division 18 Southern Lehigh may be turning in their charter at the end of this administrative year. Rose Mary McFee is going to reach out to their SLP parents to find out if anyone is interested in joining Southern Lehigh.
 Several clubs throughout the region have declining or stagnant membership.

Other information for the board

Nothing at this time.



Trustee Board Reporting Form July 2015

Name:	Kate Feryo
Region:	7
Divisions:	19, 21, 22
Lieutenant Governors:	Division 19 - Jim Zinkand & Bonnie Houpt; Div. 21- Joe Wilson; Div. 22 Sara Zulueta

Describe your region new club building activities:

- 1) Norristown – I have heard some discussions about prospective members becoming a satellite of the King of Prussia club, but no real commitments or decisions that I’m aware of. It appears as if 3-4 members have committed. District administration & leaders have more specific information regarding the process of this club. It’s a bit of a unique situation.
- 2) Warrington – Jen and Joe are working together. An email was sent to all the folks who expressed interest in joining the Warrington club asking if they would be interested in joining the Southampton’s club satellite until such time as they have 15 members to establish their own charter.
- 3) Germantown Pike / East Norriton – some fantastic progress is being made! Jen and the team are making great strides. The meeting on July 9th was a success and interest is expanding. They are planning their 2nd service project of collecting school supplies for children in the Norristown area. There are 2 more meetings scheduled with the Organization meeting on Thursday August 27th! Their consistent meeting place so far seems to be the Community Room at Panera Bread. We are getting very close to 10 confirmed members.
- 4) Manayunk / NW Philly - good interest and continued efforts being made here. A recent informational session/ happy hour was held on June 30th at Kildare’s. The meeting place was a bit loud since it ended up being the same day as one of the USA Women’s Soccer games. The turnout was somewhat low, but may result in 2 new members. It was a mix of very casual/social conversation plus some info about Kiwanis at the local, district, and international level. There is another meeting set for July 14th and need to find some additional perspective members to attend. They have a service project planned coming up on July 25th –volunteering at a local event benefitting Veterans from the VA Hospital.
- 5) Shannondell – no new information. There was to be an event related to this club in late July.

Describe your region activities to support and strengthen existing clubs:

- 1) The newest Kiwanis club in our Region, Kennett Square is struggling and needs assistance. They have had some changes over the past months. Active membership is low and people are getting frustrated (particularly 2 of the officers). Plus, a few changes with members such as re-location, and starting a family are taking a toll on availability. They need to find 4-6 additional members who can be active at organizing and participating in service projects, fundraising, and meetings. Kate and Sara recently met with the president for a brainstorming/ counseling session. There is a big festival in town on September 12th. The plan is to get a table/ booth at this event to share Kiwanis information and pass out Early Learning activities. There is a large Spanish speaking population in this area, so it will be essential to reach out to that community with the Spanish

- guides. They are also going to reach out to a few personal connections who might be interested in membership. There is a tentative date of September 23rd to do a "community canvassing" to attract some potential members to attend an informational session in early October. They can also pass out flyers inviting people to attend this meeting at the Festival 2 weeks earlier.
- 2) The West Chester club continues to struggle. There has been talk of ideas to work on increasing membership without much success or follow through. The Formula team came for a visit in April which resulted in some good ideas, but they fell through due to lack of follow through. I have started pushing for some timelines and the club decided to make a specific plan of action and get to work on really making a difference to get the club back up and running. There are service projects and events planned for September and October. The club is running an Alex's Lemonade Stand at a local downtown festival on Sept. 3rd and will have flyers/ informational cards available to pass out. The intention is to have an informational meeting on September 17th for potential new members. A "community canvassing" event will be scheduled for late Aug or early September to also make connections, appointments, etc. with local business or early learning entities and invite them to the info session. A committee meeting is scheduled for July 20th to discuss more details about a specific plan for the community outreach and info session. The WCU Circle K is a significant accomplishment and focus in the club, and can be used to highlight interest of potential new members along with Early Learning Initiative, and the Key Club at STEM academy.
 - 3) Division 21 is doing well with increasing membership. As a division they are +6 at this point! Phil-Mont did lose 2 members who were dropped for lack of dues payment. Joe Wilson, the LTG is expecting an additional 4 members in his division by the end of September. Joe is doing a great job with keeping in close contact with his clubs. This is definitely the largest division in our region. Joe is making a special effort to meet 1 on 1 with each of the new incoming Presidents to talk about their clubs and discuss what they should start working on. He is also meeting with the returning or more experienced Presidents. He not only performs the "typical" LTG function but acts as a club counselor at the same time. Even though some clubs do come forth and ask for him, through his LTG responsibilities he can take the time to find out where their strengths and needs lie.
 - 4) The Pottstown and Landsdale clubs in Division 19 are having some difficulty. The Pottstown club has much history and a well-established connection to Sponsored Youth in several schools. They are however low on active membership and need a plan to improve their club. Bonnie and Jen visited in late May/ early June to get a better feel for their needs and how we can help. Although the Landsdale club has the highest membership in Division 19 there are some reports of frustration, particularly on the part of the current / incoming President. I have intentions of making a specific time to have a phone conversation and/or in person conversation with the president to see if I can do a bit of counseling to get to the root of the problem and present some possible solutions.
 - 5) The Ambler & Pottstown clubs recently had a perspective membership referral from the Kiwanis International Website. We need to follow up with the officers to see how the communication is coming along.

Describe education activities in your region:

The 3 LTG's from my region have done an amazing job of coordinating and planning a region-wide Club Leadership Education opportunity. There are 2 sessions scheduled for July— one on a weekend morning, the other a weekday evening in opposite "ends" of the region. This gives the opportunity for a greater number of incoming officers to attend at a location and time more convenient for them. We are very lucky to have Joe Wilson (Division 19 LTG) as a trainer. He'll be running the training and providing a great experience for attendees.

One member of the Kennett Square is moving to Bucks County. We have made sure he was aware of a Kiwanis club close to his new home that will be a good fit for him. He seems interested in continuing with the organization and potentially transferring to the Washington Crossing / Yardley club.

What is your region doing to support youth/SLP:

The partnership and support of Circle K in Division 22 continues to be strong. The WCU club recently received an award at the International Level for their Service Project/ Annual Volleyball Tournament. We also had a divisional event at Cradles to Crayons which is an organization supporting the development of at risk youth.

Pottstown Club in Division 19 support many SLP clubs: Key Club – Owen J Roberts, Daniel Boone, and Pottsgrove HS. K- Kids – North Coventry, East Coventry, East Vincent, and French Creek Elementary, Builders Club – Pottstown Middle. They hold an annual K-Family recognition and celebration event at one of the school cafeterias. They also do a college scholarship program through their Foundation.

Division 21 has many clubs who continue to do meaningful service projects related to youth.

What should the board be aware of in your region

Division 22 Lt. Gov. Sarah Zulueta is really doing an exceptional job of keeping lines of communication open among the various clubs. She is actively advertising & sharing information via Facebook & email as well as planning and sharing divisional activities. There is another Division 22 service project coming up at Cradles to Crayons on Nov. 7th from 10am-noon.

The region is really excited to support the Convention in Erie particularly since the Gov. Elect Jen is from our region.

Many clubs in the region have conducted events related to the Kiwanis 100th Anniversary. One example from the Pottstown Club held on Friday, June 5th. They invited Kiwanians and community members to take a ride on the Colebrookdale Railroad from Boyertown, PA to Pottstown, PA. Youth and SLP members were included.

No specific leads on potential candidates for Region 7 Trustee. We hope to have at least one candidate by our Fall Regional Meeting. A few names have been tossed around but nothing of substance to report. Question – is it possible to hold off on elections until the Spring Regional meeting? This new term for Trustee will be from 2016-2019.

Other information for the board

We have 3 returning LTGs for our region for the 2015-16 year. All great leaders and active Kiwanians. Only one division has a succession plan for the following year. It's going to be important for us to find some leaders willing to take the time to serve in this position in the other 2 divisions for 2016-17.

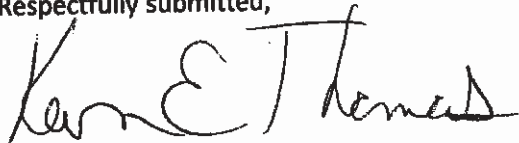
The Division 21 Awards Banquet is scheduled for Friday Jan 15th at Spring Mill Country Club (same location as last year). This is really a fantastic event. All are welcome to attend. Let me know if you want more information. They hold a special award for "Hero in Service" where honorees are nominated by each club and recognized at the event.

Executive Director's Report – July 18, 2015

1. Attached is my schedule for the period April 1, 2015 to June 30, 2015. I will be pleased to answer questions about any activity. Personal items are blackened off the schedule.
2. I think we should consider conference calls for all Lt. Governors and Trustees every 3 to 4 weeks or so for the balance of the year with these calls focusing on growth, motivation and convention attendance.
3. I would ask for everyone's support for our District raffle and the District Convention Ad Campaign. Please register for the convention if you have not.
4. I am still inspired by the efforts and contributions of many of our Trustees and Lt. Governors. The successes we have achieved this year to date would not be possible without your efforts. Thanks to all of you for what each of you do.

Please feel free to call on me any time for assistance and please feel free to utilize Robin for the same.

Respectfully submitted,



Kevin E. Thomas

District Executive Director/Secretary/Treasurer

Aol Calendar.

April 2015

29	Sun	30	Mon	31	Tue	1	Wed	2	Thu	3	Fri	4	Sat
Circle K Conv...				7am Reminder... 11am Val Tulli		7am John's Di... 2pm Book Giv...		2pm Erie conf...		off		off	
5 off	6 off					7am Palmer T... 12pm Easton		9	12pm Kiwanis ...	10 8:30am Schol...		11 Key Club Boar...	
12 Key Club Boar...	13 7pm Matt Wise			14 11:30am Lt. G... 6:30pm Litz C...		15 9am ELIC Su... 6pm Carlisle		16 Erie 2015 Mee...		17 11am Mtg and ...		18 Kiwanis Distric...	
19 4pm State Coll...	20 1pm New Cum... 1:30pm Builde... 8pm Formula c...			21 7am Funcks 12pm Correcti... 3pm Call with ... 6pm Scranton ...		22		23 6:30pm Visit Pi...		24 Circle K Traine...		25 Circle K Traine... Key Leader C... 9am Road Cle...	
26 Circle K Traine...	27 1:30pm Book ...			28		29		30 8:30am Under... 8:30am Act 15... 12pm Kiwanis ... 7:30pm Elizbet...		1		2 off	

Aol Calendar.

May 2015

26	Sun	27	Mon	28	Tue	29	Wed	30	Thu	1	Fri	2	Sat
Circle K Traine...		1:30pm Book ...						8:30am Under... 8:30am Act 15... 12pm Kiwanis ... 7:30pm Elizbet...				off	
3 off		4 Vacation		5 Vacation		6 Vacation		7 Vacation		8 Vacation 8:50am Doctor		9 off	
10 Off		11		12 3pm Ron DiNi... 7pm Central D...		13 1:15pm New C... 7pm Bald Eagl...		14 12pm Lunch M... 8pm Board Co...		15		16 Trustee Training Graduation	
17 PAC Meeting		18 7pm Division 1...		19 New Club Buil...		20 New Club Buil...		21 Erie 2015 Mee...		22		23	
24		25		26 Pittsburgh 6pm Matt Wise		27 12pm Lebano... 3pm Early Lea...		28		29		30	
31		1		2		3 Kiwanis Day at...		4 12pm Kiwanis ...		5 8am Elliott 5pm Scranton		6	

Aol Calendar.

June 2015

31	Sun 1	Mon 2	Tue 3	Wed 4	Thu 5	Fri 6	Sat
			Kiwanis Day at...	12pm Kiwanis ...	8am Elliott 5pm Scranton		
7	8	9 7am Satellite ...	10 7:30am Civic ...	11 8:15am Quest ... 8:15pm Confer...	12 Lt Governor Tr...	13 Lt. Governor Tr...	
14	15 6:30pm Middle... 8pm Formula ...	16 7:30am East N... 2pm John Mc...	17 Capitol	18 12pm Kiwanis ... 3pm Ron DiNi... 3pm Call with ... 5:30pm Erie	19 12pm Lebano...	20 7pm Night at r...	
21	22 Focus	23	24 Indianapolis	25 Indianapolis	26 Indianapolis	27 Indianapolis	
28 Indianapolis	29	30	1	2	3 Holiday	4 off	

Kiwanis

Pennsylvania District

Jennifer A. Vare
Governor Elect 2014-2015
115 W 11th Ave Apt 1
Conshohocken, PA 19428

July 18, 2015

Governor Elect Report to the Board

As the year continues and we get closer to the next administrative year all activities and education have intensified! It is exciting to see how things are coming along and planning for the next administrative year while continuing to support the goals of the current administration. Since our last board meeting I have been actively involved in numerous phone calls, emails and meetings with district leadership to continue working towards the goals of the 2014-2015 year.

Formula and District Growth

- Participated in the District and North America Region 1 Formula conference calls
- Active New Club Opening
 - East Norriton: a team came down to canvas the community May 19th and 20th, a solid membership base has been formed, the meeting schedule: July 23rd, August 13th and organizational meeting August 27th. Service project ideas have been discussed. They had an Earth Day Service Project and are now collecting art and school supplies for the 400+ children that attend the summer reading program at the Norristown Library. One preschool has already distributed all 3 of our Early Learning Guides. 1 new member will be attending District Convention.
 - Northwest Philadelphia: attended their first official informational meeting and presented information about Early Learning
- Active Club Counseling
 - Lansdale, Division 19 has begun discussions about what to do with their stagnant club. Attended their meeting and working closely with the club President to establish a solid plan for club strengthening
 - Pottstown, Division 19 presented information about the Formula
 - Lehigh Valley Industrial Park (LVIP), Division 18 working closely with the current and incoming LTGs, Trustee Mike Coolbaugh and district leadership to form a solid plan to strengthen the club. Visited the club and assisted them in deciding not to turn in their charter
- I continue to work closely with Formula Chair Cathy to determine how we will accomplish the goals of 2014-15. Discussions have taken place about club counselors, new club opening and the PA Formula Team. I feel that it is important that we not only make sure the team is working effectively towards the common goal, but we stay motivated through communication.
- The offer continues if there is a club, Division or Region that needs my assistance in membership efforts I will make every effort to attend or be of assistance via phone call or email.

Service Leadership Programs

- Attended one day of the Key Leader Program
- Participated in the Circle K District Board Trainer

- Enthused by the projects our SLP has chosen to focus on during the 2015-2016 year and look forward to sharing their messages and goals within our District. I hope that our Kiwanis Club's will help the respective organizations in achieving all of their goals
 - Key Club's Youth Service Youth (YSY) is Early Learning
 - Circle K's District Service Project (DSP) is Serve Today, Cure Tomorrow which will focus on all forms of Cancer

Eliminate Project

- Continue to prompt all clubs and Divisions to pledge and contribute to Eliminate as I communicate and visit with them

100th Anniversary

- Participated in Division 22 Cradles to Crayons service project celebrating 100 years of service
- Attended the Norlanco Rheems and Elizabethtown USAF Heritage of America Band Concert

Planning for the 2015-2016 Year

- Participate in monthly calls with Sue Petrisin, 2015-2016 International President and North America Region 1 Governor Elects
- Actively seeking candidates for the 2 vacant Lieutenant Governor and 1 Trustee Position
- Attended both the Region 7 and Region 3 Spring meetings
- Filled each committee chair position, with the exception of the Keystone Kiwanian Editor
- Created a position application and description for the Keystone Kiwanian Editor, actively sought candidates
- Worked in conjunction with Governor Bob, Executive Director Kevin and Master Trainer Dennis to secure and certify educators in each Region
- Hosted and participated in Trustee Education, 5/16/15 & LTG Education 6/12-13/15 with Area Director Lanton, Executive Director Kevin, Master Trainer Dennis & Formula Chair Cathy
- Worked with the Foundation Nominating Committee to secure 8 candidates for the election August, 2015
- Participated in the 1st ever Kiwanis Day in Harrisburg actively advocating for PreK for PA
- Attended International Convention in Indianapolis
- Working closely with incoming Alumni Chair Heather to develop strategies for a strong alumni presence in PA

District Convention Erie 2015

- Co-Chairs Joe Murphy and Cathy Syzmanski are organized and successful in keeping the committee moving in the correct direction of planning and securing financial support.
- The committee has a full exciting convention planned to celebrate not only this Kiwanis year, but also the 100th year of Kiwanis
- Planned the forums and invited the speakers to present

District Finances

- Continuing to co-chair the Super Raffle 2015 with Kevin, creating flyers and promoting the sale of tickets, keeping an accurate database of tickets sold and on hold
- Worked with Kevin Thomas to see that the District Shirts continue to be sold

Respectfully Submitted,

Jen Vare
Governor Elect 2014-2015



Kiwanis

Pennsylvania District / PAKiwanis.org



Robert F. Raub
Governor, 2014-2015
602 Rose Petal Lane
Mount Joy, PA 17552

July 18, 2015

Governor's Report to the District Board

During the last 90 days, I continue to travel around the District visiting clubs, participating in events, and attending meetings across the Kiwanis family. My appreciation for what our Kiwanis family accomplishes grows each week and I am amazed at the unselfish contributions of individuals toward the improvement of communities and children around the world. For example, most recently I met Charlie Kaylor, a true Kiwanian from our Greensburg Club who sees a continued need to save lives through Eliminate. He was motivated to start walking across Pennsylvania to benefit our Eliminate effort and I caught up with him at the York Kiwanis Club. Charlie's trek across the district and our meeting at the York Club's July meeting motivated a member to make a personal donation to Eliminate by purchasing a Centennial Award. What drive, vision and motivation to improve our world. My hat is off to Charlie.

Birthday celebrations continue to happen across the district. My wife, Lieutenant Governor Judy, and I were honored by attending the 90th Anniversary of the State College Club, the 40th Anniversary of the Palmer Township Club, and the 99th Charter celebration of the Pittsburgh Club. Unfortunately, we missed a few due to scheduling conflicts. Elizabethtown and Norlanco Rheems sponsored a Community Concert celebrating Kiwanis and its 100th Birthday by inviting over 600 members of their local communities to enjoy an evening of music and birthday cake recognizing our international heritage.

I participated in both the Pennsylvania District's Key Club and Circle-K Conventions. Former officers and boards were retired and new K-family leaders we installed instilling in me a sense of comfort knowing that the future of these two Service Leadership Programs is in good hands. I made a visit to our District's Key Leader event at Camp Conrad Wiser. My compliments are extended to District Chair Stef Stam our Key Leader committee for producing another sold out camp for our District's youth.

I was invited to speak at the Region 4 Spring Regional meetings. Trustee Rich hosts a wonderful regional meeting to benefit the Divisions in his area. I was surprised by receiving second Governor's gifts at this meeting that I forwarded to our Eliminate Program chair to add to Pennsylvania's Eliminate goal. Thank you Trustee Rich for your great service. Unfortunately, I was unable to attend Trustee Kate's and Trustee Ann's Region 7 and Region 3 spring meetings. Thank you as well for being proactive and displaying leadership by furthering Kiwanis education, fellowship, and service.

Kiwanis is a global organization of volunteers dedicated to



improving the world one child and one community at a time.

Kiwanis

Pennsylvania District / PAKiwanis.org



Robert F. Raub
Governor, 2014-2015
602 Rose Petal Lane
Mount Joy, PA 17552

I was invited to attend two Early Childhood Education events at the Capitol during the period. I attended the Early Childhood Education Action Day, and later in the month, I participated in the Pre-K for PA with many other PA Kiwanis leaders to show Kiwanis support for the state's early childhood education efforts.

Governor Elect Jen invited me and I was pleased to participate in both 2015-2016 Trustee Training and next year's Lieutenant Governor Training at Bucknell University. Thanks to Governor Elect Jen for the opportunity to participate.

In preparation for representing our District at the Kiwanis International, I represented our District at our Kiwanis Northeast Coalition meeting in Albany, NY. During the meeting I joined Governors from the New England and Bahamas District, New York District, New Jersey District and the Capital District. I enjoyed dinner conversation with International Vice President candidate Stephen Hill and Trustee candidate Lance Incitti. This was a great opportunity to meet two significant candidates for International office and to hear other district perspectives on proposed by-law amendments and candidates.

I also represented our District at International President Dr. John Button's visit to the Capital District. Judy and I attended a terrific Western Barbeque Dinner event in Maryland where we were pleasantly surprised to see PA Kiwanians Ethan and Doris McBeth.

During the period, District contributions to the Eliminate Project exceeded \$ 1 million. Although short of our District's target, this amount represents a significant achievement for us. Since our mid-winter meeting, Eliminate contributions continue to be made. Individuals and Clubs unceasingly display their generosity by continuing to grow their financial commitment to saving lives. I continue to be impressed by our Kiwanians.

During the period, I traveled to East Norriton Township and assisted the Formula Team to identify potential new Kiwanians for the club opening effort in that area. I also spent an afternoon visiting business and individuals in Columbia assisting in a similar way to find potential new Kiwanis Club member for a new club in Columbia, PA.

District growth is a continuing need. I continue to be pleased that our District is growing. Recently, 16 divisions are meeting the District goal of net growth. Our 4025 members reflect a 143 member increase from the start of our Kiwanis year. Although the numbers vary from month to month, by far, the majority of Districts have grown. The reality of end of year drops of members remains a concern. The potential of our the Formula Team opening five new clubs before October 1st represents a real chance and hope for net growth within PA. New clubs and continued strengthening of exiting clubs will make PA net



Kiwanis

Pennsylvania District / PAKiwanis.org



Robert F. Raub
Governor, 2014-2015
602 Rose Petal Lane
Mount Joy, PA 17552

growth a reality. Lieutenant Governor Sarah and the Kennett Square Kiwanis Club remains this year's only new club opened to date. Thanks to her efforts, her division is stronger by 19 members. Thanks Sarah for your leadership. Additional recognition should go to Divisions, 1, 12N, 16, and 17. All of these divisions are showing net growth in excess of 17 members. Should we collectively relax, we will fail to continue with our club opening efforts and permitting clubs to sandbag new members until next year, net growth will allude us. Lesser hands for service will result in lesser service in already underserved communities. Thank you for your leadership and motivation for all to continue to grow Kiwanis.

After 9 months of service as Governor, I respectfully thank the board and the membership for allowing to perform this level of service to Kiwanis. The benefits of learning about our District and International Kiwanis as Governor is truly an enriching and rewarding experience. I am pleased for Governor Elect Jen and our future candidates for the office of Governor Elect. They will undoubtedly find great rewards in service to our District as District Governor.

Respectfully submitted,

Signed

Bob Raub, Governor 2014 – 2015
Pennsylvania District of Kiwanis



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improving the world one child and one community at a time.

Executive Director's Report – July 18, 2015

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3. I would ask for everyone's support for our District raffle and the District Convention Ad Campaign. Please register for the convention if you have not.
4. I am still inspired by the efforts and contributions of many of our Trustees and Lt. Governors. The successes we have achieved this year to date would not be possible without your efforts. Thanks to all of you for what each of you do.
5. Robin Cook, our District Administrative Secretary, will be retiring on April 1, 2015. I will be preparing a proposal on how we fill the position moving forward.

Please feel free to call on me any time for assistance and please feel free to utilize Robin for the same.

Respectfully submitted,

Kevin E. Thomas
District Executive Director/Secretary/Treasurer

PA DISTRICT CIRCLE-K INTERNATIONAL

2015-16 Proposed Budget

REVENUE	2015-16 Proposed Budget	2014-15 Budget	2014-15 Actual
BEGINNING BALANCE	\$ -	\$ 2,000.00	\$ 2,000.00
DUES	\$ 6,600.00	\$ 6,800.00	\$ 6,600.00
Cards, Ribbons and other general budget fundraising	\$ 500.00	\$ 1,000.00	\$ 216.39
Pennsylvania Kiwanis Foundation Contribution	\$ 1,000.00	\$ -	\$ -
INTEREST/DIVIDENDS	\$ 10.00	\$ 25.00	\$ 10.24
TOTAL REVENUE	\$ 8,110.00	\$ 9,825.00	\$ 8,826.63
EXPENDITURES			
Line Item			
GOVERNOR	\$ 925.00	\$ 1,100.00	\$ 812.78
SECRETARY	\$ 325.00	\$ 400.00	\$ 195.00
TREASURER	\$ 325.00	\$ 400.00	
EDITOR	\$ 325.00	\$ 400.00	\$ 108.00
LT GOVERNOR - BLACK DIAMOND	\$ 325.00	\$ 425.00	
LT GOVERNOR - COLONIAL	\$ 325.00	\$ 425.00	
LT GOVERNOR - KEYSTONE	\$ 325.00	\$ 425.00	\$ 125.00
LT GOVERNOR - LIBERTY	\$ 325.00	\$ 425.00	\$ 243.90
LT GOVERNOR - SNOWBELT	\$ 325.00	\$ 500.00	
LT GOVERNOR - THREE RIVERS	\$ 325.00	\$ 425.00	
CHAIR - K-FAMILY	\$ 125.00	\$ 150.00	
CHAIR - SERVICE	\$ 125.00	\$ 150.00	
CHAIR - Conferences and Convention	\$ 150.00	\$ 200.00	
WEB PAGE	\$ 200.00	\$ 200.00	\$ 422.23
PRINTING/SUPPLIES	\$ 150.00	\$ 100.00	\$ 162.39
SPOT PROGRAM	\$ 400.00	\$ 250.00	\$ 275.95
DISTRICT OFFICER TRAINING	\$ 1,000.00	\$ 500.00	\$ 608.89
DISTRICT BOARD DCON/ICON/KIWANIS DCON/INTERPACK	\$ 1,000.00	\$ 1,500.00	\$ 1,056.68
DISTRICT OFFICE OPERATION	\$ 800.00	\$ 800.00	\$ 800.00

CONTINGENT	\$	310.00	\$	1,050.00	\$	173.40
TOTAL EXPENSES	\$	8,110.00	\$	9,825.00	\$	4,984.22
BUDGET SURPLUS/(DEFICIT):	\$	-	\$	-	\$	3,842.41
PACK Cash						\$3,121.00
InterPACK (Final)						
			Revenue			
			Expense			
			Surplus/(Deficit)			
District Convention			Revenue			
			Expense			
			Surplus/(Deficit)			
Ribbons			Revenue			
			Expense			
			Surplus/(Deficit)			
Eliminate						\$259.47
Cards for Causes			Revenue			
			Expense			
			Surplus/(Deficit)			
Total Surplus/Deficit from all operations						

PENNSYLVANIA DISTRICT KIWANIS INTERNATIONAL

2014-15 Budget Report

30-Jun-15

ACCT DESCRIPTION		2014-15 Proposed Budget		2014-15 Actual Recps/Exps	
300	District Dues	\$	141,000.00	\$	139,367.00 99%
301	Prorated New member dues	\$	7,000.00	\$	6,551.00 94%
390	Interest	\$	55.00	\$	14.28 26%
393	Key Club Contribution for Services	\$	9,250.00	\$	9,250.00 100%
392	Foundation Contribution for services	\$	5,500.00	\$	5,500.00 100%
394	Miscellaneous	\$	2,000.00	\$	85.00 4%
	Power Up Fundraising program	\$	100.00	\$	193.50 194%
396	Circle-K Contribution for services	\$	850.00	\$	850.00 100%
397	Past Lt. Governors Contribution	\$	200.00		0%
	International Convention Sales	\$	500.00		0%
	Midwinter Conference	\$	19,500.00	\$	18,799.00 96%
	District Convention	\$	49,000.00	\$	12,750.00 26%
	Holiday Party	\$	1,600.00	\$	1,211.15 76%
	District Raffle	\$	19,000.00	\$	6,900.00 36%
351	Shirts	\$	-	\$	603.00 #DIV/0!
304	Web Page Advertising	\$	3,400.00	\$	3,416.00 100%
	Key Club District Convention	\$	159,600.00	\$	142,866.00 90%
	Circle K District Convention	\$	15,000.00	\$	14,850.78 99%
	Total Revenue	\$	433,555.00	\$	363,206.71 84%
400	Salaries*	\$	81,500.00	\$	63,078.62 77%
408	Payroll Taxes	\$	6,900.00	\$	6,325.48 92%
690	Member & New Club Development	\$	1,500.00	\$	22.86 2%
437	Building Lease	\$	20,300.00	\$	14,872.75 73%
409	Employee Benefits	\$	8,000.00	\$	5,865.69 73%
425	Postage	\$	2,300.00	\$	2,806.43 122%
430	Telephone and Internet	\$	2,500.00	\$	2,050.44 82%
424	Insurance	\$	1,900.00	\$	1,533.50 81%
402	Retirement Contribution	\$	5,500.00	\$	3,500.00 64%
442	Supplies & Printing	\$	2,000.00	\$	1,691.82 85%
438	Equipment Maintain.	\$	1,400.00	\$	791.54 57%
439	Equipment	\$	3,700.00	\$	2,306.07 62%
655	Dist. Conv. - 2014-15 Lt. Govs	\$	3,300.00	\$	2,941.27 89%
644	Governor's Expenses	\$	7,000.00	\$	550.06 8%
645	Int. Conv. - Governor	\$	700.00		0%
648	Exec Dir/Sec/Treas Expenses	\$	7,500.00	\$	7,500.00 100%
649	Sec/Treas - Int. Conv.	\$	700.00	\$	700.00 100%
653	Lt. Governor Expense	\$	5,500.00	\$	3,862.28 70%
640	Int. Conv -Trustee/Lt. Governor****	\$	6,000.00	\$	251.66 4%
657	Gov.-elect Expenses	\$	3,250.00	\$	1,521.30 47%
691	Awards	\$	1,575.00	\$	647.66 41%
675	Keystone Kiwanian Editor	\$	1,000.00	\$	500.00 50%
680	Circle K Adminstrator	\$	1,700.00	\$	1,986.97 117%
683	Builders Club Admin.	\$	-		
684	K-Kids Admin.	\$	500.00	\$	354.69 71%
685	Aktion Club Admin.	\$	500.00	\$	119.36 24%
686	Key Leader	\$	500.00		0%
678	Lt. Gov. Education Conference	\$	3,700.00	\$	155.56 4%
440	Interest Expense	\$	1,600.00	\$	1,750.00 109%
677	Web Page Fees/Maintenance	\$	1,400.00	\$	1,035.00 74%
	Midwinter	\$	18,500.00	\$	17,957.81 97%
	District Convention	\$	47,000.00	\$	2,343.00 5%
	Key Club District Convention	\$	159,600.00	\$	139,420.00 87%
	Circle K District Convention	\$	15,000.00	\$	15,320.66 102%
	Raffle	\$	9,500.00	\$	125.00 1%
422	Contingent	\$	30.00	\$	52.00 173%
	TOTAL EXPENSES	\$	433,555.00	\$	303,939.58 70%
	Excess/Deficit	\$	-		
	*Includes Salary for Executive Director and Adminstrave Secretary				
	****\$475.00 stipend per person				
	Surplus/Deficit			\$	59,267.13



Ameritas Investment Corp.
Member FINRA/SIPC

009862 FIED6X01 100000 AT 02

PENNSYLVANIA DISTRICT KIWANIS
ATTN: KEVIN THOMAS
2793 OLD POST RD STE 12
HARRISBURG PA 17110

STATEMENT FOR THE PERIOD JUNE 1, 2015 TO JUNE 30, 2015

PENNSYLVANIA DISTRICT KIWANIS - Corporation
Account Number: AK7-145858

TOTAL VALUE OF YOUR PORTFOLIO \$51,965.12

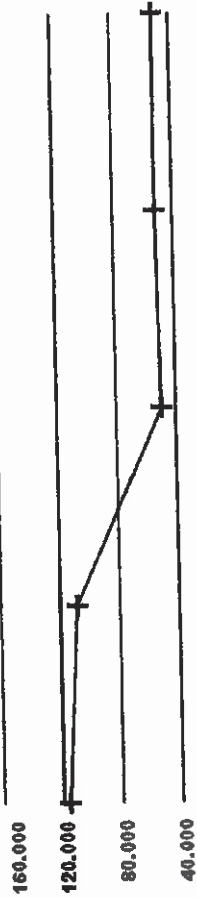
FOR YOUR ACCOUNT EXECUTIVE IS
DONALD J SANKER
RR#: AW0
For questions about your accounts:
Local: 412.241.7312
In-State: 800.335.9858
National: 800.335.9858

FOR YOUR INFORMATION

Your Ameritas Investment Corp. - AIC Registered Representative connects you with a broad spectrum of products, services, and reporting options to help you meet your unique financial needs and goals. For quality investment solutions, knowledgeable service, and solid advice, connect with your AIC Representative today.

CHANGE IN VALUE OF YOUR PORTFOLIO

\$ thousands



0.000 2011 2012 2013 2014 CURRENT
Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member NYSE, SIPC

Ameritas Investment Corp.

MN CFRRICGNPBRBRZOG BRRBB 20150630

Statement for the Period June 1, 2015 to June 30, 2015
 PENNSYLVANIA DISTRICT KIWANIS - Corporation
 Account Number: AK7-145858



Ameritas Investment Corp.
 Member FINRA/SIPC

Account Overview

	Current Period	Year-to-Date
CHANGE IN ACCOUNT VALUE		
BEGINNING VALUE	\$53,498.96	\$52,201.22
Additions and Withdrawals	\$0.00	\$0.00
Income	\$218.22	\$1,295.85
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Investment Value	(\$1,752.06)	(\$1,531.95)
ENDING VALUE (AS OF 06/30/15)	\$51,965.12	\$51,965.12

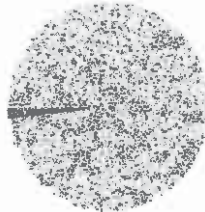
Refer to Miscellaneous Footnotes for more information on Change in Investment Value.

	Current Period	Year-to-Date
INCOME		
TAXABLE		
Taxable Dividends	\$218.22	\$1,295.85
TOTAL TAXABLE	\$218.22	\$1,295.85
TOTAL INCOME	\$218.22	\$1,295.85

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

ACCOUNT ALLOCATION

Money Markets 1.8%



Other Fixed Income Securities 98.2%

	Percent	Prior Period	Current Period
Money Markets	1.8%	\$909.85	\$909.86
Other Fixed Income Securities	98.2%	\$52,589.11	\$51,055.26
TOTAL	100.0%	\$53,498.96	\$51,965.12

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Funds (ETFs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

MESSAGES AND ALERTS

Disclosure Payment for Order Flow Securities and Exchange Commission SEC Rule 11AC1-3 requires all broker/dealers notify their customers of their payment for order flow -POF- practices on an annual basis. All registered broker/dealer firms, including those firms who do not participate in payment for order flow practices must make an annual disclosure to their customers.

Beginning with your July, 2015 statement, exchange traded products currently reported in the Equity sub-section under Holdings will be reported in a new section entitled Exchange Traded Products. Investments in exchange traded products will be categorized as equity, fixed income, or other in both the Holdings and Account Allocation sections. We are also

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Member FINRA/SIPC

Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

CASH AND CASH EQUIVALENTS - 1.75% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 06/30/15	Current Market Value	Estimated Annual Income
Money Markets					
PRIME FUND DAILY MONEY CLASS	FDAXX	909.86	\$1.00	\$909.86	
7 DAY YIELD .01%	CASH				
Dividend Option Cash					
Capital Gain Option Cash					
Total Cash and Cash Equivalents				\$909.86	

HOLDINGS > MUTUAL FUNDS - 98.25% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 06/30/15	Current Market Value	Estimated Annual Income	Total Cost Basis	Unrealized Gain (Loss)
Fixed Income							
FRANKLIN INCOME CLASS A	FKINX	21,912.128	\$2.33	\$51,055.26	\$2,629.46		
Estimated Yield 5.15%	CASH						
Dividend Option Reinvest							
Capital Gain Option Reinvest							
Total Mutual Funds				\$51,055.26	\$2,629.46		
Total Securities							
				\$51,055.26	\$2,629.46		
TOTAL PORTFOLIO VALUE				\$51,986.12	\$2,629.46		

Statement for the Period June 1, 2015 to June 30, 2015
 PENNSYLVANIA DISTRICT KIWANIS - Corporation
 Account Number: AK7-145858



Ameritas Investment Corp.
 Member FINRA/SIPC

Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

TRADING

Settlement Date	Account Type	Transaction	Description	Quantity	Amount	Total Cost Basis	Realized Gain (Loss)
Securities Purchased							
06/03/15	CASH	REINVESTMENT	FRANKLIN INCOME CLASS A REINVEST @ \$2,400	90.921	(\$218.21)	\$218.21	
Total Securities Purchased					(\$218.21)		
ACTIVITY > CORE FUND ACTIVITY							
TOTAL CORE FUND ACTIVITY							
06/30/15	CASH	YOU BOUGHT	PRIME FUND DAILY MONEY CLASS @ 1	0.01	(\$0.01)		
TOTAL CORE FUND ACTIVITY					(\$0.01)		
ACTIVITY > INCOME > TAXABLE INCOME							
Taxable Dividends							
06/03/15	CASH	DIVIDEND RECEIVED	FRANKLIN INCOME CLASS A		\$218.21		
06/30/15	CASH	DIVIDEND RECEIVED	PRIME FUND DAILY MONEY CLASS DIVIDEND RECEIVED		\$0.01		

ACTIVITY continued

Amount
\$218.22

TOTAL INCOME

Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. To apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other securities (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

Cost basis and gain/loss information is provided as a service to corporate accounts. The information listed in the year-to-date gain/loss summary section is based on a calendar year (January - December). If your business/entity has a fiscal year end other than December 31st for tax purposes, the year-to-date information will not apply. If you have questions about your tax situation, consult your tax advisor.

Report for the Board

Super Raffle

July 18, 2015, submitted by Jen Vare

- 69 of 300 tickets are sold for a total of \$6900 in cash, checks and credit cards. We are behind where we were at this time last year, as last year we had already sold 118 tickets by the July board meeting.
- We will be sending an email blast with a flyer to each club and maybe each member. It will have ideas on who should buy, how to buy and even Club Administrative accounts buying. I have emailed everyone who purchased a ticket last year to see if they plan to buy again.
- If you use Facebook and see the ticket for sale post please share it with a word or two of your own. Last year we sold many tickets because of Facebook! The trick to selling out will be finding non-Kiwanis members or non PA Kiwanis members who like to take a chance
- Please keep your eye on your email as I will need you to sign up to sit at the Raffle Table during district convention
- When orders come to the District Office they are opened, scanned and sent to me. I fill in tickets, send an email with a picture of the ticket and offer to mail them the stub if interested. Most people are fine with the picture which saves us money by not mailing every stub
- We need people talking about and pushing ticket sales at Regional and Division events. If you want tickets please let me know.
- For record purposes:
 - Cathy Szymanski has 13 tickets
 - Bill Henning has 8 tickets
 - Mike Coolbaugh has 7 tickets
 - Ann Moffitt has 3 tickets
 - Bob Raub has 5 tickets
 - Ann Graves has 2 tickets
 - Kevin Fondelier has 3 tickets
- Please note if you take tickets you are responsible for the tickets that you take, if you do not sell them you will need to return them to me or take financial responsibility for those tickets.

District Shirt Update

7/14/15

- 67 Shirts sold independent of the Midwinter conference
- 11 shirts sold at Midwinter conference
- Currently 106 shirts on hand (see inventory sheet enclosed). Inventory was recently replenished
- Approximately \$110.00 was earned for the Midwinter conference from the shirts sold there (Price of shirt sold there vs. cost of shirts from supplier).
- At this time we are seeing a gain/profit of \$603.00 on the shirts as a District fundraiser. This is because of having to pay for all the shirts we ordered. The cost of those shirts, less the cost of those sold at Midwinter, went against shirt sales.
- All shirts sold between now and District convention will go to bottom line (profit) until such time as we have to replenish inventory. This would include any orders for International Convention and District Convention Preorders.
- Inventory replenishment costs will be immediately debited against shirt sales with appropriate adjustments made for shirts sold at convention and conferences.
- Shirts sold at District Convention will be credited to District Convention sales. The cost of those shirts will, also, be debited to convention.
- We now have a handle on shipping costs: If we use USPS, the shipping and handling charge is \$5.00 for one shirt, \$6.00 for two in the same order, \$7.00 for three, etc.

2015-16 Kiwanis District Calendar of Events
(Subject to Change)

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
May 16, 2015	Trustee Training	District office
June 6, 2015	Kiwanis Day at Citizens Bank Park	Philadelphia PA
June 6-7, 2015	Circle K Training & Board Meeting	Philadelphia PA
June 12-13, 2015	<i>Lt. Governor Training Conference</i>	<i>Bucknell University, Lewisburg, PA</i>
July 18, 2015	District Board Meeting	District Office
July 25-26, 2015	Key Club District Board Meeting	God's Mountain Retreat, Waymart, PA
August 13-16, 2015	<i>District Convention</i>	<i>Bayfront Convention Center, Erie, PA</i>
August 15, 2016	Circle K District Board Meeting	Erie PA
September 26, 2015	Foundation District Board Meeting	Western PA School for Blind Children
October 3, 2015	District Board of Trustees Meeting	District office
October 9-10, 2015	Key Club District Board Meeting	Hilton Hotel & State Capitol, Harrisburg, PA
October 10, 2015	Region IV Meeting – Governor's Visit	Foss Home, Geisinger, Danville, PA
October 16, 2015	Region I Meeting – Governor's Visit	
October 23, 2015	Region III Meeting–Governor's Visit	Laurel Lodge, Altoona, PA
October 24, 2015	Region VII Meeting – Governor's Visit	
October 31, 2015	Region V Meeting – Governor's Visit	
November 14, 2015	Region VI Meeting – Governor's Visit	Scranton Public Library, Scranton, PA
December 5, 2015	Foundation District Board Meeting	Ronald McDonald House, Hershey PA
January 9-10, 2016	Key Club District Board Meeting	Holiday Inn East, Harrisburg, PA
January 23, 2016	District Board of Trustees Meeting	District Office
February 26-28, 2016	<i>Midwinter Conference</i>	<i>Nemacolin Woodlands Resort, Uniontown, PA</i>
March 4-6, 2016	Circle K District Convention	Toftrees Resort, State College, PA
March 5, 2016	Foundation District Board Meeting	Toftrees Resort, State College PA
March 11-13, 2016	Key Club District Convention	Penn Stater, State College, PA

April 16, 2016	District Board of Trustees Meeting	God's Mountain Retreat, Waymart, PA
April 15-17, 2016	Key Club District Board Meeting & Training	God's Mountain Retreat, Waymart, PA
April 22-24, 2016 (Tentative)	Key Leader Conference	Camp Conrad Weiser, Berks County
June 10-12, 2016	Lt. Governor Training	Bucknell University
June 11, 2016	Foundation District Board Meeting	Bucknell University
June 23-26, 2016	International Convention	Toronto, Ontario, Canada
July 16, 2016	District Board of Trustees Meeting	District Office
July 23-24, 2016	Key Club District Board Meeting	Holiday Inn East, Harrisburg, PA
<i>August 11-14, 2016</i>	<i>Kiwanis District Convention</i>	<i>Hilton Hotel, Scranton PA</i>

Note: Bold Faced Events are those that all District officers and Trustees are expected to be present.
Italicized events are those that Lt. Governors are expected to be present.
 Everyone is welcomed to attend all the events listed

**2016-16 Kiwanis District Calendar of Events
(Subject to Change)**

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
May 16, 2015	Trustee Training	District office
June 6, 2015	Kiwanis Day at Citizens Bank Park	Philadelphia PA
June 6-7, 2015	Circle K Training & Board Meeting	Philadelphia PA
<i>June 12-13, 2015</i>	<i>Lt. Governor Training Conference</i>	<i>Bucknell University, Lewisburg, PA</i>
July 18, 2015	District Board Meeting	District Office
July 25-26, 2015	Key Club District Board Meeting	God's Mountain Retreat, Waymart, PA
<i>August 13-16, 2015</i>	<i>District Convention</i>	<i>Bayfront Convention Center, Erie, PA</i>
August 15, 2016	Circle K District Board Meeting	Erie PA
September 26, 2015	Foundation District Board Meeting	Western PA School for Blind Children
October 3, 2015	District Board of Trustees Meeting	District office
October 9-10, 2015	Key Club District Board Meeting	Hilton Hotel & State Capitol, Harrisburg, PA
October 16, 2015	Region I Meeting – Governor's Visit	
October 23, 2015	Region III Meeting-Governor's Visit	Laurel Lodge, Altoona, PA
October 24, 2015	Region VII Meeting – Governor's Visit	
December 5, 2015	Foundation District Board Meeting	Ronald McDonald House, Hershey PA
January 9-10, 2016	Key Club District Board Meeting	Holiday Inn East, Harrisburg, PA
January 23, 2016	District Board of Trustees Meeting	District Office
<i>February 26-28, 2016</i>	<i>Midwinter Conference</i>	<i>Nemacolin Woodlands Resort, Uniontown, PA</i>
March 4-6, 2016	Circle K District Convention	Toftrees Resort, State College, PA
March 5, 2016	Foundation District Board Meeting	Toftrees Resort, State College PA
March 11-13, 2016	Key Club District Convention	Penn Stater, State College, PA
April 18, 2016	District Board of Trustees Meeting	God's Mountain Retreat, Waymart, PA
April 17-19, 2016	Key Club District Board Meeting & Training	God's Mountain Retreat, Waymart, PA
April 22-24, 2016 (Tentative)	Key Leader Conference	Camp Conrad Weiser, Berks County
June 10-12, 2016	Lt. Governor Training	Bucknell University

June 11, 2016	Foundation District Board Meeting	Bucknell University
June 23-26, 2016	International Convention	Toronto, Ontario, Canada
July 16, 2016	District Board of Trustees Meeting	District Office
July 23-24, 2016	Key Club District Board Meeting	Holiday Inn East, Harrisburg, PA
<i>August 11-14, 2016</i>	<i>Kiwanis District Convention</i>	<i>Hilton Hotel, Scranton PA</i>

Note: Bold Faced Events are those that all District officers and Trustees are expected to be present.
Italicized events are those that Lt. Governors are expected to be present.
 Everyone is welcomed to attend all the events listed

The 2015 Pennsylvania District of Kiwanis nominating committee for the Foundation was comprised of:
Chair Jen Vare, Foundation Representative Marty Schaefer, Matt Wise, David Szymanski and Bonnie Houpt.

The Committee was able to secure 8 candidates in accordance with the bylaws.

Those candidates in alphabetical order are:

Rick Arnold---Lebanon
Bill Cater---Lancaster
Dick Eby---New Holland
Bill Frantz---State College, Nittany
Susan Grab---Hershey-Hummelstown
Roger McFadden---Pocono, Daybreak
Mark Mishinski---Valley, Conyngham
Lou Vento---Stroudsburg

Each candidate was asked to provide their biography to the District Office by July 15th.

The Past Lieutenant Governors Association (PLGA) will be hosting the Meet the Candidates session at the District Convention, Erie.

Respectfully submitted,
Jennifer Vare
Foundation Nominating Committee Chair
Governor Elect 2014-2015

Key Leader 2016 Proposal

Presented July 18, 2015

Seeking the approval of a financial guarantee for two (2) Key Leader programs:

Key Leader – Camp Conrad Weiser – April 22-24, 2016

Key Leader – Camp Allegheny – May 13-15, 2016

General Information

Student Participants: 60 – 80 students; ages 14-18

Cost: \$250 (\$225 Key Clubber)

Pending Scholarship Request of PA District Kiwanis Foundation: \$50/student attendee

Recent History

	2015	2014
Student Participants	75	72
Scholarships (Full & Partial)	68	59
Schools	31	23
Kiwanis Club	23	16

In 2014 and 2015, camps were sold out five weeks prior to the event with a waiting list.

Kiwanis International Required Guarantee

The guarantor agrees to underwrite any income shortfall less than the 60 students at a rate of 50% at the Key Club rate and 50% at the non-Key Club rate.

For example:

Attendance: 54

Shortfall: 6

Expense:

3 at Key Club rate (\$225) \$ 675

3 at non-Key Club rate (\$250) \$ 750

Total Expense \$1,425

Key Leader 2016 Proposal

Presented July 18, 2015

Risk Mitigation Plan

Designed to limit the financial exposure of the District via appropriate event promotion and scholarship requests.

Event Promotion

Kiwanis

Save the Date Email - Now
Kiwanis Convention – Aug
Pres/Sec Mailing - Oct
Fall Regional Mtgs – Oct/Nov
Pres/Sec Email – Jan
Mid-Winter – Feb

Key Club

Save the Date Email – Now
Officer/Advisor Mailing – Oct
Officer/Advisor Email – Jan
District Convention - Mar

Key Leader Alumni

Save the Date – Now
Follow Up Email – Nov
Registration Open – Jan

Scholarship Requests

82 Clubs Identified As Potential Supporters

191 Planned Scholarship Requests

Scholarship Request Process – August–March

- Contact an *individual* within each of these specific clubs - someone we know who supports our SLP programs and/or who expressed interest at District Convention. *Ask that person to ask his/her club to sponsor a specific number of students.*
- If that individual agrees, we provide them with the tools to "make the pitch" to their club: the impact of Key Leader, the total investment cost, and information on how other clubs have been successful selecting students.
- Confirm scholarships approved by club. Provide additional information, if requested.
- Provide information regarding registration process and include on registration open email in January.

District Policy on Personal Confidential Information

This district shall adhere to the following policy on personal confidential information (PCI) of members and non-members.

All documents bearing personal information including but not limited to registration forms, medical information forms, background check authorization forms and reports, will be treated as confidential. To protect PCI, the district will: (1) minimize the number of people who have access to any PCI documents; (2) store the documents in a secure location for a finite period of time; and (3) destroy the documents in a way that maintains confidentiality, such as shredding. Specifically:

- If there are paper documents with PCI, they will be kept in a locked fireproof cabinet in a secure location (i.e., a location with electronic access, video security, commercial entry, etc.)
- If an all-electronic process is used (i.e., no hard copy records, no hard copy faxing, etc.) or if PCI is stored on user workstations or mobile devices, including but not limited to notebooks computers, USB drives, Smartphones, etc., PCI should be encrypted.
- An employee or contractor will not physically take PCI from the office or storage location (i.e., file, laptop, etc.).
- If PCI needs to be sent by fax, PCI documents will not sit on a printer where unauthorized persons or contractors may have access to the information. When faxing information, a secure fax line will be used.
- For each access or usage, access to PCI will be limited to only those individuals authorized to handle it. A paper or electronic trail will be created, including verification that the information reached its intended destination.
- The number of persons that see PCI will be limited to one if possible or else as few as possible.
- The disposal and destruction of all PCI will conform to applicable laws and regulations.
- Unless otherwise required by law: (1) PCI records will be maintained for at least seven years; and (2) youth medical records will be kept until the youth reaches the age of majority plus three years.