

PENNSYLVANIA DISTRICT BOARD OF TRUSTEES MEETING
BOARD MEETING MINUTES
April 13, 2019

The fourth meeting of the 2018-19 Pennsylvania District Board of Trustees was held on April 13, 2019. Governor Phil Weber presided. The following board members were present at the meeting: Governor Phil Weber, Governor-elect Mike Haven, Immediate Past Governor Judy Raub, Trustees Roger Janes, John Mazurowski (on speakerphone), Matt Wise, Ben Osterhout, Mike Coolbaugh, Sarah Zulueta and Executive Director Kevin Thomas. Trustee Alice Arnold was in attendance later in the meeting. Guests included Past Governor, Public Relations and Audit Chair Bob Raub, Division 15 Lt. Governor and Builders Club Chair Tiffany Callaio, Past Trustee Judy Janes, and District Administrative Assistant Michelle March.

The minutes from the January 19, 2019 board meeting were considered for approval. See P1-P2 for the minutes as presented. The minutes were approved as presented.

The consent agenda was considered. Prior to the meeting, it was requested that the Immediate Past Governor's and Executive Director's reports be pulled from the consent agenda for discussion and possible approval later in the meeting. All other items on the consent agenda were approved by proper motion, second and vote. See P3- P23 for the items approved.

Membership and New Club Building was discussed. Trustee and Membership co-chair Matt Wise led the discussion. Extensive discussion took place on membership growth and the proper approach to take on membership growth and establishing new Clubs. See P24- P31.

The Foundation report was emailed to board members for review by Foundation President Kristina Badali; see P32- P33. The board is still waiting on a formal response from the Foundation about the Unclaimed Properties proposal. Executive Director Kevin Thomas recommended, after talking with Kiwanis International By-laws and Policies Chair Diane O'Brien, that a policy be adopted so that any proposed changes to the Foundation by-laws be approved by the District board first. Governor Phil Weber proposed that Kevin create a draft of the new policy to be presented to the board on the next conference call. There was continued discussion regarding the allocation of money collected from defunct Club foundations.

There was a discussion regarding the Foundation Nominating Committee. There are currently 5 vacancies on the upcoming Foundation board. Governor Phil will work with Governor-Elect Mike Haven and Immediate-Past Governor Judy Raub, and the Past Governor's Association to find additional Nominating Committee members. Governor Phil appointed Judy Raub to Chair to Foundation nominating committee in accordance with District policies and procedures which are on P34- P35.

The board reviewed the Finance report, as submitted by Committee Chair Paul Kasoff. It was noted that this report was issued without the review or approval of the Finance Committee, and therefore could not be represented as the "Committee Report," only that of the Chair. There was discussion about Paul Kasoff's request to step down from the position of Committee Chair. Governor Phil Weber proposed to have someone fill the role temporarily until the end of the administrative year. Trustee Roger Janes volunteered to temporarily fill the role of Committee Chair. Trustee Ben Osterhout volunteered to serve on the Finance Committee to keep the number of committee members at 5. Ben moved that the operating budget and account balances be noted as received. The motion was seconded and approved. See P36- P43 for the Finance Committee report, the account balance report and the budget report.

The 2019 Holiday Party was discussed. See P44 for the Holiday Party Financial report. Kevin suggested that a note be sent to Stef Stamatopoulos for her generous donation of the money that was rebated to her from the event hall.

The Kiwanis Kash Raffle was discussed. All Clubs have received their letter and allotted number of tickets either at the Midwinter conference or via mail.

Trustee Sarah Zulueta provided an update on the purse hook fundraiser; see P45 for an update. It was noted that emphasis needs to be made that this is a District fundraiser. Governor Phil Weber mentioned being approached by a Kiwanian with another fundraiser idea. It was decided that all fundraising ideas should be forwarded to either Sarah Zulueta or the District office.

The Kiwanis Day at Citizens Bank Park with the Philadelphia Phillies on June 22nd was discussed. To date, 63 tickets have been sold.

The incident regarding the traffic accident at the Washington Crossing-Yardley Club was discussed. The families of the three injured children have retained counsel, and the District was so notified by their counsel. Any questions posed by the media or other parties should be directed to Public Relations Chair Bob Raub in the form of a written inquiry. A claim has been established with the Kiwanis International Insurance carrier.

A discussion was had regarding the Audit report; see P46. The results from the 2017-18 year have been added to the report. The IRS form 990 has been filed. Audit Chair Bob Raub requested that the board proceed to put out an RFP for audit and Form 990 preparations. Trustee Ben Osterhout moved that the RFP ask for quotes to see what prices would be for an audit and 990 prep, versus a financial review and 990 prep. Motion was seconded and approved.

An update was provided on Clubs that have not paid 2018-19 dues. At the time of the meeting, only Johnstown and Kingston had not paid.

An update was provided on the new District Website, which is now up and operational.

Executive Director Kevin Thomas requested that the board meeting go into Executive Session and asked that all non-board members excuse themselves until the requested Executive Session was completed. The closed discussion focused on incidences of bullying taking place within the District. A committee consisting of Matt Wise, Mike Coolbaugh and Mary Dolan (of the Kiwanis Club of Elizabethtown) was appointed to come up with a District policy on bullying to define what constitutes bullying and what action will follow where cases of bullying are reported.

Immediate-Past Governor Judy Raub's report, which was removed from the consent agenda, was reviewed and discussed by the board. The report was accepted after review and discussion. See P47-P48.

The Executive Director's report, which was removed from the consent agenda, was reviewed by the board. The report was accepted. See P49-P52.

A discussion was had regarding improving training for District Leadership. Mike Haven, Jen Vare, and Sarah Zulueta will put together a program to be discussed by the board at a later date.

The various open District Leadership positions, primarily Lt. Governors, were reviewed. See P53.

A discussion was had regarding re-aligning certain Divisions to better balance Lt. Governor workload; see P54. Governor Phil has discussed this with Trustee Mike Coolbaugh and Lt. Governors Young Chang (Div 18) and Jen Vare (Div 19) [Note there is no Lt. Governor for Div 17]. After checking the District Policies, a motion was made to waive Article 3, Section C, paragraph 2, sub-paragraph 5 (deadline date of March 1) for this proposal. The motion was seconded and approved. Governor Phil Weber and Governor-Elect Mike Haven will work on getting notifications out to the Clubs in Divisions 17, 18 and 19.

An update was provided regarding Lt. Governor training for the 2019 – 20 class. The training will take place at the Genetti Hotel in Williamsport on Saturday June 15th. A discussion was held on whether the invitation to the training should be extended to Lt. Governor-Elects for the 2020 – 21 class, if they are so identified. The Board agreed to make this extension, citing how it is policy to invite co-Lt. Governors. It was suggested that the Trustee training be held the evening before the Lt. Governor training, at the Genetti Hotel on Friday, June 14th, at 6 pm.

A report was provided on the 2019 Midwinter Conference. See P55– P63.

The future of the Midwinter Conference was discussed. The board reviewed the comments and results of the Mid-Winter evaluation surveys and the report of the Committee tasked with proposing the future direction of Mid-Winter. Trustee Ben Osterhout made a motion that the board accept a proposal from the Penn Stater to host the Mid-Winter Conference for 2020; the motion was seconded and approved. A suggestion was made and accepted to change the name from Midwinter Conference to Mid-Year Conference. Executive Director Kevin Thomas made a motion that the Steering Committee study the alternative Gala suggested in their report and come back with a more detailed plan at the September board meeting, which could be used for budgeting and program purposes. Both motions were individually seconded and approved. The report of the steering committee is P65– P66.

Kevin Thomas made a motion that a committee of three Trustees evaluate the Fall Regional meetings in terms of agenda and efficacy of the Governor’s visits and deliver the committee’s recommendations to the board at the July meeting. Governor Phil Weber, Governor-Elect Mike Haven, Public Relations and Audit Chair Bob Raub, and Trustees Matt Wise, Mike Coolbaugh, and Ben Osterhout volunteered to serve on the committee. Motion was seconded and approved.

The 2019 District Convention in Williamsport was reviewed by Governor-elect and Convention Chair Mike Haven and discussed by the board. Governor Phil Weber set a Board meeting via conference call on Monday, May 13th at 8:30 pm to approve the convention budget and program. See P66–P67.

The 2019 International Convention on Orlando, FL was discussed by the board. Executive Director Kevin Thomas moved that the board endorse Peter Mancuso of the New York District for Kiwanis International Vice President and that that the board endorse Gary Cooper from the Carolinas District for Kiwanis International Trustee. The motion was seconded and approved, with Trustee Ben Osterhout abstaining.

A discussion was had regarding the upcoming by-laws amendments that will be presented at the 2019 Kiwanis International Convention; see P68– P82. A motion was made that the board support Amendment #1 (Non Discrimination) and Shawn Smith’s proposed amendment to that proposed amendment to make the amendment language more inclusive. The motion was seconded and approved, with Trustee Ben Osterhout abstaining. A motion was made that the board oppose Amendment #2 (allowing abstentions when voting for multiple vacancies). The motion was seconded and approved, with Trustee Ben Osterhout abstaining. Governor Phil Weber asked for a motion on Amendment #3 (mandating a gap year). No motion was made. Kevin Thomas moved that the board oppose Amendment #4 (setting aside 1 International Trustee position for a Kiwanian under the age of 50). The motion was seconded and approved, with Trustee Ben Osterhout abstaining. Another motion was made to oppose Amendment #5 (Family discount for International dues). The motion was seconded and approved, with Trustee Ben Osterhout abstaining.

The board discussed a District social gathering at the 2019 International Convention; see the report (P83– P84) compiled by Sarah Zulueta. Executive Director Kevin Thomas moved to proceed with the ‘happy hour’ suggestion, with the provision that it was financially self-supporting and proved no financial risk to the District itself. The motion was seconded and approved.

Kevin submitted a report on Early Childhood Development that showed the current guide distribution. See P85– P90.

There was discussion about becoming an organizational supporter for Strong Start PA. Immediate-Past Governor Judy Raub suggested that the board review the supplied documents and have a discussion at the July board meeting. This suggestion was accepted.

A discussion was held regarding distributing materials for the PA Department of Treasury's Education Savings Account Program. Trustee Alice Arnold moved that the District help distribute materials regarding this program through its networks. Motion was seconded and approved, with Trustee Matt Wise abstaining. See P91– P92 for more information on this program.

Governor Phil Weber asked that any other Foundation discussion be tabled until the next regular meeting.

A discussion was had regarding the American Red Cross: Sound the Alarm program. Since this information is coming through Kiwanis International itself, Executive Director Kevin Thomas moved that the District share this information with the Clubs. The motion was seconded and approved. See P93-P94.

Proposed dates for the 2019-20 Board Meetings were discussed. After consideration, Trustee Ben Osterhout suggested that the proposed April board meeting be moved to the Sunday following the 2020 Midwinter Conference. This suggestion was accepted by the board. Accordingly, the board will meet in these four dates during the 2019-20 year: September 28, 2019; January 18, 2020; March 22, 2020 and July 18, 2020.

With no further business to discuss, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Kevin E. Thomas". The signature is written in a cursive, flowing style.

Kevin E. Thomas

District Executive Director/Secretary/Treasurer

**PENNSYLVANIA DISTRICT BOARD OF TRUSTEES MEETING
BOARD MEETING MINUTES**

January 19, 2019

The third meeting of the 2018-19 Pennsylvania District Board of Trustees was held on January 19, 2019. Because of inclement weather conditions, the meeting was conducted via a go to meeting platform. Governor Phil Weber presided. The following board members were present on the call/meeting: Governor Phil Weber, Governor-elect Mike Haven, Immediate Past Governor Judy Raub, Trustees Roger Janes, John Mazurowski, Matt Wise, Ben Osterhout, Mike Coolbaugh, Sarah Zulueta and Executive Director Kevin Thomas. Guests included Finance Chair and Foundation Vice-President Paul Kasoff, Past Governor, Public Relations and Audit Chair Bob Raub, Past Governor, Education Chair & Past Governor Jennifer Vare, K-Kids Administrator, Audit Committee member and Region VII Trustee-elect Lillian Mataja and Aktion Club Co-Administrator, Lt. Governor and Region II Trustee-elect, Barbara Byers.

The minutes from the September 22, 2018 and November 1, 2018 board meetings were considered for approval. See P1-P4 for the minutes as presented. Both sets of minutes were approved as presented.

The consent agenda was considered. See P5-P32. Prior to the meeting, it was requested that the Governor's, Executive Director's and Public Relations Chair's reports be pulled from the consent the agenda for discussion and possible approval later in the meeting. All other items on the consent agenda were approved by proper motion, second and vote.

The audit committee report was presented by committee chair Bob Raub. See P33-P34. The report was accepted by the board.

The finance committee report was presented by committee chair Paul Kasoff. See P35. Trustee Matt Wise asked what the committee is doing in relation to policy and procedure changes as recommended by our accounting firm, RKL. Mr. Kasoff made a commitment to review all those recommendations and provide a report to the board. The account balances and 2018-19 Budget report were reviewed by the board and are P36-P39. The finance committee, account balances and budget report were all accepted by the board.

Frank Iati from the accounting firm of RKL joined the call to discuss the 2017-18 audit. See P43-P60. Mr. Iati spent time with the board discussing and reviewing the report, answering questions and discussing concerns. After the review and discussion, the board approved the draft copy of the audit report and instructed Mr. Iati to finalize the document.

The District's 2017-18 IRS Form 990 was reviewed by the board. See P62-P86. After review, the board approved the form for submission with a change to the number of board members from 10 to 11.

Unclaimed property was discussed. Immediate Past Governor Judy Raub discussed plans to make claims for additional property that has turned up. The Foundation monies were discussed and any possible action on that was deferred to the April meeting. See P87-P91.

It was reported that because of inclement weather, the Holiday Party was cancelled. To date, six refunds have been requested of the people registered and that had paid. Three people that had not paid will be submitting their payment. The hall where the party was being held permitted cancellation and will refund the amount paid to Stef Stamatopoulos less \$100.00 and Stef will be donating that refund to the party fund. The baskets which were to be auctioned will be auctioned at the Midwinter Conference. The timing of the Holiday Party was discussed and the Holiday Party committee will be discussing this.

The District Kiwanis Kash Raffle was discussed and plans updated for 2019. It was agreed that clubs would all be provided tickets again and that as many club packets as possible would be given out at Midwinter.

The Kiwanis Day at Citizens Bank Park with the Philadelphia Phillies was discussed. The game will be June 22nd. Efforts to revitalize interest in the game were discussed. Sarah Zulueta will be reaching out to game chair Earl Wolfe about changing the flyer used to promote the game in order to boost sales.

The Kiwanis Family Pin fundraiser concept was brought up. Jen Vare will be reaching to Kelly Shaup to determine where this effort stands.

An update was provided on the purse hook fundraiser. See P92. An updated promotional flyer will be developed and sales will be conducted at Midwinter.

Membership and New Club Building was discussed. See P93-P100. Trustee and Membership co-chair Matt Wise led the discussion. Extensive discussion took place on membership growth and the proper approach to take on membership growth. There was discussion on the Board membership retreat which will take place on January 26th.

Governor Phil Weber's report, which was removed from the consent agenda, was reviewed and discussed by the board. See P101-P105. The report was accepted after review and discussion.

The Executive Director's report, which was removed from the consent agenda, was reviewed by the board. See P105-108. Of the various recommendations, the following was determined: Sarah Zulueta will work with Kevin Thomas and Michelle to establish Google Drives for various District Documents; the intern recommendation will be developed by Ben Osterhout and Kevin Thomas; Kevin Thomas will further explore the Key Club EIN number retirement/closing. The report was accepted.

The Public Relations report was reviewed. See P109. The incident referenced there in was discussed and reviewed by the board. The Public Relations report was accepted.

The various open District Leadership positions were reviewed. See P 110.

The position of District Advocate was considered. See P111. Action was deferred on this until the April meeting.

The 2019 Midwinter Conference was considered. Attendance and sponsorship totals were reviewed. It was decided that we will be presenting the 2017-18 Distinguished Club Awards at the Conference and Judy Raub and Kevin Thomas will organize this. It was, also, decided to again have a signature project contest and present those awards at Midwinter. The contest judging committee will be Judy Raub (chair), Bob Raub and John Mazurowski.

The future of the Midwinter Conference was discussed. After discussion, it was decided that the committee looking at this issue would develop a survey to be sent to all members regarding their views and attendance on all of the various conferences and conventions and report the results of that survey to the board at the April meeting.

The 2019 District Convention in Williamsport was discussed by the board.

If any Regions are planning Spring meetings, it was requested that the dates, times and locations of those meetings be reported to Kevin Thomas.

The board approved the concept of a Kiwanis Night at PNC Park with the Pittsburgh Pirates provided that there was no Financial risk to the District.

The board approved the purchase of the Hero In Service awards since that inventory has been depleted.

The recent emphasis of Kiwanis International on its trademark enforcement was discussed by the District Board.

With no further business to discuss, the meeting was adjourned.

Respectfully submitted,

Kevin E. Thomas, District Executive Director/Secretary/Treasurer



District Public Relations Coordinator

Report to the District Board

April 13, 2019

Activities of the PR Coordinator remain somewhat slow. Clubs continue to do what that have done paying little attention to the emphasis being placed on branding. Just this past month there were three instances where the obsolete "bird-cage" logo as still being used. In two instances, the bird-cage was on club flyers and posters advertising an event and a third case, the bird cage was on a customer plaque presented to a community member for outstanding service. Clubs need to be challenged not to use obsolete materials whenever economically possible.

I met with Governor Elect Mike to discuss on-going plans for the PR Coordinator position because of the training that will be offered at ICON. I expressed my desire to be replaced in this position and despite efforts to identify someone to replace me, I expressed to Governor Elect Mike that I would continue to serve until such time as a replacement could be named. I agreed to represent the district at the position training the day prior to convention starting.

As previously reported, over the holiday season, a district club event held in a public park resulted in a vehicle striking three children. This event was properly handled by the club involved and no perceivable public visibility occurred. However, the incident remains active having received recent correspondence regarding potential claims.

A good deal of time was spent reading and evaluating entries in the District Signature Project contest. I participated as a member of the judging committee and was somewhat surprised to see little evidence that these "signature projects" were Kiwanis projects. Clubs should remember that enhancing the Kiwanis image is part of the overall Kiwanis strategic plan and promoting what we do so that we become known for the specific involvement in our community is a direct result of what we do. While we are not motivated for credit, we might receive in raising funds or doing a service project, we should want to be known for doing an event. Community members should know that their local Kiwanis Club makes this specific thing happen for the improvement in the lives of children.

Respectfully submitted,

-signed-

Robert F. Raub, District Public Relations Coordinator



PA District Kiwanis International Report for:

Sponsored Organization or Program: Aktion Club

Co-Administrators: Barb Byers/Karen Sears

Report Date: April 8, 2019

Report Period Covered: January 15, 2019 - present

Updates since last report:

- Co-Administrators continue to have regular conference calls to discuss plans, clubs, concerns and collaboration. These calls generally occur monthly on the second Wednesday in the evening (9:00 pm)
- ****Noted that Aktion Club will NOT be having TLC in conjunction with Kiwanis International Convention in Orlando this year. Informed PA Kiwanis Foundation accordingly.**
 - Despite this, we have 2 Aktion Club members who are planning to attend Kiwanis International Convention anyway!
- The charter paperwork for the West Hills Aktion Club is completed and being submitted to Kiwanis International. This club is being co-sponsored by Airport Area and Sewickley.
- Both Aktion Club Administrators attended Kiwanis Midwinter Conference. We had an Aktion Club information table and presented in 2 forums.
 - 3 representatives from the State College Aktion Club and their advisor presented at the Kiwanis 'N Aktion forum. They have amazing ties and relationship with their sponsoring Kiwanis club and their Circle K club, which was the highlight of the forum.
 - Karen and I also participated in the SLP Administrators forum.
- Barb attended Circle K Convention's K-Family luncheon in Erie. In addition, 2 representatives from Erie Aktion Club and both their Facility Advisor and Kiwanis Advisor were in attendance. The Aktion Club members spoke about Aktion Club at the luncheon.
- Barb also attended the Key Club Convention in Pittsburgh. She spoke on behalf of the Aktion Club at the K-Family gathering and also had a table at the Service Fair. An Aktion Club member from Community Connections was supposed to attend, but could not due to being called in to work.
- The initial "Save the Date" email blast was sent out. The theme for this year's Aktion Club Convention is "Stronger Together" and is going to highlight K-Family Relations and community partnerships. Beginning planning for this convention is underway. The Convention is scheduled for **Saturday, August 17** at the Laurel Lodge.

Pending Items

- We still would like to set up Region/Zone Committee for Aktion Club. This remains a goal of ours. If you know anyone who may want to fill this role, please contact Karen or Barb. People in bold have been confirmed:
 - Region 1 – TBA
 - Region 2 – **Jean Harkins/Bob Marko**
 - Region 3 – TBA
 - Region 4 – TBA
 - Region 5 – TBA
 - Region 6 - *Linda Hoover*
 - Region 7 – TBA
- We continue to want to obtain table banners for each of us for various displays when we are promoting Aktion Club at events. This continues to be explored with consideration of KI's licensing and printing rules and guidelines.
- Development and distribution of an Aktion Club newsletter, District specific email and Facebook page (social media presence)

Upcoming events/Plan of Action:

- Review West Hills Aktion Club charter paperwork. Submit PLGA grant request on behalf of the new Aktion Club. Attend Charter party when scheduled
- Follow up on potential Aktion Club inquiries from conventions and service fairs
- Continue to working on reviewing clubs that are pending dues payment and follow up with them accordingly.
- Continue to review and update email distribution list of Aktion Club Advisors to ensure accuracy (been getting some emails bounced back) – *this will be ongoing and no longer listed as a task.*
- Consideration of development of a Strategic Plan for PA District Aktion Club

Assessment of District Officers:

Respectfully submitted,

Barb Byers

Karen Sears

PA District of Kiwanis International Report

Service Leadership Program: Builders Club
Administrator: Tiffany Callaio
Report Date: **4/08/2019**
Report Period Covered: **January to April**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Active Clubs = 65
Suspended Clubs = 0
Inactive Clubs = 11
Membership # [NUMBER] as of [DATE].

Administrator's activities since last report: Sent out emails on Key Leader. Reached out to advisors to set up a Builders Club member to attend Circle K convention.

Committee Members: Amy Casagrande and Keith Smith

Comments regarding committee: Still would like to have more committee members from across the state.

Concerns/issues: Losing too many builders club this year to lack of advisors.

Concerns/issues that require District Board action or knowledge:

Important Events/Dates with description:

Assessment of District Officers:

Additional information/comments:

PA District of Kiwanis International Report

Service Leadership Program: Circle K
Administrator: Kelly Shaup
Report Date: April 12, 2019
Report Period Covered: January - April 2019

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

2018-2019 Goals in process:

Next 3 year strategic plan due by end of year:
Merge Club and District Officer Training

New Club Building expectations:
Advisor Training

2018 – 2019 Circle K District Board Goals:

700 Members
120 District Service Projects (DSP)
Build/ Retain 5 clubs

April 2018 to March 2019

60 Kiwanis Family Relations (KFR) Activities
\$2500 raised for WASH
75% Club Reporting

Club Information:

Active Clubs = 30 Active
Membership # 558 as of 1/18/19

Suspended Clubs = 1

Inactive Clubs = 3

Administrator's activities since last report:

Kiwanis Midwinter Conference
Key Club Convention

(Major Highlights)

Circle K convention
Governor and Administrator Conference

Committee Members:

Kristina Badali –Administrative Specialist - Technology Mariza Shavelle – Liberty Zone Advisor (SE)
Shawn Smith – Three Rivers Zone Advisor (SW) Covering Snowbelt Zone Advisor (NW)
Megan Thomas – Colonial Zone Advisor (Central S)

Comments regarding committee:

Currently, Shawn Smith has stepped down after the end of the administration year. The student leaders reached out to Kristina Badali and she came back to help with District Convention. She is currently debating the future at this time.

Concerns/issues:

I need Kiwanis Assistance to help mentor these students. I have concerns on filling the spots on the remaining committee spots in order to get the proper coverage. Any people who may be interested should be forwarded to me.

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

During the push for DCON attendance, we have found that there have been issues with some sponsoring Kiwanis clubs. Some Circle K clubs have not met this semester, a few did not plan for District event attendance, and in one case, an advisor decided to close up shop to the surprise of the Kiwanis Club president. The outgoing board is compiling a list of the reasons why clubs did not attend.

Important Events/Dates with description:

May 2-3 District Officer Training Pittsburgh PA

Assessment of District Officers:

We currently have 3 District Officers for the 10 electable positions, The first round of applications are due by the end of the weekend (which includes an additional 6 positions for chairs) so we will see what is still open.

Currently, we are preparing to move forward with the officers that we have. All will be on the district board for the first time. They are a bit nervous but there is a lot of promise for a good year.

PA District of Kiwanis International Report

Service Leadership Program: Key Club

Administrator: Bob Orlando

Report Date: **April 9, 2019**

Report Period Covered: **January 17, 2019 ~ April 9, 2019**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Active Clubs = 157

Suspended Clubs = 7

Inactive Clubs = 12

Membership # **10,428** as of **April 8, 2019**

Administrator's activities since last report:

- District Administrator meeting January 18~19 Las Vegas, NV
- Kiwanis Mid Winter Conference March 16, State College, PA
- Grace Prep Key Club Charter Celebration March 26, State College, PA
- PA Key Club District Convention, March 28 ~ 31, Pittsburgh, PA
- Various on-line committee meetings

Committee Members:

Cathy Szymanski – Zone 1

John Mazurowski – Zone 2

Ryan Hartman – Zone 3

Matt Alexander – Zone 4

Rebecca Sanker– Zone 6

Liz Smolinski – Zone 7

Comments regarding committee:

Rebecca Sanker has joined the committee and is serving as our Zone 6 Administrator. She is taking over for Stef Stamatopoulos. Rebecca is currently a Kiwanis Advisor to the East Stroudsburg Sough Key Club where her husband also serves as Faculty Advisor.

Concerns/issues:

None

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

I spent the weekend of January 18 and 19 attending a Key Club District Administrator's meeting in Las Vegas, NV. This event was fully paid for by K.I. Administrators gathered for presentations put forth by staff and we were asked to assist in the direction of Key Club moving forward. Areas such as marketing, conventions, programs etc... were discussed and all Administrators were asked for suggestions and input. It looks as if there has been a dramatic change as far as how staff are handling Key Club. There is a focus on Administrators having a much larger influence on the program unlike past years

Important Events/Dates with description:

April 12 ~14 District Board Trainer, Stroudsburg, PA

April 2~5 GATC (Governor Administrator Training Conference), San Francisco, CA

July 3 ~ 7 International Convention Baltimore, MD

July 27 ~ 28 Summer Board Meeting, Harrisburg, PA

Assessment of District Officers:

Newly elected, will not know until after board trainer.

Additional information/comments:

**K-KIDS REPORT
APRIL 2019**

Our current K-Kids Program is very successful and very well received throughout the district. With 68 clubs on the books, 54 active clubs, and 14 orphaned clubs.

Our goal at our Mid-Winter conference was to bring more information to our Kiwanis Advisors, to get them and the sponsoring clubs more involved in our Service Leadership programs. The workshop/forum we conducted was well received.

My goal is to find club's for our orphaned K-Kids programs. I will be reaching out to Trustee's and Lt. Gov.'s, to find these sponsoring clubs.

Thank you for your continued support of our K-Kids program.

Respectfully submitted,

Lillian Ann Mateja
K-Kids Administrator
PA District

Kiwanis

Pennsylvania District

www.kiwanis.org

April 13, 2019

Key Leader Committee Report to District Board

Key Leader 2019

Since the last board meeting, our focus has been on promoting the Key Leader program being held on April 26-28, 2019 at Camp Conrad Weiser. In addition to the efforts previously reported, the event was promoted at Key Club District Convention and Kiwanis Midwinter.

As of April 10, registration is filled (80 participants) and we are now accepting names for our wait list. Additionally, we have 14 adult chaperones attending the event. The students registered include Key Clubbers, Builders Club members, and other high school students. In total, 26 different high schools will be represented (three of the schools are attending for the first time).

Again, we wanted to say thank you. Thank you to the Kiwanis Clubs that are sponsoring students to attend the program. Thank you to the PA Kiwanis Foundation for providing scholarships for the participants. Thank you to those that worked to promote the program and identified future student leaders that will benefit from attending. Thank you to those who have registered to chaperone and to those who secured snacks, beverages, and other supplies for the weekend. Without everyone's support and commitment, this event would not be possible. Thank you!

We are looking forward to hosting an amazing Key Leader later this month. But most importantly, we are excited to see 80 students graduate from the program prepared to make a positive impact within their communities and the world.

Respectfully submitted,



Stef Stamatopoulos
District Chair, Key Leader
Pennsylvania District of Kiwanis International



Board of Trustee Report

Date: Fall 2017

Trustee Name JOHN MAZUROWSKI Region 2

Lieutenant Governors:

Name: Barbara Byerly Division: 5

Name: -None- Division: 6

Name: Sarah Hougse Division: 8

Name: _____ Division: _____

Education

Regional Meeting: Fall Date: October 2016 Spring Date: _____

Assessment of Meeting, if occurred:

Spring meeting planned for May / June (very busy spring for Mr. Trustee).

Club Leadership Education Planned: Yes Not Yet NA Date(s) Division 5 & Division 8 are complete.

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

Pittsburgh North Side- inactive at this time.
Kittanning- meetings consist of three members; we will try and revive the club membership in the Kittanning area- this community needs a Kiwanis club.

Which clubs are being counseled in your Region, by whom

Kittanning- John Mazurowski.
McKeesport-White Oak- Keith Smith, John Mazurowski.
Mars- Barb Byerly, John Mazurowski.

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

- Aktion Club presentation and booth at the Pittsburgh Key Club Convention; good work by LTG Byers.
- Significant investment in early childhood education by PNC Bank.
- Participation in PA Family- #Protect PA Kids event on April 10 in Pittsburgh.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

Most of the Key Clubs are linked well with their sponsoring clubs. Penn Hills Kiwanis members are joining the Verona-Rosedale club, and this club is now sponsoring the Penn Hills Key Club. We are helping the Kittanning Kiwanis Club expand; the Armstrong Key Club (former Kittanning Key Club) is doing well. We manned a Kiwanis booth at the Key Club Convention in Pittsburgh to attract graduating HS seniors to Kiwanis if they are not leaving the area.



Board of Trustee Report

Page 2

Communication

Describe communications with the Formula Team

Boost Event held in Sheraden for Division 5.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

Division 5 and Division 8 Division meetings held during March. Excellent work! Division 8 meeting attendance was low; however, the meeting went very well, initiatives were communicated, and LTG / email contact had been made with most of the division clubs (that is an accomplishment for a division that has not had an LTG for years).

Describe communications with your clubs in the Region completed this quarter.

Communication with clubs is by periodic newsletter. One on one club communication by personal visits and by telephone.

Other Information:

Are there any concerns or additional information you want to share about the Region?

We realize the value, and appreciate the leadership, of our LTGs. The pleasure and distinction of serving as a Kiwanis LTG would be attractive for someone who wants to learn and grow in our organization.



Board of Trustee Report

Date: 4/13/2019

Trustee Name Matthew Wise Region 4

Lieutenant Governors:

Name: Penny Meyers Division: 12N
Name: Don Ulrich Division: 12S
Name: position vacant Division: 14

Education

Regional Meeting: [X] Fall Date: November 11, 2018 [X] Spring Date: June 8, 2019

Assessment of Meeting, if occurred:

The Fall Regional and Governor's visit went very well and feedback received was positive. Plans have been made for a Spring CLE date of June 6, 2019 in Williamsport. The Divisions will consider hosting individual division council meetings. We will not be doing a specific Spring Conference, however we are going to work on scheduling a Boost Training Summit with the membership committee.

Club Leadership Education Planned: [X] Yes [] Not Yet [] NA Date(s)

Membership Growth

Which New Clubs are actively being worked on in your Region? (Please note date of next meeting and potential organizational meeting date with each club)

There are currently no new clubs on the horizon in Region 4 until all clubs are appropriately strengthened. This process may result in a new club to replace an older one eventually.

Which clubs are being counseled in your Region, by whom

The following schedule has been identified as a result of the homework provided following the Trustee Retreat in January 2019. Please note: these slightly differ from the originally submitted clubs based on feedback from the LTGs during the Regional Leadership Team meeting of March 30, 2019. 12N: Sullivan County, Mansfield, Jersey Shore. 12s: Northumberland, Selinsgrove, Middleburg, Danville. 14: Hazleton, Conyngham, Berwick.

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Nothing additional to report, but clubs in Region 4 are dedicated to literacy. They regularly promote and distribute the ELGs as well as participate in events and activities with daycares, etc.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

Nothing additional to report and this is an area of suggested improvement in Trustee communications with SLP leadership.



Board of Trustee Report

Page 2

Communication

Describe communications with the Formula Team

Communications are constant and engaging via emails. We are looking forward to working with the Membership Committee moving forward. This continues to be a topic of conversation at the Region 4 Leadership Meetings. LTGs will begin a next round of visits in the coming weeks and are going to be promoting the CLE Workshop.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

We continue to have meetings of the Region 4 Leadership Team and the discussions are very valuable. In addition to the above work on membership strengthening, we have established a bit of a Regional calendar and will work to identify needs of members/clubs to address them at educational events. The LTGs in Divisions 12N and 12S have begun looking at potential replacements which will likely result in identification of a Kiwanian to serve as a LTG-elect or to shadow them throughout the upcoming Kiwanis year.

Describe communications with your clubs in the Region completed this quarter.

Communication is via email, social media, and some telephone in addition to various visits.

Other Information:

Are there any concerns or additional information you want to share about the Region?

The most recent membership reports have Region 4 in a positive membership situation. Division 12N is doing very well. Clubs in Div 14 remain mostly at strong numbers.

Personally, I would like to make at least one visit to each club in Region 4 during the coming year. I was not as successful at this in 2017-18 as I wanted to be. My focus will be on Div 14 as they are without a LTG at the moment.

On a Trustee level, we need to update these reports. They are outdated and I personally do not feel they are reflective of the strategic leadership needed from those serving in the position.

From: Ben Osterhout <benosterhout@pakiwanis.org>
To: Kevin Thomas <ketkiwanis@aol.com>
Subject: Re: Board Meeting Announcement
Date: Wed, Apr 10, 2019 8:59 am

Shortened report

Region V

Working with Emily Reed (Div 13N), Rodney Stoops (Div 13S), and Karen Davis (Div 16), we have been focusing our the strength of our clubs. As of the end of March, only 1 club in the entire region has fewer members than last year (Chambersburg).

We are proud to report that the Kiwanis Club of Greater York will be celebrating their Charter Celebration on Friday, June 7.

Members of the region are also beginning to assist with the 2020 convention plans for Reading.

Looking ahead, this fall will be the trustee election to find my successor, and to date, no potential candidates have expressed interest to me.

A special thanks to past Governor Judy Raub for her work with membership, especially with the Southern Lancaster and Greater York clubs.

--

Benjamin R. Osterhout
Trustee, Kiwanis Children's Fund
Trustee, Pennsylvania Kiwanis Region V

E-mail: benosterhout@pakiwanis.org
Mobile: (570) 885-1752 | Office: (717) 361-3749
www.pakiwanis.org | www.kiwanischildrensfund.org/ | www.pkfonline.org

On Tue, Apr 9, 2019 at 11:57 AM Kevin Thomas <ketkiwanis@aol.com> wrote:
: District Chairs and Board members:

The following reports have been received for the board meeting:

: Aktion Club
: Builders Club
: Key Club
: K-Kids
: Region IV Trustee
: Region VI Trustee
: Region VII Trustee
: Immediate Past Governor
: Governor-elect
: Governor
: Redivisioning
: District Convention 2019

If you plan to submit a report, you need to do so just as soon as possible. Thank you.



Board of Trustee Report

Date: 4/9/2019

Trustee Name Mike Coolbaugh Region 6

Lieutenant Governors:

Name: Tiffany Callaio Division: 15

Name: Young Chang Division: 18

Name: _____ Division: _____

Name: _____ Division: _____

Education

Regional Meeting: Fall Date: _____ Spring Date: _____

Assessment of Meeting, if occurred:

N/A

Club Leadership Education Planned: Yes Not Yet NA Date(s) _____

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

We are in the planning stages for a new club in the Bethlehem Area. We are looking for a current club that is willing to sponsor the new club.

A Boost Training was held in Division 15 on 4/6/2019. There were 18 Kiwanians from 6 clubs in attendance. Everyone who attend had positive comments about the training. Some have already posted on social media about what their clubs do in the community in hopes of finding some potential members. One of the clubs has developed a community survey on google docs and distributed it to the community via FaceBook.

A Boost Training will be presented in the rest of the region on a future date.

Which clubs are being counseled in your Region, by whom

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Many of the clubs in the Region have on going programs for early learning which include distribution of Early Learning Guides, Adopt a Day Care and reading to children.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

Many of the clubs are involved with their Service Leadership Programs through projects and meeting attendance



Board of Trustee Report

Page 2

Communication

Describe communications with the Formula Team

I continue to communicate with the Growth Team via email, texting, and phone calls

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

No change since last report

Describe communications your clubs in the Region complete this quarter.

N/A

Other Information:

Are there any concerns with the Region that the District needs to know about?

Seven of the Twenty-four clubs in the region are currently below charter strength

Division 17 does not have a LTG

The Kiwanis Club of Kingston still hasn't paid their due for the 18-19 year. They have been contacted numerous time by their LTG, the Executive Director and I offering to assist them in any way necessary to get them back to an active status.



Board of Trustee Report

Date: April 8, 2019

Trustee: Sarah Zulueta Region: 7

Lieutenant Governors

Name: <u>Jennifer Vare</u>	Division: <u>19</u>
Name: <u>Bonnie MacDonald</u>	Division: <u>21</u>
Name: <u>Lori Tomczak</u>	Division: <u>22</u>

Education

Regional Meeting: Fall Date: _____ Spring Date: July 18, 2019

Assessment of Meeting, if occurred:

We are not having a formal Regional Spring Conference but are looking at having a gathering officially on July 18, 2019 for a Regional BBQ / Swim party. Details are being reviewed.

Club Leadership Education Planned: Yes Not Yet NA Date(s): TBD July 2019

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

No new clubs being worked on at this time. The focus has been getting Chester club and their Key Club reinstated. Chester club with +15 members became officially reinstated in Feb in time for their 100th anniversary on March 9th, which they are planning for a celebration in the Fall. CLE was performed for their officers on 4/4/19 by myself and Joe Wilson.

Club strengthening efforts:

Coaching session has been completed by Lillian Mateja on April 1, 2019 at University City. Boost efforts are going to be performed by club.

Which clubs are being counseled in your Region, by whom

Region 7 Membership Team: Sarah Zulueta, Jen Vare, Lori Tomczak, Lillian Mateja, Bonnie MacDonald, Bonnie Houpt, Joe Wilson

Active Coaching:

Division 19 –Collegeville (Sarah/Bonnie Houpt)

Division 21 – Bonnie MacDonald - Council Rock and Hatboro-Horsham.

Division 22 –Main Line (Sarah), Valley Forge (Lillian/Sarah), South Philly (Sarah), University City (Lillian), Chester (Sarah/Lillian)



Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

None that have been advertised.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

SLPs are invited to all Regional events and large project where appropriate via personal invites, email and facebook invites.

Communication

Describe communications with the Formula Team

Communication have been conference call with Regional membership teams. LTG meeting held in Feb and via email in March and one-on-one conversation to fit LTG schedules have occurred.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

Communication between the Regional team has been through in person meetings, conference calls and emails.

Currently, LTGs have not submitted LTG Report #1 after multiple emails from me, District, Governor Phil and discussion during our Jan 26, 2019 in person meeting. Even after an in-person meeting reports were to be submitted at the end of Feb but still remain not turned in. It is projected that none of the LTGs will submit a May 1st LTG Report #2. It is a bit disappointing, but it is the hope that LTG will submit their reports sometime in the future.

Division 19 --

Strengths: <ul style="list-style-type: none"> Division has great leader in Past Governor Jen Vare and she communicates well with her clubs via email. Her experience, communication and organization skills are a huge strength. 	Weakness/Concerns: <ul style="list-style-type: none"> Lack of membership drives/boosts planned for struggling clubs specifically Pottstown and Upper Bucks. A Divisional social to bring members together was discussed but has not been planned. LTG Visits to some clubs have not been made but contact has at least via email.
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Division 21 --

Strengths: <ul style="list-style-type: none"> LTG Bonnie has been active in visiting many clubs in Division 21 and often visits when she is invited and has been more involved in events of clubs this year. She planned and executed a successful Division 21 Council Meeting March 23, 2019. She was re-elected as LTG and LTG Elect Dan Sprier was elected to follow her. 	Weaknesses/Concerns: <ul style="list-style-type: none"> This Division has many struggling clubs in particular Council Rock and Hatboro-Horsham clubs. Stagnate growth for much of Division 21 is an issue.
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Division 22 --

Strengths: <ul style="list-style-type: none"> Many clubs in this area are near each other which is great for promoting more interclubs and socials. 	Weaknesses/Concerns: <ul style="list-style-type: none"> Most clubs in this Division are all below charter strength so Boosts per club should be planned. University City has had a planning session. LTG Lori has not yet visited all the clubs yet due to schedule but she is planning a Division council meeting. LTG Lori could improve on her communication to clubs.
---	---



Describe communications with your clubs in the Region completed this quarter.

Communication is monthly to all clubs via conference calls, email, programs and other main events. Also communication also goes out via social media (eg Facebook).

Other Information:

Are there any concerns or additional information you want to share about the Region?

The stagnate growth in some clubs are a concern for the Region. A more targeted focus on boosting clubs and more participation from the LTGs is needed in this Region. Trustee Designate Lillian Mateja has attended many of the Regional team calls, meetings and assisted Trustee Sarah in many functions for an easy transition in October.

Governor-Elect Report

April 8, 2019

Fellow Board Members,

So far this year, I have been working closely with Gov Phil and Immed Past Governor Judy in carrying out necessary duties on behalf of Gov Phil when unable.

I attended the District Trustee Retreat in Harrisburg on Jan 26th gaining some insight on their understanding/needs towards membership.

I attended So Lancaster's Charter Night on Jan 25th.

I attended Circle K Convention in Erie in March as well as Key Club Convention in Pittsburgh also in March installing incoming Board Members and District officers.

As chair of the 2019 DCON in Wmspt am diligently working on many facets in keeping us on track for the August Event.

I have spoken/email correspondence with current Lt Governor's and District Chairs to know if interest of continuing on in their position. For those needing replaced as well as current vacant positions, I have been seeking potential candidates.

The Lt Gov training is in place for June 15th with Chris Martz acting as primary facilitator for the event. We will be having 1 overnight accommodations @ the Genetti (Saturday) for those interested with an after retreat time with fellow leaders for team building, and evening @ the Haven Home for dinner/drinks and socializing.

I attended Sheradon Clubs meeting on March 24th. Enjoyed seeing and experiencing how "mighty" a small to average membership club can be.

Attended the Mid-Winter conference and Friday nights brainstorm session with District Leaders. We are still waiting on the surveys from Stef Stam to compile and share with Leaders for insight and positive ideas towards a successful Pa District's Future.

Attended Williamsports 100th Anniversary Gala on Thurs Apr 4th (which also was successful in contributing funds towards DCON)

Am working with Sara Z on Ideas/plans to visit specific clubs throughout the District to better help give us some insight on the clubs and where we as leaders can be of the most help in enhancing the Retention and Growth throughout the District in the coming months and beyond.

I anticipate that the coming weeks will be no less busy in fact more so with the planning of DCON, continued efforts in filling vacant District Leadership Positions and meeting with club boards/members to gain more knowledge/understanding of their wants/needs.

Yours in Service,

Michael Haven
Gov-Elect 2018/29



Kiwaniis[®]

PENNSYLVANIA DISTRICT

Phil Weber
District Governor
2018 - 2019
3864 Thomas Drive
Emmaus, PA 18049
610.462.5337

April 13, 2019

To The Board:

GOVERNOR'S REPORT

Since our last Board meeting, my actions as Governor have been limited by my wife's hospitalization and recovery, which is ongoing. I have had multiple phone conversations with Governor-elect Mike Haven and other District leaders to ensure that the District continues to move forward. I sincerely appreciate and thank all of you who have stepped forward to take on much more than normal to help our District.

I was able to participate in the Leadership Brainstorming Session on Friday evening, March 15 via the internet. And I was able to preside over the 2019 Mid-Winter conference at the Penn Stater.

Although I was unable to attend either the Key Club or Circle K District Conventions in person, I recorded greetings and Governor's messages to both groups, which I understand were well received.

On April 3, I attended the Stroudsburg Club dinner meeting and auction.

Regarding new club building, it is still my intention to develop at least one new club in the Lehigh Valley, specifically Bethlehem. I will, in addition, look towards the Pittsburgh region where we have recently lost two clubs (Penn Hills and Mars), and initial efforts were begun on a Northside Pittsburgh Club.

Kiwanis International
Monthly Membership Comparison

Run Date: 04/01/2019
Run time: 11:53:51AM

Club Id	Club Name	Entry/St	Sep 18	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep % Chg 19	Trend
K23	Pennsylvania															
K2301	Division 1															
K02090	Bradford	PA	48	48	48	48	51	51	51							6.25 +3
K04613	Cambridge Springs	PA	7	7	7	7	7	7	7							0.00
K03089	Conneaut Lake	PA	7	6	6	6	6	6	6							-14.29 -1
K01165	Corry	PA	11	11	11	11	11	11	11							0.00
K16877	East Erie County	PA	16	16	16	16	16	16	16							0.00
K11844	Edinboro	PA	33	34	34	34	34	34	34							3.03 +1
K00040	Erie	PA	29	29	29	29	29	30	29							0.00
K17440	Fort LeBoeuf	PA	23	23	28	29	29	29	32							39.13 +9
K00701	Meadville	PA	38	38	38	38	38	38	41							7.89 +3
K16577	Meadville Golden K	PA	20	20	20	20	20	20	20							0.00
K08353	Milcreek-Erie Area	PA	18	18	18	18	18	18	18							0.00
K19429	Summit Township	PA	21	21	22	22	22	22	22							4.76 +1
K00812	Warren	PA	39	39	39	39	38	38	36							-7.69 -3
K14943	West Erie County	PA	15	15	15	15	15	15	15							0.00
	Division 1 Totals:		325	325	331	332	334	335	338							4.00 +13
K2305	Division 5															
K17667	Allegheny North	PA	7	7	7	7	7	7	7							0.00
K04358	Baldwin	PA	5	5	6	6	6	6	6							20.00 +1
K02616	Glenshaw	PA	15	15	15	15	15	15	15							0.00
K02234	Mars	PA	14	14	14	14	14	14	14							0.00
K00003	Pittsburgh	PA	15	15	15	15	15	15	15							0.00
K18576	Pittsburgh Airport Area, The	PA	12	12	12	12	12	12	12							0.00
K01574	Sewickley	PA	14	14	14	14	14	14	14							0.00
K03643	Sheraden, Pittsburgh	PA	29	31	31	31	31	31	32							10.34 +3
K03431	Squirrel Hill, Pittsburgh	PA	8	8	8	8	8	8	8							0.00
K00797	Washington	PA	8	8	8	8	8	8	8							0.00
	Division 5 Totals:		127	129	130	130	130	116	117							-7.87 -10
K2306	Division 6															
K05219	Freeport	PA	20	19	19	19	19	19	19							-5.00 -1
K00744	Kittanning	PA	4	4	4	4	4	4	4							0.00

Kiwanis International
Monthly Membership Comparison

Run Date: 04/01/2019
Run time: 11:53:51AM

Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend
			18													19	
K23 Pennsylvania (Continued)																	
K2306 Division 6 (Continued)																	
K00526	McKeesport-White Oak	PA	18	19	19	19	19	19	19							5.56	+1
K06034	Penn Hills	PA	10	10	10	10	10	10	10							0.00	-10
K01502	Vandergrift	PA	16	16	16	16	16	16	16							0.00	
K02401	Verona-Rosedale	PA	9	8	8	8	8	8	8							-11.11	-1
K01702	Wilkinsburg	PA	5	5	5	5	5	5	5							0.00	
Division 6 Totals:			82	81	81	81	81	81	71	71						-13.41	-11
K2308 Division 8																	
K00165	Greensburg	PA	22	22	18	18	18	17	17							-22.73	-6
K00930	Jeannette	PA	7	7	7	7	7	7	7							0.00	
K12374	Ligonier Valley	PA	6	6	6	6	6	6	6							0.00	
K04899	Scottdale	PA	17	17	17	17	17	17	17							0.00	
K00672	Uniontown	PA	13	13	13	13	13	13	14							7.69	+1
Division 8 Totals:			65	65	61	61	61	60	61	61						-6.15	-4
K2310 Division 10																	
K03661	Homer City	PA	11	10	10	10	10	10	10							-9.09	-1
K00786	Indiana	PA	35	35	35	35	33	33	33							-5.71	-2
K00057	Johnstown	PA	19	19	19	19	19	19	19							0.00	
K05545	Johnstown East Hills	PA	8	8	8	8	8	8	8							0.00	
K17732	Punxsutawney	PA	7	7	7	7	8	8	8							14.29	+1
K03869	Somerset	PA	9	10	10	10	10	10	10							11.11	+1
K07473	Westwood, Johnstown	PA	20	20	20	19	19	19	19							-5.00	-1
Division 10 Totals:			109	109	109	108	107	107	107	107						-1.83	-2
K2311 Division 11W																	
K00005	Altoona	PA	47	47	44	44	44	44	44							-6.38	-3
K00521	Du Bois	PA	11	11	11	11	11	11	11							0.00	
K05383	Eldorado, Altoona	PA	19	19	18	18	18	18	18							-5.26	-1
K01118	Philipsburg	PA	58	58	58	58	58	50	50							-13.79	-8
K11511	Tyrone	PA	14	14	14	14	14	14	14							0.00	

Kiwanis International
Monthly Membership Comparison

Run Date: 04/01/2019
Run time: 11:53:51AM

Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep % Chg	Trend
		18	19													
K23	Pennsylvania (Continued)		149	149	145	145	145	137	137						-8.05	-12
Division 11W Totals:																
K2312	Division 12N															
K18236	Bald Eagle and Nittany Valleys	PA	36	36	37	39	39	40	40						11.11	+4
K11987	Jersey Shore Area	PA	10	10	12	12	12	12	12						20.00	+2
K18578	Liberty	PA	25	28	28	28	28	28	28						12.00	+3
K01483	Lock Haven	PA	48	48	48	48	47	47	47						-2.08	-1
K05677	Mansfield	PA	13	13	13	15	15	15	13						0.00	
K03692	Mill Hall	PA	10	11	11	11	11	11	11						10.00	+1
K18323	Montoursville	PA	30	31	31	31	31	31	31						3.33	+1
K12388	Muncy Area	PA	12	12	12	12	12	12	12						0.00	
K18331	Pennsylvania Ekiwanis 2.0	PA	9	8	8	8	8	8	8						-11.11	-1
K11634	Sullivan County	PA	12	12	12	10	13	13	13						8.33	+1
K11942	Valley (The), Athens	PA	12	12	17	17	17	17	17						41.67	+5
K00130	Williamsport	PA	75	77	79	78	77	76	79						5.33	+4
Division 12N Totals:			292	298	308	309	310	310	311						6.51	+19
K2313	Division 12S															
K15117	Buffalo Valley A.M.	PA	18	17	16	16	16	16	16						-11.11	-2
K04176	Dalmatia	PA	18	18	18	18	18	18	18						0.00	
K02094	Danville	PA	7	8	8	8	8	8	9						28.57	+2
K10901	Middleburg Area	PA	15	15	15	15	15	15	15						0.00	
K02109	Mifflinburg	PA	27	27	27	30	31	31	31						14.81	+4
K02877	Milton/Warrior Run	PA	35	35	35	35	36	36	36						2.86	+1
K07332	Northumberland-Point Township	PA	11	11	11	11	11	11	11						0.00	
K17242	Selinsgrove Area	PA	10	11	11	11	11	11	11						10.00	+1
K00450	Sunbury	PA	26	25	26	26	26	26	26						0.00	
Division 12S Totals:			167	167	167	170	172	172	173						3.59	+6
K2314	Division 13N															
K14286	Dillsburg Area	PA	24	26	26	26	26	26	27						12.50	+3
K03384	Greater West Shore	PA	19	20	20	20	20	20	20						5.26	+1
K19663	Greater York	PA	15	15	17	18	18	19	19						26.67	+4

Kiwanis International
Monthly Membership Comparison

Run Date: 04/01/2019
Run time: 11:53:51AM

Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep %	Chg	Trend
18																	
K23	Pennsylvania (Continued)																
K2314	Division 13N (Continued)		35	35	35	35	35	35	35								0.00
K00048	Harrisburg	PA	23	23	23	23	23	23	23								0.00
K07038	Hershey-Hummelstown	PA	11	12	12	12	12	12	12								9.09
K19336	Linglestown Area	PA	7	7	7	7	7	7	7								0.00
K02096	Middletown	PA	16	16	16	16	16	16	16								0.00
K04380	Upper Allen-Cumberland Valley	PA															0.00
	Division 13N Totals:		150	154	156	157	157	157	158	159							6.00
																	+9
K2315	Division 13S																
K17930	Big Spring	PA	11	11	11	11	11	11	11								0.00
K00311	Carlisle	PA	58	60	60	60	64	66	66								13.79
K02550	Chambersburg	PA	30	30	30	30	27	25	25								-16.67
K08272	Chambersburg-Downtown	PA	20	20	20	20	20	20	20								0.00
K04355	Gettysburg Adams	PA	14	14	15	15	15	15	16								14.29
K00613	Hanover	PA	28	30	30	30	30	31	31								10.71
K12124	Shippensburg	PA	17	17	17	17	17	17	17								0.00
	Division 13S Totals:		178	182	183	183	184	185	185	186							4.49
																	+8
K2316	Division 14																
K01341	Berwick	PA	10	10	10	10	10	10	10								0.00
K01032	Bloomsburg	PA	34	34	34	34	34	34	34								0.00
K00552	Hazleton	PA	20	20	20	20	19	19	19								-5.00
K00098	Pottsville	PA	31	33	33	33	33	33	33								6.45
K09523	Valley (The), Conyngham	PA	17	17	17	17	17	17	17								0.00
	Division 14 Totals:		112	114	114	114	113	113	113	113							0.89
																	+1
K2317	Division 15																
K19307	Back Mountain	PA	38	38	38	38	37	35	35								-7.89
K01133	Carbondale	PA	5	5	5	5	5	5	5								0.00
K01672	Dallas	PA	21	21	21	21	24	24	24								14.29
K17301	Kingston	PA	8	8	8	8	8	8	8								0.00
K18933	Leflin	PA	13	13	13	13	13	13	13								0.00

Kiwanis International
Monthly Membership Comparison

Run Date: 04/01/2019
Run time: 11:53:51AM

Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	% Chg	Trend
				18												19		
K23	Pennsylvania (Continued)																	
K2317	Division 15 (Continued)																	
K07651	Montrose Area	PA		22	22	23	23	23	23	23							4.55	+1
K05653	Mountaintop	PA		15	15	15	15	15	15	15							0.00	
K00950	Pittston	PA		14	14	14	14	14	14	14							0.00	
K00975	Plymouth	PA		7	7	7	7	8	8	7							0.00	
K00111	Scranton	PA		50	50	50	52	53	52	52							4.00	+2
K03759	Swoyersville	PA		20	20	20	19	19	17	17							-15.00	-3
K02905	Tunkhannock	PA		46	46	46	46	46	46	47							2.17	+1
K00129	Wilkes-Barre	PA		27	27	27	27	27	27	27							0.00	
K14447	Wyoming Area	PA		38	38	38	38	38	38	38							0.00	
	Division 15 Totals:			324	324	325	326	330	325	325							0.31	+1
K2318	Division 16																	
K04149	Annville-Cleona	PA		10	10	12	12	11	11	11							10.00	+1
K18534	Centennial Internet Club	PA		55	58	58	58	58	58	59							7.27	+4
K02913	Elizabethtown	PA		25	25	26	26	26	26	26							4.00	+1
K00101	Greater Reading-Berks County	PA		20	20	20	20	20	20	22							10.00	+2
K00398	Lebanon	PA		37	39	40	40	40	39	39							5.41	+2
K14571	Lititz Area	PA		24	26	26	26	26	29	29							20.83	+5
K03389	New Holland	PA		50	51	52	52	56	60	60							20.00	+10
K12868	Norlanco-Rheems	PA		22	22	22	22	22	22	22							0.00	
K16979	Palmyra Area	PA		10	10	11	11	11	11	11							10.00	+1
K19658	Southern Lancaster	PA		15	15	16	16	19	20	20							33.33	+5
	Division 16 Totals:			268	276	283	283	289	296	299							11.57	+31
K2319	Division 17																	
K00034	Easton	PA		44	44	44	44	45	45	45							2.27	+1
K05762	Easton-Suburban	PA		9	9	9	9	9	9	9							0.00	
K06915	Nazareth Area	PA		13	13	13	13	13	13	13							0.00	
K07736	Palmer Township, Palmer	PA		46	46	46	46	46	46	46							0.00	
K08268	Pocanos - Daybreak, Monroe County (The)	PA		29	29	29	29	27	27	27							-6.90	-2
K00799	Stroudsburg	PA		37	37	37	37	37	37	37							0.00	

Kiwanis International
Monthly Membership Comparison

Run Date: 04/01/2019
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Club Id	Club Name	Entry/St	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep % Chg	Trend
		18	19													
K23	Pennsylvania (Continued)		178	178	178	178	177	177	177						-0.56	-1
Division 17 Totals:			178	178	178	178	177	177	177							
K2320	Division 18		26	26	26	26	29	29	29						11.54	+3
K00004	Allentown	PA	22	22	22	22	22	23	23						4.55	+1
K05241	Allentown Northeast	PA	36	36	36	36	36	36	36						0.00	
K03769	Emmaus	PA	12	12	12	12	12	12	12						0.00	
K10376	Upper Perkiomen Valley	PA														
Division 18 Totals:			96	96	96	96	99	100	100						4.17	+4
K2321	Division 19		23	25	25	26	27	27	27						17.39	+4
K01532	Ambler	PA	13	13	13	13	13	13	13						0.00	
K19297	Collegeville Area	PA	21	21	21	21	21	21	21						0.00	
K01490	Lansdale	PA	13	13	13	12	12	12	12						-7.69	-1
K18921	Norriton Circle	PA	17	19	19	19	19	19	19						11.76	+2
K01083	Pottstown	PA	8	8	8	8	8	8	8						0.00	
K17426	Upper Bucks	PA														
Division 19 Totals:			95	99	99	99	100	100	100						5.26	+5
K2323	Division 21		14	14	14	14	14	14	14						0.00	
K15465	Bensalem	PA	18	18	18	21	21	21	20						11.11	+2
K19061	Central Bucks	PA	5	5	5	5	5	5	5						0.00	
K07229	Council Rock	PA	14	18	18	18	18	18	18						28.57	+4
K01619	Glenside	PA	4	4	4	4	4	4	4						0.00	
K17446	Hatboro-Horsham	PA	21	20	21	21	21	21	23						9.52	+2
K03273	Jenkintown	PA	25	26	25	25	24	24	28						12.00	+3
K04181	Levittown-Bristol	PA	23	24	24	24	24	24	23						0.00	
K01468	Old York Road	PA	11	11	11	11	11	10	10						-9.09	-1
K04649	Phil-Mont, Philadelphia	PA	22	22	22	22	22	22	22						0.00	
K05710	Southampton	PA	32	32	32	32	32	33	33						3.13	+1
K17952	Washington Crossing-Yardley	PA														
Division 21 Totals:			189	194	194	197	196	196	200						5.82	+11

Kiwanis International
Monthly Membership Comparison

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Club Id	Club Name	Entry/St	Sts	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep % Chg	Trend
18																	
K23	Pennsylvania (Continued)																
K2324	Division 22			9	9	8	8	8	7	7						-22.22	-2
K03053	Baltimore Pike, Delaware County	PA						15	15	15						0.00	+15
K00022	Chester	PA		12	13	13	13	13	13	13						8.33	+1
K19109	Conshohocken	PA		12	13	13	13	13	13	13						8.33	+1
K01612	Main Line (The)	PA		41	43	43	43	43	43	43						4.88	+2
K01421	Phoenixville	PA		11	11	11	11	11	11	11						0.00	
K19067	South Philadelphia	PA		10	10	9	9	9	9	9						-10.00	-1
K16041	University City, Philadelphia	PA		9	9	9	9	9	9	9						0.00	
K03918	Upper Main Line (The), Wayne	PA	CS	11	11	11	11	11	10	10						-9.09	-1
K19116	Valley Forge	PA		5	5	5	5	5	5	5						0.00	
K03452	West Chester	PA															
Division 22 Totals:				120	124	122	122	137	135	135						12.50	+15
19																	
K2326	Division 11E			32	32	24	24	24	24	24						-25.00	-8
K01182	Bellefonte	PA		13	13	13	13	13	12	12						-7.69	-1
K01259	Huntingdon	PA		16	19	19	19	19	19	19						18.75	+3
K14968	Juniata County	PA		45	45	45	45	45	45	45						0.00	
K00772	Lewistown	PA		8	8	8	8	8	9	9						12.50	+1
K10590	Mount Union Area	PA		7	7	7	8	8	8	8						14.29	+1
K18334	Nittany	PA		9	9	9	9	9	9	9						0.00	
K17258	Penns Valley Area	PA		40	41	41	41	41	42	42						5.00	+2
K01367	State College	PA															
Division 11E Totals:				170	174	166	167	167	168	168						-1.18	-2
20																	
K2329	Division 2			18	20	22	22	22	22	22						22.22	+4
K00912	Clarion	PA		45	45	45	44	44	44	44						-2.22	-1
K00606	Franklin	PA		29	29	29	29	27	29	29						0.00	
K00848	Greenville	PA		15	15	16	17	17	20	20						33.33	+5
K04567	Hermitage	PA		11	11	11	11	11	11	11						0.00	
K00192	New Castle	PA		19	19	19	19	17	17	17						-10.53	-2
K02377	New Wilmington	PA		15	15	15	15	14	14	14						-6.67	-1
K00673	Sharon	PA		14	14	14	14	14	14	14						0.00	
K09572	Titusville	PA															

Kiwanis International
Monthly Membership Comparison

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Club Id	Club Name	Entry/St	Sep 18	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep % Chg 19	Trend
K23	Pennsylvania (Continued)															
K2329	Division 2 (Continued)															
K02510	Transfer	PA	13	13	14	14	15	15	15						15.38	+2
K02625	West Middlesex	PA	26	26	26	26	26	26	26						0.00	
Division 2 Totals:			<u>205</u>	<u>207</u>	<u>211</u>	<u>211</u>	<u>207</u>	<u>212</u>	<u>212</u>						<u>3.41</u>	<u>+7</u>
Total Number of Clubs:			168													
Pennsylvania Totals:			3401	3445	3459	3469	3496	3473	3489						2.59	+88



Pennsylvania Kiwanis Foundation Report to the Pennsylvania Kiwanis District Board
April 12, 2019

Pennsylvania Kiwanis Board,

Our Pennsylvania Kiwanis Foundation board is working hard to strengthen the programs of Kiwanis throughout Pennsylvania and around the world. A few updates to our activities to share:

- **Foundation Scholarships** – Scholarships are available online at www.pkfonline.org. Scholarships include Neiman Endowed Graduate Scholarship, Kiwanian Dependent Child Scholarship, Circle K Scholarship, and Key Club Scholarships. Applications are due by April 15th. Thank you to everyone who helped to encourage applications to be submitted for our scholarship program this year.
- **Participation in the Lancaster Extraordinary Give** – We participated in the Lancaster Extraordinary Give on November 17, 2018 and raised over \$2,700 for Foundation programs. This is the highest amount raised to date in participating in this program.
- **Participation in #GivingTuesday** – We participated in #GivingTuesday on November 20, 2018 and raised \$360.00 for Foundation programs. This is our first time participating in Facebook's online program. Unfortunately, we did not receive any additional matching funding during this fundraiser.
- **Pennsylvania Kiwanis Foundation Shared Kiwanis Club Scholarship Program** – Pennsylvania Kiwanis Clubs that sold over 100 dozen of roses in the 2018 Annual Rose Sale and applied for the program were notified of their selection and sent instructions with next steps for scholarships to be awarded in June 2019 after appropriate forms and documents are received to the Foundation Treasurer.
- **Mid-Winter Silent Auction** – Thank you to everyone who participated in our Silent Auction at Mid-Winter. We were able to raise over \$800 dollars for the Foundation.
- **Direct Mailings** – Pennsylvania Kiwanis members will be receiving an individual appeal letter in May 2019. Please encourage members to respond. We are in progress planning a mailing piece to clubs in May 2019 also.
- **Foundation Audit** – The 2017-18 Foundation audit review has been completed. The documentation has been submitted to the Pennsylvania Kiwanis leadership for review and to send to Kiwanis International
- **Club Grants** – Clubs are encouraged to continue to submit grant applications online with the grant funding cycle timelines. The club grant form and process is available at www.pkfonline.org.
- **Program Acceptance Letters** – The Foundation continues to collaborate with our Kiwanis programs where funding was approved in October 2018. We are monitoring the conditions that were stated to the various organizations in the letters distributed and welcome any discussions that need to occur to have the conditions met in the timelines established.
- **District Convention 2019 Foundation Activities** – As the Foundation starts to plan for its District Convention activities, members will be collaboratively working with the District Convention Planning Committee, the Governor-Elect, and the District Office. If there are any questions, concerns, or ideas for the Foundation's activities, please contact me at the information below.
- **Foundation Awards and Recognitions** – Awards are presented to various individual as a "thank you" for their donation or given on behalf of other individuals or a Kiwanis Club to thank them for their Kiwanis service. All Foundation awards are on www.pkfonline.org. Foundation members are available to make a presentation at events and presentations may be made at the District Convention. For more information, please contact the District Office or a Foundation member.
- **Foundation Board Member Applications for 2019-20** – The Foundation board has started to seek nominations for 2019-20 Foundation Board Members. All nominated individuals have been requested to complete an application for consideration by the nomination committee. Approved nominees will then be candidates at the 2019 District Convention. Interested candidates should view information on www.pkfonline.org.

- **Participation in Pennsylvania Circle K and Key Club Conventions** – In March, Foundation board members attended Circle K and Key Club District Conventions where we had the opportunity to interact with advisors and students, give presentations, and distribute information on scholarships, grants, and the annual rose sale fundraiser program. In addition, ads were also purchased by the Foundation for the convention programs.
- **Unclaimed Property and Tax Exempt Status** – The Foundation continues to collaborate with the Pennsylvania Kiwanis Board and District Office to claim unclaimed property for clubs that previously had a Foundation. We appreciate the recent discussion and decision for the funds recovered by the District to date from defunct club foundation be forwarded to the Foundation. We thank Immediate Past Governor Judy Raub for continuing to lead this effort for the District and Foundation as well as other individuals who have worked with this effort. The Foundation also has submitted paper-work to file for tax exempt status. We are awaiting to hear back from the government with our approval and/or next steps.

The Foundation needs the support of all Pennsylvania Kiwanis members. The Foundation cannot continue to provide program support without financial resources. Please encourage clubs and members to make the Pennsylvania Kiwanis Foundation a philanthropic priority.

For more information on Foundation programs, visit www.pkfonline.org. If I can be of any assistance, please do not hesitate to contact me at kbadali@pakiwanis.org.

Respectfully submitted,



Kristina L. Badali
President

DISTRICT FOUNDATION NOMINATING COMMITTEE

District Bylaws, Article V, Section 2, Paragraph C:

District Foundation Nominating. The District Foundation Nominating Committee shall consist of at least one member from the District Board of Trustees, one member of the Pennsylvania Kiwanis Foundation Board of Directors and at least three (3) additional members. The District Foundation Nominating Committee shall select a slate of candidates to serve a three (3) year term as directors on the Pennsylvania Kiwanis Foundation Board and to be submitted for election at the annual meeting of the District Foundation.

District Policy Code:

PROCEDURE FOR THE PENNSYLVANIA DISTRICT FOUNDATION NOMINATING COMMITTEE

- a. The following will serve as a guideline for the appointment and operation/conduct of the District Foundation Nominating Committee.
 - i. By not later than March 1st of the administrative year, the District Governor shall have appointed the District Foundation Nominating Committee in accordance with Article VII, Section 3, paragraph (h) of the District Bylaws and provide them with instruction on the duties of the committee.
 - ii. In accordance with Article VIII, Section 20, the District Foundation Nominating Committee shall select a slate of candidates to serve a three (3) year term as directors on the Pennsylvania Kiwanis Foundation Board and to be submitted for election at the annual meeting of the District Foundation.
 - iii. The Nominating Committee shall hold at least one meeting of all members of the committee to discuss its responsibilities and develop a plan to meet those responsibilities.
 - iv. The Nominating Committee shall select at least one candidate for every term which will be expiring at the end of the administrative year and for any other vacancies on the Foundation Board of Directors.
 - v. The Nominating committee will contact all potential nominees to the Foundation Board of Directors and get their assurance that they will serve and meet all responsibilities, if elected. The committee will not submit the names of anyone who has not been contacted and/or has not agreed to serve and meet all responsibilities. The committee should extend the courtesy of contacting all members of the Board whose terms are expiring and ask them whether they wish to be nominated for another term.
 - vi. The Chairman of the nominating committee will insure that all members

of the committee shall receive the names of all Kiwanians whose names will be submitted for nomination. A majority of the committee must approve the list of nominees.

- vii. Not less than 45 days prior to the start of the annual District Convention, the Chairman of the Committee shall report the names of all candidates approved by the committee to the District Governor and President of the District Foundation.
- viii. The Foundation President or his/her designated representative will prepare a ballot showing the names of all Kiwanians submitted by the nominating committee. The ballot should list all candidates in alphabetical order and incumbents should be noted.
- ix. All members of the nominating committee will remain impartial and will not endorse or campaign for any of the nominees the committee develops.



Finance Committee Report to the Board
04.13.2019

At the request of the board, the Action Plan Matrix, based on the commentary by Auditors RKL, is attached. Most items are completed.

Items in progress include a policy regarding separation of duties for the District Executive Director and Treasurer; elimination of the outstanding Line-of-Credit debt (progress has been made and the current balance is approximately \$19,640); and a standing policy on financial interactions with our SLP world.

Financial reports as at 04.10.19 show no outstanding receivables; show some routine payables, but significantly not the Line-of-Credit debt; show a current YTD net income of approximately \$92,850.

It is not know what financial recording duties have been transferred to Michelle (it is clear I am not allowed to inquire independently).

Respectfully submitted.

Paul L. Kasoff, Chair

Attachment – Matrix Version 11

Version: 011 JAN/02-01-19	Priority	Assigned	Milestones	Proposed Actions	Notes	Status	RKLI
Recommendation B. Reference ADMINISTRATIVE Provide online access to all bank and credit accounts to the Governor or their designated individual. [Page 3, ¶ 4,5]	1	Kevin	5/4/2018	<ol style="list-style-type: none"> Executive Director to inform bank and Credit Card company to get secondary user access to bank information (Governor). Once Bank approves access, Executive Director to provide online credential to Governor. Executive Director will inform the Board and Finance Committee task is completed. 	<p>Board moved, seconded and passed a motion to appoint the Governor and the Chair of the Finance Committee as having read-only access to all bank, investment, and credit accounts.</p> <p>5/2 - Board approved to allow READ access to all Kiwanis Family Bank, Credit Card and Investment Accounts as well as allow READ access to SLP Administrators to their respective BANK accounts.</p> <p>5/21 - P & J have access to bank accounts not credit card accounts yet.</p> <p>6/4 - Completed. Kevin needs to just reset American Express CC.</p>	COMPLETED	6
Adopt Quickbooks, including Quickbooks online, as the sole software tool to record transactions and producing reports for Board review and acceptance. Include training as required. [Page 3, ¶ 3, Page 4, ¶ 2]	1	Sarah Paul	5/4/2018	<ol style="list-style-type: none"> Investigate Cloud Hosting cost for Quickbooks for at a minimum 3 users. Purchase Product Obtain training if needed. Work to migrate on-premise Quickbooks database to the cloud Quickbook version. Provide additional user access to approved users. <p>Action 6/4:</p> <ol style="list-style-type: none"> Paul to run sample reports to illustrate his read issue with deposit and check breakdown. 	<p>4/24/18 - Paul received quote from Quickbooks (\$300) and Sarah evaluating cost and will present options to board on 5/2/18. RKL has indicated they can assist with some training. We also may need additional board approval for purchase and for adoption.</p> <p>5/2 - Board approved purchase of Quickbooks for \$300 for the year and to allow District governor (READ), Finance Committee Chair (READ) and Executive Director (FULL) and Admin Asst (FULL) access to online Quickbooks product.</p> <p>Paul to set up a call with RKL to get clarity on what access is advisable for users with READ access within Quickbooks.</p> <p>5/21 - Purchased. P & K to setup</p>	COMPLETE - Issue the deposits are shown but Paul can't see details in Quickbooks.	7
BUSINESS PROCESS IMPROVEMENT Separate the duties and responsibilities of financial related functions from those of the Executive Director, and assign to another individual. [Page 1, ¶ 5]	2	Paul Judy Sarah	TBD	<ol style="list-style-type: none"> Contact RKL to get specific examples of separation of financial duties that they are recommending. Obtain input from Kevin for all. <p>Would like to prepare a training by LTG / Trustee training June 8-9, 2018.</p>	<p>4/30 - Need to verify exact recommendation.</p> <p>5/2/18 - Remove "ALL" word.</p> <p>6/4 - Paul to follow up with RKL.</p>		1
Revise the Executive Director's Monthly Expense Report Develop training and education for Trustees regarding their fiduciary duties. [Page 4, ¶ 7]	1 2	Kevin Phil Paul Sarah	6/4/2018 5/15/2018		<p>Provide access to Indicate General</p> <p>5/2 - Appropriate materials found on the National Council of Non Profits website. Phil downloaded and is assembling them for distribution to Trustees and officers, along with District-specific material</p> <p>5/21 - Phil put session together for Trustees training related to Fiduciary responsibility.</p>	COMPLETE COMPLETE	5 12

<p>Develop a firm action plan, including dates, to eliminate the deficit by increasing revenues and reducing expenses. [Page 3, ¶ 2]</p>	<p>1</p>	<p>Phil ALL</p>	<p>5/3/2018</p>	<p>1. Develop Action Plan and Prioritize 2. Present draft to board on 5/3/18</p>	<p>Phil to contact Jen Vore re ideas for fundraising for District. 4/30 - Discuss with board on other ideas to eliminate deficit within a timeframe. 6/4 - Discussion on Ideas: Ads at Convention; replacement for midwinter 7/17 - Kelly Schaup initial fundraiser ideas pins and donation to District submitted</p>	<p>2.3.19 - The majority of the budget and this was approved at the board meeting on September 22, 2018. The budget item for our deficit is in the range of \$23,000.00 and plans are in place to work on the pay down of that number. 2.3.19 Kelly is not available at this time (other items on his plate) we still think this pin idea is viable and will be pursued and will be pursued point person. ONGOING</p>
<p>General Ledger Review of classification CC charges being entered into QB POLICY AND PROCEDURES: spending restrictions</p>				<p>target date for March 2019</p>	<p>ONGOING</p>	

Finance Committee Members: as of 2.1.19

- Paul Kasoff, Chair
 Phil Weber
 Kevin Thomas
 Roger James
 Mike Haven
 Judy Raub
 Dick Eby
- paul.kasoff@gmail.com
 phil.dlv18.kiwanis@gmail.com
 kevin@pakkiwanis.org
 rjames1@hotmail.com
 mhaven62@yahoo.com
 frau919@aol.com
 ebv@frontiernet.net

ACCOUNT	FA KWANIS FAMILY ACCOUNT BALANCES - 3/31/19												AVERAGE						
	3/31/2015	6/30/2015	9/30/2015	12/31/2015	3/31/2016	6/30/2016	9/30/2016	12/31/2016	3/31/2017	6/30/2017	9/30/2017	12/31/2017		3/31/2018	6/30/2018	9/30/2018	12/31/2018	3/31/2019	Amount
Kwanis Checking	\$ 87,894.00	\$ 19,136.43	\$ 11,853.82	\$ 64,856.13	\$ 40,407.23	\$ 55,290.51	\$ 60,654.39	\$ 106,533.64	\$ 57,096.74	\$ 54,275.16	\$ 36,745.30	\$ 47,776.18	\$ 99,398.19	\$ 47,776.18	\$ 94,196.05	\$ 90,276.57	\$ 103,866.69	\$ 60,059.20	
Kwanis Reserve	\$ 52,631.00	\$ 51,865.12	\$ 25,094.03	\$ 598.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 599.18	\$ 6,068.42
Kay Club Checkdurs	\$ 132,445.00	\$ 15,984.23	\$ 453.73	\$ 168,170.13	\$ 32,436.00	\$ 2,572.80	\$ 36,668.77	\$ 120,041.00	\$ 47,227.52	\$ 17,785.86	\$ 51,963.66	\$ 146,019.77	\$ 15,208.15	\$ 8,654.99	\$ 18,410.59	\$ 127,694.36	\$ 69,270.23	\$ 94,545.47	
Kay Club Reserve	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	\$ 31,269.00	
Cinco-K Checking	\$ 5,628.00	\$ 1,772.76	\$ 607.50	\$ 5,721.13	\$ 6,640.43	\$ 1,274.56	\$ 4,904.69	\$ 8,788.06	\$ 1,642.78	\$ 41.88	\$ 4,888.19	\$ 16,166.87	\$ 2,373.62	\$ 843.07	\$ 4,026.31	\$ 4,204.00	\$ 4,204.00	\$ 4,204.00	\$ 2,587.53
Cinco-K Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aldon Club	\$ 3,205.53	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42	\$ 3,203.42
Foundative Charolng	\$ 48,485.00	\$ 18,694.50	\$ 16,024.85	\$ 2,868.92	\$ 38,339.77	\$ 10,642.45	\$ 49,237.00	\$ 31,115.78	\$ 20,409.49	\$ 22,338.36	\$ 39,645.35	\$ 47,516.38	\$ 64,444.41	\$ 23,059.57	\$ 72,833.70	\$ 46,762.65	\$ 789,482.00	\$ 628,040.21	
Foundatoin Investments	\$ 638,781.00	\$ 638,033.67	\$ 782,071.82	\$ 761,094.18	\$ 769,512.73	\$ 789,752.06	\$ 853,781.24	\$ 869,917.65	\$ 892,290.00	\$ 909,750.33	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00	\$ 948,307.00
	\$ 1,210,630.53	\$ 677,850.84	\$ 857,459.16	\$ 819,384.32	\$ 1,068,109.04	\$ 955,100.84	\$ 985,604.70	\$ 1,172,398.07	\$ 1,046,641.49	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73	\$ 1,091,446.73

DRAFT
2018 - 19 Budget

2018-19 Budget Report
3/31/2019

Line#	Description	2018 - 19 Approved		Amount	Total	Factor	Total	Notes
		Amount	Total					
	REVENUES							
	MEMBERSHIP DUES							
1	District Dues (Full Year)	\$115,500		\$115,500			76%	
2	Partial year prorated dues	\$7,500		\$4,355			57%	
3	Sub-Total		\$123,000	\$115,152			94%	
	SLP & OTHER SUPPORT FOR SERVICES							
4	Key Club	\$15,000		\$15,000			100%	
5	Circle K	\$850		\$850			100%	
6	Foundation	\$6,000		\$6,000			100%	
7	Sub-total		\$21,850	\$21,850			100%	
	MISC. INCOME							
8	Power up	\$100		\$55			55%	
9	Misc. Income	\$2,000		\$1,191			60%	Primarily from KI New Club Reim
10	Interest	\$100		\$70			70%	
11	Shirts	\$0		\$0				
12	Sub-total		\$2,200	\$1,762			57%	
	DISTRICT EVENTS							
13	Holiday Party	\$1,100		\$463			43%	
14	District Raffle	\$14,000		\$0			0%	
15	Mid-Winter Convention	\$15,305		\$15,571			102%	
16	District Convention	\$55,000		\$11,850			27%	
17	Sub-total		\$85,405	\$27,421			32%	
18	TOTAL REVENUES		\$232,455	\$165,685			71%	
	EXPENSES							
	EMPLOYEE COMPENSATION							

DRAFT
2018 - 19 Budget

26	Circle K Administrator		\$1,800										
28	Builders Club Administrator		\$525										
29	K-Kids Administrator		\$525										
30	Aktion Club Administrator		\$625										
31	Key Leader Administrator		\$525										
32	Sub Total		\$4,000										
	MEMBERSHIP GROWTH & DEVELOPMENT												
33	Membership Growth & Development		\$4,000										
34	Awards		\$600										
35	Sub-total		\$4,600										
	DISTRICT EVENTS												
36	Holiday Party		\$100										
37	Mid-Winter Conference - State College		\$15,305										
38	District Raffle		\$7,200										
39	District Convention		\$48,500										
40	Sub-total		\$71,105										
	FINANCIAL RESTORATION												
41	Interest Expense		\$2,100										
42	Audit		\$14,000										
43	Debt Reduction		\$10,000										
44	Rebuild Reserve Fund		\$4,000										
45	Sub-total		\$30,100										
46	TOTAL EXPENSES		\$226,855										
47	BALANCE		\$5,600										

2018-19 DISTRICT HOLIDAY PARTY FINANCIAL REPORT

Final

REVENUE:

Registration Fees:	\$480.00
Cash Donations:*	\$300.00
Baskets and 50/50:	<u>\$ 0.00</u>
Total Revenue:	\$780.00

EXPENSES:

Credit Card/Stripe processing fees:**	\$ 5.85
50/50 Winning Prize:	<u>\$ 0.00</u>
Total Expenses:	\$ 5.85
Net/Surplus:	\$774.15

* \$300.00 donation by Stef Stam for Hall rental refund; not recorded as of 3/31/19

** Adjusting journal entry not made as 3/31/19



Purse Hook District Fundraiser Summary as of 4/11/2019

Total Purchased	150
Total Sold to Date	68
Inventory Left	82
Total Income	\$680.00
Total Expenses	\$440.50
Total Profit	\$239.50

Expense Breakdown incurred by Region 7:

- **Upfront cost incurred by Region*:**
 $\$2.39$ per unit x 150 = **\$358.50**
 \$55 setup fee
 \$27 shipping fee
\$440.50 = Total Expenses

Total Unit Cost: **\$2.94**

Selling at \$10 a unit

Summary:

A 150 units were purchased, and to date we have sold 68 with the help of leaders in various areas and the help of social media and promotion. Promotion is the responsibility for all District leadership not just Region 7, as this is a DISTRICT Fundraiser. Midwinter sales were low despite being at a table. The hope is to sell at International Convention.

Leaders to date that have unsold inventory include:

- Jen Vare – 15 – Region 7
- Kevin Thomas – 28 – District Office
- Jeff Rose – 10 – Region 6
- Lillian Mateja – 15 – Region 7

Thanks,

Sarah Zulueta
 Region 7 Trustee
 Purse Hook Fundraising Chair



District Audit Committee

Report to the District Board

April 13, 2019

At the last District Board meeting in January, Frank Iati from RKL presented the findings of the audit team for their audit of the Kiwanis year October 1, 2017 – September 30, 2018. In addition, he presented the IRS Form 990 that was due to be filed on or before February 15, 2019.

As we recall, the board accepted and approved both the audit and IRS Form 990 as submitted by RKL and steps were taken to electronically file the IRS Form 990 return. RKL reported during the first part of February that the electronic filing system failed to accept our IRS 990 tax return and that we would have to manually submit the return. Kevin was provided with the hard copy of the IRS Form 990 with instructions to send it certified mail in order to track receipt and he confirmed that it was sent on February 11, 2019.

Because we never really got together in January, we have requested hard copies of the audit be provided to the committee and possibly we will have them in time for the board meeting. I hope that the Executive Director's report includes assertions that the IRS Form 990 was mailed as stated.

The next steps for the audit committee is to prepare and send out RFP letters for the next audit and IRS Form 990 preparation. As directed by the board, the committee recognizes the desire to include CPA firms outside the Harrisburg and central PA area as costs may vary due to geography. However, we have no knowledge or idea of which CPA firms to try to engage. The committee requests that board members who may have experience with and contact information for other firms that they wish us to include, please let the committee know by May 1, 2019 so that a potential bidder's list can be prepared and appropriate letters mailed to these firms. The Elizabethtown Kiwanis Foundation uses a more local firm that prepares the 990 for slightly less than \$1,000 and we should include this firm on the list.

With approval of the District Board, the committee is prepared to ask for responses from other CPA firms for the board to consider at its next board meeting so that a notice to proceed could be offered to the successful firm and work could commence shortly after the close of the Kiwanis year 2018 -2019.

Respectfully submitted,

(signed)

Robert F. Raub, Committee Chair
Lillian Mateja
Keith Smith



April 8, 2019

Judith A. Raub
Immediate Past PA District Governor
602 Rose Petal Lane
Mount Joy, PA 17552

Immediate-Past Governor's Board Report for April 13, 2019 meeting

Dear fellow board members:

The January in-person board meeting was canceled due to the weather, which also caused the canceling of our District holiday party fundraiser. In January, I was instrumental in working with the Southern Lancaster club for their chartering celebration as well as attending the District Membership Meeting with Chris Martz leading this day's training.

From the Board "GoToMeeting" that was held on January 19th, I stepped up to serve on the Signature Project Review committee along with Bob Raub and John Mazurowski. We had 12 projects submitted but 2 of them were not eligible as the initial criteria was not met (the projects hadn't occurred yet). All projects were scored independently, the committee discussed them in detail and then averaged. The top 3 Kiwanis Clubs were Allentown, Bald Eagle Nittany Valley and Sheraden. The Kiwanis Club of Allentown was selected as our First-Place winner. They were "secretly" notified so they could submit their project to KI by their deadline. Sadly, we heard that they did place in the top 10 projects that were submitted. During the discussions on the scoring rubric with the committee, our data guru, John Mazurowski, created a new rubric and we would like to use this moving forward as it is a more thorough collection to meet Kiwanis International Strategic Plan, which tags all the parts of this Signature Project's criteria / questions; and can certainly be used moving forward. The Signature Projects were highlighted at mid-winter and the top 3 announced. I was asked to do a "workshop/forum" on this topic as well as service projects in general, which I did. It was lightly attended but there were good questions and interaction.

Also, during our Mid-Winter lunch session, I was honored to present the 2017-2018 Distinguished Clubs. There were 54 clubs in total that received this distinction. There were also 6 Lt. Governors who received the Distinguished Lt. Governor award.

During this time, I was asked by Governor Phil on his behalf, to attend Circle-K Convention as well as Key Club Convention. Which I did. I participated in both in whatever capacity I was needed and helpful, to include being the representative for the PA Kiwanis Foundation for both, as no other Foundation board member was attending.

As an ex-officio member of the Foundation Board, I attended their March meeting on Sunday after our Mid-Winter. If time permits, I would like this topic to have some discussion during our April Board Meeting. There are several vacancies on the current Board and the best I can tell there is no one stepping up to serve the Foundation as President for the upcoming year. At this meeting I did agree to work on recovering some "unclaimed property" that is clearly marked "Foundation." There is one such claim to be made – the Kiwanis Foundation of Phila Inc. – it appears that the last transaction date was February 25, 1978. I have begun the claiming process for this entity. To the best of my knowledge there has been no reply from the state, in connection with the Graham Company claim that I believe was processed.

As far as the District unclaimed requests, which were processed in January, we are either awaiting a request for additional information or the money. Either way there is nothing further to be claimed at this point.

Our District Finance Committee has seemed to have fallen asleep or died. We have had not meetings, discussions or anything to track where we are to what the audit from RKL has suggested. We spent a lot of money on this audit process to get us in line and to try and turn our financial ship around. The Board and the Audit Committee has given us some direction and yet we do not move. In my opinion, it is time for this committee to be revamped and redirected, based on the audit findings, direct changes and suggestions. There is a saying that I am quite fond of and it goes something like this: you can't expect different results if you continue to do the same things.

Also, during this time, I have attended a few 2020 District Convention planning meetings. We don't seem to be moving there either, but then again, we still have a bit of time.

My sympathies go out to the family and friends of the number of Kiwanians we have lost over these past few months. Our District, our Regions, our Divisions, our Clubs will surely feel their loss.

My closing line from my last report still holds true, so I will use it again.

I love our District. I love what we do as a Kiwanis organization. I love the relationships I have made along the way.

Yours in Kiwanis service,

Judy Raub

Judith A. Raub, Immediate-Past Governor

Executive Director's Report – April 13, 2019

1. Attached is my schedule for the period January 1, 2019 to March 31, 2019. I will be pleased to answer questions about any activity.
2. The District needs to adopt a policy regarding bullying of members and Service Leadership Program members. If we don't, we are not upholding the ideals we profess to express, especially as it relates to our Service Leadership Programs. I will be asking that that my report be removed from the consent agenda so that we can discuss this further and I will be asking for a closed session so that we can discuss an incident that occurred at one of our March events.
3. If we don't open 7-10 new clubs, it will be difficult, if not impossible, for us to have membership growth.

Please let me know how I might help you.

Respectfully submitted,



Kevin E. Thomas

District Executive Director/Secretary/Treasurer

AOL Calendar

January 2019

30	Sun 31	Mon 1	Tue 2	Wed 3	Thu 4	Fri 5	Sat
		New Year's Day					Key Club Board meeting

6	7	8	9	10	11	12
Key Club Board Meeting		6:30pm Lilitz Club	4pm Kiwanis Young C...			

13	14	15	16	17	18	19
			2pm Mike Rose Szym...	8pm KNC Call		Board meeting and Ho...
			5:30pm Erie Conventio...			

20	21	22	23	24	25	26
	Martin Luther King Day			1pm Michelle Brennan...	6:30pm Southern Lanc...	

27	28	29	30	31	1	2
	10am Frank latf - RKL	8pm KNC Call			4pm Finance Committee	4pm GoToMeeting Invl...

AOL Calendar

March 2019

ketkiwanis@aol.com
Printed: 4/10/2019 2:15:57 PM

24	Sun 25	Mon 26	Tue 27	Wed 28	Thu 1	Fri 2	Sat
	1pm OLMYIUSS CALL						

3	4	5	6	7	8	9
---	---	---	---	---	---	---

10	11	12	13	14	15	16
Daylight Savings Time Sta		6:30pm 2019 Conventi...			Midwinter	Midwinter

17	18	19	20	21	22	23
Midwinter				Circle K	Circle K	Circle K
St Patrick's Day				Circle K	Circle K	Circle K

24	25	26	27	28	29	30
Circle K				Key Club	Key club	Key Club

31	1	2	3	4	5	6
Key Club				2:30pm Debra Tingley ...	12pm Kiwanis Lunch ...	2pm KNC Speech pra...

District Leadership Positions

Division 17 Lt. Governor

2019-20

- No declared candidates. One inquiry received in the office. Based on a recent conversation, the candidacy of that person seems less likely.
- All Trustee positions filled
- Division 5 – Jennifer Gräb (Sheraden)
Division 15 – Megan Kuffa (Back Mountain)
Division 21 – Bonnie McDonald (Old York Road)

To The Board:

I think it is clear that an objective review of the current allocation of clubs among Divisions within the District needs to be done. Last year, we merged two divisions in western PA.

There are two ways to approach: a wholesale District once and done, or case-by-case. I favor the latter as we can produce sound reasoning for each proposed merger or reallocation, rather than give the impression of upsetting the apple cart.

Mike Haven, Mike Coolbaugh, Young Chang, Jen Vare and I have reviewed the following as a possible next step. It is presented for our discussion at the 4/13/19 Board Meeting.

Phil

PROPOSAL FOR MERGING DIVISIONS 17 & 18**Background:**

- Division 18 currently has 4 active clubs (* indicates membership below Charter Strength): Upper Perkiomen*, Emmaus, Allentown Northeast, Allentown.
- Division 17 currently has 6 active clubs: Easton, Easton Suburban*, Nazareth*, Palmer Township, Pocono-Daybreak, Stroudsburg.
- The total membership (as of 4/1/19) in Division 18 is 100, in Division 17 it is 177, or a combined membership of 277.
- With the exception of the Upper Perkiomen, (Montgomery County) Pocono Daybreak and Stroudsburg Clubs (Monroe County), the rest are located in the contiguous areas of Lehigh and Northampton Counties.
- Division 17 has lacked a Lt. Governor for a number of years.

Proposal:

- Merge the existing Divisions 17 and 18 into one contiguous Division 17.
- Transfer the Upper Perkiomen Club (12 members) to Division 19.

Discussion:

- The resulting number of clubs in the (new) Division 17 would be 9, with a total membership of 265. This is more in line with numbers in other Divisions.
- The Upper Perkiomen Club is a sound Kiwanis Club, from their community and Youth service activities, but deliberately shuns any activities with other clubs in their division, region, or District activities. They are below charter strength with only 12 members. They should be indifferent to a change in reporting. Moving them to Division 19 (which includes nearby clubs of Upper Bucks and Pottsville) seems to be a better geographic fit. The number of clubs in Division 19 would increase from 6 to 7.
- The locations of all clubs in the new Division 17 are well-connected with major highways and primary state roads. The driving time from the furthest two clubs (Emmaus → Stroudsburg) is about an hour or less.
- Under current bylaw requirements for the position of Lt. Governor, clubs in current Division 18 have been more successful in recruiting leadership.
- We reduce the number of Lt. Governors by 1, potentially reducing overhead costs.

2019 Midwinter Conference Report

Final

<u>Division</u>	<u>Attendance Goal</u>	<u>Actual Attendance</u>	
Guests	0	9	
1	13	11	84.62%
2	9	4	44.44%
5	9	7	77.78%
6	5	5	100.00%
8	5	1	20.00%
10	8	5	62.50%
11E	9	13	144.44%
11W	9	3	33.33%
12N	13	19	146.15%
12S	8	6	75.00%
13N	8	11	137.50%
13S	8	5	62.50%
14	7		0.00%
15	13	20	153.85%
16	12	15	125.00%
17	7	5	71.43%
18	6	9	150.00%
19	6	6	100.00%
21	8	2	25.00%
22	<u>7</u>	<u>9</u>	128.57%
Totals:	170	165	97.06%

2019 Midwinter Sponsors
3/19/2019

<u>Name</u>	<u>Amount</u>	<u>Date</u>	<u>Paid</u>
Phil Weber, Governor	\$100.00	1/6/2019	Yes
Kevin Thomas, District Executive Director	\$100.00	1/6/2018	Yes
Kiwanis Needs Cathy	\$100.00	1/15/2019	Yes
Kiwanis Club of Greensburg	\$100.00	1/22/2019	Yes
Kiwanis Club of Sheraden	\$100.00	1/22/2019	Yes
Division 18 - In honor of Governor Phil Weber	\$100.00	1/22/2019	Yes
Don Sanker, Past Governor	\$100.00	1/22/2019	Yes
Partnership Chair Don Smith	\$100.00	2/5/2019	Yes
Kiwanis Club of Lewistown	\$100.00	2/7/2019	Yes
Kiwanis Club of Williamsport	\$100.00	2/21/2019	Yes
2019 District Convention Committee	\$100.00	2/21/2019	Yes
Rick Relyea, Mifflinburg Kiwanis	\$100.00	2/21/2019	Yes
Michael Haven, Governor-Elect	\$100.00	2/25/2019	Yes
Pennsylvania Kiwanis Foundation	\$100.00	3/4/2019	Yes
Kiwanis Club of Mountain Top	\$100.00	3/4/2019	Yes
Past Lt. Governors Association	\$100.00	3/5/2019	Yes
Barry and Marlene Halbritter	\$100.00	3/5/2019	Yes
Kiwanis Club of State College	\$100.00	3/7/2019	Yes
Ryan Hartman	\$100.00	3/11/2019	Yes

Total

\$ 1,900.00

2019 Midwinter Shoutouts

3/14/2019

<u>Name</u>	<u># of Shoutouts</u>	<u>Amount</u>	<u>Date</u>	<u>Paid</u>
Kiwanis Needs Cathy	10	\$ 100.00	1/5/2019	Yes
Marianne Muraska	2	\$ 20.00	2/4/2019	Yes
Bill Walters	1	\$ 10.00	2/11/2019	Yes
Randy Gorske	3	\$ 30.00	2/18/2019	Yes
Barbara Harer	3	\$ 30.00	2/21/2019	No
Penny Meyers	3	\$ 30.00	2/26/2019	Yes
Barb Byers	5	\$ 50.00	2/27/2019	yes
Meadville Golden K	3	\$ 30.00	3/1/2019	Yes
Stefanie Stamtopoulos	2	\$ 20.00	3/14/2019	No

Total

32 \$ 320.00

2019 Kiwanis Midwinter Conference Evaluations

	Total Respondents	Average Score
Housing Accommodations	22	4.409090909
Saturday Morning Coffee Break Station	46	4.434782609
Saturday Conference Luncheon	47	4.680851064
Saturday Afternoon Snack and Beverage Station	43	4.418604651
Friday Night Leadership Brainstorming Session	13	4.230769231
Opening Session and Kickoff	48	4.416666667
How do you get from "good" to "GREAT!!"?	15	4.6
Tool Kit for Working With Your Key Club	7	4.142857143
Circle K and Sponsoring Kiwanis Clubs	7	4.285714286
Building Leaders Through Kiwanis Relationships	11	3.818181818
Fundraising Idea Exchange	14	4.285714286
Midwinter Luncheon Program	24	4.541666667
Membership Mystery	24	4.375
Connecting with Key Club	12	4.75
Engaging our CKI Students	4	4.75
Kiwanis 'N Aktion	6	4.666666667
BUGS, Terrific Kids, and Other Kiwanis School Connected Programs	4	3.75
Boost Me Up!	12	4.333333333
Administrative Reminders and Information for Club Officers	15	4.666666667
The Kiwanis International Board and Issues Facing Kiwanis International	6	4.333333333
Service with a Signature	10	4.5
Final Thoughts and Questions: SLP Admins and Governors	4	3.5
Closing Session	31	4.129032258
Total Evaluations	54	4.35

Very good conference, programs excellent, food, everything top this year!! (Jim Snyder, Dallas Kiwanis Club)

Food is always first rate at the Penn Stater. Was not impressed by (dissapointed in actually) the morning Keynote Speaker. Majority of his presentation was using other people. His video was good...but not him. Boost Me Up! - we finally talked about the Boost program w/ 5 minutes left. Description was very deceptive.

Saturday Luncheon - loved the selections :) BUGS, Terrific Kids, and Others - Thank you for the free resources!! :)
Service with a Signature - thank you, Judy, for the wonderful tips & sharing/answering our questions :)

Good job!

How to get more Aktion Club members involved.

Opening Session - TED video excellent. Tool Kit for Working with Your Key Club - nice presentation of new website & tools. Engaging our CKI Students - Great to hear perspectives of the CKI and their expectations. Midwinter Luncheon Program - Greg Beard, good speaker, nice recognition of Steph. Administrative Reminders - Appreciate the info re: PA sales tax on out of state purchases. Closing Session - was saddened to see so many folks pass on attending. This was a very enjoyable conference! Informative.

Membership Mystery - Couldn't get in room too small

Building Leaders Through Kiwanis Relationships - Title misleading, had to read description. Membership Mystery - Room too small, did not attend. A/V technical issues: Prjector placed too close to screen = image too small to read.

Great turnout with great Kiwanians! Gives me hope for the future of Kiwanis with such great leaders.

Leadership Brainstorming Session - If things change then I'll give this a 5 (instead of 3). Main hall toooo cold until Closing Ceremony.

Nice to have a better variety of forums!

The temp in the room for the luncheon and presentations was extremely cold.

Good convention. Stayed on schedule.

Forums Round 1 - Circle K - Kelly should use visual aids or handouts- a little too informal. Opening Session - Dick Peterson's address was very good but he could have used a working remote mic! Luncheon - Find a way to have invocation prior to people starting to eat! Forums 3 - KI Board and Issues - too much on International Convention resolutions to be considered.

Opening session - Best one yet! Connecting with Key Club - Excellent!

How do you get from "good" to "GREAT!!"? - room too small & not enough seats; information was fantastic. The Dean's Conference room was too cold. Awesome Conference.

PSU is a great central location for the meeting.

Saturday Luncheon - awesomely delicious! Problems with feedback/voice "infiltration" between Senate Rooms 2&3 frequently the discussion/presentation from room 2 "bled over" into room 3, making hearing the speaker in room 3 difficult to hear.

Well done!

Morning session and lunch too cold. Very uncomfortable trying to be warm.

More need for gluten-free snacks in the morning and afternoon.

Saturday Luncheon (food) - Excellent! Thank you, seemed to be a good group!

Please include some desserts that are more diabetic friendly.

We had a good discussion in the BUG but the presenter didn't seem to have a presentation. The food was really good and I appreciate having access to coffee throughout the day.

This was one of the best Midwinter Conventions I've attended. However, the closing session felt like a let-down and lost the wave of excitement created at the other sessions.

Food/snacks were great! Loved having beverages available all day! Good session options. Sound issues with "Senate 3" weren't great. Too many icebreakers.

Good session!

Connecting with Key Club - the Key Club members did a GREAT job!! :) Could we have an AM coffee station @ 9:00 am to start the day? (Note: the morning coffee stations were available all day starting at 7:30 am. This person must not have known where to look for them.) Good presentations & full rooms - are there any bigger rooms to use? The forums were good & there were great ideas to take back to my Club.

For new members - explain what "SLP" means. Let them know that Key Club is for high school, etc. Need to have a video of Williamsport.

The KI Board and Issues facing KI - I learned a lot. Why do we only "sponsor" certain organizations? If we have none of the "sponsored" groups in our area, why can't the other group we work with be a "sanctioned" group? Please consider opening up to other kid benefitting groups. The feel I got today was that you don't care much about other kid benefitting groups that arn't your own.

Tech challenges in Senate Suites.

Friday night session was good. I thought it was to be a brainstorming session, but a few participants brought personal agendas to grind. Looking forward to final compilation of all input.

Room at Penn Stater had mold in the tub area. Carpeting stained and was in need of cleaning. Front desk was notified regarding dissatisfaction.

Saturday Luncheon was good. Not sure the extensive menu was necessary. Fewer entrés would be cost reducing.

Round three "Boost Me Up" Presentation was outstanding. Reinforced a correct method for opening new clubs.

Was disappointed that there was only one dairy free entree (kielbasa) on the lunch buffet, however it was really delicious! Also, the staff did not know what went into the various breads (if you have guests with multiple food allergies, that's something you should be training your staff to know). A quick google (thank you, Key Clubbers!) helped me determine which was safe to eat, so overall I ended up having a very yummy lunch. :) While I could not attend the forums myself, I overheard a lot of positive feedback about them. Many Kiwanians were excited to discuss fundraising and service ideas.

Some of the session rooms were quite cramped. Limiting the sessions was a good idea but made some sessions a bit too full. The opening keynote was not very good. He did not have control of the group very well and was not focused in his address. Greg Beard is a great speaker. It was good having SLP leaders who were so well spoken in the small group sessions.

Excellent convention once again. One suggestion I would make is somewhere there be a sign up sheet asking for volunteers to help with conventions, fund raising, ideas etc.etc...Need new blood, not younger just new people. Same people at tables, same people doing everything all the time.

Although the focus of this Midwinter was changed to try and get new ideas and SLP focus, it seemed to lose something in translation. The State College Aktion Club members did a great job in their forum! The final SLP Administrators forum was poorly prepared for. The food and snacks at the Penn Stater were really good.

2018 Kiwanis Midwinter Conference Evaluations

	Total Respondents	Average Score
Housing Accommodations	49	4.795918367
Saturday Morning Coffee Break Station	78	4.576923077
Saturday Conference Luncheon	78	4.756410256
Saturday Afternoon Snack and Beverage Station	68	4.676470588
Friday Night Lt. Governors and Trustees Meeting	24	4.125
Opening Session and Kickoff	82	4.634146341
Creating an Amazing Club Experience (blue dots)	29	4.413793103
What Are These Guides, Anyway...	12	4.75
Preparing a Community Canvas	32	4.46875
Effectively Sponsoring a Key Club and Circle K Club	18	4.333333333
Midwinter Luncheon Program	71	4.676056338
Creating an Amazing Club Experience (red dots)	28	4.821428571
Keeping Your Members Engaged: Enhancing the Member Experience	29	4.482758621
The Opiod Crisis and Substance Abuse	14	4.285714286
Youth Protection: Proper Supervision of Youth and Background Checks	9	4.777777778
How Do <u>YOU</u> Explain Kiwanis?	19	4.736842105
Leadership and Succession Planning	25	3.88
K-Kids: Our Youngest Kiwanians and How Valuable They Are	9	4.777777778
The Opiod Crisis and Substance Abuse	8	4.5
Living in Human and Spiritual Values	11	4.727272727
Closing Session	58	4.586206897
Total Evaluations	84	4.581026371

2019 Report

2019 MIDWINTER BUDGET PROPOSAL				
4/11/2019				
ACCOUNT DESCRIPTION	2019 Approved Budget		2019 Actual Recs/Exp	
REVENUE				
Registrations:				
Registrations (150@\$80.00)	\$	12,000.00	\$	12,581.00 105%
SLP Registrations (5@\$40.00)	\$	200.00	\$	120.00 60%
Supplies Commission**	\$	575.00	\$	909.50 158%
Shout Outs*	\$	330.00	\$	320.00 97%
Sponsorships	\$	2,200.00	\$	2,000.00 91%
TOTAL REVENUE	\$	15,305.00	\$	15,930.50 104%
EXPENSES				
Audio Visual Equipment	\$	200.00	\$	37.20 19%
Credit Card Fees***	\$	600.00	\$	945.15 158%
Entertainment & Speakers	\$	550.00	\$	577.24 105%
Rental Fees	\$	1,300.00	\$	1,208.00 93%
Registration Material	\$	125.00		0%
Guest Meals & lodging*	\$	900.00	\$	724.55 81%
Trustee & Lt. Governor Stipend (@\$150.00)	\$	1,200.00	\$	1,009.36 84%
Lt. Governor & Trustee meeting beverages	\$	225.00		0%
Miscellaneous	\$	750.00	\$	526.47 70%
Penn Stater Fees (Lunch, Breaks, etc.)(@\$61.00@155)	\$	9,455.00	\$	10,649.00 113%
TOTAL EXPENSES	\$	15,305.00	\$	15,676.97 102%
Surplus/(Deficit)	\$	-	\$	253.53
*Includes Pending revenue				
** Includes a pending AMEX payment of \$291.75				
*** Includes pending Stripe fees of \$290.70				

Steering Committee for Kiwanis Conferences and Conventions

The committee consisted of the following members:

Jennifer Vare (chair), Judy Raub, Megan Kuffa, Phyllis Palm and Russ Wynn

1)After reviewing the materials from the previous committee and board's thoughts we discussed and thought it was important to hear specifically from the membership about their willingness to attend local as well as across the state events.

2)Charts & the comments showing responses from the members who took the survey were previously sent to the board. Please note, throughout the process of reading if a specific comment seemed relative to a district committee, leadership, area or region we forwarded those responses as able.

3)At Midwinter the committee met in person to review the findings of the survey.

Committee Comments:

1. We found it interesting that some people had never attended, would never attend, but also gave their opinion on what we should be doing.
2. There seems to be a belief that events outside of the club are predominantly for officers and not of value to members. We need to work to overcome that misconception or we will continue to "recycle" officers in Kiwanis and not develop new leaders.
3. Redundancy of topics being covered was mentioned by several responses
4. Cost. We noticed it on so many of the different categories, but then a bunch of people also included it in their own comments, as well. If the value in the event is not there, why are they spending the money? Well, the answer is, they aren't, and therein lies the problem.
5. Time. Ditto to what was said above, but change out money for time. If what they are hearing and learning is not worth time away from their families or even club events, they are not going to attend. We need to find ways to make events worth their while!
6. There were a few responses that spoke about how Midwinter was supposed to end shortly after the Trustee system came into effect. We asked Kevin Thomas about this and took his comments into consideration as well. See below comments from Kevin's email response:
 - o "Almost from the inception, most of the Regional meetings never materialized into what was envisioned; this included from the way they were organized, promoted and conducted to the attendance and participation levels."
 - o "When it came time to make the decision to no longer do Midwinters and do only regional meetings, the boards, on consecutive years, did not feel confident that regional meetings actually represented a sufficient replacement for Midwinter."
 - o "When it was suggested that perhaps this could be accomplished if all Regional meetings used the same standard agenda, the idea was rejected because 'each region has its own needs and preferred methods of operation'. Without standardization including both programming and operation, I would suggest quality control and messaging are difficult if not impossible."
 - o "So the following compromise was made. We would continue with Midwinter. We would only have fall regional meeting as "mandatory" on the part of the trustees and make the spring regional meeting, which was mandatory, optional."

Committee Recommendations:

1. There will be **NO** Midwinter in 2020
2. In 2019, the 7 Fall Regional meetings all be coordinated with the same agenda & topics.
 - This would be coordinated by the incoming Governor and incoming board members immediately following the June (2019) training session.
 - Regions that like to add on additional time or agenda topics to their regional may do so AFTER the consensus agenda.
 - Attractive Kiwanis branded save the dates go to **ALL** members in each region before District Convention; sent out by the District Office
 - By September 1st of each year location and starting time is determined and added to a Kiwanis branded invitation and is sent to **ALL** members with RSVPs going to the Regional Trustee; sent out by the District Office
 - LTGS & Trustees are encouraged to promote and push attendance via social media, emails, calls, etc as has always been done in the past
 - A follow up survey will be sent to all attendees through the district office
3. At the January, 2020 Board Meeting there will be a review of surveys, successes and weaknesses to determine if the Fall Regional meetings should continue in this way through the future.
4. 2020 Spring Regional Events/meetings would be at the discretion of the Trustees & LTGs in each Region
5. In 2020, a no financial risk, Children's Gala be held in the spring
 - A committee will be appointed by the Board to spearhead event
 - This current steering committee would be interested in being the inaugural committee if assigned
 - The gala would be coordinated and promoted by committee
 - Tasked to find a location, procedures, marketing, etc.
 - All locations, pricing, etc would be booked and approved with Board approval
6. After the 2020 Gala, at the summer Board Meeting a decision would be made to proceed with Gala 2021 or cancel it
7. At the same summer Board Meeting a decision will be made to try Super Regionals for Spring 2021
 - These could be broken up:
 - North & South
 - East & West
 - Break into 3 groups
 - Or go wherever members want based on date & time
 - Spring Super Regionals would each have the same agenda & timeframe
 - If fall meeting is working with special marketing (above) we suggest following the same procedure

4/9/2019

DCON 2019 Report

From: Michael Haven <mhaven62@yahoo.com>
To: Kevin Thomas <Kevin@pakiwanis.org>
Cc: Kiwanis <phil.div18.kiwanis@gmail.com>
Subject: DCON 2019 Report
Date: Mon, Apr 8, 2019 6:03 pm

DCON 2019 Report

April 8th, 2019

Fellow Board Members,

DCON 2019 is moving along well with many things in place thus far. (Events Hotels, Meals, Shuttles, and Entertainment)

We have monthly meetings (typically 2nd Tues of each month). To date we have raised in excess of \$8000.00. (Lottery Calendar in March, Gala Event and a handful of Sponsorships/Ads. Since we haven't reached out to District Clubs for Ads and have quite a few Sponsorship Opportunities to follow-up on I anticipate we'll exceed \$10,000 and hopefully will be closer to the goal of \$15,000.

We're in the final stages of completing the Guest Speakers/Workshops. Part of the delay is due to the fact of not knowing how much we'd be able to afford/contribute towards a Professional Trainer/Facilitator that is desired to enhance the "Membership Experience" during DCON. We have been in contact with a Professional Speaker/Trainer that focuses on our "Why" and Team Building.....he is seriously interested and comes highly recommended by a Kiwanis Member whom has experienced his seminars 1st hand. We've been reluctant to make a decision/commitment until we knew we had ample funds/budget to cover all areas.

We will continue strong efforts throughout April in obtaining Ads/Sponsorships so as to keep the attendee's costs to a minimum.

This week we'll be finalizing the costs for Bus Shuttles/Caterer for Thurs Evening.

By end of April will have Workshop/Guest Speaker's confirmed.

Beginning of May will have the itemized costs for attendee's throughout the event so as to be ready to begin DCON Registration/Reservations.

One final note/food for thought..... Since recently experiencing/participating in both Circle K and Key Club Convention it seems to make sense to have the In-coming Chairs/Officers inductions during Sunday Mornings(as they do) "Kick-off" Breakfast versus Saturday Evening's Gov Banquet. Including a motivational speaker this could be an incentive for more members to stay and attend the Sunday event.

Yours in Service

Michael Haven
DCON Chair/Gov-Elect 2018/19

2019 Convention Sponsorships

4/3/2019

<u>Name</u>	<u>Sponsorship Type</u>	<u>Amount</u>	<u>Paid</u>	<u>Date Received</u>	<u>Comments</u>
Miller Financial Strategies/Ryan Miller	Single	\$ 250.00	Yes	2/27/2019	
The Schramm-Kiessling Group/Allen Kiessling	Double	\$ 500.00	No	3/4/2019	
Woodland Bank	Double	\$ 500.00	Yes	3/27/2019	
Loyalsock Creek Rehabilitation & Nursing Center	Single	\$ 250.00	Yes	4/3/2019	
Panda Patriot	Single	\$ 250.00	Yes	4/3/2019	

Total of cash donations \$1,750.00

In kind donations

Total in kind Donations \$ -

Host committee fundraising \$ 190.00

Total cash and in kind donations \$1,940.00

**Proposed Resolution
Safe Kids**

Submitted by: Kiwanis International Board

Purpose: This resolution puts into writing something all Kiwanians believe: All children deserve to be safe. This resolution requires no action by Kiwanis International, clubs, or districts, but exemplifies to the world Kiwanis' unwavering mission of serving the children of the world.

Effective date: October 1, 2019

Vote required to adopt: Majority

Financial Impact: None

RESOLUTION

WHEREAS, The Kiwanis motto is Serving the Children of the World; and

WHEREAS, The Kiwanis defining statement includes the phrase, "improving the world one child and one community at a time"; and

WHEREAS, The Fifth Object of Kiwanis is: "To provide, through Kiwanis clubs a practical means...to build better communities"; and

WHEREAS, The Sixth Object of Kiwanis is: "To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and goodwill";

THEREFORE BE IT RESOLVED, that Kiwanis International stands against violence, neglect, and abuse directed towards children.

Proposed Amendment 1 Nondiscrimination Clause

Submitted by: Kiwanis Club of East Geauga, Ohio, USA

Purpose: To add a nondiscrimination clause to the Kiwanis International bylaws.

Effective date: Immediately

Vote required to adopt: Two-thirds

Proposer's position: The club advocates this amendment for the following reasons:

- This amendment will help ensure that all people are treated equally and given the opportunity to be welcomed into our Kiwanis family.
- Ensuring that clubs are open and inviting to all individuals will increase the number of potential members. Clubs with diverse members develop deeper connections with each other and with those served, keeping members engaged and willing to continue membership.
- An inclusive environment where all members feel welcomed and respected encourages the use of each member's talents, ideas, perspectives and backgrounds. This will lead to more positive community interactions as clubs better reflect the communities they serve.
- These goals and outcomes align with Kiwanis International's strategic plan.

Board's position: The Kiwanis International Board supports this amendment for the following reasons:

- In the past, Kiwanis International has maintained that lack of any specific criteria or restrictions regarding membership (e.g., members may only be X persons or members may not be Y persons) means that Kiwanis is nondiscriminatory. The Board believes it is now time for Kiwanis to have a statement on nondiscrimination. Having a stated nondiscrimination provision can help raise consciousness among clubs of the importance of diversity and inclusion.
- Rotary and Lions both have nondiscrimination provisions, as do Key Club International and Circle K International, though each are approached in different ways.

Financial impact: None.

Amend Kiwanis International bylaw provisions as follows:

ARTICLE VIII. CLUB MEMBERS

Section 10. Kiwanis clubs shall not discriminate based upon race, color, creed, national origin, gender, age or sexual orientation when considering membership or during any of their activities or operations and shall conduct business in compliance with local nondiscrimination laws.

**Proposed Amendment 2
Abstention on Trustee Votes**

Submitted by: Michigan District Board

Purpose: To allow delegates to abstain from voting for the complete number of Trustee offices to be filled.

Effective date: October 1, 2019. (This would first apply to elections held at the 2020 Kiwanis International convention.)

Vote required to adopt: Majority

Proposer's position: The district board advocates this amendment for the following reasons:

- It allows the elector to vote for only those nominees that they have deemed qualified for their vote.
- There may be times where the elector believes that there are too many nominees that don't fulfill their expectations to fill all of the available vacancies.
- It doesn't force the elector to select a nominee that they may not think is appropriate for the office just to fulfill the mandatory number of votes required for the ballot to count.

Board's position: The Kiwanis International Board does not support this amendment for the following reasons.

- Multiple Trustee offices must be filled each year (usually three or four). It is the right and responsibility of delegates to elect persons to fill *all* open offices, not just one or two.
- This amendment would encourage bullet voting; that is, where a voter is entitled to vote for more than one candidate but instead votes for only one. This unintentionally encourages clubs and delegates not to evaluate *all* the candidates. It can also be used as a tactic to maximize the chance that the voter's favorite candidate will be elected while increasing the risk that other favored candidates will lose.
- The existing rule encourages clubs and delegates to consider which are the best candidates for *all* open Trustee positions rather than vote only for the candidate from their district or candidates they have been requested to vote for. This encourages both more informed delegates and more participation by delegates.

Financial impact: None.

Amend Kiwanis International bylaw provisions as follows:

ARTICLE XVIII. NOMINATION AND ELECTION OF OFFICERS

Section 3.

- d. No ballot shall be counted whereon it appears that the elector has voted for a greater or lesser number of nominees for an office than there are vacancies to be filled. (6/1997)

Proposed Amendment 3 New Requirement for Vice President

Submitted by: Kiwanis Club of Venice, Florida, USA

Purpose: To require that Kiwanis International Trustees must have at least a one year absence from the Board before subsequently serving in the offices of Vice President, President-elect, or President.

Effective date: October 1, 2019. (This would first apply to elections held at the 2020 Kiwanis International convention.)

Vote required to adopt: Two-thirds

Proposer's position: The club advocates this amendment for the following reasons:

- To remove the politics from the Kiwanis International Board so that decisions are not made on the basis of being a candidate for election the year leaving the Board.
- To give potential candidates the opportunity to run when they are ready, not at the end of their Board term.
- To increase the candidate field.

Board's position: The Kiwanis International Board does not support this amendment for the following reasons:

- A Trustee can lose valuable momentum and connectivity by being off the Board a year, and it can then take more time to become reacquainted with the issues facing the organization.
- This adds an extra year to the cycle a person must complete in order to reach the office of Kiwanis International President. This is not in the best interests of Board members, potential candidates or the organization.
- Adding more criteria and restrictions to qualify for an office may lead to a reduction in the number of willing and qualified candidates, which is also not in Kiwanis' best interests.
- The proposed language could be open to various interpretations and therefore confusion.
- This amendment would preclude a third-year Trustee from running for Vice President (or President-elect or President), which is currently permitted.
- When filling a vacancy in the office of Vice President (should the need ever arise), the Board may currently choose someone from *on* or *off* the Board. This amendment would preclude a current Board member from being chosen. That also may not be in Kiwanis' best interests, because someone from off the Board would then have to reorient themselves immediately in order to function in the office.

Financial impact: None.

Amend Kiwanis International bylaw provisions as follows:

ARTICLE XI. OFFICERS

Section 6. The President, President-Elect and Vice President shall be elected at the annual International convention for a period of one (1) administrative year. In order to occupy any such office, the member must have served two (2) years as trustee and must be off the Board of Trustees at least one (1) administrative year. (6/2015)

Proviso: *This amendment would affect only the office of Vice President as of October 1, 2020. The Vice President, President-elect and President elected prior to the effective date of the amendment would continue the progression as set forth in the Bylaws. After the date of the amendment, each candidate for Vice President would have to be qualified as set forth above.*

~~**Section 11.** In the event that a Trustee with a remaining term in office of one (1) year seeks to be elected to an office above the level of Trustee, the term of office of said Trustee shall end on September 30 following the annual International convention at which the Trustee seeks higher office. (7/1998)~~

Proposed Amendment 4 New Trustee Seat for a Member Under Age 50

Submitted by: Kiwanis Club of Springfield-Downtown, Illinois, USA

Purpose: To establish a new seat on the Kiwanis International Board guaranteed to be held by a person who is age 50 or under at the time of election.

Effective date: October 1, 2019. (This would first apply to elections held at the 2020 Kiwanis International convention, with the first term beginning October 1, 2020.)

Vote required to adopt: Two-thirds

Proposer's position: The club advocates this amendment for the following reasons:

- This amendment would allow the opportunity for more youthful demographic leadership and representation on the Kiwanis International Board.
- Our organization must build its future by providing opportunities for young leaders to have a consistent voice and perspective at the international level.
- A consistent presence of a member under age 50 on the Kiwanis International Board sends an important message and example that young people can find time to be active at all levels of the organization.

Board's position: The Kiwanis International Board does not support this amendment for the following reasons:

- This proposal goes beyond the club's main stated purpose "to allow the opportunity for more youthful demographic leadership and representation on the Kiwanis International Board." It does more than just add a new seat for a younger member. It also allows a district holding that seat to have more than one member on the Board and to skip the "dark year" provision. These are not considered to be good changes for two reasons:
 - Because larger districts have a larger membership base from which to draw potential candidates, these changes may favor larger districts.
 - These changes would reduce the potential number of districts that would serve on the Board, thereby reducing diversity at the top leadership level of the organization.
- Members under age 50 may already serve on the Board. A special seat is not necessary to allow those persons to serve on the Board.
- This proposal attempts to address one demographic group within Kiwanis without regard for any others.
- There are other ways to accomplish the goal of including the voices of young members on the Board.
- The Board may be challenged to find willing and qualified candidates each time this term is available.

Financial impact: Approximately US\$7,000 annually if the Trustee is from North America or US\$12,000 if from outside North America, mainly for paid expenses to attend Board meetings.

Amend Kiwanis International bylaw provisions as follows:

ARTICLE XI. OFFICERS

Section 1. The officers of Kiwanis International shall be a President, President-Elect, Immediate Past President, Vice President, Executive Director, ~~fifteen (15)~~ sixteen (16) Trustees, and a District Governor for each district. The authority and duty of each officer shall be such as are defined in these Bylaws. (6/2010)

Section 3. Each elected officer shall be an active member in good standing of a club, ~~and~~ The members of the Board of Trustees shall have served as a district governor at least two (2) years prior to assuming a Kiwanis International office. Each officer also shall have and maintain a clear criminal history background check conducted and verified by Kiwanis International. The Under-50 seat shall be held by a qualified member who is under fifty (50) years of age at the time of election. No offices shall be held by the same member, nor shall any officer simultaneously hold more than one (1) International office. (6/2018)

Section 7. Trustees

- a. The term of office of Trustees shall be three (3) years, except for those elected to fill vacancies as provided in these Bylaws.
- b. No member shall serve for more than four (4) years in the office of Trustee. However, the time served by any member appointed by the International Board to fill an unexpired portion of a vacant term shall not count in determining the number of years served in the office of Trustee for the purpose of this provision. (6/2015)
- c. Five (5) Trustees shall be elected each administrative year: three (3) from the United States and Pacific Canada Region and two (2) from all other regions and at-large as provided in these Bylaws. (6/2010)
- d. One (1) Under-50 Trustee shall be elected every third year as provided elsewhere in these Bylaws.

ARTICLE XIII. BOARD OF TRUSTEES

Section 1.

- a. The Board of Trustees shall consist of the President, President-Elect, Immediate Past President, Vice President, and ~~fifteen (15)~~ sixteen (16) Trustees. (7/2006)
- b. For the purpose of providing Trustee representation on the Board of Trustees, Kiwanis International shall be divided into seven (7) electoral regions as follows, each to include areas as defined by the International Board: (6/2010)
 - Africa
 - Asia-Pacific
 - Canada and Caribbean
 - Europe
 - Latin America

- Middle East
 - United States and Pacific Canada
- (6/2010)

- c. The Trustees of the Board of Trustees shall be elected so as to provide that: (6/1997)
- (1) The Asia-Pacific Region is guaranteed two (2) Trustees, to be selected by that region by a procedure it recommends and which is approved by the Board of Trustees. (6/2010)
 - (2) The Canada and Caribbean Region is guaranteed one (1) Trustee, to be selected by that region by a procedure it recommends and which is approved by the Board of Trustees. (6/2010)
 - (3) The Europe Region is guaranteed two (2) Trustees, to be selected by that region by a procedure it recommends and which is approved by the Board of Trustees. (6/2010)
 - (4) The United States and Pacific Canada Region is guaranteed nine (9) Trustees to be elected at-large by delegates from that Region at the annual International convention until such time that an alternate plan is presented by the Region and approved by the Board of Trustees. (6/2010)
 - (5) Other Regions. When another region has a minimum of two districts, it will be considered by the Kiwanis International Board for a guaranteed seat, subject to the appropriate amendment of this Article. (6/2010)
 - (6) At-Large Seat. Until such time that all defined regions have at least one (1) guaranteed seat on the Kiwanis International Board, there shall be one at-large seat, which shall be filled by a nominee from any region other than the United States and Pacific Canada Region and shall be elected at-large at an annual International convention by delegates and delegates-at-large from all regions. (6/2010)
 - (7) Under-50 Seat. There shall be one Under-50 seat on the Kiwanis International Board each year, which shall be filled by a nominee from any region and which shall be elected at an annual International convention by delegates and delegates-at-large from all regions.
- d. No district may have more than one (1) member on the Board of Trustees; however, this provision shall not apply to the Under-50 Trustee seat.
- e. A district shall not have a club member on the Board of Trustees for one (1) administrative year after another member from that district has completed service on the Board of Trustees, except where necessary to fill a guaranteed seat as provided in these Bylaws; however, this provision shall not apply to the Under-50 Trustee seat. (6/2015)

ARTICLE XVIII. NOMINATION AND ELECTION OF OFFICERS

Section 6. A majority of all valid votes cast shall be necessary for the election of the Under-50 Seat, and the entire house of delegates shall vote for one (1) nominee. If no candidate receives a majority of the valid votes cast on the first ballot, then the candidate receiving the least number of votes shall be dropped from the ballot and a new vote shall be taken among the remaining candidates. This process shall be followed until one candidate receives a majority of the valid votes cast. Such candidate shall be declared

elected.

(Existing Sections 6-9 will be renumbered.)

ARTICLE XIX. DISCIPLINE OF OFFICERS AND VACANCIES IN OFFICE

Section 7. In the event the vacancy is for the Under-50 seat, the Board of Trustees shall elect a qualified member who shall serve only until the end of the administrative year. If the vacant term extends beyond the current administrative year, an election to fill the vacancy for the remainder of the term shall be conducted at the next annual International convention, and the member elected shall take office on October 1 after election.

(Existing Sections 7-17 will be renumbered.)

Proposed Amendment 5 Family Membership Status

Submitted by: Pacific Northwest District. Cosponsored by the New England and Bermuda District Board, Ohio District Board, Southwest District Board, and Texas-Oklahoma District Board, and the Kiwanis Club of North Brunswick, North Carolina, USA

Purpose: To permanently adopt a new family membership status that provides a 50 percent discount on Kiwanis International dues and fees for qualifying members. Clubs may utilize this new status, provided the club's district also first adopts a family membership status (50 percent discount) regarding district dues and fees.

Effective date: September 30, 2019. (This would then be effective for dues paid for the 2019-20 administrative year.)

Vote required to adopt: Two-thirds

Proposer's position: The district advocates this amendment for the following reasons:

- This change will provide one more tool for attracting new members.
- This change will provide financial incentive for family members to join Kiwanis clubs.
- Kiwanis clubs will benefit by strengthening membership and providing more service.
- It will also benefit Kiwanis by strengthening the promotion of the Kiwanis family.
- This change will also provide one more path to membership for graduating Key Club and Circle K members who live at home beyond the two years free that they already have.
- Kiwanis International already has done some of the work needed for family membership due to the earlier pilot program. Districts that want to adopt it will have to make some adjustments.

Board's position: The Kiwanis International Board does not support this amendment for the following reasons:

- From 2010-2015, Kiwanis International piloted family membership in three districts that requested to participate: New England and Bermuda, Ohio, and Pacific Northwest. The goal of these pilots was to determine whether family membership would increase membership enough to warrant the 50 percent discounts in dues and fees. In January 2016, the Kiwanis International Board analyzed the results based on figures submitted by the piloting districts. Two of the pilot districts lost more members annually during the pilot than they had lost before the pilot, while the third district lost slightly fewer than they had lost before. Based on these results, Kiwanis International determined not to continue family membership.
- The proposer asserts that the bulk of family members will be new members and former Key Club and Circle K members. However, the majority of new family members in all three pilot districts were simply existing club members who changed their designation

to receive the dues discount, while only a minority were unique new members. It is unknown how many were former Key Club or Circle K members. Former members of Key Club and Circle K may already join Kiwanis clubs, and they qualify immediately, without documentation, for a two-year waiver of Kiwanis International dues.

- Historically, discounted membership programs have not increased membership in clubs. Rather, a positive club membership experience is the key factor in adding and retaining club members. Discounted memberships do, however, provide a greater level of confusion for club secretaries entering new members.
- The pilot program defined family members as a spouse, partner, adult offspring or adoptee, sibling or equivalent of a regular member who paid full dues. This proposal does not require any actual familial relationship.
- Under this proposal, a club may not offer family membership status unless the district also provides a 50 percent reduction in the new member add fee and annual dues. This essentially places control of the status with the district, not the club, which is unprecedented in Kiwanis.
- As mentioned above, the pilot programs primarily shifted existing members paying full dues to family members paying reduced dues. The resulting revenue loss if this amendment is adopted may force Kiwanis International and/or participating districts to request a dues increase sooner than they would otherwise need to. That would affect all clubs, not just those utilizing family membership status. This proposal essentially asks members who pay full dues to subsidize family members. Individual clubs may already do this, if they wish.
- The amendment states: "Clubs shall pass all discounted fees and dues on to the family members." This is contrary to the intention of club autonomy. Club are responsible for paying dues to Kiwanis International and the district per each club member. However, clubs may charge members any amount they wish. Some clubs already charge lower dues for younger members or others.
- This proposal contradicts Kiwanis International's continual efforts to simplify dues and fees for clubs and members. In January 2019, the Kiwanis International Board adopted a proposal to simplify the complicated dues and fees structure for new members joining clubs. Today, membership software utilized by Kiwanis must accommodate more than 900 product codes for different membership and dues classifications, waivers, tiered dues, and more. The action by the Board in January is to reduce the cost and complexity of the billing infrastructure. This amendment is contrary to those efforts.

Financial impact: When average figures from the three pilot districts are applied to all districts worldwide, family membership would result in a revenue loss of up to US\$250,000 annually. It is impossible to know or measure how many family members would have otherwise left clubs without this option or how many persons who joined clubs would not have joined without it.

Amend Kiwanis International bylaw provisions as follows:

ARTICLE VIII. CLUB MEMBERS

Section 7. Family Membership Status

- a. Family membership status may be granted by a club to members who have the same shared residence as an active member and who are members of the same

club. Each shared residence must include at least one active member who pays full Kiwanis International and district dues (known as the primary member) and may include up to three members with family membership status. The club will be responsible for verifying the legitimacy of the residency requirement.

b. Before clubs may grant family membership status, their district must first amend its bylaws to also provide a 50 percent discount of district dues and new member enrollment fees for family members.

Proviso: During the 2019-20 administrative year, districts may give a 25 percent discount if the district board so chooses. Thereafter, districts shall give the full 50 percent discount.

c. Family members shall pay 50 percent of the Kiwanis International and district new member enrollment fees at the time of joining an existing club and 50 percent of the annual Kiwanis International and district membership dues thereafter. All other applicable fees remain payable, including insurance, as well as the financial obligations to the member's club. Family membership status shall not apply to any members forming new clubs. After the club is formally organized, members may apply for family membership status.

d. Clubs shall pass all discounted fees and dues on to the family members.

e. Family members shall have all the rights and privileges of club membership.

f. Family membership status is not transferable to other clubs.

(Existing Sections 7-9 will be renumbered.)

ARTICLE XXI. OFFICIAL PUBLICATIONS

Section 4. Each club in the United States and Canada, excluding the French-speaking clubs in Canada, shall make it a condition of membership that each member, except those with family membership status, shall be a subscriber to the official publications of Kiwanis International and shall continue as such while a member. However, if spouses are both members of a club, one spouse may choose not to subscribe. (6/2012)

Section 6. Each club in the United States and Canada, excluding the French-speaking clubs in Canada, shall collect from each of its members, except those with family membership status, the subscription price of the official publications together with the regular club membership dues. Such subscription shall be duly entered upon the books of the club in a special subscription account, and the subscriptions for official publications shall be forwarded to the Executive Director of Kiwanis International. However, clubs shall not collect the subscription price from both spouses who are members of a club if one spouse has chosen not to subscribe. (6/2012)

ARTICLE XXII. REVENUE

Section 1. Subject to Sections 2 and 3 of this Article, each club shall pay to Kiwanis International for each member, with the exception of those holding life member status, the sum of fifty-two dollars (US \$52) per annum. However, members holding family membership status shall pay dues as provided in Article VIII. Such sum shall be based on each club's annual membership report as of September 30 of each year and shall be due annually on October 1 and payable by November 30. (6/2015)

From: Diana O'Brien <dobrien@kiwanis.org>
To: Kevin Thomas <ketkiwanis@aol.com>; shawn@smithcm1.com <shawn@smithcm1.com>
Cc: Cathy Szymanski <cathy@szy.com>; zK23 Philip Weber <phll.dlv18.kiwanis@gmail.com>
Subject: RE: Proposed Non-Discrimination Policy, ICON 2019
Date: Wed, Mar 20, 2019 10:34 am

Hello, Shawn (and others):

First: Changes to amendments may only be proposed by a delegate present during the House of Delegates at the Kiwanis International convention. So hopefully your club is planning to have one or more delegates representing it.

Per Standing Rule 5: "Any main motion or amendment shall be written in English, signed by the maker and seconder, and presented to the Executive Director or designee before it is moved." It's best to do that at the beginning of the House or at least at the beginning of amendments consideration. In any case, it must be done *before* the delegate moves the proposed change from the floor; otherwise, your motion at the mic will be ruled out of order until/unless we have it in writing first. We have a special form to use, which will be available at the front of the House throughout the Business Session. (FYI: Any proposed change to an amendment is considered to be an amendment to the main motion, also called an amendment to the amendment.)

When Amendment 1 comes up for consideration, the delegate simply goes to any microphone and moves to amend the amendment by changing the wording in whatever way you indicate at the time. It's best to propose any changes early during discussion of that amendment. The speaker may then tell the House why they advocate this changes, with a 3-minute time limit. However, debate on the proposed change is limited to just 5 minutes overall, so the more succinct you can be, the better, in order to allow more discussion on the change.

Incidentally, I did a little brief research on H.R. 5. If I understand correctly, it appears that has not yet been adopted. Also, the wording used in H.R. 5 is "on the basis of sexual orientation and gender identity," whereas your suggestion is "...and gender preference." I'm not sure if that difference is purposeful or not.

You can consult the full standing rules for the House of Delegates in the amendments booklet.

Diana Rader O'Brien, Governance Specialist

KIWANIS INTERNATIONAL

US/Canada 800-KIWANIS Worldwide 317-875-8755, ext. 224

dobrien@kiwanis.org www.kiwanis.org

From: Kevin Thomas <ketkiwanis@aol.com>
Sent: Monday, March 18, 2019 2:16 PM
To: shawn@smithcm1.com
Cc: Cathy Szymanski <cathy@szy.com>; zK23 Philip Weber <phil.div18.kiwanis@gmail.com>; Diana O'Brien <dobrien@kiwanis.org>
Subject: Re: Proposed Non-Discrimination Policy, ICON 2019

Shawn:

I copied Diana O'Brien at Kiwanis International who is the staff person there who handle Bylaw and resolution matters.

I am asking her to review the email chain below and let us know what is the proper procedure is for what it is you would like to do.

Kevin E. Thomas, District Executive Director

Pennsylvania District Kiwanis International

2793 Old Post Road, Suite 12

Harrisburg PA 17110-3683

P: 717-540-9300

F: 717-540-1018

E-mail: Kevin@pakiwanis.org

www.pakiwanis.org

-----Original Message-----

From: Shawn A Smith <shawn@smithcm1.com>
To: ketkiwanis <ketkiwanis@aol.com>
Cc: cathy <cathy@szy.com>; phil.div18.kiwanis <phil.div18.kiwanis@gmail.com>
Sent: Sun, Mar 17, 2019 8:07 pm
Subject: Proposed Non-Discrimination Policy, ICON 2019

Dear Kevin, Cathy and Phil,

There is an amendment to the international bylaws this year to change the wording for non-discrimination language to include the wording "Kiwanis shall not discriminate based on...sexual orientation...". See below:

What is the process of getting this proposed amendment to include the wording "based o ...sex (including sexual orientation and gender preference)..."? This would align with H.R. 5 (Equality Act, 2019).

Any insight/guidance would be appreciated.

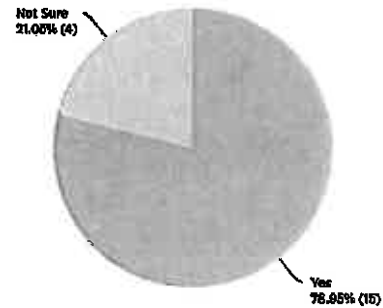
Sincerely,

Shawn A. Smith
Project Engineer, SCM
(412) 983-0993 - Mobile
(412) 771-2424 - Office

PA District International District Social Survey Results

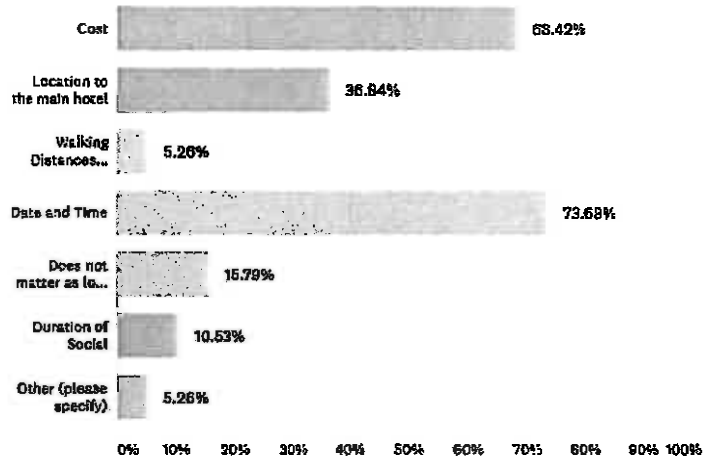
A PA District Survey was provided to attendees at Midwinter via paper and online to anyone who would be attending the 2019 International Convention in Orlando, FL to determine if the ICON committee would move forward with planning a District social of some sort.

Overall, all 19 surveyed were attending ICON and felt a District and 79% indicated that a District Social would be a great idea while 21% were not sure.



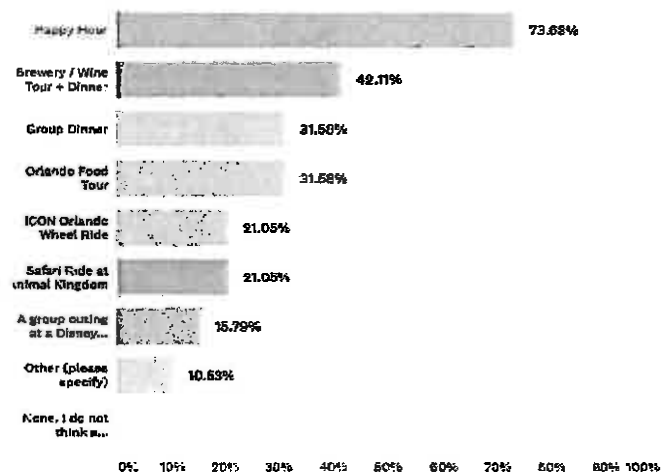
The considerations for people attending a social included the top 3 reason are:

1. Date and Time (73.68%)
2. Cost (68.42%)
3. Location to the Main Hotel (36.84%)



The top 3 and 4 (due to tie) group activities that attendees thought would be enjoyable are as follows:

1. Happy Hour (73.68%)
2. Brewery / Wine Tour + Dinner (42.11%)
3. Group Dinner (31.58%)
4. Orlando Food Tour (31.58%)



Conclusion:

Overall the committee concluded that many of the PA attendees would like to see an inexpensive low-key District social in Orlando that won't conflict too much with scheduled events and would be somewhat unique to Orlando. We also do not want to have to obtain venues that require minimums or deposits. We understand that not everyone will be able to attend due to other Kiwanis obligations, but it is the hope that a majority would like to come together to share a beverage, food and/or time with fellow PA Kiwanians for brief period of time during the busy convention.

Currently a **Friday June 28th** outing after convention forums have ended is being reviewed as a date/time as some may be leaving on Saturday after House of Delegates.

The most low-cost idea that is being investigated is:

- **Happy Hour at local bar/restaurant at Disney Springs**, same location where a KI's Friday Night Planet Hollywood event would be. Disney Springs is a 13-minute drive from the Coronado Springs Resort, where the convention will be held. Transportation is free utilizing the hotel shuttle from Coronado to Disney Springs. A Happy Hour location will be investigated to accommodate a group of 20. Afterwards group can wander around Disney Springs, a mecca of Disney shopping, dining and entertainment venues and take the shuttle back at their leisure or Uber.
- **Happy Hour at hotel** – There are 3 different bar venues that can be used as a meetup spot for a happy hour at the hotel: Laguna Bar, Rock Sports Bar and Grill and Pool Bar. These are no reservation required and we can grab a series of tables together. Only down side is most people would have been in convention all day and may want a change of scenery outside of the Coronado as a social.

Other options explored but not as favored by committee due to cost, distance and possible walking for folks:

- **Orlando Food Tours** – www.orlandofoodtours.com \$40 each ; currently only shows to have DAYTIME tours available. Requires at least 1.5 miles of walking.
- **Brewery Tours** – The idea is to look at 2 Breweries in close proximity to each other to visit. There are more breweries about 20 minutes from the hotel. Transportation will have to be reviewed adding additional cost. The thought is that this is not very "Disney".

Next steps:

The next step is to discuss with Board and determine what should be planned.

COUNTY	GUIDES DISTRIBUTED	Participating Clubs	Total Distributed	Clubs Not Participating
Adams	3175	Allegheny North	1500	Berwick
Allegheny	15750	Allentown	375	Buffalo Valley
Armstrong	1800	Allentown Northeast	11550	Carbondale
Berks	2825	Allentown-Salisbury	150	Central Bucks
Blair	1375	Altoona	175	Centennial Internet
Bradford	800	Ambler	100	Council Rock
Bucks	7375	Annville Cleona	1050	Easton-Suburban
Butler	250	Back Mountain	400	Eldorado, Altoona
Cambria	1800	Bald Eagle Nittany Valleys	5250	Homer City
Carbon	19550	Baldwin	550	Jeannette
Centre	11225	Baltimore Pike	450	Kingston
Chester	4550	Bellefonte	350	Liberty
Clarion	4650	Bellfonte H.S. Key Club	300	Lock Haven
Clearfield	5975	Bensalem	425	Middleburg Area
Clinton	5400	Big Spring	300	Montoursville
Columbia	925	Blairsville	150	Nazareth Area
Crawford	6050	Bloomsburg	925	New Castle
Cumberland	4275	Boyerstown	450	New Wilmington
Dauphin	11928	Bradford	3950	Palmer Township
Delaware	1425	Cambridge Springs	150	Penns Valley
Elk	200	Carlisle	700	Pittsburgh
Erie	11450	Chambersburg	775	Pittston
Fayette	150	Chester	300	Sharon
Forest	425	Circle K District	300	Squirrel Hill
Franklin	775	Clarion	300	Upper Perkiomen Valley
Herkimer County, NY	600	Clearfield	4650	Vandergriff
Huntingdon	625	Conneaut Lake	200	Verona-Rosedale
Indiana	600	Conshohocken	300	Washington
Jefferson	500	Corry	400	Valley Forge
Juniata	1850	Cumberland County	600	Wesley Village, Laffin
Lackawana	1800	Dallas	300	
Lancaster	7175	Dalmatia	225	
Lebanon	10450	Danville	1900	

COUNTY	GUIDES DISTRIBUTED	Participating Clubs	Total Distributed	Clubs Not Participating
Lehigh	14650	Danville H. S. Key Club	100	
Lehigh/Northampton	2625	Dillsburg Area	22375	
Luzerne	4600	District Office	900	
Lycoming	4250	Doylestown	600	
McKean	4550	Dubois	5450	
Mercer	2025	East Erie County	3275	
Mifflin	5100	East Norriton	300	
Monroe	3425	East Shore	2775	
Montgomery	12075	Easton	27500	
Montour	2000	Edinboro	3825	
Northampton	7250	Elizabethtown	2150	
Northumberland	2375	Elk County	200	
Perry	400	Emmaus	1600	
Philadelphia	9450	Erie	1675	
Pike	400	Fort LeBoeuf	675	
Schuylkill	4950	Franklin	500	
Snyder	400	Freeport	1050	
Somerset	400	Gettysburg Adams	3175	
Sullivan	525	Glenshaw	6750	
Susquehanna	600	Glenside	4700	
Tioga	1125	Greater Reading-Berks	2075	
Union	1125	Greater West Shore	300	
Venango	650	Greensburg	400	
Warren	5650	Greenville	150	
Warren/Forest	575	Hanover	525	
Wayne	300	Harrisburg	1653	
Westmoreland	1425	Hatboro-Horsham	500	
Wyoming	400	Hazleton	225	
York	23950	Hermitage	825	
Promotion/Event Driven	1690	Hershey-Hummelstown	1925	
Various	1800	Huntingdon	250	
Total by County:	268443	Indiana	450	
		Jenkintown	250	

COUNTY	GUIDES DISTRIBUTED	Participating Clubs	Total Distributed	Clubs Not Participating
		Jersey Shore	200	
		Johnstown	1350	
		Johnstown East Hills	75	
		Juniata County	1850	
		King of Prussia	150	
		Kittanning	450	
		Lancaster	450	
		Lansdale	2450	
		Lebanon	6275	
		Lehigh Valley	2775	
		Levittown-Bristol	1600	
		Lewisburg	150	
		Lewistown	5100	
		Ligonier Valley	150	
		Linglestown	600	
		Lititz Area	925	
		Main Line	150	
		Mansfield	900	
		Mars	250	
		McKeesport	75	
		Meadville	4600	
		Meadville Golden K	1000	
		Middletown	2725	
		Mifflinburg	975	
		Mill Hill	150	
		Millcreek Area	1050	
		Milton-Warrior Run	1000	
		Montrose Area	600	
		Mount Union	375	
		Muncy	200	
		Murrysville	150	
		New Holland	2050	
		Nittany	400	

COUNTY	GUIDES DISTRIBUTED	Participating Clubs	Total Distributed	Clubs Not Participating
		Norlanco-Rheems	1350	
		Norriton Circle	925	
		Northumberland-Pt. Twsp.	200	
		Oakland	150	
		Oil City	150	
		Old Forge, NY	600	
		Old York Road	1275	
		PA e-Kiwanis	1075	
		Palmyra	3040	
		Parkland	300	
		Penn Hills	2550	
		Pennridge	300	
		Phil Mont	200	
		Philipsburg	4000	
		Phoenixville	1850	
		Pittsburgh Airport Area	200	
		Plymouth	75	
		Poconos Daybreak	350	
		Pottstown	925	
		Pottsville	4950	
		Promotion/Event Driven Events	1675	
		Punxsutawney	500	
		Red Land	3450	
		Scottdale	875	
		Scranton	1800	
		Selinsgrove	400	
		Sewickley	950	
		Shamokin	150	
		Sheraden	1200	
		Shippensburg	1250	
		Somerset	400	
		Southampton	825	
		South Philadelphia	3600	

COUNTY	GUIDES DISTRIBUTED	Participating Clubs	Total Distributed	Clubs Not Participating
		Southern Lehigh	825	
		State College	5100	
		Stroudsburg	1275	
		Stroudsburg Key Club	700	
		Sullivan County	525	
		Sunbury	800	
		Swoyersville	700	
		Titusville	300	
		Towanda-Wysox	200	
		Transfer	450	
		Tunkhannock	400	
		Tyrone	1200	
		Uniontown	150	
		University City	5225	
		Upper Allen	625	
		Upper Bucks	3175	
		Upper Main Line	525	
		Valley Athens	500	
		Valley Conygham	650	
		Warren	6600	
		Washington Crossing-Yardley	300	
		Wellsboro	225	
		West Chester	3100	
		West End, Monroe County	100	
		West Erie County	150	
		West Middlesex	600	
		Westwood Johnstown	375	
		Wilkes-Barre	1125	
		Wilkesburg	1575	
		Williamsport	3850	
		WITF Ready Set Kindergarten	150	
		Wyoming Area	1525	
		York	600	

COUNTY	GUIDES DISTRIBUTED	Participating Clubs	Total Distributed	Clubs Not Participating
		Other	3275	
		Total by Club:	268443	

Keystone Scholars and Kiwanis International

Working Together for Pennsylvania's Children's Bright Future

Research shows children with savings accounts at birth are three times more likely to enroll, and four times more likely to graduate from postsecondary education. Since the Great Recession, 95% of jobs have gone to those with some type of postsecondary education. This is why the Pennsylvania Treasury Department (Treasury) created Keystone Scholars, a program that provides every child born in Pennsylvania a \$100 scholarship grant to be used for qualified higher education costs. This \$100 seed is meant to encourage families to start saving early for their child's future higher education expenses.

Keystone Scholars is administered by Treasury, where the \$100 is invested and grows alongside the child. The money can be used for qualified higher education expenses at qualified institutions including vocational and technical schools, community colleges, and two- and four-year colleges. The scholarship grant must be used before the child's 29th birthday.

Keystone Scholars is available to every baby born to or adopted by a Pennsylvania family after December 31, 2018. The Keystone Scholars pilot program is also available to babies born to or adopted by a Pennsylvania family in 2018 residing in one of six pilot counties (Delaware, Elk, Indiana, Luzerne, Mifflin, and Westmoreland). Families with babies eligible for the pilot program have until the baby's first birthday to claim. For information about the claim process, please visit www.pa529.com/keystone.

Partnerships

Treasury understands that parents rely upon a network of "trusted advisors" to learn about valuable programs designed to help them and their children.

As such, Treasury works with a number of public and private entities across the Commonwealth to educate the public about Keystone Scholars.

How can the Kiwanis International Work with Treasury to Help Spread the Word about Keystone Scholars?

Kiwanis International has a long history of supporting early learning programs and is very active in schools and communities throughout Pennsylvania. Treasury wishes to engage in a mutually beneficial partnership with Kiwanis International that would leverage your significant community relationships to help families learn about Keystone Scholars.

Treasury can provide various types of co-branded Keystone Scholars materials to be distributed by Kiwanis International state and/or local chapters. These include:

- o Logo for linking to Treasury's Website
- o Fliers
- o Brochures
- o Postcards
- o Social Media Posts
- o Newsletter Articles
- o Posters for hanging in the community or at day care centers

We envision these materials being included in Kiwanis International's early childhood outreach efforts, especially its early learning resource guides that ~~has~~ have been distributed to over 110,000 Pennsylvania families. We will be happy to assist in outreach to Kiwanis International local chapters to educate members about Keystone Scholars as well as Treasury's other savings programs (PA 529 College and Career Savings Program and PA ABLE).

Treasury also has a team of Field Representatives available to speak and/or staff informational tables at a community, day care, or other events alongside Kiwanis International.— We would also be happy to reach out directly to local chapters if Kiwanis International would be willing to provide a contact list. We are aware that the Pennsylvania chapter of Kiwanis International is often recognized as a leader in early childhood outreach at national Kiwanis International conferences. We would welcome the opportunity to participate in those conferences.— For example, Treasurer Torsella may be available to speak to attendees about the importance of saving for higher education and why programs like Keystone Scholars are instrumental in achieving that goal.

In closing, we welcome the opportunity to collaborate with Kiwanis International on this exciting new program, and welcome your suggestions on how our partnership can best benefit Kiwanis International, Treasury, and families throughout Pennsylvania.



American
Red Cross


SOUND THE ALARM
Save a Life

Sound the Alarm. Save a Life. National Event

Neighbors Helping Neighbors

A home fire can strike anywhere, anytime—devastating families. On average, more lives are lost to home fires every year than to all other major disasters combined. But, together, we can change this.

The Red Cross and partners are tackling this problem head on. Volunteers go door-to-door, educating residents on the importance of escape plans and working smoke alarms and go one step further by installing free smoke alarms, if needed. The Red Cross is committed to installing 2.5 million alarms, and already our efforts are paying off. As of December 2018, 511 lives have been saved and over 1,500,000 smoke alarms have been installed thanks to Red Cross and partner volunteers.

Your organization can be part of the solution by participating in the Sound the Alarm national events from April 27–May 12, 2019.

Possibilities include:

- **Pre-Event Canvassing.** Go door-to-door and talk with residents about the importance of smoke alarms and having family escape plans, while informing them about upcoming installation events.
- **Smoke Alarm Installation.** On installation days, canvass neighborhoods with ladders and screwdrivers in hand, installing smoke alarms in homes that need them. Volunteers will also provide fire and disaster safety education to family members.
- **Additional Support**
 - Pre-event and day-of event help with materials and event logistics
 - Provide financial and/or in kind sponsorships
 - Spread the word in your community

By working together, we will help save lives and reduce injuries, strengthening our community's ability to be resilient in the face of any disaster—large or small.

Sound the Alarm with Us

To find out more about how you can get involved or continue your involvement in the Sound the Alarm national event, contact Earl Brown at Earl.brown2@Redcross.org

For more information, go to SoundTheAlarm.org.

On average, 7 people die and 36 people are injured in home fires in the U.S. every day.

On average, Red Cross workers help a family affected by a home fire or other disaster 180 times a day.

Over \$7 billion in property damage occurs every year due to home fires.

Smoke alarms cut the risk of death from a fire in half.

From: Brown, Earl R. <earl.brown2@redcross.org>
To: kevin@pakiwanis.org <kevin@pakiwanis.org>
Cc: Bill Jerrow <bjerrow@kiwanis.org>; Brown, Earl R. <earl.brown2@redcross.org>
Subject: Pennsylvania Kiwanis Club
Date: Tue, Apr 2, 2019 4:09 pm
Attachments: Sales Sheet.pdf (2158K)

Kevin Thomas,

Every day, the American Red Cross delivers help, hope and healing every 8 minutes to people affected by disasters most of which are home fires. In conjunction with our response and recovery work, we launched the Home Fire Campaign in 2014 to educate and prepare communities across the country about the simple steps which help to keep families safe.

We invite the Kiwanis Clubs International to join the Red Cross as part of the Home Fire Campaign to reduce the injuries and fatalities of America's most common disaster by preventing home fires in your community and across the country. It is a great reward to be a part of the response and recovery of these families in their greatest time of need.

Since the inception of the campaign in October 2014, the home fire campaign has saved over 500 lives and educated over 1 million persons in Home Fire Safety.

The American Red Cross is interested in partnering with the Kiwanis Club in Pennsylvania at the local level. From your Pennsylvania District Office, would you please forward this note and the attached flyer to your Pennsylvania Clubs and encourage them to join us in this campaign.

Thank you for partnering with us and please do not hesitate to let me know if you have any questions.

Earl R. Brown | National Partner Relations & Agreements | National Disaster Partnerships

American Red Cross | National Headquarters | 431 18th St. NW (#3243) | Washington, DC 20006

Desk: 202.303.5181 and 202.303.4575 Earl.Brown2@redcross.org

