

DISTRICT BOARD OF TRUSTEES MEETING

April 18, 2015

The third meeting of the 2014-15 District Board of Trustees was held on April 18, 2015 at the Kiwanis District Office, Harrisburg, PA. Governor Bob Raub presided. The meeting was called to order at 9:30AM.

The invocation was provided by Trustee Ann Graves.

All board members were present except Trustees Judy Janes and Kate Feryo.

Guests included Circle K District Administrator Kelly Shaup, Laws & Regulations Chair Matt Wise, Past Governor and Formula Chair Cathy Szymanski & David, and Key Leader District Chair Stef Stamatopoulos.

Membership & New Club Building (See the pages p4 –p19)

Formula Chair Cathy Szymanski provided a report on new club building activities throughout the District. Trustees present spoke on membership activities and concerns in the regions; Governor-elect Jen spoke for Region 7.

Cathy Szymanski and others will be developing an incentive contest membership growth with existing clubs.

The reports on new clubs built in the last 3 year were reviewed. Discussion took place on the manner in which new club mentoring reports take place and how the information is gathered. In the future, information will be gathered by past governors via contact with The Formula assigned club counselors.

Consent Agenda (See the pages p20-p54)

All items in the consent agenda were approved.

Discussion and Action items

A review of the District budget, investments and account balances took place. See the pages p55 –p61.

A report was provided on the District Super Raffle. See page p62.

The District shirt program was discussed. See page p63 for more information.

The energy/electric program was discussed as well as proposal for computer security software marketing. After discussion, it was agreed that Executive Director Kevin Thomas would contact Glen VanDyke to see if we could get his support in putting a push on the energy program and that we would not pursue the computer security program.

The Key Club District Convention was reviewed. See pages p66-p67.

Information and comments were provided on changes in Service Leadership Program administrators.

Discussion on Trustee and Lt. Governor vacancies for 2015-16 were discussed and review.

Discussion was held on club officer education. The District has a new master trainer, Dennis Bouchard from the Norlanco-Rheems club. Potential certified instructors were discussed.

A review of the 2015 Midwinter conference took place. See pages p71 & p78-p80 .

Discussion took place on the 2016 Midwinter conference and the 2017 Midwinter conference. A motion was introduced, seconded and approved to solicit a proposal for the 2017 Midwinter Conference from the Penn Stater Hotel.

May 14th will be the date for a conference call to approve the 2015 District Convention budget and program. Convention promotion and activity were discussed.

Spring Regional meetings were reviewed and discussed.

The 2015 Kiwanis International Convention in Indianapolis, Indiana was discussed. It was decided to not have a District breakfast at the convention given the cost of doing so.

Clubs not paying dues for 2014-15 were discussed. Those clubs are Ebensburg, Somerset and Kingston (which paid dues but not the convention registration fee of \$75.00).

Kiwanis day at Citizens Bank Park was discussed. See pages p88 .

Discussion on District policies on background checks took place in light of Pennsylvania Act 153 of 2014. After discussion, the District board, by proper motion, second and vote, adopted a procedure that requires all Pennsylvania District Officers, Lt. Governors, District Chairs and Committees to have the necessary background checks as required by Act 153. See page p89-p90 for the approved procedure.

Discussion on what recommendations and policies as Act 153 relates to clubs and members. Potential procedures and policies that a club might adopt will be provided to clubs and can be seen as page p91-p92 .

A proposal to extend the District office lease was considered. See page p95-p96 for a copy of that proposed lease extension. The lease agreement was approved as presented.

In conjunction with the Kiwanis International directive that all District's must be adopt the new form of District bylaws, a review of the new standard form of District bylaws took place. Lead by District Laws and Regulations Chair Matt Wise, the board reviewed the new proposed standard form of District bylaws. After review, the District board adopted a new form of District Bylaws subject to approval by Kiwanis International and the House of Delegates at the 2015 District Convention.

In conjunction with the Bylaw review/discussion, a review was conducted of the District Policy Code. Under the direction of Matt Wise, the board reviewed the policy code. After review, the District board approved a new revised District policy code subject to the adoption of the new District bylaws. The new District Policy Code can be seen as pages A1-A17.

Work on a new strategic plan is waiting for direction from Kiwanis International which, hopefully, is coming after the April Kiwanis International Board meeting.

With Kate Feryo unable to attend the meeting, no report and recommendations could be provided on awards. It was reported that the committee has been working on this subject.

The Keystone Kiwanian and the Keystone Kiwanian Editor were discussed. Governor-elect Jen presented information for the board's consideration. Governor Bob Raub reported that District Public Relations Chair Kristina Badali is working on proposal. After discussion, a motion was approved to have Jen Vare work with Kristina Badali to have a final proposal/plan ready for the July 18, 2015 District Board meeting.

The District Foundation nominating committee work is progressing and there should be no issue having a slate of candidates available by the deadline of June 28th.

Key Leader District Chair Stef Stamatopoulos indicated that the Key Leader program on April 24-26, 2015 is sold out. Stef is looking forward to a great weekend.

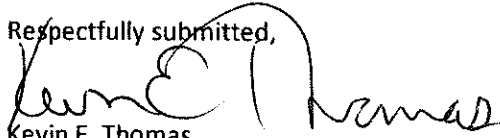
Information was shared on the KC Graduate program by SLP Alumni Chair Stef Stamatopoulos. See pages p97-p99.

Past Governor Cathy Szymanski has decided to that she would like to serve Pennsylvania by being a candidate for Kiwanis International Trustee and is seeking endorsement of the Pennsylvania District Board of Trustees. After hearing from Cathy, the District board voted, by proper motion and second, to endorse her for the position of Kiwanis International Trustee.

A discussion took place on the possibility, as some other Districts have done, of Pennsylvania submitting a resolution that would commit the District to reaching its 1.9 million dollar target for Eliminate as established by Kiwanis International. No action was taken.

With no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kevin E. Thomas". The signature is written in a cursive style with a large, looping initial "K".

Kevin E. Thomas
District Executive Director

Kiwanis International
Monthly Membership Comparison

Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend	
				14															
K23	Pennsylvania																		
K2301	Division 1																		
K02090	Bradford	PA		52	57	57	57	58	58	58							11.54	+6	
K04613	Cambridge Springs	PA		11	11	11	11	11	12	12							9.09	+1	
K03089	Conneaut Lake	PA		9	9	9	9	9	9	9							0.00		
K01165	Cnty	PA		12	12	12	12	12	12	11							-8.33	-1	
K16877	East Erie County	PA		15	15	15	15	15	15	15							0.00		
K11844	Edinboro	PA		28	29	30	30	30	30	31							10.71	+3	
K00040	Erie	PA		44	44	45	45	45	45	48							9.09	+4	
K17440	Fort LeBoeuf	PA		14	14	14	14	14	14	14							0.00		
K16577	Meadville Golden K	PA		19	19	20	20	21	21	21							10.53	+2	
K00701	Meadville	PA		51	51	51	51	51	51	51							0.00		
K08353	Millicreek-Erie Area	PA		22	22	24	24	24	24	24							9.09	+2	
K00812	Warren	PA		41	41	41	41	41	41	41							0.00		
K14943	West Erie County	PA		17	17	15	15	15	15	15							-11.76	-2	
Division 1 Totals:				335	341	344	344	346	347	350							4.48	+15	
K2304	Division 4																		
K17667	Allegheny North	PA		15	15	15	15	15	15	15							0.00		
K02616	Glenshaw	PA		18	18	18	18	18	16	16							-11.11	-2	
K02234	Mars	PA		22	23	23	23	23	23	18							-18.18	-4	
K01574	Sewickley	PA		16	17	17	17	17	17	17							6.25	+1	
K09194	Zellenople-Harmony	PA		6	6	6	6	6	6	6							0.00		
Division 4 Totals:				77	79	79	79	79	77	72							-6.49	-5	
K2305	Division 5																		
K04358	Baldwin	PA		7	7	7	8	8	8	8							14.29	+1	
K04072	Oakland, Pittsburgh	PA	CR	6	6												0.00	-6	
K18576	Pittsburgh Airport Area, The	PA		16	17	16	16	16	16	16							0.00		
K00003	Pittsburgh	PA		15	15	15	15	15	15	15							0.00		
K03643	Sheraden, Pittsburgh	PA		32	33	37	38	39	39	39							21.88	+7	
K03431	Squirrel Hill, Pittsburgh	PA		12	10	10	10	10	10	10							-16.67	-2	
K00797	Washington	PA		8	8	10	10	10	10	10							25.00	+2	

Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend	
				14	14	14	14	14	14	14	14	14	14	14	14	15			
K23	Pennsylvania (Continued)																		
Division 5 Totals:				96	96	95	98	98	98	98							2.08	+2	
K2306	Division 6																		
K05219	Freeport	PA		23	23	24	24	24	24	23							0.00		
K00744	Kittanning	PA		10	10	10	10	10	10	10							0.00		
K00526	McKeesport-White Oak	PA		26	26	27	27	27	27	27							3.85	+1	
K06034	Penn Hills	PA		15	15	15	15	15	15	15							0.00		
K01502	Vandergnift	PA		15	15	15	15	15	15	15							0.00		
K02401	Verona-Rosedale	PA		12	11	11	11	11	11	11							-8.33	-1	
K01702	Wilkinsburg	PA		19	19	19	19	19	19	19							0.00		
Division 6 Totals:				120	119	121	121	121	121	120							0.00		
K2308	Division 8																		
K00165	Greensburg	PA		30	33	33	33	32	32	32							6.67	+2	
K00930	Jeannette	PA		14	14	14	14	14	14	14							0.00		
K12374	Ligonier Valley	PA		6	6	6	6	6	6	6							0.00		
K04899	Scottdale	PA		28	28	28	28	28	28	28							0.00		
K00672	Uniontown	PA		14	14	14	14	14	14	14							0.00		
Division 8 Totals:				92	95	95	95	94	94	94							2.17	+2	
K2310	Division 10																		
K10576	Bedford	PA	CSD	5	5	5	5	5									0.00	-5	
K13037	Ebensburg Area	PA	CS	7	7	7	7	7	7	7							0.00		
K03661	Homer City	PA		13	13	13	12	12	12	12							-7.69	-1	
K00786	Indiana	PA		44	44	44	44	44	44	45							2.27	+1	
K05545	Johnstown East Hills	PA		14	14	14	14	14	15	10							-28.57	-4	
K00057	Johnstown	PA		32	33	33	33	33	33	33							3.13	+1	
K17732	Punxsutawney	PA		11	11	11	11	12	12	12							9.09	+1	
K03869	Somerset	PA	CS	22	22	22	22	22	22	22							0.00		
K07473	Westwood, Johnstown	PA		21	24	25	25	25	25	25							19.05	+4	
Division 10 Totals:				169	173	174	173	174	171	166							-1.78	-3	

Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend		
				14														15		
K23	Pennsylvania (Continued)																			
K2311	Division 11W																			
K00005	Altoona	PA		47	47	48	48	48	48	48							2.13	+1		
K01561	Clearfield	PA		27	27	27	27	21	21	21							-22.22	-6		
K00521	Du Bois	PA		12	12	12	13	14	14	14							16.67	+2		
K05383	Eldorado, Altoona	PA		20	22	22	22	21	21	21							5.00	+1		
K18341	Elk County	PA	CR														0.00			
K01118	Phillipsburg	PA		50	49	49	50	53	53	53							6.00	+3		
K11511	Tyrone	PA		14	17	17	17	17	17	17							21.43	+3		
Division 11W Totals:				170	174	175	177	174	174	174							2.35	+4		
K2312	Division 12N																			
K18236	Bald Eagle and Nittany Valleys	PA		39	39	39	42	45	42	41							5.13	+2		
K11987	Jersey Shore Area	PA		17	17	17	17	17	17	17							0.00			
K18578	Liberty	PA		25	25	26	26	26	26	26							4.00	+1		
K01483	Lock Haven	PA		55	55	55	55	55	55	55							0.00			
K05992	Loyalsock Township	PA	CR														0.00			
K05677	Mansfield	PA		10	10	11	11	11	11	11							10.00	+1		
K03692	Mill Hill	PA		20	20	20	20	20	20	23							15.00	+3		
K18323	Montoursville	PA		30	37	37	37	37	37	38							26.67	+8		
K12388	Muncy Area	PA		13	13	13	13	13	13	13							0.00			
K18331	Pennsylvania Kiwanis 2.0	PA		10	12	12	12	12	12	12							20.00	+2		
K13445	South Williamsport Area Sunrise	PA	CR														0.00			
K11634	Sullivan County	PA		21	21	21	23	23	23	23							9.52	+2		
K12268	Towanda-Wysox Area	PA		8	8	8	8	8	8	8							0.00			
K11942	Valley (The), Athens	PA		18	18	19	19	19	19	19							5.56	+1		
K17560	Wellsboro	PA		5	5	5	5	5	5	5							0.00			
K00130	Williamsport	PA		79	81	81	81	83	83	85							7.59	+6		
Division 12N Totals:				350	361	364	369	374	371	376							7.43	+26		
K2313	Division 12S																			
K15117	Buffalo Valley A.M.	PA		11	11	11	11	11	11	11							0.00			
K04176	Dalmatia	PA		27	27	27	27	27	27	27							0.00			
K02094	Danville	PA		6	6	6	6	6	6	6							0.00			

Kiwanis International
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14																	
K23	Pennsylvania (Continued)																
K2313	Division 12S (Continued)																
K02614	Lewisburg	PA	8	8	8	8	8	8	8							0.00	
K10901	Middleburg Area	PA	13	13	14	14	14	14	14							7.69	+1
K02109	Mifflinburg	PA	30	30	33	33	33	33	33							10.00	+3
K02877	Milton/Warrior Run	PA	24	25	25	25	25	25	25							4.17	+1
K07332	Northumberland-Point Township	PA	21	19	18	18	18	18	18							-14.29	-3
K17242	Selinsgrove Area	PA	9	9	9	9	9	9	9							0.00	
K00450	Sunbury	PA	29	29	29	29	29	29	29							0.00	
Division 12S Totals:			178	177	180	180	180	180	180	180	180	180	180	180	180	1.12	+2
K2314	Division 13N																
K10953	Cumberland County	PA	14	14	14	14	13	13	13							-7.14	-1
K14286	Dillsburg Area	PA	38	38	39	39	38	40	40							5.26	+2
K10616	East Shore, Harrisburg	PA	13	11	12	12	12	12	12							-7.69	-1
K00048	Harrisburg	PA	49	48	48	48	48	48	48							-2.04	-1
K07038	Hershey-Hummelstown	PA	25	25	25	25	25	25	25							0.00	
K02096	Middletown	PA	9	9	9	9	9	10	10							11.11	+1
K17073	Red Land-Fairview Township	PA	6	6	6	6	6	6	6							0.00	
K04380	Upper Allen-Cumberland Valley	PA	16	16	16	16	16	16	16							0.00	
K03384	West Shore, Cumberland County	PA	16	16	16	16	16	16	16							0.00	
K00136	York	PA	7	7	7	7	12	12	12							71.43	+5
Division 13N Totals:			193	190	192	192	195	198	198	198	198	198	198	198	198	2.59	+6
K2315	Division 13S																
K17930	Big Spring	PA	10	10	10	10	10	10	10							0.00	
K00311	Carlisle	PA	75	78	81	81	79	81	82							9.33	+7
K08272	Chambersburg-Downtown	PA	17	17	17	17	17	17	17							0.00	
K02550	Chambersburg	PA	37	37	37	37	38	38	38							2.70	+1
K04355	Gettysburg Adams	PA	18	19	19	19	19	19	20							11.11	+2
K18245	Greencastle-Antrim	PA	9	9	9	9	9	9	9							0.00	
K00613	Hanover	PA	19	19	19	19	19	19	19							0.00	
K12124	Shippensburg	PA	19	20	20	20	20	20	20							5.26	+1

Kiwanis International
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Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend
K23 Pennsylvania (Continued)																	
Division 13S Totals:			<u>204</u>	<u>209</u>	<u>212</u>	<u>212</u>	<u>211</u>	<u>213</u>	<u>215</u>							<u>5.39</u>	<u>+11</u>
K2316	Division 14																
K01341	Berwick	PA	10	10	10	10	10	10	10							0.00	
K01032	Bloomsburg	PA	38	38	38	38	38	37	37							-2.63	-1
K00552	Hazleton	PA	24	25	25	25	25	25	25							4.17	+1
K00098	Pottsville	PA	35	37	37	37	37	37	37							5.71	+2
K01329	Shamokin	PA	6	6	6	6	6	6	6							0.00	
K09523	Valley (The), Conyngham	PA	25	25	25	27	27	27	27							8.00	+2
Division 14 Totals:			<u>138</u>	<u>141</u>	<u>141</u>	<u>143</u>	<u>143</u>	<u>142</u>	<u>142</u>							<u>2.90</u>	<u>+4</u>
K2317	Division 15																
K01133	Carbondale	PA	8	8	8	8	8	8	8							0.00	
K01672	Dallas	PA	18	18	18	18	18	18	18							0.00	
K17301	Kingston	PA	14	14	14	14	14	14	14							0.00	
K07651	Montrose Area	PA	21	21	21	21	22	22	22							4.76	+1
K05653	Mountaintop	PA	30	25	25	25	25	25	26							-13.33	-4
K00950	Pittston	PA	17	17	17	16	16	16	16							-5.88	-1
K00975	Plymouth	PA	9	9	9	9	9	9	9							0.00	
K00111	Scranton	PA	68	68	68	69	67	67	67							-1.47	-1
K03759	Swoyersville	PA	22	22	22	22	22	22	22							0.00	
K02905	Tunkhannock	PA	48	48	48	48	49	49	49							2.08	+1
K00129	Wilkes-Barre	PA	35	36	36	36	36	36	36							2.86	+1
K14447	Wyoming Area	PA	38	40	41	41	43	43	43							13.16	+5
Division 15 Totals:			<u>328</u>	<u>326</u>	<u>327</u>	<u>327</u>	<u>329</u>	<u>329</u>	<u>330</u>							<u>0.61</u>	<u>+2</u>
K2318	Division 16																
K04149	Annville-Cleona	PA	16	17	17	17	17	18	18							12.50	+2
K18534	Centennial Internet Club	PA	39	43	43	44	43	44	44							12.82	+6
K02913	Elizabethtown	PA	19	20	20	20	20	20	20							5.26	+1
K00101	Greater Reading-Berks County	PA	21	21	22	22	22	22	22							4.76	+1
K18337	Lancaster	PA	12	12	12	12	12	12	12							0.00	
K00398	Lebanon	PA	39	39	39	39	39	40	40							2.56	+1

Kiwanis International
Monthly Membership Comparison

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14																	
K23	Pennsylvania (Continued)																
K2318	Division 16 (Continued)																
K14571	Lititz Area	PA	14	18	18	18	18	18	19							35.71	+5
K03389	New Holland	PA	41	42	43	43	43	43	43							4.88	+2
K12868	Norlanco-Rheems	PA	21	21	22	22	22	22	22							4.76	+1
K16979	Palmyra Area	PA	9	9	10	10	10	10	10							11.11	+1
Division 16 Totals:			231	242	246	247	248	249	250							8.23	+19
K2319	Division 17																
K00034	Easton	PA	32	33	33	33	34	35	36							12.50	+4
K05762	Easton-Suburban	PA	9	9	9	9	9	9	9							0.00	
K15597	Forks Township	PA								CR						0.00	
K06915	Nazareth Area	PA	14	14	14	14	14	14	14							0.00	
K07736	Palmer Township, Palmer	PA	47	49	50	50	51	53	54							14.89	+7
K08268	Poconos - Daybreak, Monroe County (The)	PA	30	30	30	30	30	30	30							0.00	
K13925	Slatebelt (The), Wind Gap	PA								CR						0.00	
K00799	Stroudsburg	PA	41	41	41	41	41	41	41							0.00	
K16731	West End-Monroe County	PA	4	4	6	8	8	9	9							125.00	+5
Division 17 Totals:			177	180	183	185	187	191	193							9.04	+16
K2320	Division 18																
K05241	Allentown Northeast	PA	25	25	25	25	25	24	24							-4.00	-1
K00004	Allentown	PA	18	20	20	20	20	20	20							11.11	+2
K03769	Emmaus	PA	32	38	42	41	40	40	44							37.50	+12
K12547	Lehigh Valley Industrial Park Allentown-Beth	PA	17	17	17	17	17	17	17							0.00	
K17444	Parkland Area	PA								CR						0.00	
K14579	Southern Lehigh, Center Valley	PA	7	7	7	7	7	7	7							0.00	
K10376	Upper Perkiomen Valley	PA	17	17	17	17	17	17	17							0.00	
Division 18 Totals:			116	124	128	127	126	125	129							11.21	+13
K2321	Division 19																
K01532	Ambler	PA	24	24	24	24	25	25	25							4.17	+1
K11637	Boyerstown Area	PA	17	17	17	17	17	17	17							0.00	

Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend	
K23	Pennsylvania (Continued)																		
K2321	Division 19 (Continued)																		
K11518	Doylestown	PA	CR	25	26	26	26	26	26	26							0.00		
K18396	King of Prussia	PA		37	37	37	37	37	37	37							4.00	+1	
K01490	Lansdale	PA		15	15	15	15	15	15	15							0.00		
K01083	Pottstown	PA		15	15	15	15	15	15	15							0.00		
K17426	Upper Bucks	PA		15	16	16	16	16	16	16							6.67	+1	
	Division 19 Totals:			133	135	135	135	136	136	136							2.26	+3	
K2323	Division 21																		
K15465	Bensalem	PA		15	15	15	15	15	15	15							0.00		
K07229	Council Rock	PA		7	7	8	8	8	8	8							14.29	+1	
K01619	Glenside	PA		22	22	22	22	22	22	22							0.00		
K17446	Hatboro-Horsham	PA		12	12	12	12	12	12	12							0.00		
K03273	Jenkintown	PA		24	24	25	25	25	25	26							8.33	+2	
K04181	Levittown-Bristol	PA		35	35	35	35	35	35	37							5.71	+2	
K01468	Old York Road	PA		30	30	30	30	30	30	30							0.00		
K04649	Phil-Mont, Philadelphia	PA		15	15	15	15	15	13	13							-13.33	-2	
K05710	Southampton	PA		24	24	24	24	24	24	24							0.00		
K17952	Washington Crossing-Yardley	PA		25	25	25	25	25	25	25							0.00		
	Division 21 Totals:			209	209	211	211	211	209	212							1.44	+3	
K2324	Division 22																		
K03053	Baltimore Pike, Delaware County	PA		15	15	15	15	15	15	15							0.00		
K00022	Chester	PA		7	7	7	7	7	7	7							0.00		
K18732	Kennett Square	PA		15	16	16	16	16	16	16							0.00	+16	
K01612	Main Line (The)	PA		48	47	47	48	48	48	48							6.67	+1	
K01421	Phoenixville	PA		12	12	12	12	12	12	12							0.00		
K16041	University City, Philadelphia	PA		12	12	12	12	12	12	12							0.00		
K03918	Upper Main Line (The), Wayne	PA		12	12	12	12	12	12	14							16.67	+2	
K03452	West Chester	PA		10	10	10	10	10	10	10							0.00		
	Division 22 Totals:			119	119	134	136	136	136	138							15.97	+19	

Club Id	Club Name	Entry/St	Sep 14	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep 15	% Chg	Trend
K23	Pennsylvania (Continued)																
K2326	Division 11E																
K01182	Bellefonte	PA	49	51	51	52	52	53	53							8.16	+4
K01259	Huntingdon	PA	13	13	13	13	13	13	13							0.00	
K14968	Juniata County	PA	23	23	23	23	23	23	23							0.00	
K00772	Lewisstown	PA	46	46	46	44	45	47	47							2.17	+1
K10590	Mount Union Area	PA	9	9	9	9	9	9	9							0.00	
K18334	Nittany	PA	11	11	11	11	11	11	11							0.00	
K17258	Penns Valley Area	PA	10	12	12	12	12	12	12							20.00	+2
K01367	State College	PA	43	44	44	43	43	43	43							0.00	
Division 11E Totals:			204	209	209	207	208	211	211							3.43	+7
K2329	Division 2																
K09863	Allegheny-Clanton Valley	PA	12	12	12	12	12	12	12							0.00	
K00912	Clanton	PA	12	12	12	12	12	12	12							0.00	
K00606	Franklin	PA	53	53	53	53	53	53	52							-1.89	-1
K00848	Greenville	PA	31	31	31	31	31	31	31							0.00	
K04567	Hermitage	PA	15	15	15	15	15	15	15							0.00	
K00192	New Castle	PA	10	10	10	10	10	10	10							0.00	
K02377	New Wilmington	PA	28	27	27	27	28	28	28							0.00	
K00673	Sharon	PA	21	21	21	21	21	21	21							0.00	
K09572	Titusville	PA	17	17	17	17	17	17	17							0.00	
K02510	Transfer	PA	16	16	16	16	16	16	16							0.00	
K02625	West Middlesex	PA	28	28	28	28	28	28	29							3.57	+1
Division 2 Totals:			243	242	242	242	243	243	243							0.00	

Total Number of Clubs: 185

Pennsylvania Totals:

3882 3941 3987 3999 4011 4015 4027

3.74 +145

DISTRICT BOARD OF TRUSTEES MEETING

January 31, 2015

The second meeting of the 2014-15 District Board of Trustees was held on January 31, 2015 at the Kiwanis District Office, Harrisburg, PA. Governor Bob Raub presided. The meeting was called at 9:30AM

The invocation was provided by Trustee Ann Graves

All board members were present.

Guests included Jeff Rose, Matt Wise, Bill Henning, Mike Coolbaugh, Darlene Anderson, Ben Osterhout and Tracy Smith.

Region VI Trustee Megan Kuffa has submitted a letter of resignation. That letter of resignation was accepted.

Candidates to replace Megan Kuffa were solicited and two Kiwanians have submitted the proper forms to be candidates. They are Mike Coolbaugh of Wyoming Area and Jeff Rose of Allentown Northeast. Both candidates addressed the board. After consideration, the board selected Mike Coolbaugh and Mike was immediately seated as Region VI Trustee.

Membership & New Club Building (See the pages marked 14-23)

(Note: This portion of the meeting actually occurred at 1:00PM)

Formula Chair Cathy Szymanski spoke to the board via a phone call.

Growth in existing clubs was discussed. An incentive contest is being developed to help spur existing club growth.

New clubs were discussed. Efforts are underway or have been discussed in Warrington, Norristown, East Norriton, Back Mountain, Reading, Columbia and Hughsville.

The need for action and urgency now was discussed.

Consent Agenda (See the pages marked 24-57)

The items on the consent agenda were considered. The board approved all items on the consent agenda.

Comments were made by guests present.

Discussion and Action items

Extensive discussion and review of the 2013-14 & 2014-15 budgets took place. See pages the pages marked 57A to 59.

Review of District investments and account balances took place. The investment report and account balances are on the pages marked 60-65.

The District Holiday party was reviewed. The financial report on the 2014 party is on the page marked 67 with the page marked 68 offering a comparison from 2013.

The District Super Raffle was discussed with a focus on plans for the 2015 raffle sale. See the page marked 69 for a report.

The District shirt sale was discussed.

Extensive discussion took place on vacant Trustee and Lt. Governor positions for 2015-16. See the page marked 70.

Club officer training and the master instruction position and certified instructors were discussed. We need to fill the master instruction position. A candidate is considering accepting the position but has not yet committed. Discussion will take place between the Governor and Governor-elect on how to proceed.

A review took place on the 2015 Midwinter Conference registration and sponsorships.

Key Leader was discussed. See the page marked 77 for information on the 2015 Key Leader program. Conversation took place on the establishment of a western Pennsylvania Key Leader conference as well as potential changes to the overall Key Leader program. Any ideas and information on the conference should be shared with Key Leader Chair Stef Patounas.

Information was shared on the 2015 District Convention in Erie. See the pages marked 78-81.

Spring Regional meetings were discussed. See the page marked 82 for updated information.

The 2015 Kiwanis International in Indianapolis was discussed. Registration is now open. Discussion took place about having a District dinner or breakfast at the convention. After discussion, Executive Director Kevin Thomas was directed to explore having a breakfast in conjunction with the District Caucus on Thursday, June 25, 2015.

The clubs not paying dues for 2014-15 was reviewed. Please see pages marked 86A to 86C

2015-16 Board Meeting dates were discussed. See the page marked 87. The dates were approved as presented for 2015-16.

The location of the April 18, 2015 board will be the District office.

A report was provided on the Kiwanis Day at Citizens Bank Park/Philadelphia Phillies. See the page marked 88. The report was accepted as presented.

Background checks and the District policy were discussed in light of the recent changes enacted by the Commonwealth of Pennsylvania. There was considerable discussion about what can and should be the Kiwanis approach and policy moving forward. At the present time, no action was possible because of all the uncertainties surrounding the implementation of this new law. More review and discussion will be necessary before a new District policy can be implemented. The new law requires a policy be in place by July 1st.

The District office lease was discussed. See the pages marked 97 and 98. After the new lease proposal is received, the committee appointed to study this will reconvene and consider a new lease at the present location and what other options might be the best possible alternative for the District. The target for completing this will be April 18th.

Laws and Regulations Chair Matt Wise provided a report on the process to update the District Board Bylaws and policies in accordance with the new Kiwanis International Standard Form of Bylaws. See the pages marked 98A to 98F. The target to get the bylaw portion of this done is April 18, 2015. The revised/new bylaws will be adopted at the District Convention in Erie.

At the last meeting District Governor-elect Jen Vare was assigned the task of reviewing the District Strategic Plan and beginning the process of making revisions necessary to make the plan measurable and relevant. However, Governor-elect Jen was told at Governor-elect training that all Districts will be asked to adopt a plan based on the new Kiwanis International Strategic plan; information and a template will be sent on this from Kiwanis International in the near future. Accordingly, Governor-elect Jen is recommending we not proceed in revising our current plan and instead we wait for the information to come from Kiwanis International. Governor Raub indicated, and the board agreed, that was a sound path to follow at this time and Governor-elect Jen is to keep us informed on what comes from Kiwanis International.

A report was provided on District Awards. See pages marked 100 – 101. After review and discussion, Governor Raub asked Trustee Kate Feryo to continue with this review by bringing others on her committee and come back to the board at the April 18th board meeting with specific recommendations.

The District Commonwealth of Pennsylvania License Plate program was reviewed. A report is on the page marked 102. By proper motion, second and vote, the recommendation in the report was accepted.

The Keystone Kiwanian was discussed and reviewed. Also considered were budget constraints and issues related to its publication. After consideration and discussion, it was decided by proper motion and vote that the current issue being developed would be the last under the current format and editor. The board was, also, directed to consider and develop thoughts on the future direction and format of the Keystone Kiwanian and come to the next meeting with thoughts and recommendations on its future direction.

The District Foundation nominating committee was discussed. Governor-elect Jen Vare was appointed by Governor Bob Raub to chair this committee, organize a committee and carry out the duties of the committee in accordance with the District bylaws and policy.

At the last board meeting, the board had voted to provide no time on the convention agenda for the Past Lt. Governors Association meeting. PLGA president Darlene Anderson addressed the board on this decision and provided written information which can be viewed as the pages marked 103-104. After Darlene's presentation, a motion was introduced, seconded and approved to rescind the motion approved at the September 27, 2014 board meeting and provide time for the PLGA to have its meeting during the convention.

A proposal from the Kiwanis club of Hanover for a special dinner celebrating the 100th anniversary of the Kiwanis was discussed. See the page marked 106 for more information. After discussion by the board, it was agreed that we would offer support to disseminate information on the event but the District would not provide financial or planning support for the event, if it moves forward.

Trustees were reminded by Governor-elect Jen to start giving consideration for dates for the Governor's Official Visit/Fall Meetings.

With no further business to discuss, the meeting was adjourned at 3:24 PM.

Respectfully submitted,

Kevin E. Thomas, District Executive Director

East Norriton and Norristown Recommendations

Last month I visited the East Norriton (Curves) club and then visited with Nan Odenthal of the Norristown School District.

The East Norriton meeting had 7 community members present. They are planning a gardening project for children in conjunction with the Norristown library. While I am not sure we can at this time match checks to applications, there are apparently at least 8 people committed to joining this club, perhaps more. We talked about an organizational meeting date of May 13th; however that date may need to be pushed back. Concern was expressed about having two club efforts going on so close together (East Norriton and Norristown).

I then visited, without appointment, Nan Odenthal, Grants and Public Relations Manager of the Norristown Area School District. The whole situation is somewhat muddled here but based on the conversation I had with Nan, here is how I understand the situation. There are at least 3 paid members for a potential Norristown club, Nan and the Superintendent of the school district among them. The Norristown School District has an after school program, funded by State grants, aimed at promoting academic and civic excellence. They have a program at each of the 9 schools in the district (2 high schools, 3 middle schools, 4 elementary schools). They want to add a service element to the program at each building and they want that effort to be Kiwanis SLP programs. They feel they must do all 9 at the same time. Potentially, the School District would have all 9 of the teachers that run the program at each school join Kiwanis, with the grant money for the program paying \$85.00 of each teachers dues (Apparently, Nan was left with the impression that is all they would need to pay with others paying more (\$150.00) as well as some "fund raising" done to offset that fact that \$101.00 needs to go to Kiwanis International and the District). Apparently also, the impression was left that 9 new SLP clubs were possible all at once and initial and ongoing costs of doing so were not brought up with the exception that any costs would be handled by a June fundraiser the King of Prussia club is conducting. Nan apparently learned of some of these costs later at a meeting she attended with Jen Vare, Kate Feryo and Lillian Mattja present. I was left the impression that Nan and school district very much want a Kiwanis club and very much want the SLP clubs but want to know how the costs might be handled.

So in order to expand Kiwanis, our SLP's and deliver on promises made in order preserve the good name of Kiwanis, here are my recommendations.

1. Between the East Norriton Curves and Norristown school District, we apparently have at least 11 committed members. I am recommending we merge the two efforts. We will open a club in East Norriton with a satellite in the Norristown School District. I suggest we target a mid-June organizational date to have the members we need and the organizational meeting conducted.
2. Someone have a conversation with Jim Zinkand about how much the King of Prussia club will be covering of the initial cost of starting 9 SLP clubs (about \$3,000) and that annual cost of doing so.
3. Once we have a written dollar figure commitment from KOP, we figure out, if necessary, where we come up with the additional funds that would allow Norristown to open 9 SLP clubs in September.

Respectfully submitted,



Kevin Thomas
Executive Director



BENV

As everyone knows this club is very unique in their approach to everything. There is not just one strong leader in this club. They all work so well together and are continuously focused on what can they do next for the children of the community. They are still growing, not as rapidly as they were but they do continue to grow. What works for them is not going to work for every club and I think at times it is difficult for them to understand this. My one concern at times is the fact they do a lot of service projects and sometimes members can get burned out quickly and instead of just choosing one or two projects they feel guilty that they are not participating in all of them. They will overcome this I know but it is the only concern I have. They have a lot of fun in everything they do.

Lancaster

At one point this club was starting to scare me a bit, even though they kept reassuring me they are fine. I now believe they are fine, the members in this club are dedicated to Kiwanis and some of the proof is their dedication to Eliminate. They are actively recruiting likeminded individuals to their club. I am very excited to see what will happen with this club.

Greencastle

Stef has graciously stepped up to help mentor Greencastle/Antrim. This club really likes Stef and her ideas. She is perfect for them. Here is the report that she sent:

Our Kiwanis group is planning on having an open house, that we're using to also be a bit of a membership drive. We just joined the Greencastle-Antrim Chamber of Commerce, and have really high hopes of drawing a few new members from this. We're hoping to have it in late May/early June, and build the theme around the 100th birthday for Kiwanis. We're also asking other people if their Kiwanis group has ever had an Open House, and/or a membership drive, so if you could give me any names and e-mail addresses of people from other groups in the state (or anywhere else for that matter), I would greatly appreciate it.

I know my wife Laura will probably be writing to you about a return visit to our group, because we are still really on the edge of things, in terms of existing, and we'd love to have you come back! But in the meantime, if you have any ideas I can share before our next meeting (which is Thursday morning at 7:00 am), I'd truly be grateful. A last minute request? A bit. But hopefully I've given you a *little* time to think about it. :)

e-Kiwanis

e-Kiwanis is struggling for members. We were hoping something could be done at Circle K convention, however; the person we asked to help out with this did not work out. This club was originally formed for SLP alumni and we have all tried our resources to help it grow. They will continue to help with the growth. They do a lot of projects and enjoy the calls but like other online clubs that we have spoken to there are some issues going on with membership. I think they are a forgotten club. This is the second year in a row they have not been contacted by their LTG or trustee.



Montoursville

We don't hear much about this club but if you look at the numbers they are growing rapidly. The parents of Key Clubbers want to be part of this club. They don't go door to door campaigning the parents find them. The projects they do are service focused around their Key Clubbers.

Nittany

The Nittany Kiwanis Club continue to work with the per-K kids. Below is a Kiwanis Carpet at one of the pre-ks they work with.



If any of these clubs are in your region, please reach out to them and see if they need any help. Just because they all look like they are doing great, they are still fresh and new and an email or call to them makes all the difference in the world to them.

Perhaps not to the person you see all the time either but someone who you rarely see. You would be surprised what that small gesture can do to someone's morale.

New Club Report for the administrative year 2013-2014

Centennial Kiwanis Club

1. Has your club been involved with the Kiwanis International Eliminate Project?
If yes, please share how your club has participated.

1 Zeller and 4 Centennial Awards plus some cash contributions

2. Has your club been contacted by a member of the Formula Team?
If yes, please share how your club has participated.

No PA district Formula team contact

3. Has your club participated in the distribution of the Early Learning Guides from the Pennsylvania District?
If yes, please share how your club has participated in the distribution.

Yes, I personally have distributed some guides. Most all members live outside the Commonwealth

4. Please share any additional information concerning the activities of your club.

Initial internet fund raising project already raised almost \$4,000 and will continue throughout the year. (Sale of 100th birthday pins). Service hours are reported by members performing service individually and locally but not double counted with their home club. Club members are working to adopt the Rocky Mountain District KC Graduate program in their District to support SLPs.

Liberty Kiwanis Club

The Liberty Kiwanis Club did not respond to my email questionnaire. Additional contact was attempted through the Division 12N Lieutenant Governors without success. Happily, Trustee Rick is reporting that the club is a continuing success story for division 12N. I have no evidence to the contrary.

The club filed three reports this administrative year for the months October through December. The reports sited activity with the Salvation Army and UNICEF – Eliminate in the monthly reports filed. Also, the club has been supporting the Key Club at Liberty High School. The portalbuzz system is showing a one member increase for the club to date. Several members were in attendance at the Mid-Winter Conference in State College.

Kiwanis Club of Pittsburgh Airport

1. Has your club been involved with the Kiwanis International Eliminate Project?

If yes, please share how your club has participated.

The Pittsburgh Airport Area Kiwanis club is aware of this International Project. They have not had a project to raise funds for the Eliminate Project.

2. Has your club been contacted by a member of the Formula Team?

If yes, please share how your club has participated.

Bob Marko has been the counselor for this Club. The Club has formed committees. We have been able to take young children from the Moon Crest Plan to the Sewickley YMCA for evaluation and swim lessons. This program will continue during the spring.

3. Has your club participated in the distribution of the Early Learning Guides from the Pennsylvania District?

If yes, please share how your club has participated in the distribution.

We had a table at the Robert Morris Univ. Early Childhood Seminar on Fri. Mar 20, 2015. We passed out the Learning calendars at this event. We talked to several people about Kiwanis and its commitment to Early Learning activities. We met several people who are interested in attending the Kiwanis membership drive on April 22.

4. Please share any additional information concerning the activities of your club.

The club is working with the Sewickley Kiwanis Club to become the advisor of the Moon High School Key Club. We are seeking a club member to become an advisor for a Builders Club in Moon Middle School. Ray McCutcheon, the manager of Coraopolis informed the club that KABOOM has awarded a Grant to construct a playground in Coraopolis on Friday, May 15, 2015. The members were interested in volunteering for this project. The club will hold a membership drive at Jackson's Restaurant at noon on Wed. April 22, 2015. We are also making plans with several other Kiwanis Clubs to have a Kiwanis Centennial Celebration. We are seeking information to purchase Kiwanis club shirts and hats to promote the club. We are also considering to participate in a Region 2 Project to help Disadvantaged mothers and young children. We are also looking into plans with RMU to have book authors attend our club meeting for special programs or Membership drives.



Erie 2015 Report to the Board

Erie 2015 is August 13-16th

The committee has been meeting for quite some time and are very excited to share the resources of Erie with everyone this year.

We have a couple of sponsors. However; need to work harder on that aspect of the convention.

Our ad campaign has begun withing the district, we are asking all clubs that have a LTG/Trustee to put an ad in the program telling us how proud they are of the leader and or an ad bragging about their club's successes. We are also asking clubs if they want to be a Dinghy sponsor or any other kind of sponsor for the convention. We will be working in our community for ad sponsors and other sponsors too.

Kevin, David and Cathy have met with a gentleman in Erie with Pre K who will be assisting us with a Early Childhood Development conference on Friday, August 14th. This will be open to the public and will be a breakfast meeting. We are very excited that the key note speaker will be Gov. Schweiker. We will have two panels one being the case for Early Learning the other Funding Education-The politics of Pre-K. We are very confident we will have a few sponsors for the breakfast. Invites to the public will be going out very soon to a wide variety of professionals in Erie and the surrounding community. This is going to be a big event for Erie 2015.

Thursday evening will be the welcome reception held at Presque Isle. This will be a birthday party for Kiwanis. We have a few surprises up our sleeves for this.

Throughout the convention we will be having little things reminding everyone Kiwanis is 100years old.

Cathy is handling the media and has no concerns about getting plenty of media attention that we are in Erie celebrating. There will be coverage leading up to the convention too.

Dr. John Barber of the Barber National Institute will be our Key Note Speaker. . Saturday night entertainment is lined up. They are called In All Seriousness.

Gavin Jerome (yes from Mid-Winter) will be doing workshops as well as given a strong inspirational/motivational speech (different then the one at Mid-Winter) for the Sunday morning breakfast.

We are asking all board members to go back to your regions/clubs and ask them to purchase Dinghy buttons. They are \$100 and we draw every month for prizes with the grand prize to be drawn in Erie for a free night at the Sheraton. We also have Erie 2015 polo shirts for sale. We would also appreciate you approach the clubs for ads in the program.

Once again will have Wine tour on Friday night, it appears this was a big hit last time.

As far as the walk goes this year, the monies will go towards Early Learning. There will be a walk or bike ride whichever people want to do. We will be asking for donations. This means no t-shirts this year. There will also be a bike ride this year, I don't know as though that committee has officially met or if they are just passing ideas around yet, so I cant' report much on that until I know they have all met to discuss. You definitely should tell people to bring their bikes, it is an easy bike ride with tours along the route.

We have plenty of service projects lined up including the Blood Mobile. There will be a service room, where people can go into the room and do service projects.

We promise you will not be disappointed by the convention in Erie.

Joe Murphy and Cathy Szymanski are the co-chairs and if you have any questions, please contact them.

Young Children Priority One – April Report

1. I presented at Midwinter convention. Topics were “Young Children Priority One to the Future” and another session along with Kevin Thomas. That covered what we have been doing in YCPO.
2. Due to these presentations, I will now be presenting at a few clubs in the Pennsylvania district. Many new YCPO committees have already been formed across Pennsylvania. I will be Skyping with Bob Orlando’s club later in April. They have already formed a new committee and gotten a new member due to their moving forward with YCPO initiatives. I will also be Skyping with another club about their new initiative of Adopting a Daycare. I hope that this will continue across the state.
3. A “Kindergarten Here I Come” calendar and letter of explanation has been sent to all superintendents of schools in Greene, Cameron, Potter, Bedford, Fulton, Wayne, and Pike counties. I will send a follow-up email to those I have not heard from. I have heard back from a few counties already that are interested in having these calendars for their Kindergarten registration for next school year.
4. My goal for the year is to have a YCPO committee formed for most of the clubs across PA and to have Regional YCPO chairs as well. I am well on my way to this happening, as I have received emails from many clubs about their newly formed committees, and two members who have already volunteered to become Regional chairs. (I will send Kevin the updated list shortly.)

I am excited about PA Kiwanis forging ahead with continued strength in the area of Young Children Priority One. I am excited by the enthusiasm of the many clubs I have been able to be in contact and look forward to making contacts with the many other clubs.

Young Children Priority One Chair
Emily Reed

Kiwanis

Pennsylvania District

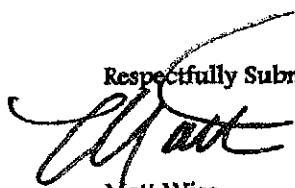
Matt Wise, District Chair
Laws and Regulations

2793 Old Post Road, STE 12
Harrisburg, PA 17110-3683

Report to District Board April 18, 2015

1. The Committee, as instructed by the District Board, began a review of the new standard form for District Bylaws as approved by Kiwanis International. The review consisted of conforming the existing bylaws to the new standard form, incorporating the required information, and determining what, if anything, that exists in the current bylaws should be migrated to the District Policy Code.
2. The Committee was also required to review the minutes from the District Board of Trustees from 2000 until present to determine what board actions should be officially written into the Policy Code. A special thanks to Governor-elect Jen Vane who reviewed 15 years of meeting minutes to determine those items. These referred items were then written into the Policy Code draft.
3. The Committee, in conjunction with Executive Director Kevin Thomas, reviewed the existing policy code and recommends several items also be removed from the code.
4. At the meeting, the Committee will present a complete package consisting of the draft form of the new standard form for District Bylaws in addition to a proposed Policy Code (with additions and deletions) and request recommendations and final approval by the District Board.

Respectfully Submitted,



Matt Wise
District Chair
Laws and Regulations



Kiwanis

Pennsylvania District

Stef Patounas
SLP and Alumni Coordinator
628 East Frederick Street
Lancaster, PA 17602

April 18, 2015

SLP and Alumni Coordinator's Report to District Board

K-Family Graduates

We are continuing to evaluate the implementation of a K-Family Graduates program for SLP alumni.

Max Williams, KC Graduate Program Administrator for the Rocky Mountain District, recommended that the program be implemented as a separate program within our District (as has been done in RMD) to allow graduates two options: the alumni network (relatively passive) and a K-Family graduates program (active participation with Kiwanis required).

During our conversations, Max also identified the challenges of implementing such a program including: the large amount of administrative work involved, most participants only electing to participate for one year, and relatively limited involvement (25-30 participants each year).

Despite these challenges, he still suggested that the program has great potential. In two years, it has been responsible for two new Circle K Clubs, about 27 new Circle K members, and approximately 8 new Kiwanis members in various Kiwanis Club all over the country.

Alumni Network

Our existing alumni network continues to grow. We are working to add the registration form to the PA Key Club and PA Circle K websites. The next scheduled correspondence with network members will be sent in early May and will include an invitation to the Second Annual LSSP will be held on August 13, 2015 in Erie as a part of the District Convention.

Respectfully submitted,

Stef Patounas

Kiwanis is a global organization of volunteers dedicated to



changing the world one child and one community at a time.



Kiwaniis®

PA District Past Lt. Governors' Association

www.PAKiwaniis.org

P.L.G.A. Kiwaniis Kudo's

*"If your actions inspire others to dream more, do more and become more, you are a leader."
John Quincy Adams*

Your Dues Dollars At Work:

Annual membership dues is \$20.00. At our Annual meeting, at District convention, we distribute the funds to support the following programs and leadership development. Our dues at work:

	2014	2013	2012	2011
Key Leader support	\$100	\$412	\$325	\$150
SLP support	\$1,000			\$400
PA District support		\$100	\$85	\$150
First Timers' session				\$14
New Club Building	\$200	\$825		
Alex's Lemonade Stand	\$200			
	\$1,500	\$1,337	\$410	\$714

A small body of determined spirits fired by an unquenchable faith in their mission can alter the course of history.

Mohandas Gandhi

Kiwaniis is a global organization of volunteers dedicated to



improving the world one child and one community at a time.

Kiwanis Needs You!

P.L.G.A. members can help support the continued growth in Pennsylvania by supporting the opening of new clubs and strengthening Kiwanis and our clubs. Below is a list of where and who you can contact to lend a helping hand.

Whenever you are asked if you can do a job, tell 'em "Certainly I can."

Then get busy and find out how to do it. —

Theodore Roosevelt.

Cochranton, Region 1: This club opening has been put on hold due to time restraints with the main person involved with this club. He knows many people in the area, they have a Key Club and he feels he can get a club there. However, he has had a job change and a few other issues. **Bob Muth** is the contact. Region One

Smethport, Region 1,: They will be working on this new club very soon. **Kathy Durner** is the contact

Hughesville Region 4: They will begin working on this next month. This is when **the Bill Henning** and **Matt Wise** team have time to do it right.

Columbia , Region 5: Contacts are **Judy Raub** and **Stef Patounas** who met this past week and will be meeting again soon. It appears this club will be finished over the next three months if all goes as planned.

Back Mountain, Region 6: We are waiting to see if this will be a new club or a satellite club of another club. This is working around a Key club. **Bob Orlando** and **Mike Coolbaugh**

Warrington, Region 7: This is a work in progress. Please contact **Joe Wilson** if you can help him.

East Norriton, Region 7: They have eight members with 2-3 potential new members. **Kevin Thomas** is hoping to have this organized by first week in May.

Norristown, Region 7: This is a club built around Norristown school district and hopefully new SLP's. **Kevin Thomas** met with them this past week and is working on a plan for them. **Jim Zinkand** is the contact

Manayunk Club, Region 7: Today the amazing **Sarah Zuluetean.** responded with another new club in the Philly area,. They have a meeting scheduled first week in April. Again just found out about this club this morning. Region 7 is very excited about this new site.

Clubs that received their Charter this year:

Centennial Club, Region 5: This club is primarily this year's governors who meet over the internet like our eKiwani 2.0 club do. They have a couple of new to Kiwanis members but other than that it is primarily governors. This way it does not interfere with the other internet club that our district has in recruiting members .

Kennett Square, Region 7. This is a fantastic group of individuals who are all about service. They have done so much service already. **Sarah Zulutean** was the primary person with this club.

Future Leaders Need Your Continued Support

Attend an SLP meeting. Attend a SLP service project. Volunteer at Key Leader Weekend. They are our future.

Spread the Word.....

Contact past Lt Governors in your Division/Region and invite them to join our Association.

**Annual P.L.G.A. Meeting and
2015 District Convention, Erie**

Attend our annual PLGA meeting at District convention in Erie. I am sure this convention will be exciting, fun and inspirational. P.L.G.A has been asked to sponsor and staff the **Credentials Table**, let us know if you can volunteer a few hours. **Kelly Kincaid** has agreed to lead the **First Timers Session**, she would love some P.L.G.A. members to attend and meet the First Timers.

More to come.....

"Nothing great was ever achieved without enthusiasm."

Ralph Waldo Emerson

Thank you for your leadership.

*Darlene E. Anderson
Mike Frailey*

*Karen Sears
Dale Brachin*

*Sandy Brachin
Chas Chase*



Kiwaniis®

PA District Past Lt. Governors' Association

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**Pennsylvania District Kiwanis
Past Lieutenant Governors Association
P.L.G.A.
"Servant Kiwanis Leaders"**

Membership Application

Please print *legibly*

Circle one or more:

I would like to *renew* my membership for the following years (\$20.00 per year):
10/1//14 to 9/30/15: 10/1/15 to 9/30/16; 10/1/16 to 9/30/17; 10/1/17 to 9/30/18

OR

I am a *new* member and would like to join P.L.G.A for the following years:
10/1//14 to 9/30/15: 10/1/15 to 9/30/16; 10/1/16 to 9/30/17; 10/1/17 to 9/30/18

Name _____

Address: _____

Email: _____

Phone #'s: (H): _____ (M): _____

Leadership positions:

Year(s) you served as Lt. Governor: _____ Region: _____ Division: _____

Other Kiwanis leadership positions: _____

Membership Fee: \$20.00/year

Your dues will help the Association to provide continued support to
Kiwaniis Growth, Leadership Development, S.L.P.'s and special projects which benefit
Local Clubs, Pennsylvania Kiwanis and Kiwanis International.

Please make check payable to "PA Kiwanis PLGA"

Indicate above for which years you are paying. (You may pay multiple years)

Return completed form with check to:

Sandy Brackin, Treasurer
1316 Lindbergh Avenue
Pittsburgh, PA 15223

E-mail: sbrackin@fangorn.com Phone: 412/486-3563 (H) 412/874-0181 (M)

Kiwanis is a global organization of volunteers dedicated to



improving the world one child and one community at a time.

Kiwanis

Pennsylvania District

April 18, 2015

Key Leader Committee Report to District Board

Key Leader 2015

Since the last board meeting, our focus has been on promoting the Key Leader program being held on April 24-26, 2015 at Camp Conrad Weiser. In addition to the efforts previously reported, the event was promoted at Key Club District Convention.

We are excited to share that as of March 25, registration was filled (80 participants) with a wait list. Additionally, we have 20 adult chaperones attending the event (six of which are first-time attendees). The students registered include Key Clubbers, Builders Club members, and other high school students. In total, 31 different high schools will be represented. This is a new record for our event!

Again, we wanted to say thank you. Thank you to the 23 Kiwanis Club that are sponsoring students to attend the program. Thank you to the PA Kiwanis Foundation for providing scholarships for the participants. Thank you to those that worked to promote the program and identified future student leaders that will benefit from attending. Thank you to those who have registered to chaperone and to those who secured snacks, beverages, and other supplies for the weekend. Without everyone's support and commitment, this event would not be possible. Thank you!

We are looking forward to hosting an amazing Key Leader later this month. But most importantly, we are excited to see 80 students graduate from the program prepared to make a positive impact within their communities and the world.

Key Leader 2016

We will be evaluating the addition of a second location for Spring 2016. This location would be in Western or Central/Western PA.

Site evaluations and visits will take place in May/June of this year. Each camp will be evaluated for feasibility (ropes course, accommodate 100 attendees in cabins with heat, provide meals, cost, etc.)

Please note that Kiwanis International is currently making several changes to the Key Leader program. First, starting in 2016, all events will require a financial guarantee. Second, KI will be running a pilot program in Fall 2015 that may modify the way Key Leader is delivered during 2016. Both of these changes will need to be considered as we move forward.

Respectfully submitted,

Key Leader Team

PA District Kiwanis International Report for:

Sponsored Organization or Program: Aktion Club

Administrator: Luida Shearer

Report Date: April 11, 2015

Report Period Covered: from 1-1-15 to 3-31-15

Administrator's goals, objectives and outcomes in the administrative or program year:
Active Clubs 23 # Inactive Clubs Membership # 461 as of 3-31-15

Administrator's activities since last report:

- , With the addition of Darlene Anderson as Co-Administrator we know that exciting things will happen in the Pennsylvania District for Aktion Club. With a person in the east and one in the west we are able to cover much more territory and support more Aktion Clubs.

Committee Members (list by Region or Zone)

- Region 1 – Randy Gorske
- Region 2 – Jean Harkins
- Region 3 – Ron Shearer
- Region 4 – Resigned, looking for replacement
- Region 5 – TBA
- Region 6 - Linda Hoover
- Region 7 – TBA

Comments regarding committee

Other Committee Members and their duties/responsibilities:

Concerns/issues:

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary)

Important Events/Dates with description:

- . Plans are actively underway for the 19th Annual Aktion Club Convention to be held August 1 at Laurel Lodge in Altoona. It is our plan to have an interesting, productive and fun convention for our members.

Assessment of District Officers:

PA District of Kiwanis International Report

Service Leadership Program: Circle K
Administrator: Kelly Shaup
Report Date: **April 13, 2015**
Report Period Covered: **Jan 2015 – April 2015**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Administrator goals will be revised and updated when the District Officer Training occurs at the end of April.

We will be working within four areas over the next year.

Promoting Individual Growth and Leadership and Setting the Foundation

We are looking to reset the District Calendar into a more student friendly format. Currently, the students are shortening their holiday's in order to conduct the District Business which can be avoided with some better planning. Our rough draft is completed with the fall dates to be finalized at the end of April and the rest of the year by August.

We are reviewing their District Officer Training (DOT) and District Officer Training Plus (DOT+). Currently, we do not have competitive races at District Convention and the members that step up come from a variety of backgrounds. We are looking to reset the foundation so that they are all on the same page after training and ready to roll. DOT has been set and the evaluation process for DOT+ has started.

Later in the year, we will be looking at resetting the expectations for officer transitions for a better district officer change over for next year.

Promoting District Growth

We are looking for stabilization in the District Officer role. Over the last two years, the board has received multiple resignations and been forced into action to remove inactive officers. Some resignations will occur as life events and college life occurs. The current numbers seem to reflect issues with understanding expectations prior to joining, and lack of training. The goal is to have no hole in the elected board members by the end of the Circle K administrative Year.

We are hoping to look at areas to focus on growth. Many clubs appear to be on an island with significant travel time between them. We are going to look at clubs that may be able to shorten the travel time and increase the fellowship aspect.

Bridge to Kiwanis

We are looking to increase attendance and increase communication between K-Family partners. We are going to re-evaluate our invitation timelines with better expectations.

Active Clubs = 26 Active
Suspended Clubs = 3
Inactive Clubs = 8
Membership # 703 as of 4/08/15

Administrator's activities since last report:

Key Club Convention Attendee
Kiwanis Midwinter
Circle K SPOT @ Penn State
Club Meetings (1x month)
Circle K Convention
GATC (Gov and Admin Training Conference)

Committee Members:

Cathy Hagadorn - Snowbelt Division Zone Advisor (NW corner)
Kristina Badali – Three Rivers Zone Advisor (SW Corner)
Mariza Shavelle – Liberty Zone Advisor (SE Corner)

Comments regarding committee:

The Kiwanis Committee is in the process of rebuilding under the new Administrator. There are a variety of openings that need to be filled (Asst. Admin, 3 Zone Advisors (Keystone (middle of the state North), Colonial (middle of the state South), and Black Diamond (Northeast corner)). We are also looking to add three specialist or special counselors for particular fields – IT, Financial Concerns, and Training programs (names will most likely change).

Concerns/issues:

I have concerns on filling the spots on the committee in order to get the proper coverage. The current plan is to reach out and find names of people who could serve and approach them near Kiwanis District Convention. Any people who may be interested should be forwarded to me. Job descriptions and expectation are being updated over the next two months.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

At this time, I do not believe that there are any issues that will require action or knowledge. Kevin Thomas has been able to answer any questions that I have had over the first few weeks.

Important Events/Dates with description:

District Officer Training (DOT): 4/24-4/26 Harrisburg

The first official meeting of the Circle K District board in order for training, goal setting, and team building. The goal is to set their foundation and prepare for the year.

District Officer Training Plus (DOT+): 6/6 Philadelphia

The second official meeting where finalization of training will occur and committee work moves to the forefront. Exact dates will be determined at DOT.

Kiwanis District Convention:

Circle K is planning to come out and support their sponsoring organization and conduct their InterPACK (fall training conference) planning and have a board meeting. There is talk about supporting the Kiwanis Service Day by seeing if they can invite any members that are in the area to come out and assist.

Fall Officer Training (Dates and locations to be determined at DOT)

The district board will conduct 2 training session at opposite sides of the state in order to ensure that club officers are trained. Currently 20% of the leadership is trained with the expectation that 100% is done by December. These events are in addition to the expectations for training from the sponsoring Kiwanis Clubs.

Assessment of District Officers:

The current district board is starting their year filled with trepidation and excitement. There is only one returning officer and the rest have had some experience on the club level. For many of them, it will be the first time at this level of leadership. The Kiwanis Committee expectation is to set the foundation at DOT and give them the tools so that they can be as successful as they desire.

PA District of Kiwanis International Report

Service Leadership Program: **Key Club**
Administrator: **Bob Orlando**
Report Date: **April 13, 2015**

Active Clubs = **145**
Suspended Clubs = **23**
Inactive Clubs = **27**
Membership # **10,560 as of April 8, 2015**

Administrator's activities since last report:

- Multiple on line / phone conference meetings with District Board members
- Key Club District Convention. March 5 – 8. Hershey. PA
- Kiwanis Mid-Winter Conference. March 21

Committee Members:

- Still looking for Zone Administrator for Key Club Zone 2. Kiwanis Region 2. Sent broadcast email to all faculty advisors. known Kiwanis advisors and Kiwanis leadership in April explaining the duties of the position and asking for interested individuals to contact me for future discussions. To date. no one has replied to this request for assistance.

Comments regarding committee:

Committee is working well with students and with each other. The committee is strong.

Concerns/issues:

- Lack of a Zone Administrator in Region 2. We desperately need someone to step into this position and help us with club communications.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

- Our Key Club district board has recognized the threat of orphaned Key Clubs and the growth of this within our district. An orphaned Key Club is one where the sponsoring Kiwanis club has folded and handed in their charter. There may not

be another active Kiwanis club within reasonable distance of the Key Club(s) and therefore are continuing on without the support of a Kiwanis club. In order to combat against this threat, the K-Family committee has taken on as one of their tasks this year the identification of such orphaned clubs and will work to try to build Kiwanis clubs in these areas. Efforts are likely to begin with members' parents and others close to the Key Club.

Important Events/Dates with description:

May 1 – 2, 2015: GATC-Governor and Administrator Training Conference, Atlanta, GA.

July 25 – 26, 2015: Key Club Board Meeting, Harrisburg, PA

October 9 – 10, 2015: Key Club Board Meeting, Harrisburg, PA (meeting in Capitol Bldg.)

January 9 – 10, 2016: Key Club Board Meeting, Harrisburg, PA

March 11 -13, 2016: Key Club District Convention, Penn Stater Conference Center, State College, PA

Assessment of District Officers:

Our District Board was just sworn into office at this recently past convention. Since that time the LTG's and executive board have received full training. As a matter of fact, our current governor, a two-term LTG herself, Lindsey MacGregor; along with our District Editor, Ashwin Reedy and District Sec-Treas, Elliot Soloman, put together a LTG training manual which was used at our training weekend earlier this month. The job they did with this was simply incredible. The full board itself has been bonding since their installation through group texts. I understand that they are VERY actively chatting with each other about their duties and exchanging questions, thoughts and experiences this way. The opportunity they had at the recent trainer strengthened these bonds and they all seem to be working very well together. The level of Key Club experience and knowledge seems strong with all members of the board. I think this is going to be another great administrative year for Key Club in Pennsylvania.

Additional information/comments:

- As stated in the last report, the focus of this board and Kiwanis Committee has been a continued adjustment of the program towards improvement and modernization.
 - Club Officer Training: We are just days away from launching our on-line training video to clubs. The final production edits are taking place right now. Our District has invested approximately \$2,000 into this venture. A link to this training video will be shared with Kiwanis leadership as soon as it is made available to clubs.
 - The District Board will begin what is expected to be a two year process of making changes to the LTG election process to allow for on-line voting when attempts for in-person voting runs into issues which do not allow for

- an election to take place as result of quorum or weather. This process is just beginning and there is no further information to share yet.
- As Kevin reported in an email earlier this month, Key Club District Convention ended financially in the black. This is two years in a row now that we have avoided substantial losses on our convention program and needed the help of Kiwanis to bail us out. This year was particularly impressive since it was held at one of the more, if not most, expensive venues and we were struggling with attendance up until the week of the convention. As we look toward the future we believe we should be able to keep this positive financial planning going. However, attendance lies at the heart of our future progress. Plans will begin to be formed to address attendance growth this year.
 - Also regarding District Convention, the event itself worked out very well. The students put together a highly attended and much enjoyed "Meet and Serve" where members from around the District had the opportunity to meet each other and raise money for K.C. Cash. This is a student funded, student managed scholarship program that allows for financial assistance to members who wish to attend convention but are restricted from doing so because of financial hardship. Members were treated to a wide variety of very instructional workshops and well attended caucuses where they listened to candidate speeches and asked questions of those running for District office. At House of Delegates, there were no changes to the By-Laws, just election of district leadership. Overall there were 43 clubs in attendance with total attendance just over 500 individuals.

PA District of Kiwanis International Report

Service Leadership Program: **K-Kids**

Administrator: **Kady Blass**

Report Date: **April 2015**

Report Period Covered: **April 1-April 13, 2015**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Immediate Goals:

- 1) Contact all club advisors
- 2) Survey all club advisors to determine most efficient way for communication (newsletter, blog, email, social media, etc) and other needs
- 3) Assist with and confirm Kiwanis Convention speaker and details

Goals for the year:

- 1) Develop and recruit a functioning and active committee in conjunction with Builder's Club to assist with outreach in each region.
- 2) Maintain regular communication with advisors to achieve best results
- 3) Be present and available with information for Kiwanis clubs and schools interested in starting a K-Kids

Active Clubs = **56**

Suspended Clubs = **0**

Inactive Clubs = **19**

Membership # **534** as of April 10, 2015

Administrator's activities since last report:

- Received and reviewed training materials from KI made available at the January training
- Met with former administrator Darlene Anderson to review responsibilities for the position and acquire materials
- Attended and participated in the SLP Forum at Kiwanis Midwinter
- Figured out access to reports through KiwanisOne with help of KI
- Began to compile advisor email list for introduction

Committee Members:

- To my knowledge right now, there are not official committee members. This is a goal of mine throughout this year to form a committee in conjunction with Tiffany and Builder's Club that will help with outreach in their regions.

Comments regarding committee:

-None at this point. This will be a work in progress for a few months.

Concerns/issues:

-None at this point in time.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

-None at this point in time.

Important Events/Dates with description:

-None known at the moment.

Assessment of District Officers:

Additional information/comments:

-If there are any specific tasks I should be completing or addressing, please feel free to let me know. I'm willing and excited to help the K-Kids program grow and thrive in Pennsylvania!



Trustee Board Reporting Form

Name:	Judy Janes
Region:	One
Divisions:	One and Two
Lieutenant Governors:	Kathy Durner, Bruce Peterson
Formula Counselors	Div. One: Shane Oshman, Todd Piney Div. Two: Roger and Judy Janes

Describe your region new club building activities:
 Division One, Kathy Durner, Shane Oshman (Formula) and Todd Piney (Formula) are working on a Kiwanis Club and a Key Club in Smethport.

Describe your region activities to support and strengthen existing clubs:
 Roger Janes, Kathy Durner and I (Formula counselors), Div. Two, spoke on the Formula and ECD at the **Warren Club** on Feb. 11. Club members were very interested and had good attendance. Left ECD guides--Learning is Everywhere and Kindergarten Here I Come.

 Also spoke on Club strengthening ideas and ECD at the **Hermitage Club** on Feb. 17. Although a small group, they have strong members who are interested in building their Club. They are also speaking with Sharon regarding shared projects. Again, left ECD Guides for distribution.

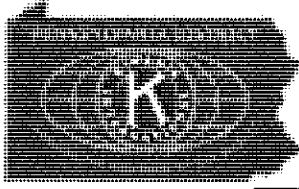
 Bruce Peterson reported that Division Two will be adding new members. Clarion 2; Franklin 2; and possibly 3 in Titusville. He is also working on getting the Kindergarten Here I Come guides out to the Clubs for distribution.

Describe education activities in your region:
 Eleven of the 22 Clubs in Region One attended the Mid-Winter Convention. May 8 is a tentative date for either a Regional or Divisional Council meeting. Kathy Durner is arranging this program on Youth Protection Guidelines with Sgt. Mike Coolbaugh or his designate speaking.

What is your region doing to support youth/SLP:
 Kathy Durner is working with Corry High School to set up a new Key Club. SLP's are very well supported in the Region.

What should the board be aware of in your region
 Kathy Durner has been elected to serve for a second year as LTG of Division One.

Other information for the board



Trustee Board Reporting Form



Name:	Keith Smith - April, 2015
Region:	2
Divisions:	4, 5, 6 & 8
Lieutenant Governors:	4 - 5 - Kathy Maciejewski 6 - 8 -

Describe your region new club building activities:

No new club building activities to report

Describe your region activities to support and strengthen existing clubs:

I recently talked to the Washington & Pittsburgh Airport Area Clubs (April 22 is their membership drive) and they are both planning on having a Membership drive in either late April or May. Sheraden Club is having their membership drive in May. Will be checking with the other clubs in the Region to see what if anything they are doing.

Describe education activities in your region:

Nothing to report.

What is your region doing to support youth/SLP:

The Pittsburgh Airport Club is still talking about a Builder's Club at in the Moon School District and a Circle K Club at Robert Morris. Allegheny North is still talking about a Builders Club in the North Allegheny School District. Baldwin Club has re-established their Key Club at the high school. Haven't heard from anyone else.

What should the board be aware of in your region

Need leaders to step forward.

Other information for the board

We have had some breakthrough on Lt Gov's for next year, Debbie Whitfield (Div 5 - Sheraden) and John Mazurowski (Div 6 - Freeport) have announced that they would like to be LtG's for next year. I also asked John if he would consider stepping up the following year(s) 2016-2017 - 2018 - 2019 to be Trustee. John said he would consider it very hard as he wants to step up to the next level. John would be a great candidate for Trustee as he has always been there to help and was always a great LTG. I also asked Kathy Maciejewski if she wanted to run as LTG for next year as I didn't want to just discard her. I haven't heard back from her yet. Haven't heard from anyone in Division 8 for a while.

Trustee Board Reporting Form

Ann Graves, Region 3, April 2015

1. Describe your progress on new club building?

None. Along with several others, I spent a lot of time working on helping the Bedford Club become viable, but ultimately the effort failed. We had talked at the beginning about whether it was worthwhile to try to revitalize the club, but felt there was enough interest on the couple of members there, that it was worth it. However, after trying to meet a couple of times in late January and early February, not enough new members came and so they decided to close and turn in their charter. I strongly feel, along with the others, that a new club needs to be established there, perhaps either next year, or the year after.

2. What is the ETA for your club to be built?

NA

3. Describe your contact with your LTG's this month?

We had a meeting together and planned our Regional Spring meeting. We also talked about potential candidates for next year's Lt. Gov. At this point, I only know of one clear yes for Div. 11E. -- Phyllis Palm of the Lewistown club has agreed to do this.

We have talked with 11W and identified a good candidate, but so far he has not agreed.

Div. 10 Lt. Govs have decided that there needs to be only 1 Lt. Gov for that division, and a candidate has been asked, but again, I'm not sure if he has yet agreed. I'll follow up this week.

4. How did your meeting with your team go for your regional meeting?

Our Region 3 spring meeting will be on May 9 at the El Dorado club house in Altoona. Stef Patounas has agreed to be the speaker, as the Lt. Gov. felt there was interest in clubs developing new SLP's, but were not sure how to go about this. I also feel there's need for some re-education on the importance of club involvement with their SLP's.

5. Has your invitation gone out to members for the regional meeting, if so when if not when?

YES -- every club has been notified.

6. Describe this month's progress on your board committee?

NA

7. What should the board be aware of in your region?

There is still a lot of work to be done with clubs under charter strength in this region. As a Formula Club counselor, I will continue to work on this, and try to identify others in our region to help with this effort. Unfortunately, it has been a real struggle to find those willing to work outside their own clubs and do the necessary training.

I have made a couple of Formula presentations that were lively and fun. I hope to do more of this in the near future. On a personal note, I will be retiring from my pastoral position at the end of May, and am hoping for more time then to devote to club building efforts in this region.



Trustee Board Reporting Form



Name:	Richard J. Relyea	April 18, 2015
Region:	4	
Divisions:	12 North, 12 South, 14	
Lieutenant Governors:	12 North: Cindi McCarty & Michael Haven 12 South: Shirley McPherrin 14: Paige and Allan Michael	

1. Describe your region new club building activities:

New club building in Region 4 continues to be inadequate. Division 12 North is best at looking for new club opportunities; Liberty Kiwanis continues as their success story. All Region 4 Lieutenant Governors are seeking new club possibilities, and advocate for them at Division and Region inter-clubs and conferences.

2. Describe your region activities to support and strengthen existing clubs:

Division 12N has shown the most growth recently, thanks largely to its LTGs. 12S LTG Shirley McPherrin is very active in contacting her clubs, by visits and frequent messages and division news. She has begun an incentive program for recruiting new members. 14 LTGs Paige and Allan Michael continue in their final year as co-LTGs, and are trying to find ways to help their smallest and most struggling clubs. All Region 4 LTGs know that they have clubs in trouble, with low and declining membership, and some below charter strength.

3. Describe education activities in your region:

Region 4 has successful live CLE Workshops each summer, and expects to have another one this coming July or August, probably again in Lewisburg. We have session facilitators for Presidents, Secretaries, and Treasurers. 2015-16 club officers are encouraged to complete their annual online CLE training by the end of June. All Region 4 clubs have the most recent (2014) CLE materials. See Paragraph 5 below concerning the Region 4 Spring Conference.

4. What is your region doing to support youth/SLP?

Kiwanis clubs' relationships with their sponsored Service Leadership Programs are receiving substantial emphasis in the PA District, and there needs to be more emphasis in Region 4 on improving these relationships. Club relationships with their SLPs vary around the Region: some are excellent, and some need to improve. Clubs inviting Key Club and Circle K members to their division inter-clubs does happen, and there needs to be more such interaction. Buffalo Valley AM Kiwanis is involved in Camp SETEBRID, a camp experience for children with diabetes. It is held each summer, and is always very successful. It draws significant support from Kiwanians around Division 12S, including on-scene volunteers. Mifflinburg Kiwanis joined with their Key Club in their semi-annual highway cleanup in October, 2014, and will again in May, 2015. Mifflinburg continues its program of members reading to young children.

Division 12S Key Clubbers form an important part of Kisses for Kids; see Paragraph 5 below. They are the best solicitors of donations.

5. What should the board be aware of in your region?

The Region 4 Spring Conference will be held May 2, 2015, again at the Foss Home at Geisinger Medical Center in Danville. Our guest speaker will be Judith Jones, Executive Director, Susquehanna Valley CASA: Court Appointed Special Advocates, who represent children in court cases. Other speakers will be

Region 6 Trustee Mike Coolbaugh, District Youth Protection Manager, who will speak on the new Pennsylvania child protection law effective July 1, 2015, and District Governor Bob Raub, who will deliver his Governor's Message. Governor's Gifts from the clubs will go to the Eliminate Project. Division 12S held a very successful annual Kisses For Kids the weekend of February 13-15, 2015 at the Susquehanna Valley Mall in Selinsgrove. The event benefits the Children's Miracle Network (CMN) at Janet Weis Children's Hospital at Geisinger. LTG Shirley McPherrin organizes it. 12S Kiwanians and Key Clubbers staff the tables. The event involves more than 30,000 Hershey Kisses. We ask for a one-dollar donation for a bag of ten Kisses. This year the event raised just over \$2400.00. 12S LTG McPherrin and LTG-Elect Jean (Mimi) Dow have agreed to continue in their respective offices for the year 2015-16. This continuity will be of significant benefit to that division. The Division Election will be at an inter-club either April 22 or May 18.

6. Other information for the Board:

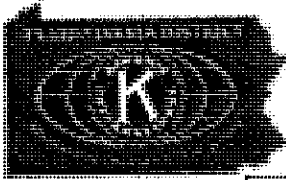
Bill Henning of Bald Eagle and Nittany Valleys Kiwanis will succeed this writer as Region 4 Trustee for the term 2015-18. He will assist in facilitating the May 2 Regional Spring Conference. Division 12N's LTGs are in place for 2015-16, and one will continue in 2016-17. Division 12S's combined inter-clubs continue to work well. Montoursville Kiwanis hosted an inter-club February 2, 2015, to benefit the Children's Miracle Network. As their Kiwanis One Day project, three Kiwanis Clubs in the Lewisburg area assisted with food packing at a "Feed the Hungry" event in Lewisburg April 11, 2015. Towanda-Wysox Kiwanis will host an inter-club in Towanda April 23, 2015. Bald-Eagle and Nittany Valleys Kiwanis will host a "Speakeasy Interclub Bash - Roaring 20s" May 13, 2015. The speaker will be Past District Governor Susan Gräb.

Respectfully submitted,

(Signed)

Richard J. Relyea

Region 4 Trustee



Trustee Board Reporting Form

Name:	Michael Coolbaugh
Region:	6
Divisions:	15, 17 & 18
Lieutenant Governors:	Chris Casciano Division 15 Bill McCabe Division 17 Phil Weber Division 18

Describe your region new club building activities:

I met with Division 18 LTG Phil Weber at his Division Council Meeting on April 14th. Phil mentioned the possibility of opening new clubs in the Hellertown and Kutztown areas. I will investigate the feasibility and report back as soon as possible.

Describe your region activities to support and strengthen existing clubs:

Clubs in the region are actively seeking new members. Division 15 Club Counselor, Bob Orlando is contacting clubs to offer assistance with membership retention and recruiting.

Describe education activities in your region:

Nothing to report.

What is your region doing to support youth/SLP:

Wyoming Area in Division 15 is working on opening a new Key Club at the Holy Redeemer High School in Wilkes-Barre.

Division 18 is in the planning stage of opening an Aktion Club in their division.

What should the board be aware of in your region

Division 18 doesn't have a LTG in place for 2015-2016

Division 18 Southern Lehigh may be turning in their charter at the end of this administrative year.

Other information for the board

Nothing at this time.

From: KCFeryo <theferyos@verizon.net>
To: Kevin Thomas <ketkiwanis@aol.com>
Subject: Re: District Board Meeting Agenda
Date: Mon. Apr 13. 2015 7:30 pm

Hi Kevin -
Unfortunately I will be unable to attend.

My mother passed away last night & we will be having the funeral mass and burial on Saturday.

A very general update - we had a meeting with some Kennett Square members to brainstorm some ideas to help them with membership. 2 of their very active members are relocating and a few others are "snow birds" and have been away for a good part of the winter. We came up with some good ideas and items of actions. I will forward you the notes.

I know Sarah is working on Manuynk and has done some very good research. We're having an info session on 4/28.

We are planning to have our regional meeting on May 2nd with a focus on club strengthening. If possible I would really appreciate it if Mike Coolbaugh could email me some resources that I could pass out about the new laws related to clearances. That is going to be another item on the agenda. I can also look online. We are still searching for an LTG for division 19. but have one or two leads.

I look forward to seeing you all at the next meeting.

Thank you.
Kate

On Apr 13. 2015. at 11:14 AM. Kevin Thomas <ketkiwanis@aol.com> wrote:

Kiwanis Leaders:

See that attached file for the agenda we will be using at the District Board meeting on Saturday.

Kevin E. Thomas. District Executive Director
Pennsylvania District Kiwanis International
Committee Chair. Kiwanis International
Early Childhood Development/Young Children Priority One
2793 Old Post Road. Suite 12
Harrisburg PA 17110-3683
P: 717-540-9300
F: 717-540-1018
E-mail: Kevin@pakiwanis.org
www.pakiwanis.org

<Board Meeting Agenda041815.doc>

Executive Director's Report – April 18, 2015

1. The most recent Midwinter conference was one of best ever based on the evaluations and comments made. Governor Bob Raub's decision to include Gavin Jerome as a feature of the program had a large role in this. The Penn Stater had a large role in the success. So too did the many workshop presenters. It would be my recommendation that we return to the Penn Stater for 2017 and 2018.
2. We will be discussing Background checks and youth protection. I would urge we adopt the most simple and straightforward policies we are able and as they relate to Pennsylvania law. More importantly when talking to clubs, we should embrace the need for these checks and policies. If we dwell on the negatives and the problems associated with this, we will create a culture of negativity that will not serve any constructive purpose as it relates to our mission for serving children. Since several people told me it was a good response, I am enclosing my response to a Kiwanian that made an inquiry to the District office.
3. The Pennsylvania District has not had representation on the Kiwanis International Board since Don Sanker left as trustee in 2010. It is time we end that period of direct non-representation. Because we work in co-operation with 5 other districts in the northeast United States, the earliest we can have a candidate is 2017. I suggest we have a strong, qualified candidate that the entire district will enthusiastically support ready to run at the 2017 International Convention.
4. In case you did not know, Key Club has taken on Early Childhood Development and Learning as its youth serving youth project. Enclosed you will find their Call to Action.
5. I am concerned about the future viability of a standalone Circle K District convention in its present format. There are various factors but they all come down to financial viability and hotel contracts. Unless a significant increase occurs in attendance in the next year or two, it may be necessary to hold the Circle K Convention at the same time and location as the Key Club Convention or the Kiwanis Midwinter and/or change the format of the convention to shorten its length.
6. We need all board members to support the District Super Raffle and to try to sell tickets.

I am, also, including my travel schedule for January, February and March.

As always, feel free to write or call any time your need assistance, have questions or concerns.

Thank you for all each of you do for Kiwanis.

Respectfully submitted,



Kevin E. Thomas
Executive Director

From: Kevin Thomas <ketkiwanis@aol.com>

To: khjn <khjn@ptd.net>; contact-us <contact-us@pakiwanis.org>; braub <braub@pakiwanis.org>; jvare8 <jvare8@yahoo.com>; sgt283 <sgt283@gmail.com>; matthew.j.wise <matthew.j.wise@outlook.com>

Subject: Re: PA Kiwanis Contact Form

Date: Thu, Apr 9, 2015 10:24 am

Attachments: Fact Sheet for Background Checks Volunteers Working with Children.pdf (267K)

Keith:

Thanks for your inquiry.

The Pennsylvania District of Kiwanis International is not and cannot mandate background checks for all Kiwanians.

However the requirements for background checks for volunteers in Pennsylvania has changed significantly and dramatically as the result of legislation passed and signed in December. Many situations that previously may not have required background checks for volunteers working with children now do. Attached please find information that provides more information.

Obviously as this is the law in Pennsylvania. Kiwanis clubs and Kiwanians have no choice but to comply. However given the legacy of Jerry Sandusky and other high profile child abuse incidents in Pennsylvania and given our mission to children. Kiwanians should embrace these requirements since they provide additional protection for children and youth.

The District board will be meeting on April 18, 2015 and will be coming out with guidelines/recommendations for all clubs and Kiwanians to follow as it relates to this law; we have already been educating Kiwanians about the new law. However, the simplest solution for any club, as it relates to the requirements of this law, is to have all members, both current and any perspective new members, complete the required background checks. Then there are no "what if" or "how about this scenario" to consider. Several clubs (among them Erie, Chambersburg, Wyoming area) have already adopted this practice; I think more will follow. The District will be requiring all Lt. Governors, District Officers and anyone else holding a position on the District level to have these checks.

In the world of five or ten years ago, we probably would not have had to have this discussion. Thanks to the sad legacy of people in strong positions of trust, that world is gone. But as I said before given our mission to children, it is my opinion that Kiwanis clubs and children should welcome these changes not oppose them.

If I can answer additional questions, please let me know.

Kevin E. Thomas, District Executive Director
Pennsylvania District Kiwanis International
Committee Chair, Kiwanis International
Early Childhood Development/Young Children Priority One
2793 Old Post Road, Suite 12
Harrisburg PA 17110-3683
P: 717-540-9300
F: 717-540-1018
E-mail: Kevin@pakiwanis.org
www.pakiwanis.org

-----Original Message-----

From: Keith Brown <khjn@ptd>
To: District Office <contact-us@pakiwanis.org>
Sent: Wed, Apr 8, 2015 4:53 pm
Subject: PA Kiwanis Contact Form

Submitted on Apr 8 2015, 4:53 PM



Call to Action- the Pennsylvania Key Club way!

1. Advocate - Encourage Key Clubs to write to their local and state governments, inspiring officials to support quality early learning and development program through both physical and financial means.
2. Support - Promote partnership between Key Clubs and their local child care providers, such as Head Start, Keystone STARS, Pennsylvania Pre-K Counts, and others through both physical and financial means.
3. Educate - Organize school-wide assemblies at both the elementary and secondary level to promote attentiveness to learning. Create seminars for parents with young children to emphasize the importance of early childhood learning.
4. Invite - Have local early learning advocates speak at school or town meetings.
5. Utilize - Visit sites such as www.PartnershipforSuccess.org, www.readynation.org, www.developingchild.harvard.edu, www.pa-elic.org, and www.papromiseforchildren.com to communicate the message.
6. Build - Form an after-school activities program for kindergarten and elementary school students. Have speakers, crafts, and a time to work on homework and reading skills.
7. Reach out - Encourage clubs to reach out to their local LEARN partners, which can be found at <http://papromiseforchildren.com/be-a-childrens-champion/become-a-learn-partner>
8. Volunteer - Do what we do best as Key Club members and volunteer, even if it is simply a few moments to read to a pre-school classroom.
9. Distribute the **Every Day I Learn Through Play** guides and raise funds to help print them.

Aol Calendar.

January 2015

28	Sun 29	Mon 30	Tue 31	Wed 1	Thu 2	Fri 3	Sat
off	Vacation	Vacation	Vacation	Holiday	Comp Day	off	
4	5	6	7	8	9	10	
off	Comp day	8pm Conferen...	1:50pm	10am Dentist	12pm York	Key Club Boar...	
11	12	13	14	15	16	17	
Key Club Boar...		7am Satellite ... 2:30pm Scranton 5:30pm Divisio...		Erie 7:30am CC M... 12pm Kiwanis ...	11am Barb Ha...	Baldwin	
18	19	20	21	22	23	24	
		11:30am Carlisle	100th Anniver...	100th Anniver...	100th Anniver...	100th Anniver...	
25	26	27	28	29	30	31	
100th Anniver...	2pm Capital B... 7pm Matt Wise	8:30pm Confer...	6pm Division 1...			Kiwanis Distric...	

Aol Calendar.

February 2015

1	Sun 2	Mon 3	Tue 4	Wed 5	Thu 6	Fri 7	Sat
		5pm Glen Van ...	6pm Lebanon	12pm Kiwanis ...		7pm Hockey	
8	9 7am Dillsburg	10 7am Satellite ... 11am Harrisbu...	11 8am Civic Clu...	12	13	14 Kittanning	
15	16 7:45pm Formu...	17 8pm Lease Co...	18	19 Erie 12pm Kiwanis ...	20 12pm Lunch m...	21	
22 8pm Conferen...	23 8pm Conferen... 11:15am Over ...	24	25	26 12pm Kiwanis ...	27	28	
1	2 2pm Conferen...	3	4	5 Key. Club Con...	6	7	

AOL Calendar.

March 2015

ketkiwanis

Printed: 4/13/2015 2:30:22 PM

1	Sun 2	Mon 3	Tue 4	Wed 5	Thu 6	Fri 7	Sat
	2pm Conferen...			Key. Club Con...	Key Club Con...	Key club Conv...	
8	Key Club Con...		7am Satellite ...	9am East Norri...	12pm Kiwanis ... 2pm Conferen...		14 6pm Gettysburg
15							
	16 6pm West Che...	17	18 2pm Steve Do...	19	20 Midwinter	21 Midwinter	
22							
	23 11am Book sh...	24 4:30pm Meet ... 4:30pm Nancy...	25	26 Circle K Conv... 12pm Kiwanis ...	27 Circle K Conv...	28 Circle K Conv...	
29							
	30 Circle K Conv...	31 7am Reminder... 11am Val Tulli	1 7am John's Di... 2pm Book Giv...	2 12pm Kiwanis ... 2pm Erie conf...	3 off	4 off	

Kiwanis

Pennsylvania District

Jennifer A. Vare
Governor Elect 2014-2015
115 W 11th Ave Apt 1
Conshohocken, PA 19428

April 18, 2015

Governor Elect Report to the Board

While this past quarter has been difficult with my current health situation, I have been pleased to still be involved as much as I can. I am disappointed that it has limited my visibility within the District, but for the events I was able to attend it has been an honor to travel the District as the Pennsylvania District of Kiwanis Governor Elect. Since our last board meeting I have been actively involved in numerous phone calls, emails and meetings with district leadership to continue working towards the goals of the 2014-2015 year. I am continually working to prepare for the 2015-2016 Kiwanis year.

Formula and District Growth

- Participated in the District and North America Region 1 Formula conference calls
- Active New Club Opening
 - East Norriton: solid interest base. Service project ideas have been discussed and their first one is happening on Earth Day. The next meeting is scheduled for May.
 - Warrington: need to focus on the orphaned Key Clubs in Central Bucks left behind by the charter surrender of Doylestown. Unfortunately I have not been able to be as active as I had wanted to be during this past quarter of Kiwanis, help is needed to make this club happen.
- I continue to work closely with Formula Chair Cathy to determine how we will accomplish the goals of 2014-15. Discussions have taken place about club counselors, new club opening and the PA Formula Team. I feel that it is important that we not only make sure the team is working effectively towards the common goal, but we stay motivated through communication.
- The offer continues if there is a club, Division or Region that needs my assistance in membership efforts I will make every effort to attend or be of assistance via phone call or email.

Service Leadership Programs

- Attended both the Key Club and Circle K District Conventions, activity attending some of their workshops and listening to what is happening for the future of both organizations
- Installed all officers of both the Key Club and Circle K District Boards
- Enthused by the projects our SLP has chosen to focus on during the 2015-2016 year and look forward to sharing their messages and goals within our District. I hope that our Kiwanis Club's will help the respective organizations in achieving all of their goals
 - Key Club's Youth Service Youth (YSY) is Early Learning
 - Circle K's District Service Project (DSP) is Serve Today, Cure Tomorrow which will focus on all forms of Cancer
- Thankful for the years of service and leadership that Circle K administrator Ken Nguyen and Kiwanis Kids Administrator Darlene Anderson gave to our youth.

- Communicating with SLP administrators as they begin their new year, I am inspired and excited by the SLP administrators and their ambitions for their 2015-2016 year.

Eliminate Project

- Continue to prompt all clubs and Divisions to pledge and contribute to Eliminate as I communicate and visit with them
- Communicating and mentoring a club to hopefully a Model Status

100th Anniversary

- Continue to ask clubs how they plan to celebrate the 100th Anniversary

Planning for the 2015-2016 Year

- Participate in monthly calls with Sue Petrisin, 2015-2016 International President and North America Region 1 Governor Elects
- Continuing constant communication with other Governor Elects to hear what happens in other Districts in the hopes to bring new ideas and programs to strengthen our District
- Actively filling vacant Lieutenant Governor and Trustee Positions, excited that some have decided to join the team after the personal ask. I am also enthused that there is a good mix of repeat and new LTGs for the coming year.
- Actively filling each committee chair position
- Thanked the 2015-2016 Lieutenant Governors for deciding to lead during the upcoming year, asked them to save the date for education
- Worked in conjunction with Governor Bob and Executive Director Kevin to secure Master Trainer Dennis Bouchard. I am thrilled by the quick progress Dennis is making in securing and certifying educators in each Region and his active participation in becoming prepared for the upcoming education around the District.
- Planning for Trustee Education, 5/16/15 & LTG Education 6/12-13/15 with Area Director Lanton Lee, Executive Director Kevin, Master Trainer Dennis & Formula Chair Cathy
- Working with Foundation Nominating Committee to secure nominations for the election August, 2015

District Convention Erie 2015

- Co-Chairs Joe Murphy and Cathy Syzmanski are organized and successful in keeping the committee moving in the correct direction of planning and securing financial support.
- The committee has a full exciting convention planned to celebrate not only this Kiwanis year, but also the 100th year of Kiwanis
- Actively working on a list of forum ideas for Convention, I welcome suggestions of possible forums

District Convention Scranton 2016

- Co-Chairs Mike Coolbaugh and MaryAnne Maloney-Evans will be contacting all clubs in Division 15 to secure the planning committee for the convention
- The next meeting is scheduled for April 21st

District Finances

- Continuing to co-chair the Super Raffle 2015 with Kevin, creating flyers and promoting the sale of tickets, keeping an accurate database of tickets sold and on hold
- Worked with Kevin Thomas to see that the District Shirts continue to be sold

Respectfully Submitted,

Jen Vare
Governor Elect 2014-2015



Kiwanis

Pennsylvania District / PAKiwanis.org



Robert F. Raub
Governor, 2014-2015
602 Rose Petal Lane
Mount Joy, PA 17552

April 18, 2015

Governor's Report to the District Board

Kiwanis hospitality abounds. During the last 90 days, I have continued to visit a wide variety of Pennsylvania Kiwanis Clubs for a variety of reasons. Each time, my wife and I have been welcomed with open arms. Pennsylvania Kiwanis hospitality is incredible and very much appreciated.

Despite a serious ice storm, I was warmly welcomed to the charter presentation of the Gettysburg Middle School Builders Club. What a great experience it was for me seeing the enthusiasm of these new Builders Club members as they received their official recognition as a Kiwanis family club. It was refreshing to see that after the program, club members received boxes and boxes of Jeans for distribution by this Builders Club to those less fortunate.

Unfortunately, due to a scheduling conflict, I was unable to attend another Builders Club charter presentation; this time in Reading. It is really great that our SLPs are growing alongside our adult Kiwanis club membership.

A highlight during February was attending the Kittanning Kiwanis Club Valentine Day Dinner Dance. Being able to reach out and meet Kiwanians from smaller clubs in other areas of the District truly round out my Governor's experiences and permit me the honor of representing the district throughout the state.

March was another busy month with two SLP district conventions and our mid-winter meeting. Much of the planning credit goes to our district team and the SLP district staffs as well. I extend my compliments to our Executive Director Kevin and Robin for tending to the smallest of details to make all of these meetings come together,

I attended most of the Key Club District Convention at the Hershey Lodge. The enthusiasm and drive associated with Governor Alyssa and her team proves once again the determination and dedication of this wonderful group of Kiwanis family members who represent our Kiwanis future. We must work doubly hard to insure that they continue their Kiwanis family service through Circle K and/or into Kiwanis.

A few weeks later, it was time to travel to Monroeville and attend the Circle K Convention. Governor Heather and her team equaled what I experienced at the Key Club District Convention. Likewise, our graduating Circle K members need to find their way to the adult Kiwanis world as they, too, are our future,

Kiwanis is a global organization of volunteers dedicated to



improving the world one child and one community at a time.

Kiwanis

Pennsylvania District / PAKiwanis.org



Robert F. Raub
Governor, 2014-2015
602 Rose Petal Lane
Mount Joy, PA 17552

Thank you District Chairs Bob Orlando and Ken Nguyen for your leadership, advice and guidance to these two significant groups of servant leaders. Bob and Ken, along with their team of Zone Administrators are rock stars in these District Service Leadership Programs. Without their dedication and that of their teams, District Conventions and the learning experiences gained by our SLP members throughout the year would be missed.

A highlight of the period was the Kiwanis Mid-Winter Meeting in State College. While I have not seen the formal evaluations, I have been told by many that the format was right, the mixture of workshops and presentations was correct and much fun was had by all. Pennsylvania Kiwanis was fortunate to be able to secure Gavin Jerome to provide his remarks and enjoyable group sessions. Hopefully our Pennsylvania Kiwanians who attended left State college, refreshed with smiles on their faces after hearing Gavin's perspective on leadership.

Many thanks to District Eliminate Chair Ethan McBeth for arranging the attendance of past International President Dave Curry and his message about the Eliminate Program. Who could match the excitement in the room when Ethan McBeth announced that Pennsylvania crossed over the \$ 1 million dollar level of donation. What a joy that was for us to hear.

Kiwanis One Day slipped by this month with some reports of serious Kiwanis service on Facebook. It's still a little too new to fully understand the impact of Kiwanis One Day. I am anxious to see the numbers of hours of service and different types of projects completed in order to fully understand the impact. Unfortunately, I was unable to participate because of an important family event in Ohio.

Most importantly, District growth is a continuing need. I am pleased that so far, we have enjoyed net growth each month to date. However, as we learned last year, net growth alone does not guarantee successful net growth for the year. It is critical that we Trustess and Lt Governors remind our club presidents to pay attention to club rosters and to identify those members "at risk" of leaving Kiwanis in September. Possibly with, the personal touch of a club officer or a sincere reaching out with understanding and assistance, a member considering leaving Kiwanis may rethink their decision and realize the full value of their Kiwanis membership and stay an active member. Strengthening existing clubs to insure sustained service at the local level is just as important as opening new clubs in new areas. So far one new club was opened in the District. Several locations have been identified and are being developed as new club sites. However, we must turn up the volume on these new club efforts to be sure to benefit from their membership this year. Our Kiwanis future depends on it. A special thanks goes to those Lt Governors in 18 divisions that are reporting net growth so far this year. Some of these divisions have significant net growth that is truly needed to make a difference in service and sustainability for our Kiwanis.

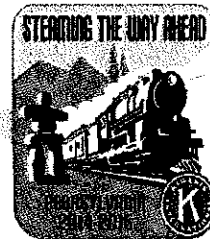
Kiwanis is a global organization of volunteers dedicated to



improving the world one child and one community at a time.

Kiwanis

Pennsylvania District / PAKiwanis.org



Robert F. Raub
Governor, 2014-2015
602 Rose Petal Lane
Mount Joy, PA 17552

All in all, our Kiwanis year continues on a positive course. Could it be better, faster, and bigger? Of course it could. However, we are all serving our clubs, our communities and the children of the world. It really can't get better than that. Or can it? Please remember that more hands make lighter work for greater service. Growth and extending the Kiwanis reach for service is our most important District Service. Thank for all you do for our District and for our future....

Respectfully submitted,

Signed

Bob Raub, Governor 2014 – 2015
Pennsylvania District of Kiwanis



Kiwanis is a global organization of volunteers dedicated to



improving the world one child and one community at a time.

2015-16 Proposed Budget

2015-16 Key Club District Budget Proposal			
ACCT DESCRIPTION	2015-16 Proposed Budget	2014-15 Approved Budget	2014-15 ACTUAL
REVENUE			
District Dues	\$ 71,000.00	\$ 72,000.00	\$ 70,714.50
Interest	\$ 85.00	\$ 100.00	\$ 88.12
Foundation Contribution	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
TOTAL REVENUE	\$ 73,585.00	\$ 74,600.00	\$ 73,302.62
EXPENSES			
Board Travel	\$ 4,750.00	\$ 4,500.00	\$ 4,723.42
Board/Executive Board Meetings	\$ 20,500.00	\$ 20,000.00	\$ 21,069.69
Governor's Expense	\$ 800.00	\$ 1,000.00	
Secretary/Treasurer	\$ 250.00	\$ 300.00	
Editor & Webmaster	\$ 250.00	\$ 300.00	
Lt. Governors	\$ 800.00	\$ 1,400.00	\$ 61.12
Kiwanis Committee	\$ 200.00	\$ 200.00	
Web Page Service	\$ 650.00	\$ 700.00	\$ 347.17
Printing and Supplies	\$ 1,200.00	\$ 1,500.00	\$ 411.72
Mailings-Postage	\$ 400.00	\$ 480.00	\$ 321.04
Training	\$ 1,600.00	\$ 3,500.00	
Governor-International	\$ 1,250.00	\$ 1,750.00	\$ 1,750.00
Lt. Governors & District officers International ***	\$ 14,450.00	\$ 12,000.00	\$ 12,000.00
KCI-Lodging	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00
Adults - International	\$ 3,250.00	\$ 3,000.00	\$ 3,000.00
Immediate Past Governor-Int.	\$ 750.00	\$ 750.00	\$ 750.00
Contest Awards/Banner Patches	\$ 1,100.00	\$ 1,400.00	\$ 1,006.74
Administrators Expenses	\$ 1,400.00	\$ 1,700.00	
GATC/Key Club Spring Conference	\$ 600.00	\$ 500.00	\$ 440.00
District Office Operation	\$ 9,500.00	\$ 9,000.00	\$ 9,000.00
District/International Conv. Loss Anticipation	\$ 3,000.00	\$ 4,000.00	
District Convention Operation Subsidy	\$ 5,000.00	\$ 5,000.00	
Audit/Legal	\$ 350.00	\$ 250.00	
Miscellaneous	\$ 435.00	\$ 450.00	\$ 300.00
TOTAL EXPENSES	\$ 73,585.00	\$ 74,600.00	\$ 56,180.90
*** 17 @ \$850.00			
General Budget Surplus/(Deficit)	\$ -	\$ -	\$ 17,121.72
PAKC CASH			1,301
International Convention		Revenue	
		Expense	
		Surplus/(Deficit)	
District Convention		Revenue	
		Expenses	
		Surplus/(Deficit)	
Total Surplus/Deficit			

PENNSYLVANIA DISTRICT KIWANIS INTERNATIONAL

2014-15 Budget Report

31-Mar-15

ACCT DESCRIPTION		2014-15 Proposed Budget		2014-15 Actual Recps/Exps		
300	District Dues	\$	141,000.00	\$	130,585.00	93%
301	Prorated New member dues	\$	7,000.00	\$	4,985.00	71%
390	Interest	\$	55.00	\$	14.28	26%
393	Key Club Contribution for Services	\$	9,250.00			0%
392	Foundation Contribution for services	\$	5,500.00			0%
394	Miscellaneous	\$	2,000.00	\$	60.00	3%
	Power Up Fundraising program	\$	100.00	\$	193.50	194%
396	Circle-K Contribution for services	\$	850.00			0%
397	Past Lt. Governors Contribution	\$	200.00			0%
	International Convention Sales	\$	500.00			0%
	Midwinter Conference	\$	19,500.00	\$	18,799.00	96%
	District Convention	\$	49,000.00	\$	12,750.00	26%
	Holiday Party	\$	1,600.00	\$	1,211.15	76%
	District Raffle	\$	19,000.00	\$	868.00	5%
351	Shirts	\$	-	\$	1,249.00	#DIV/0!
304	Web Page Advertising	\$	3,400.00	\$	1,200.00	35%
	Key Club District Convention	\$	159,600.00	\$	142,866.00	90%
	Circle K District Convention	\$	15,000.00	\$	1,505.00	10%
	Total Revenue	\$	433,555.00	\$	316,285.93	73%
400	Salaries*	\$	81,500.00	\$	42,464.58	52%
408	Payroll Taxes	\$	6,900.00	\$	4,169.30	60%
690	Member & New Club Development	\$	1,500.00	\$	22.86	2%
437	Building Lease	\$	20,300.00	\$	9,906.40	49%
409	Employee Benefits	\$	8,000.00	\$	3,831.36	48%
425	Postage	\$	2,300.00	\$	2,072.36	90%
430	Telephone and Internet	\$	2,500.00	\$	1,166.14	47%
424	Insurance	\$	1,900.00	\$	1,533.50	81%
402	Retirement Contribution	\$	5,500.00	\$	3,500.00	64%
442	Supplies & Printing	\$	2,000.00	\$	708.89	35%
438	Equipment Maintain.	\$	1,400.00	\$	737.84	53%
439	Equipment	\$	3,700.00	\$	1,584.59	43%
655	Dist. Conv. - 2014-15 Lt. Govs	\$	3,300.00	\$	2,941.27	89%
644	Governor's Expenses	\$	7,000.00	\$	165.29	2%
645	Int. Conv. - Governor	\$	700.00			0%
648	Exec Dir/Sec/Treas Expenses	\$	7,500.00	\$	5,432.20	72%
649	Sec/Treas - Int. Conv.	\$	700.00			0%
653	Lt. Governor Expense	\$	5,500.00	\$	3,455.80	63%
640	Int. Conv - Trustee/Lt. Governor****	\$	6,000.00	\$	-	0%
657	Gov.-elect Expenses	\$	3,250.00	\$	30.00	1%
691	Awards	\$	1,575.00			0%
675	Keystone Kiwanian Editor	\$	1,000.00	\$	500.00	50%
680	Circle K Administrator	\$	1,700.00	\$	194.89	11%
683	Builders Club Admin.	\$	-			
684	K-Kids Admin.	\$	500.00	\$	354.69	71%
685	Aktion Club Admin.	\$	500.00	\$	119.36	24%
686	Key Leader	\$	500.00			0%
678	Lt. Gov. Education Conference	\$	3,700.00			0%
440	Interest Expense	\$	1,600.00	\$	1,337.63	84%
677	Web Page Fees/Maintenance	\$	1,400.00	\$	690.00	49%
	Midwinter	\$	18,500.00	\$	1,325.17	7%
	District Convention	\$	47,000.00			0%
	Key Club District Convention	\$	159,600.00	\$	139,420.00	87%
	Circle K District Convention	\$	15,000.00	\$	791.05	5%
	Raffle	\$	9,500.00	\$	125.00	1%
422	Contingent	\$	30.00	\$	-	0%
	TOTAL EXPENSES	\$	433,555.00	\$	228,580.17	53%
	Excess/Deficit	\$	-			
	*Includes Salary for Executive Director and Administrative Secretary					
	****\$475.00 stipend per person					
	Surplus/Deficit	\$		\$	87,705.76	

16000199

PENNSYLVANIA DISTRICT KIWANIS
ATTN: KEVIN THOMAS
2793 OLD POST RD STE 12
HARRISBURG PA 17110

Ameritas Investment Corp.
Member FINRASIPC

STATEMENT FOR THE PERIOD MARCH 1, 2015 TO MARCH 31, 2015

PENNSYLVANIA DISTRICT KIWANIS - Corporation
Account Number: AK7-145858

YOUR ACCOUNT EXECUTIVE IS

DONALD J SANKER
RR#: AW0

For questions about your accounts:

Local: 412 241 7312
In-State: 800 335 9858
National: 800 335 9858

TOTAL VALUE OF YOUR PORTFOLIO

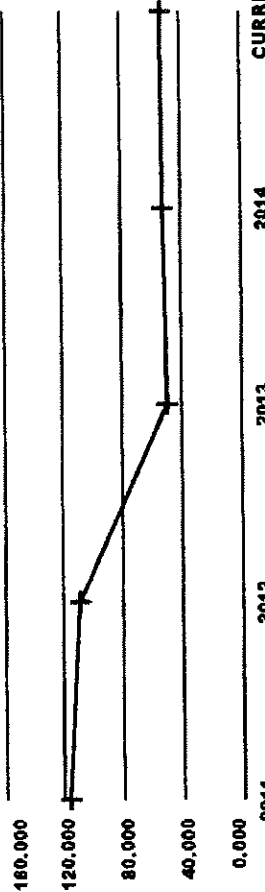
\$52,631.45

FOR YOUR INFORMATION

Your Ameritas Investment Corp. - AIC Registered Representative connects you with a broad spectrum of products, services, and reporting options to help you meet your unique financial needs and goals. For quality investment solutions, knowledgeable service, and solid advice, connect with your AIC Representative today.

CHANGE IN VALUE OF YOUR PORTFOLIO

\$ thousands



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Ameritas Investment Corp.

MN_CEBKCDNBBBXXMH_BBBB 20150331

Account carried with National Financial Services LLC. Member
NYSE, SIPC

Statement for the Period March 1, 2015 to March 31, 2015
 PENNSYLVANIA DISTRICT KIWANIS - Corporation
 Account Number: AK7-145858



Ameritas Investment Corp.
 Member FINRA/SIPC

Account Overview

	Current Period	Year-to-Date
CHANGE IN ACCOUNT VALUE		
BEGINNING VALUE	\$53,712.60	\$52,201.22
Additions and Withdrawals	\$0.00	\$0.00
Income	\$215.53	\$643.88
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Investment Value	(\$1,296.88)	(\$213.65)
ENDING VALUE (AS OF 03/31/15)	\$52,631.45	\$52,631.45

Refer to Miscellaneous Footnotes for more information on Change in Investment Value.

	Current Period	Year-to-Date
INCOME TAXABLE		
Taxable Dividends	\$215.53	\$643.88
TOTAL TAXABLE	\$215.53	\$643.88
TOTAL INCOME	\$215.53	\$643.88

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

ACCOUNT ALLOCATION

Money Markets 1.7%



Other Fixed Income Securities 98.3%

	Percent	Prior Period	Current Period
Money Markets	1.7%	\$909.82	\$909.83
Other Fixed Income Securities	98.3	\$52,802.78	\$51,721.62
TOTAL	100.0%	\$53,712.60	\$52,631.45

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Funds (ETFs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

MESSAGES AND ALERTS

National Financial Services LLC, NFS, is required by the Securities Exchange Act of 1934 to provide certain financial information from its Statement of Financial Condition. At December 31, 2014, NFS had net capital of \$2,678 million, which was 12.04 percent of aggregate debit items and exceeded its minimum requirement by \$2,233 million. To acquire the Statement of Financial

Client Brokerage Fee Update Effective 3-1-15 Ameritas Investment Corp. currently charges \$6 as a service fee on confirmations for Equity, Options, Bonds, and UIT transactions. Effective March 1, 2015 Mutual fund transactions will also be assessed this charge on all brokerage accounts except for investment advisory accounts if you have enrolled your account

Ameritas Investment Corp.
Member FINRA/SIPC

Holdings

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis Information at the end of this statement for more information.

CASH AND CASH EQUIVALENTS - 1.73% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 03/31/15	Current Market Value	Estimated Annual Income	Unrealized Gain (Loss)
Money Markets						
PRIME FUND DAILY MONEY CLASS	FDAXX	909.83	\$1.00	\$909.83		
7 DAY YIELD .01%	CASH					
Dividend Option Cash						
Capital Gain Option Cash						
Total Cash and Cash Equivalents				\$909.83		

HOLDINGS > MUTUAL FUNDS - 98.27% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 03/31/15	Current Market Value	Estimated Annual Income	Total Cost Basis	Unrealized Gain (Loss)
Fixed Income							
FRANKLIN INCOME CLASS A	FKINX	21,640.846	\$2.39	\$51,721.62	\$2,596.90		
Estimated Yield 5.02%	CASH						
Dividend Option Reinvest							
Capital Gain Option Reinvest							
Total Mutual Funds				\$51,721.62	\$2,596.90		
Total Securities				\$51,721.62	\$2,596.90		
TOTAL PORTFOLIO VALUE				\$52,631.45	\$2,596.90		



Ameritas Investment Corp.
Member FINRA/SIPC

Statement for the Period March 1, 2015 to March 31, 2015
PENNSYLVANIA DISTRICT KIWANIS - Corporation
Account Number: AK7-145858

Activity

NFS-provided cost basis, realized gain (loss) and holding period information may not reflect all adjustments necessary for tax purposes. Please refer to Footnotes and Cost Basis information at the end of this statement for more information.

TRADING

Settlement Date	Account Type	Transaction	Description	Quantity	Amount	Cost Basis	Total Realized Gain (Loss)
Securities Purchased							
03/04/15	CASH	REINVESTMENT	FRANKLIN INCOME CLASS A REINVEST @ \$2.430	88.691	(\$215.52)	\$215.52	
Total Securities Purchased					(\$215.52)		

ACTIVITY > CORE FUND ACTIVITY

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
03/31/15	CASH	YOU BOUGHT	PRIME FUND DAILY MONEY CLASS @ 1	0.01	(\$0.01)
TOTAL CORE FUND ACTIVITY					(\$0.01)

ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
Taxable Dividends					
03/04/15	CASH	DIVIDEND RECEIVED	FRANKLIN INCOME CLASS A		\$215.52
03/31/15	CASH	DIVIDEND RECEIVED	PRIME FUND DAILY MONEY CLASS DIVIDEND RECEIVED		\$0.01

ACTIVITY *continued*

Amount
\$215.53

TOTAL INCOME

Footnotes and Cost Basis Information

Amortization, accretion and similar adjustments to cost basis have been provided for many fixed income securities (and some bond-like equities), however, they are not provided for certain types, such as short-term instruments, Unit Investment Trusts, foreign fixed income securities, or those that are subject to early prepayment of principal (pay downs). Where current year premium or acquisition premium amortization is provided, the prior years' cumulative amortization is reflected in the adjusted cost basis, but we cannot provide a breakdown or the total of such prior amortization amounts.

NFS is required to report certain cost basis and related information to the IRS on the Form 1099-B. Your official 1099-B forms for certain transactions will reflect which lots have been sold for tax purposes. NFS will apply a specific identification cost basis method to 1099-B reporting, appropriate instructions must be on file with NFS or be received by NFS before the trade has settled. Absent such instructions, NFS determines cost basis at the time of sale based on its default methods of average cost for open-end mutual funds and first-in, first-out (FIFO) for all other securities (including ETFs) unless your broker dealer has elected to use another default method. NFS applies FIFO (or other disposal method, if applicable) based on its records, which may be different from yours. For transactions that are not subject to 1099-B cost basis reporting, you should refer to your trade confirmations and other applicable records to determine which lots were considered sold for tax purposes.

While NFS must meet IRS requirements with respect to certain information required to be reported to the IRS, NFS-provided cost basis, realized gain and loss, and holding period information may not reflect all adjustments necessary for your tax reporting purposes. NFS makes no warranties with respect to and specifically disclaims any liability arising out of a customer's use of, or any tax position taken in reliance upon, such information.

For investments in partnerships, NFS does not make any adjustments to cost basis information as the calculation of basis in such investments requires supplemental information from the partnership on its income and distributions during the period you held your investment. Partnerships usually provide this additional information on a Form K-1 issued by April 15th of the following year.

Consult your tax advisor for further information.

Cost basis and gain/loss information is provided as a service to corporate accounts. The information listed in the year-to-date gain/loss summary section is based on a calendar year (January - December). If your business/entity has a fiscal year end other than December 31st for tax purposes, the year-to-date information will not apply. If you have questions about your tax situation, consult your tax advisor.

ACCOUNT	FA KWAMIS FAMILY ACCOUNT BALANCES 3/31/13																FOUR YEAR AVERAGE	
	3/31/2011	6/30/2011	9/30/2011	12/31/2011	3/31/2012	6/30/2012	9/30/2012	12/31/2012	3/31/2013	6/30/2013	9/30/2013	12/31/2013	3/31/2014	6/30/2014	9/30/2014	12/31/2014		3/31/2015
Awana Checking	\$ 70,773.04	\$ 29,298.55	\$ 15,945.56	\$ 66,965.43	\$ 66,969.07	\$ 29,451.03	\$ 30,808.16	\$ 55,751.70	\$ 28,693.95	\$ 13,439.80	\$ 19,075.31	\$ 50,226.94	\$ 52,619.00	\$ 38,406.00	\$ 28,063.54	\$ 57,376.32	\$ 97,691.00	\$ 43,233.94
Awana Reserve	\$ 144,095.69	\$ 143,029.28	\$ 134,281.56	\$ 124,077.63	\$ 134,718.92	\$ 131,261.58	\$ 105,478.06	\$ 109,031.00	\$ 115,543.25	\$ 115,709.40	\$ 84,897.21	\$ 80,173.06	\$ 52,244.00	\$ 53,696.00	\$ 4,695.32	\$ 28,297.48	\$ 132,465.00	\$ 97,530.65
Key Club Checking	\$ 176,924.18	\$ 16,887.21	\$ 2,899.74	\$ 10,673.53	\$ 11,301.67	\$ 7,814.31	\$ 20,848.18	\$ 35,000.00	\$ 35,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 31,269.00	\$ 20,409.35
Key Club Reserve	\$ 25,845.00	\$ 25,845.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 35,000.00	\$ 35,000.00	\$ 9,417.63	\$ 15,561.83	\$ 1,019.85	\$ 5,468.77	\$ 7,010.00	\$ 12,786.00	\$ 1,823.00	\$ 1,823.00	\$ 6,365.14	\$ 5,923.00	\$ 5,863.61
Circle-K Checking	\$ 13,489.69	\$ 900.52	\$ 391.76	\$ 4,075.10	\$ 9,719.77	\$ 517.66	\$ 499.69	\$ 4,523.26	\$ 4,781.22	\$	\$	\$	\$	\$	\$	\$	\$	\$ 3,294.54
Circle-K Reserve	\$ 12,868.26	\$ 6,274.74	\$ 6,274.74	\$ 6,163.27	\$ 6,965.12	\$ 4,347.00	\$ 4,465.66	\$ 3,500.28	\$ 3,500.28	\$ 3,500.28	\$ 3,379.54	\$ 3,287.14	\$ 3,287.14	\$ 3,287.14	\$ 3,003.53	\$ 3,305.23	\$ 3,305.23	\$ 3,649.65
Alton Club Checking	\$ 4,783.05	\$ 5,876.05	\$ 3,962.89	\$ 3,417.46	\$ 3,417.46	\$ 3,417.46	\$ 3,417.46	\$ 20,269.35	\$ 18,154.69	\$ 44,911.92	\$ 21,024.00	\$ 44,216.36	\$ 46,633.00	\$ 45,145.00	\$ 14,980.00	\$ 38,060.00	\$ 46,485.00	\$ 33,623.17
Foundation Checking	\$ 60,618.84	\$ 15,712.00	\$ 43,697.55	\$ 40,282.98	\$ 40,282.98	\$ 18,373.20	\$ 16,895.00	\$ 6,473.07	\$ 688,360.50	\$ 694,141.41	\$ 733,944.00	\$ 772,498.21	\$ 789,918.06	\$ 616,337.00	\$ 626,461.00	\$ 622,641.49	\$ 638,781.00	\$ 692,000.27
Foundation Investments	\$ 581,364.70	\$ 582,861.92	\$ 636,781.00	\$ 545,736.22	\$ 583,075.12	\$ 577,904.00	\$ 615,745.46	\$ 647,752.07	\$ 688,360.50	\$ 694,141.41	\$ 733,944.00	\$ 772,498.21	\$ 789,918.06	\$ 616,337.00	\$ 626,461.00	\$ 622,641.49	\$ 638,781.00	\$ 692,000.27
	\$ 811,574.03	\$ 820,020.63	\$ 815,190.38	\$ 808,020.63	\$ 808,720.35	\$ 815,190.38	\$ 808,020.63	\$ 815,190.38	\$ 808,020.63	\$ 808,720.35	\$ 815,190.38	\$ 808,020.63	\$ 815,190.38	\$ 808,020.63	\$ 808,720.35	\$ 815,190.38	\$ 808,020.63	\$ 815,190.38
	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95	\$ 944,186.95
	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39	\$ 1,014,177.39

Report for the Board

Super Raffle

April 18, 2015, submitted by Jen Vare

- 48 of 300 tickets are sold for a total of \$4800 in cash, checks and credit cards. We are a little bit behind where we were at this time last year
- We are waiting on a link on the website to order tickets using a credit card, once that is active we will be sending an email blast with a flyer to each club and maybe each member. It will have ideas on who should buy, how to buy and even Club Administrative accounts buying.
- If you use Facebook and see the ticket for sale post please share it with a word or two of your own. Last year we sold many tickets because of Facebook! The trick to selling out will be finding non-Kiwanis members or non PA Kiwanis members who like to take a chance
- Thank you to those that helped out at midwinter with the table for ticket sales, I already know that at convention I will need to have someone else in charge of the ticket table!
- When orders come to the District Office they are opened, scanned and sent to me. I fill in tickets, send an email with a picture of the ticket and offer to mail them the stub if interested. Most people are fine with the picture which saves us money by not mailing every stub
- We need as many people selling tickets as possible. Currently Cathy, Bill, Mike and Ann M have tickets on hand to sell. We need people talking about and pushing ticket sales at Regional and Division events. If you want tickets please let me know.
- Please note if you take tickets you are responsible for the tickets that you take, if you do not sell them you will need to return them to me or take financial responsibility for those tickets.

District Shirt Update

- 50 Shirts sold independent of the Midwinter conference
- 11 shirts sold at Midwinter conference
- Currently 43 shirts on hand (see inventory sheet enclosed)
- Approximately \$110.00 was earned for the Midwinter conference from the shirts sold there (Price of shirt sold there vs. cost of shirts from supplier).
- At this time we are seeing a gain/profit of \$4.00 on the shirts as a District fundraiser. This is because of having to pay for all the shirts we ordered. The cost of those shirts, less the cost of those sold at Midwinter, went against shirt sales.
- All shirts sold between now and District convention will go to bottom line (profit) until such time as we have to replenish inventory. This would include any orders for International Convention and District Convention Preorders.
- Inventory replenishment costs will be immediately debited against shirt sales with appropriate adjustments made for shirts sold at convention and conferences.
- Shirts sold at District Convention will be credited to District Convention sales. The cost of those shirts will, also, be debited to convention.
- We now have a handle on shipping costs: If we use USPS, the shipping and handling charge is \$5.00 for one shirt, \$6.00 for two in the same order, \$7.00 for three, etc.

Key Club Convention Budget

PENNSYLVANIA KEY CLUB				
2015 Convention Financial Report				
4/9/2015				
	2015 Budget		2015 Actual	
REVENUE				
Registration Fees (500@\$80.00)	\$	40,000.00	\$	33,860.00 85%
Program Ad Sales **	\$	1,800.00	\$	2,650.00 147%
KCI Supplies Commission	\$	300.00	\$	203.00 68%
District Foundation Contribution	\$	2,500.00	\$	2,500.00 100%
General Budget Subsidy	\$	5,000.00	\$	5,000.00 100%
Attendees Meal & Lodging	\$	110,000.00	\$	98,653.00 90%
Total Revenue	\$	159,600.00	\$	142,866.00 90%
EXPENSES				
ASCAP	\$	125.00	\$	123.00 98%
Audio Visual Equipment	\$	21,000.00	\$	18,334.12 87%
Ballots/Printing	\$	400.00	\$	- 0%
Board Appreciation Awards	\$	500.00	\$	112.30 22%
Contest Judges (Refreshments)	\$	850.00	\$	855.74 101%
Copying	\$	175.00	\$	217.26 124%
Interpretation Services*	\$	3,500.00	\$	3,500.00 100%
D.J.	\$	525.00	\$	250.00 48%
Registration T-Shirts/Gift	\$	3,400.00	\$	1,543.50 45%
Guests (Meals & Lodging)	\$	1,100.00	\$	1,432.60 130%
Keynote Speaker	\$	3,000.00	\$	2,606.25 87%
Friday Afternoon Reception	\$	225.00	\$	158.76 71%
Friday Meet & Greet	\$	800.00	\$	1,295.28 162%
Registration Material	\$	700.00	\$	300.00 43%
Parents Reception	\$	700.00	\$	677.57 97%
Past Officers Pin	\$	200.00	\$	113.13 57%
Postage	\$	250.00	\$	77.14 31%
Program	\$	2,000.00	\$	1,658.40 83%
Radios	\$	100.00		0%
Ribbons	\$	100.00		0%
Security	\$	1,300.00	\$	1,300.00 100%
Rental Fees	\$	500.00	\$	477.00 95%
Speakers Gifts	\$	500.00		0%
Supplies (Tape, Paper, Frames, etc)	\$	100.00	\$	125.54 126%
Saturday Morning Break or Sundae Bar	\$	4,000.00	\$	3,033.36 76%
Decorations	\$	200.00	\$	111.58 56%
Miscellaneous	\$	3,375.00	\$	1,040.23 31%
Hotel Attendees & Lodging	\$	110,000.00	\$	100,077.44 91%
Total Expenses	\$	159,625.00	\$	139,420.20 87%
Excess (Deficit) Revs vs Exps.			\$	3,445.80
*Final bill not received; estimated				
** Some money pending				

2015 District Key Club Convention Evaluations

	Total Respondents	Average Score
Housing Accommodations	67	4.47761194
Friday Dinner	74	3.986486486
Saturday Breakfast	13	4.153846154
Saturday Lunch	79	3.949367089
Saturday Dinner	79	4.088607595
Sunday Breakfast	11	4.454545455
Reception for 2015-16 Lt. Governors	11	4.454545455
2015-16 District & Int'l Office Candidates Meeting	12	4.25
Friday Dinner	72	3.944444444
Opening General Session	74	4.081081081
Group Breakout Session	72	4.069444444
Meet and Serve	65	3.969230769
Saturday Breakfast	11	3.909090909
Service Fair	74	3.756756757
Saturday Lunch	77	3.896103896
Early Childhood Development	25	3.88
K-Family & Hierarchy	4	3.5
Stress Relief & Organization	30	3.966666667
Officer Breakouts	21	4.380952381
Faculty & Advisors Forum	7	3.571428571
Service Projects	31	4.129032258
Meet the Board	4	4.75
Trivia	13	3.461538462
Parliamentary Procedures	9	3.777777778
Ice Breakers	13	4.384615385
Early Childhood Development	22	3.545454545
K-Family & Hierarchy	2	3
Social Media & Public Relations	15	4.2
Professionalism & Proper Etiquette	10	3.7
Membership Development	13	4.538461538
Children's Miracle Network	6	3.833333333
New Advisors	4	4.5
Key Leader	7	4.285714286
Colleges: Penn State, Uconn, Ohio State	2	4.5
Public Speaking	13	3.923076923
House of Delegates	27	3.888888889
Saturday Dinner	77	4.12987013
Stars of Recognition Session	59	3.898305085
Dance	65	4.430769231
Farewell Session	64	4.28125
I am a (K) Key Clubber	63	
I am an (A) Advisor	16	
I am a (N) No Response	0	
Total Evaluations	79	

2015 Midwinter Conference Report

Final

<u>Division</u>	<u>Attendance Goal</u>	<u>Actual Attendance</u>	
Guests	0	5	
1	23	17	73.91%
2	17	5	29.41%
4	7		0.00%
5	8	10	125.00%
6	8	8	100.00%
8	7	2	28.57%
10	13	9	69.23%
11E	15	18	120.00%
11W	13	6	46.15%
12N	23	18	78.26%
12S	13	12	92.31%
13N	13	13	100.00%
13S	14	15	107.14%
14	10	9	90.00%
15	21	13	61.90%
16	14	21	150.00%
17	13	14	107.69%
18	10	8	80.00%
19	9	4	44.44%
21	14	8	57.14%
22	<u>10</u>	<u>6</u>	60.00%
	275	221	80.36%

2015 Kiwanis Mid Winter Evaluations

	Total Respondents	Average Score
Housing Accommodations	34	4.529411765
Food & Beverages - Morning Coffee Break	73	4.219178082
Food - Luncheon	79	4.594936709
Food & Beverages - Afternoon Coffee Break	67	4.537313433
Opening Session Kickoff	78	4.602564103
Large Group Forum: Part 1	79	4.772151899
Service Leadership Programs	22	3.545454545
Early Childhood Development & Your Kiwanis Club	15	4.533333333
The Kiwanis 100th Anniversary Birthday Celebration	10	3.7
Governor Bob's Roundtable	21	4.047619048
Meeting of the District Formula Team Members	12	4.416666667
Luncheon "Our Kiwanis Family & Programs"	68	4.441176471
The Formula: Love it, Live it, Share it	14	4.5
Young Children Priority One (2015 to the Future)	5	5
Youth Protections & Background Check Requirements	35	4.6
Free Money	10	4.1
Administrative Reminders & Updates	17	4.764705882
Large Group Forum: Part II	76	4.894736842
Closing Session	70	4.685714286
Total Evaluations	83	

Comments (Multiple lines: press alt + enter)

The forum on background checks rates among the most useful of any that I have attended at any organizations workshops! Every question and concern that I had was addressed. It alone was worth the cost of attending the Convention.

I feel that the Keynote Speaker should not slam any organization or career choice. The slam jaded my impression of the Speaker.

Hard time finding water. None in Meeting rooms.

Well run Conference. Facilities were excellent

Enjoyed the new format with whole group sessions and motivational speaker.

The morning snack/breakfast items should be available earlier than 9:00 AM. By then we are in sessions.

Gavin was a great addition and a welcomed change to the same old same old. I enjoyed this schedule.

Great Conference. Well planned, great speaker.

We all need much more info on the implication of the changes to CPSL & our need for clearances and TB Test results.

Great Conference.

Great Speaker. Have him again.

My first conference. Enjoyed it, great job.

Excellent, well planned and well run conference. Gavin Jerome the highlight of the day. Bring him back!

This being my first convention, I have to say I am very impressed, inspired and enthused. Gavin Jerome was a fantastic presence and Perfect as t keynote speaker. Emily Reed, talking about YCPO was fantastic. I wish my club could harness the energy that I felt here today.

I'd like to see more sessions where groups share what fundraisers/service projects they do to share ideas.

An excellent conference. Full of humor and laughter!

Even though I have attended so many conferences, I always learn something new.

At the membership - Too much negativity! No solutions offered on how to retain or build. Talked a lot about his club and his experiences. Left frustrated! Why doesn't International "Advertise" Kiwanis? Thanks Cathy and Lanton for making me feel good.

Enjoyed the large group forums format. Gavin was incredible!

I enjoyed the one day format. Breakfast should have been set up during check in at 8:00.

Almost everyone here was white. Do we try to get any black or other races to join Kiwanis? There is a lot of talk about forming new clubs, but what about clubs with low membership?

Time allocated for the Luncheon program was more than necessary.

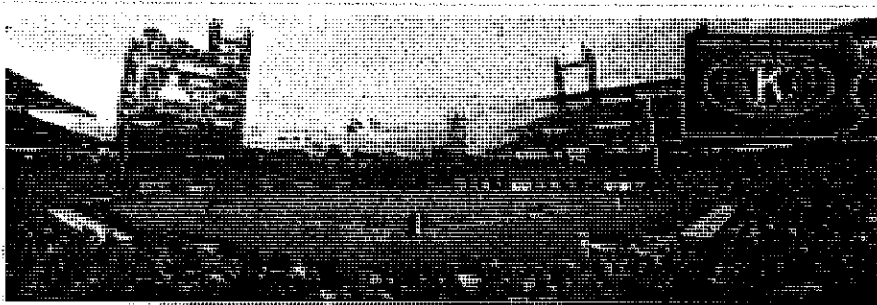
With the luncheon being done so early, it would have been nice for those who were commuting for the afternoon sessions to be moved ahead by 15-20 minutes.

2015 Report

2015 MIDWINTER BUDGET REPORT			
4/13/2015			
ACCOUNT DESCRIPTION	2015 Approved Budget	2015 Actual	
REVENUE			
Registrations:			
Registrations(230@\$72.00)	\$ 16,560.00	\$ 15,822.00	96%
SLP Registrations (5@ \$35.00)	\$ 175.00	\$ 175.00	100%
Exhibits	\$ 100.00	\$ -	0%
Supplies Commission	\$ 825.00	\$ 895.55	109%
Sponsorships (17@\$100.00)*	\$ 1,700.00	\$ 2,000.00	118%
TOTAL REVENUE	\$ 19,360.00	\$ 18,892.55	98%
EXPENSES			
Audio Visual Equipment	\$ 500.00	\$ 285.00	57%
Credit Card Fees	\$ 500.00	\$ 830.17	166%
Entertainment & Speakers	\$ 1,365.00	\$ 1,545.20	113%
Rental Fees	\$ 450.00	\$ 490.00	109%
Mailing & Postage	\$ 200.00	\$ -	0%
Program Printing & Production	\$ 100.00	\$ -	0%
Registration Material	\$ 300.00	\$ 125.00	42%
Guest Meals & lodging	\$ 750.00	\$ 796.39	106%
Trustee & Lt. Governor Stipend (@\$150.00)	\$ 1,650.00	\$ 1,044.17	63%
Miscellaneous	\$ 610.00	\$ 188.38	31%
Penn Stater Fees (Lunch, Breaks, etc.)	\$ 12,935.00	\$ 12,653.50	98%
TOTAL EXPENSES	\$ 19,360.00	\$ 17,957.81	93%
Surplus/(Deficit)	\$ -	\$ 934.74	
*\$100.00 pending			

bbb

Kiwanis International!



Please join fellow Kiwanians for our annual fundraising event taking place on Saturday, June 6 when the Phillies host the San Francisco Giants at 3:05 p.m. \$6 from each ticket sold through this offer will benefit PA District Kiwanis Clubs.

Seating will be located in the following sections:

- Arcade (sections 208-209) at \$38 per ticket
- Pavilion (section 236) at \$38 per ticket
- Pavilion (sections 202-204) at \$30 per ticket
- Terrace (sections 330-332) at \$28 per ticket

To order tickets for June 6th, please fill out the information below and you will be redirected to the online ordering page. Be sure to indicate your club name in order for your club to receive credit for ticket sales.

If you have any questions, special needs requests or have interest in purchasing tickets for Phillies games other than June 6 to benefit Kiwanis, please contact Earl Wolf at 215-512-7513 or wolfonline@comcast.net.

Please note, all fields marked with an asterisk (*) are required for your submission.

* Kiwanis Club Name/Group

- Select One - ▾

* First Name

* Last Name

* Address

Address (contd.)

* City

* State/Province

- Select One - ▾

* Zip/Postal Code

* Country

United States ▾

* E-mail Address

* Birth Date

-mm- ▾ -dd- ▾ -yyyy- ▾

I would like to receive commercial e-mails from phillies.com and MLB.com.

By entering I acknowledge that I have read, understand and agree to be bound by the phillies.com Website Terms of Use and Privacy Policy.

Submit



Pennsylvania District of Kiwanis International Criminal History Background Checks and Clearances

POLICY

To ensure the highest standard of leadership and to ensure that adults working with youth are of the utmost moral fiber, the Pennsylvania District of Kiwanis International requires clear criminal history background checks and clearances for all District Board Members, Regional Trustees, Lieutenant Governors, and District Chairs as part of the eligibility criteria to hold such positions. In addition, the Pennsylvania District requires clear criminal history background checks and clearances for all Kiwanians and for non-members (such as District Chairs and administrators and their assistants or committee members) working on behalf of the District with youth under age 18 and for all adults – both Kiwanians and non-members – registered for, participating in, or staying overnight at any event organized by the District involving youth under age 18.

A criminal history background check is considered “not clear” if it indicates a felony or misdemeanor involving moral turpitude; a felony or conviction or registration of a violent and/or sexual nature; a felony or conviction or registration involving any type of abuse of a child, involving threatening or intimidating behavior, or otherwise of a physical nature; or a felony related to larceny or theft. (Reference Commonwealth of Pennsylvania House Bill 435/Act 153 of 2014) Other types of felony convictions will be reviewed on a case-by-case basis by the District Youth Protection Manager. Any conviction legally reversed or overturned by the proper authorities shall not be considered when evaluating background checks and clearances.

Successful completion of background checks and clearances (a “clear check”) is based on verification that none of the above and none of the convictions prohibited in any Pennsylvania District or Kiwanis International policies or similar thereto have been determined for that person. A clear check is necessary to be an eligible candidate for Pennsylvania District Board membership; thus, candidates must receive a clear check from the District Youth Safety Manager before elections are held. District appointees must receive a clear check from the District Youth Safety Manager before assuming the appointed position. Adults working with youth as stated above must receive a clear check from the District Youth Safety Manager prior to arrival at the District event.

The Pennsylvania District recognizes only the Commonwealth of Pennsylvania’s criminal history background check/clearance process as valid. All background checks shall be reviewed and evaluated by the District Youth Protection Manager and determined to be clear or not clear, based on the criteria stated above. The District Executive Director shall be advised if a check indicates a problem or concern that requires further investigation or is determined to be not clear. In either case, the District Youth Protection Manager shall notify the individual in question. A check that is not clear causes automatic denial of the right to hold the position or attend the event in question.

The District Board shall have final authority on the matter.

Background checks are valid for a period of 36 months. All relevant persons as noted previously who have not had the necessary criminal history background checks and clearances and have not been verified as clear within the last 36 months at any given time are required to submit current criminal history background checks and clearances documentation.

Each individual subject to a background check/clearance shall be responsible for obtaining the background check/clearance, submitting the results to the District Youth Safety Manager, and paying the related fees. Checks and clearances shall be conducted as inexpensively as reasonably possible to ensure accurate results.

Members of the community who attend Kiwanis Pennsylvania District events as guests and who are not responsible for the welfare of a child other than their own, or do not have direct routine interaction with children other than their own, are not subject to this policy. However, the Pennsylvania District reserves the right to

refuse any individual the right to participate in a District-sponsored activity if the person is known to possess a criminal history as defined in this policy.

PROCEDURE

- ① All background check and clearance documentation must be submitted to the District Youth Safety Manager.
- ① Current members as of DATE must submit Pennsylvania background check and clearance documentation to the District Youth Safety Manager no later than _____. Candidates for District Board membership must submit the necessary background check and clearance documentation before elections are held. Adults working with youth as stated above must receive a clear check from the District Youth Safety Manager prior to arrival at the District event.
 - To register for a Pennsylvania Criminal History Background Check, go to www.psp.pa.gov (or go to <http://www.psp.pa.gov/Pages/Request-a-Criminal-History-Record.aspx#.VSVXBhDwEdo> for a direct link to the online registration form).
 - To register for a Pennsylvania Child Abuse Clearance, go to <https://www.compass.state.pa.us/cwis/public/home>
 - To register for an FBI Criminal History Background Check, go to <https://www.pa.cogentid.com/index.htm>.
- ① Once background check/clearance documentation has been submitted to the District Youth Safety Manager, he/she will notify the District Executive Director and the individual if the check is considered clear or not clear, and if deemed not clear, will provide an explanation for that determination.
- ① The District Youth Safety Manager will provide all background check/clearance documentation to the _____ for District records after it has been evaluated. The _____ will maintain these records for a period of _____ years.
- ① The _____ will track compliance with this policy and will notify the appropriate individuals when their clearance is due for renewal.
- ① The _____ will keep the District Executive Director informed of the status of compliance with the Criminal History Background Checks policy on an ongoing basis.
- ① Discipline: Individuals with a background check determined to be not clear will be subject to the following actions:
 - A. Current District Board Members or District appointees will be disciplined as determined by the District Board, including but not limited to suspension or removal from their position.
 - B. Candidates for any District Board position or District appointment will be considered disqualified as a candidate for such office.
 - C. Adults wishing to participate in District youth events will not be allowed to do so.
 - D. Conduct unbecoming process may be engaged depending on convictions identified in the report.



Wyoming Area Kiwanis Club Criminal History Background Checks and Clearances

POLICY

To ensure the highest standard of membership and to ensure that adults working with youth are of the utmost moral fiber, the Kiwanis Club of Wyoming Area requires clear criminal history background checks and clearances for all current/prospective members as part of the eligibility criteria of membership. Membership applicants will not be approved or allowed to participate in any Wyoming Area Kiwanis events involving youth under age 18 until documentation of a clear criminal history background has been submitted to the Club Youth Protection Manager. Current members who have not yet submitted documentation of a clear criminal history background will not be allowed to participate in Wyoming Area Kiwanis events involving youth under age 18 and will not be eligible to renew their membership until such documentation is provided.

The Wyoming Area Kiwanis Club requires clear criminal history background checks and clearances for all Kiwanians and for non-members volunteering for or participating in activities involving youth under age 18 on behalf of the club. A criminal history background check is considered "not clear" if it indicates a felony or misdemeanor involving moral turpitude; a felony or conviction or registration of a violent and/or sexual nature; a felony or conviction or registration involving any type of abuse of a child, involving threatening or intimidating behavior, or otherwise of a physical nature; or a felony related to larceny or theft. (Reference Act 153 of 2014) Other types of felony convictions will be reviewed on a case-by-case basis by the Club Youth Protection Manager. Any conviction legally reversed or overturned by the proper authorities shall not be considered when evaluating background checks and clearances. Successful completion of background checks and clearances (a "clear check") is based on verification that none of the above and none of the convictions prohibited in any Wyoming Area Kiwanis Club, Pennsylvania Kiwanis District or Kiwanis International policies or similar thereto have been determined for that person.

A clear check is necessary to be an eligible candidate for election to the Wyoming Area Kiwanis Board; thus any member wishing to serve on the Board must submit documentation of a clear check to the Club Youth Protection Manager before elections are held.

The club recognizes only the most current Commonwealth of Pennsylvania Act 153 legislation regarding criminal history background checks and clearances as valid. All background checks shall be reviewed and evaluated by the Club Youth Protection Manager and determined to be clear or not clear, based on the criteria stated above. The Club President shall be advised if a check indicates a problem or concern that requires further investigation or is determined to be not clear. In either case, the Club Youth Protection Manager shall notify such person. A check that is not clear causes automatic denial of membership in the club. Current members who receive a check determined as not clear will not be allowed to participate in Wyoming Area Kiwanis events involving youth under age 18 and will not be eligible to renew their membership.

The Club Board shall have final authority on the matter.

Background checks are valid for a period of 36 months. All members who have not had the necessary criminal history background checks and clearances and have not been verified as clear within the last 36 months at any given time are required to submit current criminal history background checks and clearances.

Each individual subject to a background check shall be responsible for obtaining the background check, submitting the results to the Club Youth Safety Manager, and paying the related fees. Checks shall be conducted as inexpensively as reasonably possible to ensure accurate results.

Members of the community who attend Wyoming Area Kiwanis events as guests and who are not responsible for the welfare of a child other than their own, or do not have direct routine interaction with children other than their own, are not subject to this policy. However, the Wyoming Area Kiwanis reserves the right to refuse any individual the right to participate in a club-sponsored activity if the person is known to possess a criminal history as defined in this policy.

PROCEDURE

- Ⓚ Current members as of May 1, 2015, must submit Pennsylvania background check and clearance documentation to the Club Youth Safety Manager no later than _____. Candidates for membership must submit the necessary background check and clearance documentation with their applications for membership to the Club Youth Safety Manager.
 - To register for a Pennsylvania Criminal History Background Check, go to www.psp.pa.gov (or go to <http://www.psp.pa.gov/Pages/Request-a-Criminal-History-Record.aspx#.VSVXBhDwEdo> for a direct link to the online registration form).
 - To register for a Pennsylvania Child Abuse Clearance, go to <https://www.compass.state.pa.us/cwis/public/home>
 - To register for an FBI Criminal History Background Check, go to <https://www.pa.cogentid.com/index.htm>.
- Ⓚ Current members: the Club Youth Safety Manager will notify the member if the check is considered clear or not clear, and if deemed not clear, will provide an explanation for that determination.
- Ⓚ Candidates for membership: the Club Youth Safety Manager will submit the candidate's application and background check documentation to the Club President with written confirmation of the status of the check (clear or not clear).
- Ⓚ Effective immediately with the approval of this policy, the Club President will not submit any applications for membership to the Board for consideration without the necessary clearance from the Club Youth Safety Manager.
- Ⓚ The Club Youth Safety Manager will provide all background check documentation to the _____ for club records after it has been evaluated. The _____ will maintain these records for a period of _____ years.
- Ⓚ The _____ will track compliance with this policy and will notify club members when their clearance is due for renewal.
- Ⓚ The _____ will keep the Club President informed of the status of compliance with the Criminal History Background Checks policy on an ongoing basis.

LEASE EXTENSION AGREEMENT

This Lease Extension Agreement is made and entered into this ____ day of May 2015, by and between **Blue Mountain Properties, LLC**, hereinafter called Lessor, and **Kiwanis**, hereinafter called Lessee,

1. The Lessee intends to extend their current lease with the Lessor, for the Leased Premises, as constituting Suite 12 of the property situated at 2793 Old Post Road, Susquehanna Township, Dauphin County, Pennsylvania, to be used as general office space, file/records storage space and uses normally incident thereto and for no other purpose. Lessor and Lessee agree to extend the current lease agreement as previously executed with exception to Section 2. Rent, Section 10. Option To Extend, and Section 18. Escalation. These sections of the previous lease shall be amended upon the execution of this extension agreement. The term of this lease extension agreement shall be for a period of three (3) years commencing October 1, 2015 and ending September 30, 2018.

2. Rent. Lessee agrees to pay and shall pay rent to Lessor at 2793 Old Post Road, Suite 101, Harrisburg, Pennsylvania, or at such other place as the Lessor shall designate in writing, as rent for the Leased Premises, payable without demand and without setoff or deduction, except as expressly provided herein, in advance on the first (1st) day of each calendar month commencing on October 1, 2012.

(a) For each month in rental year October 1, 2015 through September 30, 2015, the rental amount will be \$1,500.00 per month.

10. Option to Extend. The Lessee shall have an option to extend the term of this Lease for a period of three (3) years to begin upon the expiration of this Lease Extension Agreement. All terms and provisions in effect during the last year of this Lease, except for the rental amount, shall apply to such extended term, provided that the Lessee is not in default at the end of this three (3) year extension. Such option shall be executed by giving written notice to the Lessor at least ninety (90) days prior to the termination of this Lease. At such time as this option is exercised by the Lessee, the rental rate shall continue to escalate for the duration of the extension as defined under Section 18 Escalation.

In the event Lessee does not renew or extend the term of this Lease as herein provided and holds over beyond the expiration of the Lease term, such holding over shall be deemed a month-to-month tenancy on the same terms and conditions as set forth in this Lease, except that the rental rate shall continue to escalate at the rate of five percent (5%) per year for each year during such hold-over term, until the tenancy is terminated in a manner provided by law.

18. ESCALATION. The LESSEE shall pay to the LESSOR as additional rent for each month of the rental year beginning October 1, 2016, and each month of each rental year thereafter, an amount computed as follows:

- (b) For each month in rental year October 1, 2016 through September 30, 2017
\$1,500.00 multiplied by (CPI-U for September 1, 2016 minus CPI-U for September 1, 2015)
divided by (CPI-U for September 1, 2015);
- (c) For each month in rental year October 1, 2017 through September 30, 2018
\$1,500.00 multiplied by (CPI-U for September 1, 2017 minus CPI-U for September 1, 2015)
divided by (CPI-U for September 1, 2015);

The CPI-U is the index factor calculated by the United States Department of Labor for all Urban Consumers (Base Year 1982-84 all items = 100). In the event that the CPI-U (or a successor or substitute index) is not available, a reliable governmental (or other non-partisan publication) calculation shall be used to replace the CPI-U for purposes of computing the escalation during the course of this Lease.

Under no circumstances shall the applicable base monthly rent, be lower than the initial base monthly rent for the preceding year. Also, in no event shall the base rent amount adjustment be increased by more than five percent (5%) a year.

IN WITNESS WHEREOF, the undersigned Lessor and Lessee hereto execute this agreement as of the day and year first written above.

LESSOR:

Blue Mountain Properties, LLC

Attest:

by: _____

by: _____

LESSEE:

Kiwanis

Attest:

by: _____

by: _____

**PENNSYLVANIA DISTRICT
KIWANIS INTERNATIONAL**

POLICY CODE

I. GENERAL:

A. General Provisions:

Any changes, additions or deletions to these rules as may be deemed necessary shall be made by approval of majority of the Board of Directors and become operative upon approval.

B. Correspondence:

Copies of all letters and other communications issued to Clubs by Governor, Governor-Elect or Lt. Governors concerning club reports, conventions, delegates, District indebtedness, and other matters of record, shall be submitted to the District Office.

C. District Emblem:

To preserve the distinction and dignity of the Pennsylvania District emblem, it shall not be used for trade or commercial purposes without specific authorization of the Board of Directors. The emblem may appear on District badges for present and past District officers and District committee chairmen and District, Division and Club programs, bulletins, stationery and publications connected with Kiwanis programs and activities of a noncommercial nature. No other use shall be permitted without prior approval from the District Board pursuant to written request submitted to the District Executive Director at least ten (10) days prior to the next meeting of the Board.

D. Use of District Mailing List:

The Pennsylvania District Mailing list shall be used only for official District purposes subject to the following exceptions only, and no other:

- (1) Any organization or associate that offers a speaker Bureau or other meeting and/or program services.
- (2) Prior approval by majority vote of the District Board of Trustees.

E. Elections

(1) List of delegates:

The list of delegates shall not be available to any group or individual prior to or during the convention for any purpose other than those necessary to the completion of District convention business.

(2) Candidates:

Any club or Division in the District desiring to nominate a candidate for the office of District Governor or District Governor-Elect for the ensuing administrative year shall file a written statement of intent with the District Executive Director no later than May 31. A candidate for Governor-Elect or a candidate for Governor, shall deliver to the District Executive Director a statement or brochure, limited to an 8 1/2" x 11" sheet of paper containing biographical data and the qualifications of the candidate, which is

subscribed to by the candidate signifying his/her willingness to accept and fulfill all responsibilities of the office if elected. The statement of intent shall be delivered to the District Executive Director in sufficient quantities to send one to each club in the District and provide fifty (50) additional copies for the office use and shall be accompanied by a 5" x 7" black and white glossy photograph suitable for printing in the Keystone Kiwanian. As soon as possible after receipt of the statement of intent and no later than thirty (30) days prior to the Convention at which the election shall take place, the District Executive Director shall mail a copy of the statement to each club in the District.

F. Officers and Chairmen Hold One Position Only:

A member shall hold only one Club office or chairmanship at a time to provide maximum effort and leadership service.

The District Bylaws prescribe general areas of responsibility for District Officers and District Committee Chairmen and Kiwanis International instructions and bulletins give additional guidelines.

A member shall hold only one District office or chairmanship at a time with the exception of those positions where the member, by reason of holding a particular office, is chairman of a committee ex-officio. A District chairman shall not serve as District chairman and zone chairman of the same or other committee simultaneously.

G. Sponsorship of Kiwanis Tours and Trips:

The Pennsylvania District shall limit sponsorship of tours and organized trips to those primarily within the continental limits of the United States and in conjunction with participation and attendance at major Kiwanis activities such as conventions.

Sponsorship of tours and organization trips by the Pennsylvania District shall require prior approval of the plans and arrangements by the District Board of Directors.

A full financial report and payment of all net proceeds shall be tendered to the District Executive Director's office within thirty (30) days after completion of the activity by the trip chairman.

H. Use of professional fund raisers:

The Pennsylvania District does not recommend the use of professional fundraisers by any Kiwanis club in the District.

I. Appropriation of Club or District Equipment:

The practice of appropriating District or Club banners, gongs and other equipment is disapproved by the Pennsylvania District.

II. PROTOCOL:

A. Charter Presentation:

(1) Charter presentation meetings, being a Kiwanis International function, shall be preapproved by the District Governor.

(2) It is recommended that the Lt. Governor or their designate act as toastmaster and that the charter presentation and principal address be made by the District Governor or other District Officer as may be designated.

B. Installation of Officers:

It is the exclusive prerogative of each Lt. Governor to preside at and conduct the ceremonies for the "Installation of Officers" meeting of each club in the Division and no other person shall be invited to conduct said ceremonies unless the Lt. Governor shall expressly approved such invitation in advance.

C. Official District Functions:

The District Governor shall be the presiding officer at all District functions, except the installation ceremony for District Officers and any District Function honoring the Governor.

E. District Board Meetings:

District Board meetings will follow a consent agenda and action agenda in order to allow more time for strategic discussions.

An Action Follow-Up report will be issued immediately following board meetings in conjunction with all items requiring action as discussed during said meeting.

The following are the standing rules for District Board Meetings. These rules should only be enforced when necessary:

1. Only official members of the Board of Trustees of this District may make motions and vote on motions.
2. No person may speak more than three minutes at a time unless allowed to do so by the orders of the day or by a majority vote of the board.
3. No person may speak more than twice on the same question unless allowed to do so by a majority vote of the Board.
4. The maker of a motion shall be entitled to speak first in support of such motion or may immediately yield the floor to another board member.
5. A board member shall not speak either for or against a motion and – on the same recognition – move to close debate.
6. A motion which terminates debate on any main motion pending before the Board will not be in order until 10 minutes of debate has taken place or until no Board member seeks the floor. This minimum time requirement does not include time spent on amendments to the main motion or any other subsidiary motions.
7. At the discretion of the District Executive Director, certain routine items of business may be placed on a consent agenda, which shall be approved by a single motion and majority vote without debate. Any board member who wishes to remove an item from the Consent Agenda must make a written request to the District Executive Director prior to the commencement of the meeting.
8. Any of the above rules may be suspended by a majority vote.
9. Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters of procedure not specifically covered by the District bylaws or these standing rules.

III. DIVISION ACTIVITIES:

A. Division Councils:

The purposes of the District is primarily educationally and promotional. For administrative purposes it has been found advisable to divide the District into divisions which are not additional organization units, but are simply defined areas where the elected Lt. Governors assist the Governor.

Division councils composed of representatives of the clubs of the division may be convened by the Lt. Governor to discuss, consult on, and coordinate co-operative programs and activities for the clubs of the division. The Division Council shall promote the exchange of ideas and cooperation among the clubs without infringing on the authority of the independent clubs.

In addition the Division Council shall provide leadership, education and shall promote the programs of the Pennsylvania District and Kiwanis International.

B. Meetings:

(1) The number and place of meetings shall be determined by each Divisional Council according to local requirements. It is recommended that a minimum of four (4) meetings be held each year and when feasible or necessary, additional or monthly meetings may be held.

The presiding officer at Divisional Council meetings shall be the Lt. Governor, however, in emergencies, the immediate Past Lt. Governor or their predecessors shall preside. At the initial meeting of the Council, a division secretary and a division treasurer may be appointed by the Lt. Governor with the approval of a majority of the council members.

At Division Council meetings voting and motion privileges shall be limited to the Lt. Governor, the Lt. Governor-Elect, all Club Presidents and all Club Secretaries, and all Past Lt. Governors who are active members of a Kiwanis Club of the Division. Division Chairmen and other officers of the clubs of the division not previously named may attend council meetings and may address the council but shall not be entitled to make motions or vote.

(2) An agenda with appropriate opening and closing should be adopted.

The Division Council may with the full cooperation of the leadership of all the clubs, reach decisions for the mutual benefit of the entire division including requests for voluntary financial support. The council shall have no dues structure. No club in any division shall be obligated by any action taken at a Division Council.

Each Division should formulate written "Operating Procedures" as guidelines for the operation and continuity of its Division Council. The "Operating Procedures" shall be in harmony with the Bylaws and policies of Kiwanis International and the Pennsylvania District.

C. Redivisioning:

Proposals for redivisioning may be initiated at the club, division, region or district level. Redivisioning can occur as follows:

- (1) Split of an existing division into two or more divisions.
- (2) "Shift" of clubs between two or more divisions.
- (3) Consolidation of two or more divisions.
- (4) Any combination of the above.

The procedure to initiate redivisioning at the club or division level shall be as follows:

(1) The Lt. Governors of the divisions effected by any redivision proposal shall give personal consideration to the proposal. Any proposal must include the reasons supporting the request and a list of the benefits which would result if the proposal were approved. Issues which should be taken into consideration include the ability of the new division (s), if any, to support a Lt. Governor with a sufficient number of members and the effect on Lt. Governor-Elects who have been elected to hold office during the next administrative year.

(2) After review, the Lt. Governor (s) shall, following ten (10) days written notice to the President of each club of the division, call a conference for the purpose of discussion of the redivisioning proposal. Copies of the proposal shall be sent to all District Officers. The notice of the division conference shall contain the following information which shall be part of the proposal:

- (a) Proposed territorial boundaries of the new divisions with a sketch or map showing the approximate location of each club.
- (b) A list of club names and membership totals resulting from the redivisioning proposal.
- (c) A list of any non-meeting clubs in the new division (s).

(3) Delegates elected by the clubs to the division conference shall vote on the redivisioning proposal as instructed by a majority vote of their Board of Directors or by a majority vote of their members present and voting at a club meeting. Voting at the division conference shall be in accordance with the provisions of District Policy & Bylaws; however, any club unable to be represented by its own members at the division conference may submit its vote in writing provided that the Lt. Governor has received the written tally in sufficient time to be included with the results at the division conference.

(4) Approval of any redivision proposal shall be by two-thirds vote of the clubs, in the division (s). Following any vote to approve redivision, the Lt. Governor (s) shall send the adopted proposal with the vote tally to all clubs in the division (s) and all District Officers. Such information shall be transmitted so that it will be received no later than December 31, of the current administrative years.

(5) Proposals for redivision shall be reviewed by the District Board no later than March 1 of the current administrative year. It is recommended that any elections of Lt. Governors and Lt. Governor-Elect as outlined in the District Bylaws be deferred until after District Board review of any redivisioning proposal which would affect the results of such elections.

IV. MISCELLANEOUS

A. Official Color:

The official color of the Pennsylvania District shall be yellow.

B. Official Blazer:

The official blazer of the Pennsylvania District shall be Navy Blue.

C. Reporting by the District Foundation:

The District Foundation Board shall provide copies of its Annual Audit Report to the District Board of Trustees. The Foundation Board shall provide semi-annual reports of receipts and disbursements to the District Board of Trustees.

D. Line of Credit:

The District shall maintain a line of credit not to exceed \$ 40,000.00. The line of credit shall be used only for the budgeted operating expenses of the District.

E. The Board of Trustees shall designate the official or officials who shall sign checks.

F. The necessary traveling expenses of all district officers when engaged in the business of the district shall be paid by the district in accordance with the provisions of the budget.

G. The necessary expenses of the Governor, Governor-elect and Executive Director incurred in attending any convention of Kiwanis International shall be paid by the district under the provisions of the approved budget.

V. DISTRICT POSITION ON THE DENIAL OF MEMBERSHIP APPLICATIONS

The Pennsylvania District of Kiwanis recognizes by the Constitution and Bylaws of Kiwanis International, the Pennsylvania District and all affiliated clubs, that the board of directors of a club has the right to reject any membership application submitted for its consideration.

However, the Pennsylvania District does not support and strongly discourages the rejection of any application on the basis of the gender, race or religious background of the applicant. We encourage and ask all clubs to accept or reject applicants without any consideration of the gender, race or religious background of the applicant.

VI. STRATEGIC PLANNING

The District shall have a strategic planning committee appointed by the District Governor and approved by the District Board of Trustees.

VII. SELECTION OF PENNSYLVANIA CANDIDATES FOR THE POSITION OF KIWANIS INTERNATIONAL TRUSTEE

When the Pennsylvania Kiwanis Political Action Committee determines that the District shall offer a candidate for the position of Kiwanis International Trustee, the name(s) of any member(s) of the district, who consent in writing, shall be presented to the District Convention. Such presentation will be sponsored

by the club(s) of such member(s). For a member to be presented, they must have held or are currently holding the office of Pennsylvania District Governor. A member, to be selected, must receive a majority of the votes of the members of the House of Delegates.

Prior to coming before the House of Delegates, any candidate(s) for the position of Trustee will make a presentation to a meeting of the Past District Governors which will be held at the District Convention prior to the House of Delegates. The Past District Governors shall determine the length of any presentation made to them and will be able to ask questions of any candidate(s). The Past Governors can endorse any and all candidates. The endorsement of any candidate(s) shall be announced to the House of Delegates when it is considering the candidates for the position of Kiwanis International Trustee.

All candidates for International Trustee will be provided the opportunity to address the District Convention for three minutes at the convention opening session. At the District Convention business session, they will be provided the opportunity to have a nominating speech of not more than two minutes and a seconding speech of not more than one minute. All candidates will be permitted to distribute campaign material during the convention in accordance with rules determined by the District Board of Trustees.

Nothing in these procedures would prevent the nomination of candidates from the floor of the convention.

VII. PROCEDURES FOR THE DISTRICT FOUNDATION NOMINATING COMMITTEE

The following will serve as a guideline for the appointment and operation/conduct of the District Foundation Nominating Committee.

- A. By not later than March 1st of the administrative year, the District Governor shall have appointed the District Foundation Nominating Committee in accordance with Article VII, Section 3, paragraph (h) of the District Bylaws and provide them with instruction on the duties of the committee.
- B. In accordance with Article VIII, Section 20, the District Foundation Nominating Committee shall select a slate of candidates to serve a three (3) year term as directors on the Pennsylvania Kiwanis Foundation Board and to be submitted for election at the annual meeting of the District Foundation.
- C. The Nominating Committee shall hold at least one meeting of all members of the committee to discuss its responsibilities and develop a plan to meet those responsibilities.
- D. The Nominating Committee shall select at least one candidate for every term which will be expiring at the end of the administrative year and for any other vacancies on the Foundation Board of Directors.
- E. The Nominating committee will contact all potential nominees to the Foundation Board of Directors and get their assurance that they will serve and meet all responsibilities, if elected. The committee will not submit the names of anyone who has not been contacted and/or has not agreed to serve and meet all responsibilities. The committee should extend the courtesy of contacting all members of the Board whose terms are expiring and ask them whether they wish to be nominated for another term.

F. The Chairman of the nominating committee will insure that all members of the committee shall receive the names of all Kiwanians whose names will be submitted for nomination. A majority of the committee must approve the list of nominees.

G. Not less than 45 days prior to the start of the annual District Convention, the Chairman of the Committee shall report the names of all candidates approved by the committee to the District Governor and President of the District Foundation.

H. The Foundation President or his/her designated representative will prepare a ballot showing the names of all Kiwanians submitted by the nominating committee. The ballot should list all candidates in alphabetical order and incumbents should be noted.

- I. All members of the nominating committee will remain impartial and will not endorse or campaign for any of the nominees the committee develops.

VIX. Raffles and Games of Chance

For any District sponsored organization or club wishing to have a raffle which would solicit every club in the district and/or be sold at a District sponsored event, the following criteria must be met.

1. Any Club or District sponsored organization (District Foundation, District Circle-K, District Key Club, Builders Club or Aktion Club) wishing to solicit all clubs in the District to participate in a raffle or game of chance or wishing to sell the same at a District convention, conference or event must get the approval of the District Board of Trustees to do so.
2. On any ticket for a raffle or game of chance, there must be a clear statement of purpose. Additionally, a clear statement must be made about where the proceeds should be sent or submitted. Additionally, a clear statement must be made on the time and location of the drawing or game. All tickets must be numbered for audit and control purposes.
3. An appropriate games of chance license must be obtained and approved by the appropriate government agency.

If the above criteria are not met, the following penalties may be applied.

1. Any Club or District sponsored organization failing to meet the above guidelines may receive a warning letter advising of the violations and asking them to immediately cease operation of the raffle or game of chance until corrective action can be and is taken. If a club fails to cease operation when required to do so, the District may request that Kiwanis International place the club's charter on suspended status. If a District sponsored organization fails to cease operation when required to do so, the District may seek the removal of the appropriate officers and/or the dissolution of the board of directors of the sponsored organization. If necessary, the appropriate government agency or agencies will be notified.
2. Any club or District sponsored organization conducting a raffle or game of chance at a convention or conference without following the above guidelines will be asked to cease operation immediately.

Failure to do so may result in the removal of those individuals representing the club or sponsored organization from the convention, conference or event.

X. Trustee and Lt. Governor Expense reimbursement and reporting

No Lt. Governor shall be eligible for general expense reimbursement if more than one of the required Lt. Governors' reports has not been submitted.

No Trustee or Lt. Governor shall be eligible for a hotel stipend expense reimbursement if they stay at an alternate hotel or lodging facility when rooms are available at the conference or convention designated hotel.

The annual convention stipend will be determined by dividing the money available by those Lt. Governors and Board Members who attended. Those who attended, but are not eligible because of missing reports will not receive the stipend and that money will remain undisbursed.

All Trustees who are visiting clubs in divisions with no Lt. Governors are eligible for the same mileage stipend as are Lt. Governors when they visit clubs in said divisions.

XI. Medical Costs of Members

The District will not establish a fund to help defray medical expenses of any Kiwanian.

XII. Conflict of Interest Statements

At the first official board meeting of each administrative year, each member of the District Board of Trustees shall complete and sign the District Conflict of interest statement.

XIII. Recognition Programs

The Kiwanis Heroes program, originally established at the 2002 District Convention, shall become a permanent recognition program of the District.

XIV. Region Elections

Process and procedure

1. The personnel of the conference shall be the president, president-elect and immediate past president of each club in the division, or their duly elected alternates, the Lieutenant Governor of the Division, all Past Governors, and all Past Lieutenant Governors still active, privileged, or senior members of a club of the region.
2. The representatives of one-third (1/3) of the clubs of the region shall constitute a quorum at the conference, and each club shall have one vote for each representative present but in no case shall any club be entitled to more than 3 voting delegates. At conference registration, a list shall be compiled with the name and club of each voting delegate. At least 1/3 of the clubs in the region must be represented with at least one representative to constitute a quorum and make the voting official. There will be no voting by proxy.
3. Voting delegates should be seated in an area designated for voting delegates only.
4. The Lieutenant Governors, Past Governors, and Past Lieutenant Governors in attendance at the conference shall have the privilege of speaking without the right to vote and may not represent or

vote for any club not represented by 3 delegates. Nothing in this section shall preclude a Lt. Governor, Past Governor or Past Lt. Governor from being one of the three delegates from the club in which they hold membership.

5. The meeting's presiding officer shall not be entitled to vote except in the case of a tie.
6. The District Board will designate who shall be the presiding officer. In the absence of the designated presiding officer, the conference shall elect one of its members who is not running for a trustee position as chairman. The conference shall elect one of its members as secretary and such tellers/vote counters as may be necessary.
7. Upon completion of the meeting organization as above outlined, the conference shall proceed to elect a trustee. The candidates for Trustee shall be those candidates who have been nominated by their club and division and have filed the appropriate nomination form by ~~March~~ September 15th with the District Office. The District Executive Director shall provide a list of all official candidates and that list shall be provided to all voting delegates at the time of registration. Nominations from the floor shall be permitted but all nominees from the floor must submit the required nomination form to the presiding officer of the meeting prior to the call for nominations. No person shall be submitted to the conference as a candidate for Trustee without the consent of said person first being obtained. Each candidate for trustee shall give assurance that he/she will fulfill the duties and responsibilities of trustee.
8. All nominees for office shall have a Kiwanian provide a nomination of not more than 2 minutes and a Kiwanian provide a seconding speech of not more than 1 minute. After the nomination and seconding speech, each candidate will have not more than 2 minutes to address the meeting.
9. When more than one name is presented to the conference, a written ballot vote shall be taken. The person receiving a majority of votes cast shall be declared elected. If no one candidate receives a majority, the voting shall be repeated after dropping the candidate receiving the fewest votes each time until one person receives a majority vote. If or when there are only two candidates, the presiding officer shall cast a ballot at the same time as all other ballots are cast but that ballot shall be counted only in the event of a tie.
10. The regional conference shall, in the consideration of all names presented, be guided by the principles, traditions and precedents of Kiwanis International in its election of officers, and particularly consider the ability, service and Kiwanis experience of a proposed candidate.
11. The latest edition of Roberts Rules of Order Newly Revised shall be the parliamentary authority for all matters of procedure not specifically covered by the constitution and bylaws of Kiwanis International, the bylaws of the Pennsylvania District and these standing rules.

XV. Youth Protection and Criminal Background Checks

Section 1: POLICY

To ensure the highest standard of leadership and to ensure that adults working with youth are of the utmost moral fiber, the Pennsylvania District of Kiwanis International requires clear criminal history background checks and clearances for all District Board Members, Regional Trustees, Lieutenant Governors, and District Chairs (District Officials) as part of the eligibility criteria to hold such positions. In addition, the Pennsylvania District requires clear criminal history background checks and clearances for all Kiwanians and for non-members (such as District Chairs and administrators and their assistants or committee members) working on behalf of the District with youth under age 18 and for all adults – both Kiwanians and non-

members – registered for, participating in, or staying overnight at any event organized by the District involving youth under age 18.

A criminal history background check is considered “not clear” if it indicates a felony or misdemeanor involving moral turpitude; a felony or conviction or registration of a violent and/or sexual nature; a felony or conviction or registration involving any type of abuse of a child, involving threatening or intimidating behavior, or otherwise of a physical nature; or a felony related to larceny or theft. (Reference Commonwealth of Pennsylvania House Bill 435/Act 153 of 2014) Other types of felony convictions will be reviewed on a case-by-case basis by the District Youth Protection Manager. Any conviction legally reversed or overturned by the proper authorities shall not be considered when evaluating background checks and clearances.

Successful completion of background checks and clearances (a “clear check”) is based on verification that none of the above and none of the convictions prohibited in any Pennsylvania District or Kiwanis International policies or similar thereto have been determined for that person. A clear check is necessary to be an eligible candidate for Pennsylvania District Board membership; thus, candidates must receive a clear check from the District Youth Safety Manager before elections are held. District appointees must receive a clear check from the District Youth Safety Manager before assuming the appointed position. Adults working with youth as stated above must receive a clear check from the District Youth Safety Manager prior to arrival at the District event.

The Pennsylvania District recognizes only the Commonwealth of Pennsylvania’s criminal history background check/clearance process as valid. All background checks shall be reviewed and evaluated by the District Youth Protection Manager and determined to be clear or not clear, based on the criteria stated above. The District Executive Director shall be advised if a check indicates a problem or concern that requires further investigation or is determined to be not clear. In either case, the District Youth Protection Manager shall notify the individual in question. A check that is not clear causes automatic denial of the right to hold the position or attend the event in question.

The District Board shall have final authority on the matter.

Background checks are valid for a period of 36 months. All relevant persons as noted previously who have not had the necessary criminal history background checks and clearances and have not been verified as clear within the last 36 months at any given time are required to submit current criminal history background checks and clearances documentation.

Each individual subject to a background check/clearance shall be responsible for obtaining the background check/clearance, submitting the results to the District Youth Safety Manager, and paying the related fees. Checks and clearances shall be conducted as inexpensively as reasonably possible to ensure accurate results.

Members of the community who attend Kiwanis Pennsylvania District events as guests and who are not responsible for the welfare of a child other than their own, or do not have direct routine interaction with children other than their own, are not subject to this policy. However, the Pennsylvania District reserves the right to refuse any individual the right to participate in a District-sponsored activity if the person is known to possess a criminal history as defined in this policy.

SECTION 2: PROCEDURE

- Ⓚ All background check and clearance documentation must be submitted to the District Youth Safety Manager. The District will accept copies of background check and clearance documentation that a member has obtained for the purpose of employment or participation as a volunteer in other organizations as long as the check was done according to Commonwealth House Bill 435/ Act 153 of 2014.
- Ⓚ Current District Officials as of April 18, 2015 must submit Pennsylvania background check and clearance documentation to the District Youth Safety Manager no later than July 1, 2015. Candidates for District Board membership must submit the necessary background check and clearance documentation before elections are held. Adults working with youth as stated above must receive a clear check from the District Youth Safety Manager prior to arrival at the District event.
 - To register for a Pennsylvania Criminal History Background Check, go to www.psp.pa.gov (or go to <http://www.psp.pa.gov/Pages/Request-a-Criminal-History-Record.aspx#.VSVXBhDwEdo> for a direct link to the online registration form).
 - To register for a Pennsylvania Child Abuse Clearance, go to <https://www.compass.state.pa.us/cwis/public/home>
 - To register for an FBI Criminal History Background Check, go to <https://www.pa.cogentid.com/index.htm>.
- Ⓚ Once background check/clearance documentation has been submitted to the District Youth Safety Manager, he/she will notify the District Executive Director and the individual if the check is considered clear or not clear, and if deemed not clear, will provide an explanation for that determination.
- Ⓚ The District Youth Safety Manager will provide all background check/clearance documentation to the District Executive Director for District records after it has been evaluated. The District Executive Director will maintain these records for a period of twelve (12) years.
- Ⓚ The District Executive Director will track compliance with this policy and will notify the appropriate individuals when their clearance is due for renewal.
- Ⓚ The District Youth Safety Manager will keep the District Executive Director informed of the status of compliance with the Criminal History Background Checks policy on an ongoing basis.
- Ⓚ Discipline: Individuals with a background check determined to be not clear will be subject to the following actions:
 - A. Current District Board Members or District appointees will be disciplined as determined by the District Board, including but not limited to suspension or removal from their position.
 - B. Candidates for any District Board position or District appointment will be considered disqualified as a candidate for such office.
 - C. Adults wishing to participate in District youth events will not be allowed to do so.
 - D. Conduct unbecoming process may be engaged depending on convictions identified in the report.

XVI. Keystone Kiwanian

In order to assure accuracy of information in the Keystone Kiwanian, the KK editor is required to send the draft copy of the next issue to the Marketing and Public Relations Chairperson for proofreading. The Marketing and PR chairperson will forward the copy to the District Trustees for review of photographs and names associated with them for accuracy. A tight turnaround time will be set for this process and no extensions will be granted. Upon correction of mistakes, the KK will be published.

The District shall produce at least two (2) issues of the District Bulletin (the Keystone Kiwanian) in each administrative year.

XVII. District Convention

No sitting board member may nominate or second a candidate for district office at the District Convention.

The Theme Basket operation at the District Convention is under control of the District Foundation. The Foundation will provide a report annually on this activity to the District Board.

Any Kiwanis Club in good standing in the District and with Kiwanis International may submit an invitation to hold a district convention in a city or area of their choice. Commercial convention facilities also may submit proposals for consideration. All such invitations and/or proposals should be submitted in writing to the District Executive Director.

The official program of a convention as approved by the Board of Trustees shall be the order of the day for all sessions. Changes in the program may be made from time to time by a majority vote of the delegates and delegates-at-large present and voting.

All resolutions submitted sixty (60) days prior to the date of the district convention shall be referred to the Committee on Resolutions for its consideration and recommendation to the convention. No resolutions other than those submitted or originated by the Committee on Resolutions shall be considered unless consideration thereof shall be recommended by two-thirds (2/3) vote of the Board of Trustees. Debate on such resolutions shall not be in order until they have been reported out by the Committee on Resolutions.

Reports of committees, communications to the convention, resolutions presented by the Committee on Resolutions, and all motions save such as are "undebatable" may be debated upon the floor of the convention, unless by a two-thirds (2/3) vote the convention decides to dispose of them without debate.

XVIII. PA Kiwanis Foundation

The following Fundraising and Solicitation Policy for the Pennsylvania Kiwanis Foundation was adopted:

1. Authorization to conduct fundraising campaigns:
 - a. The Pennsylvania Kiwanis Foundation (Foundation) encourages fundraising efforts by Kiwanis Clubs and members on behalf of the Foundation as formally authorized by the Foundation's board of directors.

- b. Fundraising of any type by other persons and organizations will be reviewed on a case by case basis. This type of fundraising will be done for Pennsylvania Kiwanis Foundation purposes only.
 - c. No person or club may use the Foundation's taxpayer ID number in connection with solicitation of funds or issue a formal acknowledgement receipt except the District Executive Director or other person expressly authorized by the Foundation president.
2. General guidelines
- a. Fundraising efforts may include an annual campaign for unrestricted funds, appeals for gifts restricted for approved existing Foundation programs and an endowment campaign which may be authorized by the Board of Directors.
 - b. All funds raised or donated in accordance with the policy will be used at the discretion of the Foundation Board of Directors in accordance with the Foundation's gift acceptance policy.
3. Guidelines for fundraising by outside persons and organizations
- a. Outside persons and organizations wishing to raise funds for Foundation purposes may act in the name of the Foundation only after the Foundation's Board of Directors have reviewed and approved the fundraising plan. The Board will determine the following:
 - i. Specific purpose and scope of the project
 - ii. Starting and end dates of the campaign
 - iii. Financial procedures to be followed
 - iv. Advertising and publicity to be utilized
 - v. Evidence that the Foundation and its personnel and agents will be fully indemnified against loss or damage.
 - vi. All funds raised for the Foundation by outside parties must be promptly remitted to the Foundation District Office with information documenting the source and amount of funds donated as well as any restrictions placed on the gifts by donors.
 - b. The preceding guidelines are in no way intended to limit or preclude outside persons or organizations from donating funds to the Foundation or soliciting funds for the Foundation at the request of the Foundation Board of Directors or its designated agent, so long as the provisions of this policy are satisfied.

XIX. District Website Operations

The following rates will be in place for advertising on the Pennsylvania District website:

- 1. Business and non-Kiwanis organizational rate for home page and subpages
 - a. 2 year agreement - \$1,250 per year
 - b. 1 year agreement - \$1,500 per year
 - c. 6 month agreement - \$850 for six months
 - d. 3 month agreement - \$500 for three months
 - e. 2 month agreement - \$400 for two months
 - f. 1 month agreement - \$300 for one month
- 2. Business and non-Kiwanis organizational rate for subpages only
 - a. 2 year agreement - \$625 per year
 - b. 1 year agreement - \$750 per year
 - c. 6 month agreement - \$425 for six months
 - d. 3 month agreement - \$250 for three months
 - e. 2 month agreement - \$200 for two months

- f. 1 month agreement - \$150 for one month
- 3. Kiwanis Club and Kiwanis Related organizational rate for home page and subpages
 - a. 2 year agreement - \$625 per year
 - b. 1 year agreement - \$750 per year
 - c. 6 month agreement - \$425 for six months
 - d. 3 month agreement - \$250 for three months
 - e. 2 month agreement - \$200 for two months
 - f. 1 month agreement - \$150 for one month
- 4. Kiwanis Club and Kiwanis Related organizational rate for subpages only
 - a. 2 year agreement - \$300 per year
 - b. 1 year agreement - \$375 per year
 - c. 6 month agreement - \$200 for six months
 - d. 3 month agreement - \$125 for three months
 - e. 2 month agreement - \$100 for two months
 - f. 1 month agreement - \$75 for one month

XX. Membership Initiatives

1. A Kiwanis SLP Community or District-based alumni chapter has been added to the current campaign for growth in accordance with the spirit of the 2007 flexibility amendment to the Kiwanis International Bylaws and in concert with the activities of the Bridge the Gap committee.
2. District Network Kiwanis Clubs: Each District Network Kiwanis Club shall be organized, affiliated, and monitored by their established Kiwanis International district. Membership will be open to all former Kiwanis members who, for whatever reason, are in between club memberships but left the club in good standing. District and Kiwanis International dues and fees will be the same as for other Kiwanis clubs in their respective Districts.

XXI. Policy on Unclaimed Property

The District shall monitor and claim any unclaimed property residing with the Office of the State Treasurer of the Commonwealth of Pennsylvania and shall also claim the property of any club no longer in existence and shall alert all current clubs of property to be claimed. The District Foundation shall pursue the property of any club Foundation no longer in existence.

XXII. Policy on Public Activities

1. The District may, from time to time, express by proper means its attitude on questions of public importance and any proposed legislation affecting communities within the territory of the district, provided that no Kiwanis clubs outside of the district are affected by the same.
2. When Kiwanis clubs outside of the district are affected by any such public questions or such proposed legislation, the district shall refer the matter, with its recommendation to the International Board of Trustees. Upon approval of the recommendation by the International Board, the District may publicly express its opinion through legal and proper means.

3. The District shall not be used in any way for political purposes, nor shall it as a District actively participate in the political candidacy of any person.
4. Notwithstanding Sections 1, 2 and 3 above, no substantial part of the activities of the District shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the District shall not participate in or intervene in (including the publication or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

XXIII. Committees of the Pennsylvania District

The standing committees of the Pennsylvania District of Kiwanis International shall be:

- a. Circle K Clubs
- b. Key Clubs
- c. Kiwanis Kids programs
- d. Key Leader
- e. Audit
- f. Laws, Regulations and Resolutions
- g. Builders Clubs
- h. Aktion Clubs
- i. Past District Governors
- j. District Foundation Nominating

Section 2. The above listed standing committees shall have the following duties:

- a. The Committee of Past District Governors shall be composed of Past District Governors of this district who are still members of clubs within the district. The chairman of the Committee of Past District Governors shall be the most recent Past District Governor preceding the Immediate Past District Governor.
- b. The District Audit Committee shall consist of Kiwanians who are not members of the Board of Trustees and do not occupy any position of authority over any of the funds of the District. They must also be qualified in accounting and willing to devote the time necessary to perform the duties of the committee.
- c. The District Foundation Nominating Committee shall consist of at least one member from the District Board of Trustees, one member of the Pennsylvania Kiwanis Foundation Board of Directors and at least three (3) additional members.

XXIV. Contracts

1. No person, except the District Governor or District Executive Director, after authorization by the District Board of Trustees, may enter into and sign a contract, pledge or commitment which contains a potential financial obligation to the District or any of its Administrative Divisions individually or collectively.
2. No person, except an officer or member of a member club, after authorization by that member club's Board of Directors, may enter into and sign a contract, pledge or commitment which contains a potential financial obligation to that club.
3. Any person who enters into and signs a contract, pledge or commitment which contains a potential financial obligation to the District, any of its Administrative Divisions or any of its member clubs

contrary to the provisions of Sections 1 and 2 of this Article shall be held personally responsible and liable for such contract, pledge or commitment.

4. Only by formal written motion may the District Board of Trustees authorize a contract, pledge or commitment to be entered into and signed on behalf of the District or any of its Administrative Divisions by other than the District Governor or District Secretary/Treasurer.
5. Contracts executed for services such as meals, entertainment and so forth provided in direct connection with official visits of the District Governor involving one or more Divisions may be executed without prior approval of the District Board of Trustees.

Pennsylvania District of Kiwanis International
Policy Code
Approved by the Board of Trustees
4/18/2015

RICHARD M. WILLIAMS
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Monument, Colorado 80132
(719) 481-3215
FAX: (719) 481-3215

January 30, 2015

RE: Questions of KC Graduate Program

Dear Stef Patounas,

Thank you for the questions regarding the Rocky Mountain District (RMD) KC Graduate Program. I have received your questions from our Governor Elect Jon Mangino and will attempt to respond to you in this letter format, rather than a long email.

- Did you district ever consider giving the alumni regular membership status instead of honorary status? What do you think of such a variation? This is something we are evaluating for our implementation.

The Alumni Program was not a consideration in the development of our KC Graduate Program. We wanted to create something that was more proactive to engage the KC Graduate directly with Kiwanis or Circle K members. Giving them full member status only means someone will be paying dues. The KC Graduate program is not intended to create a cash flow for anyone, just the continuation of communication and interaction with the Kiwanis family for the KC Graduate. The Alumni program is a passive program with little connection to Kiwanis Clubs.

- Have you had any Kiwanis clubs push back on the additional administrative work? Do you have any clubs that have been really successful in managing the program? How do they handle it? Some of our clubs sponsor as many as five Key Clubs. I would imagine they could see a significant increase in members.

The KC Graduate is a District level program, not a Club level program. The major reason is to protect the sensitive contact information of the KC Graduate. This is suggested in the Kiwanis Youth Protection Guidelines. The fact that the members are usually over the age of 18 has no bearing in this. They are away from home and their parents are still very concerned about the safety of their children. The program is better controlled with one contact person for the KC Graduate to deal with. The Home Club is notified and can provide what they wish in support of the KC Graduate that may have been a member of the Key Club or Circle K Club they sponsored. That is a process of adopting the Policy statement in support of the KC Graduate program.

- How were the requirements established? Have they been well-received? Most of our clubs don't have documented service requirements for regular members. In some instances, this would require more from our SLP alumni than the other members of the same Kiwanis Club.

The requirements were established by discussions with select members of the Key Clubs, Circle K Clubs, and the RMD Kiwanis District Staff. Then a one year, Pilot program was completed, then input from all parties on what worked and what didn't was considered. We revised the program based on these ideas as a result of the Pilot program and released the program, as it is

today, the following year. It took approximately three years to build this program and many people in our RMD were involved. The requirements are intended to provide some impetus for the KC Graduate to participate in the Kiwanis Family which shows their commitment to the program and to Kiwanis. Without this you have what the Alumni program provides. We are looking to encourage those who exhibit the highest degree of commitment to stay with Kiwanis. They will become our best leaders.

The program has been very well received by KC Graduates, Kiwanis Clubs, and Circle K members all over the country. I have talked to 50 to 60 of these people and have never had a discouraging remark. I have never had a Kiwanis Club President turn down the opportunity to have a young member attend and be active with their club.

- Did you have any challenges with the implementation of the program?

The largest challenge is marketing. How to get the information out to the regular District members was our biggest hurdle. Going into our third year, that remains difficult. We use forums at Kiwanis Conferences, Key Club and Circle K Conventions, training at Lt. Governor Orientation, and simply going to the Key Club meetings all over the District. It takes a lot of time for the KC Graduate Administrator, but if they believe in the program, they will find the time. This will not be an overnight success. Good things never are and good things are usually not easy.

My first disappointment was after the first year not many KC Graduates renewed their membership. The second year was the same. I've had time to think about that now and realize that may be normal. Once the KC Graduate is settled in to their new environment and feel comfortable, they do not feel the need for the program. That is a good thing. That means we have helped someone obtain comfort in a strange and sometimes scary place. They have come to realize that Kiwanis people are concerned for their welfare and will help with almost any situation the KC Graduate gets into.

- Have you started to see any of the honorary membership be converted into regular members? Is there another way your district is measuring the success of the program? I know the program is young, but any information about its general success and/or anecdotal stories would be great!

Yes, we have seen growth in both Kiwanis and Circle K. Not so much in our District, but others around the globe. Currently I have a KC Graduate attending TCU in Fort Worth, Texas. TCU is a very large college in a very large metropolitan community. They do not have a Circle K Club. She is working to get one established on campus as we speak. I have a KC Graduate in Atchison, Kansas attending Benedictine College. She is sophomore there and regularly attends the Kiwanis Club meeting there. They really appreciate her and her energy in their club. She is a regular member of their Kiwanis Club. I have another KC Graduate that went into the army several years ago. She has had two tours in Afghanistan and is currently assigned at Fort Leavenworth. She received email newsletters from her Home Kiwanis Club while in Afghanistan. A little touch of home was extremely important to her! A current KC Graduate attends NYU in downtown New York City. He was very motivated to attend NYU for his college studies. However he was a little apprehensive about the City environment. He came from a fairly rural environment and dropping into New York City was not comfortable for him. I got him in touch with the Circle K President during the summer before he arrived and they made him feel very comfortable before

he ever got there. He now is the Publicity Director for the Circle K Club ant NYU in his freshman year. I have many stories to bore you with, but needless to say, the KC Graduate program is working. We still continue to refine and adjust things but basically it is a remarkable program. Even in it's small effect it is successful if we get just one new Kiwanis member. We get about 25 to 30 members a year and, so far, after two years, we have two new Circle K Clubs, about 27 new Circle K members, approximately 8 new Kiwanis members in various Kiwanis Club all over the country.

The program is not an easy one to administer, but is very rewarding. We are still learning. We believe it is a valuable program and one in which several of us here in the Rocky Mountain District have discussed for many years. We have learned that it is very important for the Key Club Advisors and Circle K Advisors to market the program to those they advise. They have to explain the program can help the new KC Graduate feel more comfortable in a strange environment with the Kiwanis connection. Kiwanis members are here to help them. Even if it is a simple referral to a dentist when the student gets a tooth ache, miles from home, and does not know where to turn for relief, the KC Graduate quickly learns that Kiwanis people are good to know.

I apologize for the length of this but felt important to answer your question the best I could. Please do not hesitate to contact me if you have further questions.

Max Williams

Monument Hill Kiwanis
LPHS Key Club Advisor
RMD K Kids Administrator
RMD KC Graduate Administrator
Chair, Service Leadership Advisory Council