

**PENNSYLVANIA DISTRICT BOARD OF TRUSTEES MEETING
BOARD MEETING MINUTES**

January 19, 2019

The third meeting of the 2018-19 Pennsylvania District Board of Trustees was held on January 19, 2019. Because of inclement weather conditions, the meeting was conducted via a go to meeting platform. Governor Phil Weber presided. The following board members were present on the call/meeting: Governor Phil Weber, Governor-elect Mike Haven, Immediate Past Governor Judy Raub, Trustees Roger Janes, John Mazurowski, Matt Wise, Ben Osterhout, Mike Coolbaugh, Sarah Zulueta and Executive Director Kevin Thomas. Guests included Finance Chair and Foundation Vice-President Paul Kasoff, Past Governor, Public Relations and Audit Chair Bob Raub, Past Governor, Education Chair & Past Governor Jennifer Vare, K-Kids Administrator, Audit Committee member and Region VII Trustee-elect Lillian Mataja and Aktion Club Co-Administrator, Lt. Governor and Region II Trustee-elect, Barbara Byers.

The minutes from the September 22, 2018 and November 1, 2018 board meetings were considered for approval. See P1-P4 for the minutes as presented. Both sets of minutes were approved as presented.

The consent agenda was considered. See P5-P32. Prior to the meeting, it was requested that the Governor's, Executive Director's and Public Relations Chair's reports be pulled from the consent the agenda for discussion and possible approval later in the meeting. All other items on the consent agenda were approved by proper motion, second and vote.

The audit committee report was presented by committee chair Bob Raub. See P33-P34. The report was accepted by the board.

The finance committee report was presented by committee chair Paul Kasoff. See P35. Trustee Matt Wise asked what the committee is doing in relation to policy and procedure changes as recommended by our accounting firm, RKL. Mr. Kasoff made a commitment to review all those recommendations and provide a report to the board. The account balances and 2018-19 Budget report were reviewed by the board and are P36-P39. The finance committee, account balances and budget report were all accepted by the board.

Frank Iati from the accounting firm of RKL joined the call to discuss the 2017-18 audit. See P43-P60. Mr. Iati spent time with the board discussing and reviewing the report, answering questions and discussing concerns. After the review and discussion, the board approved the draft copy of the audit report and instructed Mr. Iati to finalize the document.

The District's 2017-18 IRS Form 990 was reviewed by the board. See P62-P86. After review, the board approved the form for submission with a change to the number of board members from 10 to 11.

Unclaimed property was discussed. Immediate Past Governor Judy Raub discussed plans to make claims for additional property that has turned up. The Foundation monies were discussed and any possible action on that was deferred to the April meeting. See P87-P91.

It was reported that because of inclement weather, the Holiday Party was cancelled. To date, six refunds have been requested of the people registered and that had paid. Three people that had not paid will be submitting their payment. The hall where the party was being held permitted cancellation and will refund the amount paid to Stef Stamatopoulos less \$100.00 and Stef will be donating that refund to the party fund. The baskets which were to be auctioned will be auctioned at the Midwinter Conference. The timing of the Holiday Party was discussed and the Holiday Party committee will be discussing this.

The District Kiwanis Kash Raffle was discussed and plans updated for 2019. It was agreed that clubs would all be provided tickets again and that as many club packets as possible would be given out at Midwinter.

The Kiwanis Day at Citizens Bank Park with the Philadelphia Phillies was discussed. The game will be June 22nd. Efforts to revitalize interest in the game were discussed. Sarah Zulueta will be reaching out to game chair Earl Wolfe about changing the flyer used to promote the game in order to boost sales.

The Kiwanis Family Pin fundraiser concept was brought up. Jen Vare will be reaching to Kelly Shaup to determine where this effort stands.

An update was provided on the purse hook fundraiser. See P92. An updated promotional flyer will be developed and sales will be conducted at Midwinter.

Membership and New Club Building was discussed. See P93-P100. Trustee and Membership co-chair Matt Wise led the discussion. Extensive discussion took place on membership growth and the proper approach to take on membership growth. There was discussion on the Board membership retreat which will take place on January 26th.

Governor Phil Weber's report, which was removed from the consent agenda, was reviewed and discussed by the board. See P101-P105. The report was accepted after review and discussion.

The Executive Director's report, which was removed from the consent agenda, was reviewed by the board. See P105-108. Of the various recommendations, the following was determined: Sarah Zulueta will work with Kevin Thomas and Michelle to establish Google Drives for various District Documents; the intern recommendation will be developed by Ben Osterhout and Kevin Thomas; Kevin Thomas will further explore the Key Club EIN number retirement/closing. The report was accepted.

The Public Relations report was reviewed. See P109. The incident referenced there in was discussed and reviewed by the board. The Public Relations report was accepted.

The various open District Leadership positions were reviewed. See P 110.

The position of District Advocate was considered. See P111. Action was deferred on this until the April meeting.

The 2019 Midwinter Conference was considered. Attendance and sponsorship totals were reviewed. It was decided that we will be presenting the 2017-18 Distinguished Club Awards at the Conference and Judy Raub and Kevin Thomas will organize this. It was, also, decided to again have a signature project contest and present those awards at Midwinter. The contest judging committee will be Judy Raub (chair), Bob Raub and John Mazurowski.

The future of the Midwinter Conference was discussed. After discussion, it was decided that the committee looking at this issue would develop a survey to be sent to all members regarding their views and attendance on all of the various conferences and conventions and report the results of that survey to the board at the April meeting.

The 2019 District Convention in Williamsport was discussed by the board.

If any Regions are planning Spring meetings, it was requested that the dates, times and locations of those meetings be reported to Kevin Thomas.

The board approved the concept of a Kiwanis Night at PNC Park with the Pittsburgh Pirates provided that there was no Financial risk to the District.

The board approved the purchase of the Hero In Service awards since that inventory has been depleted.

The recent emphasis of Kiwanis International on its trademark enforcement was discussed by the District Board.

With no further business to discuss, the meeting was adjourned.

Respectfully submitted,


Kevin E. Thomas, District Executive Director/Secretary/Treasurer

PENNSYLVANIA DISTRICT BOARD OF TRUSTEES MEETING
BOARD MEETING MINUTES
September 22, 2018

The first meeting of the 2018-19 Pennsylvania District Board of Trustees was held on September 22, 2018. The following board members were present at the entire board meeting; Governor Phil Weber, Immediate Past Governor Judy Raub, Trustees Matt Wise, Ben Osterhout, Mike Coolbaugh, Sarah Zulueta and Executive Director Kevin Thomas. The following board members were able to be present for part of the board meeting: Trustees John Mazurowski and Alice Arnold. The following board member called into the meeting: Governor-elect Mike Haven. The following board member was not able to attend: Trustee Roger Janes. Guests included Finance Chair Paul Kasoff, Past Governor, Public Relations and Audit Chair Bob Raub, Circle K Administrator Kelly Shaup, K-Kids Chair and Audit Committee member Lillian Mataja and Past Governor and Education Chair Jen Vare.

The minutes from the July 21, 2018 board meeting were considered for approval. See P1-P3 for the minutes as presented. One correction to the minutes was offered. The popsocket idea discussed in the second paragraph of page 2 was brought up by Trustee Sarah Zulueta, not Governor Judy Raub. With that correction, the minutes were approved. See P4-P6 for the July 21, 2018 Board meeting minutes as approved.

The consent agenda was considered. See P7-P47. All items on the consent agenda were approved by proper motion, second and vote with the exception that follows. It should be noted that the Executive Director's report on P39-P45 was not approved as it was pulled from the consent agenda so that it could be discussed later in the meeting.

A discussion on membership and new club building was led by membership growth co-chair Matt Wise. See the pages marked P48-P59. There was discussion on membership deletions and our dues payment system. The membership blitz in Lancaster and York Counties, which has resulted or will result in two new clubs (Southern Lancaster and Greater York), was reviewed. Smethport in Region 1 is no longer a viable club possibility. The idea of new club in the Williamsport area in Region 4 is on the back burner. The next generation club in Region 7 will be rebranded. Initially, the 2018-19 year will focus on club strengthening. It was announced that Sarah Zulueta will be added as a third membership co-chair and when Cathy Szymanski is elected as a Kiwanis International Trustee, Sarah will become the membership chair. The board showed unanimous consent to this idea. Communication on membership will be driven down to the trustee, Lt. governor and club president level. Given the number of online inquires coming from those areas, the need to open effective clubs in the Carbondale and Chester areas was discussed.

Membership development grants were discussed. Kiwanis International has developed a membership grant program; see P57-P59. As well and if approved later in the meeting, the District budget will see increased funding for membership development. To determine how that money will be utilized and to approve any requests submitted to Kiwanis International, a membership development grant committee consisting of Mike Haven, Ben Osterhout and Alice Arnold was established.

The District audit committee report was reviewed in a discussion led by Audit Committee Chair Bob Raub. See P60 – P62. The District Board discussed the possibility of going with a financial review versus an audit to reduce cost but decided to continue with an audit for 2017-18. After reviewing the proposals to do our audit, the proposal by RKL, LLP was accepted by motion, second and unanimous vote. The audit committee report was approved. It should be noted that it was requested, if possible, that requests for proposals for the 2018-19 audit be sent out earlier than they were for 2017-18.

An audit response letter to be sent to the clubs was reviewed; see P63. The board approved the letter by unanimous consent.

The Finance Committee Report was considered in a discussion led by Chair Paul Kasoff; see P64. Mr. Kasoff expressed concern that not enough detail is being provided in the District's Quickbooks account. The board members expressed concern that the committee had not provided an update on progress in achieving action items recommended in the 2016-17 audit report. The board noted the finance committee report as having been received.

Information was provided on the current District budget and the account balances. See P65 –P66. It was requested that a comments section be added to the budget report, particularly when items are over approved budget amounts. The budget report and account balance report were accepted by the board.

MidPenn Bank was approved as the official depository for 2018-19.

A letter of support and funding that is to be submitted to the Board of Directors of the Pennsylvania Kiwanis Foundation was considered and endorsed by the District Board. See P67-P69. The Executive Director will submit the letter along with a Foundation grant application form.

A proposed 2018-19 operating budget was considered; see P70-P75 for the proposed budget along with accompanying commentary/notes. A motion was introduced and seconded to accept the proposed budget. After review and discussion, a motion was introduced, seconded and approved to amend the proposed budget by striking the proposed treasurer's stipend and placing that \$1,000 into the rebuild reserve line item, increasing that line item by \$1,000; the motion was approved. The budget as amended was then approved.

It was noted, with congratulations, that Trustee Ben Osterhout received Circle K International's Distinguished Alumni award at the 2018 Circle K International Convention.

Immediate Past Governor Judy Raub will chair the Holiday Party Committee and will be assisted by Executive Director Kevin Thomas and some Kiwanians to be determined.

The board moved to a closed session to consider the allocation of salary dollars in the adopted 2018-19 budget, a revised executive director's job description and the executive director's contract. A committee consisting of Judy Raub, Mike Coolbaugh and Kevin Thomas has been developing a revised job description. See P76-P79. After board discussion and input, the new proposed job description was sent back to the committee with direction to finalize and return to the board for approval. In light of the pending revisions to the job description, the Board and Executive Director agreed to reopen the Executive Director's contract. The job description committee will review and make proposed revisions to the contract and provided the board with a revised contract for its consideration.

It was decided that November 1, 2018 at 6:00PM would be a conference call for the board to consider a 2019 Midwinter conference agenda, 2019 Midwinter Conference budget, the Executive Director's job description and the Executive Director's contract as well as any other items which might arise.

Governor Phil Weber expressed his appreciation, particularly to Executive Director Kevin Thomas, for the spirit of cooperation being shown in moving the District forward.

Governor Phil Weber announced that he has asked Past Governor John Gräb to chair a transition planning and disaster planning committee.

The committee working on the Kiwanis Family Pin Fundraiser provided a report. See P80-P81. After extensive discussion and input by board members, the committee was instructed to come up with a final design and plan either by the November 1, 2018 Board Conference call if possible or the January 19, 2019 Board meeting if not.

A report was provided on the proposed capital award campaign to replenish the reserve fund. See 82-P84. The board provided input to the committee with instruction to provide an updated report at the January 19, 2019 board meeting.

A report on the Kiwanis Kash Raffle was provided by Chair Jen Vare. See P85-P86. Executive Director Kevin Thomas indicated he is going explore the cost of a transportable, programmable safe to help avoid future confusion and help insure the security of funds as outlined in the report. The board voted to continue the raffle for 2018-19 with Jen Vare serving as chair.

A discussion took place on the development of a new District website. Governor Phil Weber indicated that he would be speaking with District Webmaster Liz Smolinski to expedite getting a new and revised site up and operational.

Past Governor Jen Vare provided the Past Governors report. See P87-P88. The action items in the report were discussed.

Club Leadership Education Chair Jen Vare provided a report. See P89-P94. As part of the discussion that took place, it was indicated that Lt. Governor training would be June 7-8, 2019.

The Executive Director's report was reviewed by the board. See P39-P45.

The 2018 convention financial report and evaluations were reviewed by the District Board. See P95-P112. After review and consideration, the board directed the evaluations be entered into the minutes of the meeting.

The board agreed to the following pattern for future District Conventions. Erie-2021; Scranton/Northeast PA-2022; Gettysburg- 2023. The Executive Director was authorized to begin soliciting proposals from potential host properties in each of those three locations.

The 2020 District Convention was discussed as a joint effort of Region V and VII. Trustee Sarah Zulueta will reach out to Greater Reading-Berks County member Kelly Kinkaid to begin initiating the planning effort for this convention.

For the 2018-19, Divisions 2, 6, 8, 14 and 17 have no Lt. Governor. Discussion took place on efforts to try to fill these vacancies. (It should be noted that since the board meeting, Division 8 has since had a Kiwanian step forward to be Lt. Governor.)

Executive Director Kevin Thomas indicated that qualified candidates have come forward to fill the Region II, VI, VII trustee positions for the period of October 1, 2019 to September 30, 2022. The candidates are Barb Byers of the Kiwanis Club of Sheraden in Region II; Mike Coolbaugh of the Kiwanis Club of Wyoming Area in Region VI; and Lillian Mateja of the Kiwanis Clubs of Upper Main Line and Conshocken in Region VII.

By proper motion, second and vote, the board removed Article I, Section e, provision iii, paragraph 1 and 3 from the District Policy Code. These provisions dealt with a Kiwanian holding more than one club or District position.

The Midwinter Conference Replacement committee has not met due to the inability to find a suitable date. Governor Phil, with board consent, issued instruction to chair Jen Vare that the committee be pared to a reasonable number that would allow it more easily to meet.

Regional meetings were discussed. For the regions holding trustee elections, a reminder was provided that 1/3 of the clubs in the region need to be represented for the election to have a quorum and be an official election.

The District Board members completed, signed and submitted conflict of interest statements.

Immediate Past Governor Judy Raub expressed her appreciation and expressed thanks for the support she received during her year as Governor

With no further business to discuss, the meeting was adjourned.

Respectfully submitted,



Kevin E. Thomas

District Executive Director/Secretary/Treasurer

**Pennsylvania District Kiwanis International
Board of Trustees Meeting – Conference Call
November 1, 2018**

The 2018-19 District Board of Trustees held a conference call to conduct District business on November 1, 2018 commencing at 6:00PM.

Governor Phil Weber presided. In addition to Governor Weber, the following board members were on the call: Immediate Past Governor Judy Raub, Trustees John Mazurowski, Matt Wise, Ben Osterhout, Mike Coolbaugh, Sarah Zulueta and Executive Director Kevin Thomas. Key Club Governor Maggie Karpinski, ex-officio board member, was on the call.

The 2019 Midwinter Conference Agenda was presented for board approval. See P1-P2. By proper motion, second and vote, the agenda was approved.

The 2019 Midwinter Conference Budget was presented for board approval. See P3. By proper motion, second and vote, the budget was approved.

A Kiwanis purse hook fundraiser for the District was considered. See P4. By proper motion, second and vote, the fundraiser was approved with Sarah Zulueta and Region 7 handling all costs, promotion and sales and with the proceeds being remitted to the District.

At this point, the board moved from one meeting platform/conference call number (FreeConference.com) to another (GoToMeeting) so it could move to a closed session as personal matters were being discussed. Only board members had the second platform/conference information. All the aforementioned members were on second platform. Ex-officio member Maggie Karpinski was not on the second platform.

A revised Executive Director/Secretary/Treasurer job description was considered. The revised job description was put together by a committee chaired by Immediate Past Governor Judy Raub; committee members included Trustee Mike Coolbaugh and Executive Director Kevin Thomas. See P5-P6. A motion was introduced and seconded to accept the revised job description. After discussion, the revised job description was approved with 7 yes votes and 1 abstention by Kevin Thomas.

A revised contract for the District Executive Director was considered. It was put together by the same committee that prepared the job description. See P7-P8. A motion was introduced and seconded to accept the contract. After discussion, a motion was introduced, seconded and approved to amend the proposed contract so as to have the effective date of the contract begin on November 2, 2018. After additional review and discussion, the amended contract was approved by 6 yes votes and 2 abstentions (Weber and Thomas).

With no further items to discuss, the meeting was adjourned.

Respectfully submitted,



Kevin E. Thomas
Executive Director/Secretary/Treasurer

2019 DCON Committee Report

Fellow Board Members,

DCON 2019 is looking to be a Fantastic "Change of Pace" Event from the previously held Conventions. We began with an initial orientation meeting on Saturday Dec 15th. With 20+ Host club members as well as Lt Gov representing Div 12S. We will be including all clubs in the area 12N/12S as well as State in the continue'd planning/implenting segments up to and during the event itself. (Monthly meetings now scheduled thru July)The Fundraising Committee is running full speed ahead as we speak. We've set a goal of \$15,000 w/a minimum of \$10,000 to be raised through Sponsorships/Advertising/Fundraising Events. The Following have been established with dates to be completed:

- List of Potential Sponsor/Advertiser's with Letter's/Packets to follow-up with personal appts. (For the larger requests.) Letter's/contacts being made now.....with goal of having sponsors/ads completed mostly by end of April.
- Lottery Calendar during the Month of March. A ticket is drawn daily for a chance to win up to \$1300 throughout the month. Potentially raising \$8,000.00 by selling all 1000 calendars @ \$10 a piece. This will be rolled out District Wide starting in mid-January.
- Williamsport Club's 100th Anniversary Gala on April 4th will be holding a benefit auction during the event. All profitable proceed's will go towards the fundraising for DCON. High Ticketed item's such as.....Wine Cart, Weekend Getaway (Massachusetts Resort, Jewelry, Art Pieces etc.....
- Community Fundraising Nights @ local restaurants....Hoss's, Wendy's etc....

We're working closely with KI (Chris Martz) in re-thinking/developing "seminars/sessions that will provide Enthusiasm, Education, Interest, Humor and be a direct correlation to improving the Membership Experience as a whole thus having a lasting positive impact not only on individual member's but the District as a whole. Rather than the typical multiple workshops/times we'll be having 2 Grand Sessions (1) Membership Focused, (2) Motivational, Inspirational (all members will be strongly encouraged to attend these sessions), these will most likely be presented by up to 3 individuals per session (1) Membership Focused, (2) Motivational/Inspirational Focused. We will have a handful of small group sessions such Opioid, and LGBTQ (positive response from last year), as well as fun tidbit topics too!

NOTE: Due to the layout of the Genetti (fewer small meeting rooms) this has encouraged us to continue in the mode of ...what can we do to make this convention Fresh, New and Exciting for all members with the hopes of seeing "new" and long lost members attending?

The following items are contracted/committed for the Convention:

- Genetti Hotel & Suites (Convention Host Hotel)
- Marriott Residence Inn, Holiday Inn, and Hampton Inn (overflow/alt accom options.)
- Farrington Place (Governor's Banquet Facility)
- Little League National Headquarters Complex/Museum (Thurs evening complex tour/ dinner)
- Friday Evening (optional) Murder Mystery Dinner

As you can see, we're off to a good start to a New and Exciting 2019 DCON. With that, I'm anticipating that all of you as Leaders...."The Faces, Eyes, and Ears" of our District will do your best to encourage, promote, and support in sharing the full "experience" as a member of the PA District by attending this years DCON.

Yours In Service,
Michael Haven
2019 DCON Chair/2019-20 Gov-Elect



PA District Kiwanis International Report for:

Sponsored Organization or Program: Aktion Club

Co-Administrators: Barb Byers/Karen Sears

Report Date: January 14, 2019

Report Period Covered: September 2018 - present

Updates since last report:

- Submitted contest entries to KI for State College (Scrapbook) and Erie (Speech contest)
- Co-Administrators continue to have regular conference calls to discuss plans, clubs, concerns and collaboration.
- PA Kiwanis Foundation Grant requests were submitted to request funding for attendance at TLC in Orlando FL (in conjunction with Kiwanis International Convention) and annual District Convention. Both grant requests were approved as requested and funds will be released as requested times.
- 23rd Aktion Club District Convention was confirmed for Saturday, August 18 at the Laurel Lodge.
- Kiwanis clubs of Pittsburgh Airport Area and Sewickley continue their efforts in establishing an Aktion Club—the West Hills Aktion Club. They have the 15 charter members and are working on finalizing the charter application, which will be submitted to Barb for review before being submitted to KI.
- Reached out to State College Aktion Club to request their participation in Kiwanis Midwinter forums for Aktion Club—response pending.
 - Aktion Club has 2 forums scheduled at Midwinter. Targeting one forum to focus on more general Aktion Club information and club establishment and the 2nd forum to focus on Advisor training.
- Aktion Club will have a table at the Key Club Convention service fair. Also working with them to determine if they need/would like Aktion Club speaker. Barb is planning to attend this Convention as it is in Pittsburgh.
- Reached out to Circle K regarding Circle K District Convention and is awaiting more information regarding Aktion Club needs for this Convention. Barb is also planning to attend this Convention as it is in Erie.
- Please note Congratulations go to State College Aktion Club and Erie Aktion Club for being Distinguished Clubs and State College Aktion Club took Honorable Mention in the KI Scrapbook Contest. Congrats State College and Erie!!
- Working on getting attendees for 2019 TLC (thus far, we have 2 advisors and 2 Aktion Club members from Abington Aktion Club planning to attend)

Pending Items

- We still would like to set up Region/Zone Committee for Aktion Club. This remains a goal of ours. If you know anyone who may want to fill this role, please contact Karen or Barb. People in bold have been confirmed:
 - Region 1 – TBA
 - Region 2 – **Jean Harkins/Bob Marko**
 - Region 3 – TBA
 - Region 4 – TBA
 - Region 5 – TBA
 - Region 6 - *Linda Hoover*
 - Region 7 – TBA
- We continue to want to obtain table banners for each of us for various displays when we are promoting Aktion Club at events. This continues to be explored with consideration of KI's licensing and printing rules and guidelines.
- Development and distribution of an Aktion Club newsletter

Upcoming events/Plan of Action:

- Review West Hills Aktion Club charter paperwork and submit accordingly
- Working on reviewing clubs that are pending dues payment and follow up with them accordingly.
- Continue to review and update email distribution list of Aktion Club Advisors to ensure accuracy (been getting some emails bounced back).
- Consideration of development of a Strategic Plan for PA District Aktion Club
- Establish a social media presence on Facebook for PA District Aktion Club

Assessment of District Officers:

Respectfully submitted,

Barb Byers

Karen Sears

PA District of Kiwanis International Report

Service Leadership Program: Builders Club
Administrator: Tiffany Callaio
Report Date: **1/14/19**
Report Period Covered: **October to January**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Active Clubs = 63
Suspended Clubs = 0
Inactive Clubs = 11
Membership # [NUMBER] as of [DATE].

Administrator's activities since last report: Sent out emails on Key Leader. Worked to help with any questions with opening up a new builders club in the Allentown area.

Committee Members: Amy Casagrande and Keith Smith

Comments regarding committee: Still would like to have more committee members from across the state.

Concerns/issues: Making sure the Kiwanis advisors have their background clearances from KI. Losing too many builders club this year to lack of advisors.

Concerns/issues that require District Board action or knowledge:

Important Events/Dates with description:

Assessment of District Officers:

Additional information/comments:

PA District of Kiwanis International Report

Service Leadership Program: **Circle K**
Administrator: **Kelly Shaup**
Report Date: **January 19, 2019**
Report Period Covered: **September - January**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

2018-2019 Goals in process:

Next 3 year strategic plan due by end of year:
New Club Building expectations:
Merge Club and District Officer Training
Advisor Training

2018 – 2019 Circle K District Board Goals:

700 Members (176 to go)
60 Interclub Events (23% complete)
120 District Service Projects (DSP) (65% cmp)
Build/ Retain 5 clubs (20% cmp)

April 2018 to March 2019

60 Kiwanis Family Relations (KFR) Activities (163% cmp)
12,000 Service Hours (77% cmp)
\$2500 raised for WASH (14% cmp)
75% Club Reporting

Club Information:

Active Clubs = 31 Active
Suspended Clubs = 0 (2 will be in Feb) # Inactive Clubs = 3
Membership # 524 as of 1/18/19

Notes:

We are 78 members behind to make the yearly budget: 147 behind for growth.
One newly charter club: Univ. of Sciences.
Only two active clubs have not finalized their roster (Clarion: Indiana Uni of Penn)
Three inactives: Bloomsburg, Juniata, and Philadelphia Univ.
The board will be reviewing a membership incentive plan next weekend.
All clubs have a sponsoring Kiwanis club (2 were without last report)

Committee Members:

Mariza Shavelle – Liberty Zone Advisor (SE)
Shawn Smith – Three Rivers Zone Advisor (SW) and covering Snowbelt Advisor
Megan Thomas – Colonial Zone Advisor (Central S)

Kristina Badali – Stepped down at InterPACK

Comments regarding committee:

Overall, I am pleased with the Committee members and the job that they are currently doing. There are still some areas with room to grow. Last year's additions have been able to take on new responsibilities and bring new ideas which have been well received. Need additional people to join as we are being stretched to advise properly.

Concerns/issues:

There is the continuing issue of not having a full committee. This has hurt the communication issue and has stunted some of the development of the student leaders.

In an issue to be discussed later, there are some major communication issues stemming from the absence of the Governor in addition to the lack of regular communication with board members. This has lead to some major discontentment that we are expecting to clear the air at the next board meeting for those that attend.

Pennsylvania Key Club District Governor Report

Greetings All,

I hope your 2019 is off to a great start and that you have a productive and fun board meeting! Since I last reported to you, the Key Club District Board has been very hard at work. Our focus has been on District Convention planning and production. This years Convention will be held at the Sheraton at Station Square in Pittsburgh, PA from March 29th to 31st. Lieutenant Governors are meeting regularly with their committees to finalize details for interactive activities, workshops, general sessions, awards, and much more. Our theme this year is Surfs Up For Service and we have made adjustments to the schedule to incorporate more to the weekend. Some new things we have planned include: high energy icebreakers, a general session that revolves around the Kiwanis Family, and plenty of new workshop topics! We are also holding a book drive where clubs are asked to donate one book per attendee which will impact our Youth Serving Youth; Early Childhood Education emphasis. This year we have moved many of our awards to online submission which will allow us to judge awards prior to arriving at convention which not only impacts us but, future District Boards! Our KC Cash Scholarship deadline has passed and we will be notifying the selected Key Clubbers by the end of the month. We are currently selling Program Ads for DCON as well. If you or someone you know would like to place an ad in our program book to support PA Key Club, please contact me directly and I will be sure to get the form to you. Lieutenant Governors are currently holding elections to find their successor. November was a busy month for us! We hosted our District Fall Rally at Hershey Park. This year, we had nearly 100 Key Clubbers from across the District in attendance. Personally, I believe that this was a great way to promote District Convention and the importance of District events which will help us increase our DCON attendance. I also had the opportunity to attend the Indiana Key Club District Board Meeting and the Key Club International Board Meeting in Indianapolis. This was a great opportunity to take ideas to the Indiana District and bring ideas back to Pennsylvania with me. I am also currently working on redoing the District Board Committees in order to lessen the workload for the Lieutenant Governors and Executive Board Members. I have high hopes that this will help the Pennsylvania District prosper because there will be more focus on areas that need attention rather than busy work.

Thank you all for an incredible year. It is hard to believe that the PA Key Club administrative year is almost over. Your continued support of Pennsylvania

Key Club is much appreciated. If you have any questions regarding any of the topics discussed above, please do not hesitate to contact me. I look forward to seeing you all in March at the Kiwanis Midwinter Conference!

Yours in service,
Margaret Karpinski
District Governor
Pennsylvania District of Key Club International
governor@pakeyclub.org | (570) 898-3633

PA District of Kiwanis International Report

Service Leadership Program: Key Club

Administrator: Bob Orlando

Report Date: **January 17, 2019**

Report Period Covered: **September 23, 2018 ~ January 17, 2019**

Administrator's goals, objectives and outcomes in the administrative or programmatic year:

Active Clubs = 174

Suspended Clubs = **Suspended status not determined until 2.1.19**

Inactive Clubs = 11

Membership # **10,819** as of **January 17, 2019**

*Dues collection currently underway. More accurate numbers will be available next report.

Administrator's activities since last report:

- District Board Meeting July 21/22 Harrisburg, PA
- Kiwanis Convention August 9 ~ 12, Pittsburg, PA
- Various on-line committee meetings

Committee Members:

Cathy Szymanski – Zone 1

John Mazurowski – Zone 2

Ryan Hartman – Zone 3

Matt Alexander – Zone 4

Stef Stamatopoulos – Zone 6

Liz Smolinski – Zone 7

Comments regarding committee:

A very cohesive group, working well together and enjoying our work with Key Club.

Concerns/issues:

None

Concerns/issues that require District Board action or knowledge: (Note: include budget where necessary):

I spent the weekend of September 21 to 23 attending a Key Club District Administrator's meeting in Orlando, FL. This event was fully paid for by K.I. Administrators gathered

for presentations put forth by staff and we were asked to assist in the direction of Key Club moving forward. Areas such as marketing, conventions, programs etc... were discussed and all Administrators were asked for suggestions and input. It looks as if there has been a dramatic change as far as how staff are handling Key Club. There is a focus on Administrators having a much larger influence on the program unlike past years. I will be attending a second Administrators meeting in Las Vegas this weekend as well.

The Key Club District board held their very first Fall Rally November 3rd at Hershey Park. The event was well attended. There was close to 100 Key Club members from clubs around the state. Workshops were held providing educational program information. The second half of the day was spent enjoying the park. Overall this was a very successful event. The purpose is to reach clubs who may not attend district convention. The thought is that some clubs may be more willing to attend a one-day event rather than a full weekend convention. There are other Key Club districts that hold fall rallies and they are very well attended. This first year was a learning experience for us. We have a committee set up to specifically review program information and draft updated information for next year's rally. The rally for next year is in the final planning stages.

The Key Club board held a very productive winter board meeting during the first weekend of January. The focus of this meeting was wrapping up committee work and finalizing all district convention duties. From now through March there will be multiple on-line meetings focused on convention. I am very pleased as the progress this board is making with this work.

December 1 marked the dead line for dues payments. At this time there are 32 clubs who have yet to pay dues. This past week I sent a hard copy letter to all faculty advisors informing them that dues had not been paid and offered my assistance in any way possible. Since this mailing I have had a few advisors call to inform me that payments were being made. In early February Kevin and I usually send a joint mailing to all sponsoring Kiwanis clubs informing them of non-dues payments. K.I. has also notified Kiwanis Advisors of clubs who have not paid dues.

Earlier this week I informed the Foundation president that Key Club was rescinding our request for funding in the amount of \$2,500. Despite the work that the District board has been doing in promoting rose sales, advertising scholarships, promoting the Foundation in newsletters and at convention as well as lowering our funding request from \$5,000 to \$2,500 due to tight financial situations they are experiencing, certain members of the Foundation believe that we are not doing enough to support and communicate with the Foundation. I found this to be very untrue and quite honestly, disrespectful of the work we have been doing. As such, a decision was made to rescind our request for funds.

Important Events/Dates with description:

March 28 thru 31 District Convention, Pittsburgh, PA

Assessment of District Officers:

This past November we accepted the resignation of one LTG from the board. This LTG was very un-productive and was not communicating with her clubs. When our Governor discussed this person's activity level we were informed that her school load and work load had been preventing her from focusing on her Key Club duties and submitted her resignation.

Other than this one instance, the board as a whole is working very well. I am seeing certain LTG's that are making great strides in communicating with their clubs and advisors. I feel that they have all been growing in their positions and see a very healthy progression in their positions.

Additional information/comments:

K-KIDS REPORT
JANUARY 2019

This report is an overview and comparison of our K-Kids clubs for 2017-2018 & 2018-2019, as the new district administrator, I wanted to give you all an accurate breakdown of the clubs: active, inactive, and newly chartered.

Our district has been very active in regards to our SLP (Service Leadership Program) family, in 2017-2018, we had 65 clubs on our rooster, 51 active, 14 inactive, and 4 new.

Thank you to our Kiwanis clubs of Wyoming Area, Back Mountain, Danville, and Allentown for sponsoring the (4) new clubs.

To bring us to date, currently in this 2018-2019 service year, we had 68 clubs on our rooster, 54 active, 14 inactive, and 3 new.

Thank you to our Kiwanis clubs of Greater Reading-Berks County, Pottstown, and Fort LeBoeuf for sponsoring the (3) new clubs.

Going forward I will be reaching out to the sponsoring Kiwanis clubs to find out what, why and how I can help bring the 14 inactive clubs back into the Kiwanis family.

Thank you for your continued support of our K-Kids program.

Respectfully submitted,

Lillian Ann Mateja
K-Kids Administrator
PA District

Kiwanis

Pennsylvania District

pekiwanis.org

January 19, 2019

Key Leader Committee Report to District Board

Plans are underway to host a successful Key Leader camp. **Registration will be open on January 28th.**

For camp details, please see the Key Leader flyer attached.

As a reminder, we have spots for 80 students and 20 chaperones at each camp. When registration opens, a District-wide email will be sent that includes information about student registration and how Kiwanians can serve as chaperones. We will also need donations of snacks and miscellaneous supplies (including flip chart paper).

Based on discussion with several clubs/schools, we are confident that we will reach a full attendance. As was the case last year, the financial guarantee was provided by an anonymous donor to ensure no financial risk to the District.

In the weeks upcoming, we have speaking opportunities, workshops, and display tables planned for both Key Club District Convention and Kiwanis Midwinter.

We are looking forward to another successful year.

Respectfully submitted,

Key Leader Team

KEY LEADER[®]

April 26-28, 2019 | Camp Conrad Weiser

About

Key Leader is designed to inspire young people to achieve their personal best through leadership. Key Leader Camp is a three-day event where students learn communication and leadership skills through a series of group events, small break out groups and a ropes challenge course. The program is centered around the five key principles: Personal Integrity, Personal Growth, Respect, Building Community and Pursuit of Excellence.

Who

Any students ages 14 to 18

When

April 26-28, 2019

Students will arrive for registration from 4 p.m. to 6 p.m. on Friday and depart at 11:30 a.m. on Sunday

Where

Camp Conrad Weiser, 201 Cushion Peak Rd, Reinholds, PA 19565

Cost

\$150 for the weekend

\$225 less \$75 PA Kiwanis Foundation Scholarship (automatically applied)

This includes all materials, food and lodging upon arrival.

Registration will open in January 2019.
www.key-leader.org

Space is limited.

Questions? Contact District Chair Stef Stamatopoulos stef@stefstam.com



Board of Trustee Report

Date: 1/13/2019

Trustee Name JOHN MAZUROWSKI Region 2

Lieutenant Governors:

Name: BARBARA BYERS Division: 5

Name: NONE Division: 6

Name: SARAH HAUGSE Division: 8

Education

Regional Meeting: YES Fall Date: September 29, 2018 TBD Spring Date: TBD

Assessment of Meeting, if occurred:

The Fall meeting was a lot of fun; Governor Phil was introduced to Region 2 Kiwanians, attendance 25.

Club Leadership Education Planned: YES Date(s) Division 5- Boost Meeting February 16, Divisions 6 and 8 later on.

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

North Side, Pittsburgh PA (LTG Barbara Byers)

Which clubs are being counseled in your Region, by whom

Kittanning PA (John Mazurowski)

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Numerous events.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

Key Club District Convention- unique idea to run Kiwanis booth in the Key Club DCON Service Fair, in order to attract Key Club graduates to Kiwanis.



Communication

Describe communications with the ~~Formula~~ Membership Team

Region 2 Membership conference call held on December 19, 2018.
Division 5 Membership event held Saturday January 12, 2019.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

Division 5 (Barbara Byers)- 3 member growth for first quarter; LTG Barb has held two Division Council Meetings.
Division 6 (None)- 1 member decrease for first quarter; Penn Hills club is assimilating into Verona-Rosedale.
Division 8 (None)- 4 member decrease for first quarter; New LTG Sarah has reached every club in the division!!

Describe communications with your clubs in the Region completed this quarter.

Email communication via newsletter each month with special reminders about Kiwanis events.
Housekeeping for Region 2 and Division 6 (no lieutenant governor). Assistance with reports of unpaid dues.

Other Information:

Are there any concerns or additional information you want to share about the Region?

Continuing efforts to identify a Lieutenant Governor for Division 6.



Board of Trustee Report

Date: 1/19/2019

Trustee Name Matthew Wise Region 4

Lieutenant Governors:

| | |
|------------------------------|----------------------|
| Name: _____ | Division: _____ |
| Name: <u>Penny Meyers</u> | Division: <u>12N</u> |
| Name: <u>Don Ulrich</u> | Division: <u>12S</u> |
| Name: <u>position vacant</u> | Division: <u>14</u> |

Education

Regional Meeting: Fall Date: November 11, 2018 Spring Date: June 6, 2019

Assessment of Meeting, if occurred:

The Fall Regional and Governor's visit went very well and feedback received was positive. Plans have been made for a Spring CLE date of June 6, 2019 in Williamsport. The Divisions will consider hosting individual division council meetings. We will survey members to see if there is interest in a Spring Regional Conference.

Club Leadership Education Planned: Yes Not Yet NA Date(s) _____

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

There are currently no new clubs on the horizon in Region 4 until all clubs are appropriately strengthened. This process may result in a new club to replace an older one eventually.

Which clubs are being counseled in your Region, by whom

12N: Jersey Shore (Penny Meyers), Muncy (Penny Meyers) Sullivan County (pending), Valley Athens (pending).
12s: Dalmatia (on-radar), Middleburg (on-radar), Mifflinburg (Matt Wise/Don Ulrich). 12S LTG has requested information for community canvassing for 9 clubs and they continue to be a positive force in the Region.
14: Hazleton (TBD), Valley Conyngham (Stef Stamatopoulos). In addition, Kelly Shaup has expressed an interest in staying up to date with certain clubs in Div 14. I have been working with Berwick, but we will see what happens as a result of the passing of Club Secretary Vonnie Young.

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Nothing additional to report, but clubs in Region 4 are dedicated to literacy. They regularly promote and distribute the ELGs as well as participate in events and activities with daycares, etc. In Division 12N, the Kiwanis Club of Montoursville will again be having their annual fundraiser for the Childrens Miracle Network. Several clubs have expressed interest in learning how they can tie Early Learning into the distribution of Jared Boxes to local hospitals and medical centers.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

Many good things have been going on. The Kiwanis Club of Mill Hall has recently reactivated their Builders Club. The Kiwanis Club of Lock Haven is working more closely with their Key Club. LTG Don reports that efforts from the Middleburg Kiwanis sponsored Key Club have resulted in two new members. Berwick would like to work with the District/Zone to put some additional effort into their Key Club (this will be put on hold temporarily).



Communication

Describe communications with the Formula Team

Communications are constant and engaging via emails. We are looking forward to working with the Membership Committee moving forward. This continues to be a topic of conversation at the Region 4 Leadership Meetings. LTGs will begin a new round of visits in the coming weeks and are going to be promoting ACE workshops led by either myself, the LTG, or a membership committee representative.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

We continue to have meetings of the Region 4 Leadership Team and the discussions are very valuable. In addition to the above work on membership strengthening, we have established a bit of a Regional calendar and will work to identify needs of members/clubs to address them at educational events.

Describe communications with your clubs in the Region completed this quarter.

Communication is via email, social media, and some telephone in addition to various visits.

Other Information:

Are there any concerns or additional information you want to share about the Region?

The most recent membership reports have Region 4 in a positive membership situation. Division 12N is doing very well. Clubs in Div 14 remain mostly at strong numbers.

Personally, I would like to make at least one visit to each club in Region 4 during the coming year. I was not as successful at this in 2017-18 as I wanted to be. My focus will be on Div 14 as they are without a LTG at the moment.

Two Region 4 clubs will be celebrating 100 years this year: The Kiwanis Club of Williamsport and the Kiwanis Club of Pottsville. Please stay tuned for information as it will be forthcoming.

PA eKiwaniis will be holding a special interclub event featuring Kiwanis International Trustee Greg Beard who will be providing an International Update. Please join us.



Board of Trustee Report

Date: 1/16/19

Trustee Name Ben Osterhout Region 5

Lieutenant Governors:

Name: Emily Reed Division: 13N

Name: Rodney Stoops Division: 13S

Name: Karen Davis Division: 16

Name: _____ Division: _____

Education

Regional Meeting: Fall Date: 10/13/2018 Spring Date: _____

Assessment of Meeting, if occurred:

Good service projects. Nice and informal.

Club Leadership Education Planned: Yes Not Yet NA Date(s) 8/18/18

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

Southern Lancaster – Organized on 9/6/18 – Charter night 1/25/19
Greater York Area – Organized on 9/19/18

Which clubs are being counseled in your Region, by whom

Linglestown Area, Bob Raub

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Youth protection event – 9/27

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?



Board of Trustee Report

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Communication

Describe communications with the Formula Team

Worked closely on blitz effort

Working with Past Governor Judy Raub on membership

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

Describe communications your clubs in the Region complete this quarter.

Sending out reminders to clubs. Have been active in helping Greater York.

Other Information:

Are there any concerns with the Region that the District needs to know about?

2020 convention planning is in process for Reading. Working closely with regions 5, 6 and 7.



Board of Trustee Report

Date: 1/14/2019

Trustee Name Michael Coolbaugh Region VI

Lieutenant Governors:

Name: Tiffany Callaio Division: 15

Name: Young Change Division: 18

Education

Regional Meeting: Fall Date: 11/17/2018 Spring Date: _____

Assessment of Meeting, if occurred: Our fall meeting was held in Division 18 hosted by the Kiwanis Club of Emmaus. Home club of Governor Phil Weber. Trustee Matt Wise and Division 15 LTG Tiffany Callaio filled in for me due to the death of my mother in law. There were approximately 30 members in attendance. The topic for the training was Equipping members, Strengthening clubs and Serving your community. Governor Phil and PA Kiwanis Foundation member Jeff Rose presented information on the district and the foundation.

Club Leadership Education Planned: Yes Not Yet NA Date(s) October 6th Divisions 17&18
Club Leadership Education was held at the BSA Council Building in Division 18. Club officers from Emmaus, Easton, Allentown, Allentown NE, and Pocono Daybreak attended the training. Leadership books were distributed to the clubs in attendance. The training was presented by myself and LTG Callaio.

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

No new clubs are being worked on at this time. I had a conference call with the growth committee on December 20th to discuss the strength of the clubs in Region 6. We will be holding workshop on club strengthening and membership in Division 15 on April 6, 2019. This training is tentatively scheduled at Misericordia University.

Which clubs are being counseled in your Region, by whom

Many of the clubs in the region are below charter strength. These clubs are being counseled by their division counselors. The fact that many clubs are at or below charter strength is the primary reason of the Club Strengthening was the topic at the fall meeting.

Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Many of the clubs in the region have on going programs for Early Learning which include distribution of Early Learning Guides, Adopt a Day Care and reading to children.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

All Key Clubs in the district participate in Early Learning Program as part of their Youth Serving Youth program



Communication

Describe communications with the Formula Team

I continue to communicate with the Growth Committee via email, texting, and phone calls.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

The biggest concern is that we don't have a LTG. In Division 17. Governor Phil and I have been contacting members in the division to try and fill the position. We are also trying to get someone in 5he division to serve as an Advocate until we can fill the ltg position.

Describe communications your clubs in the Region complete this quarter.

Other Information:

Are there any concerns with the Region that the District needs to know about?

1. Seven of the twenty four clubs in the region are currently below charter strength.
2. Division 17 does not currently have a Lieutenant Governor or a Division Advocate.



Board of Trustee Report

Date: January 15, 2019

Trustee: Sarah Zulueta Region: 7

Lieutenant Governors

| | |
|-------------------------------|---------------------|
| Name: <u>Jennifer Vare</u> | Division: <u>19</u> |
| Name: <u>Bonnie MacDonald</u> | Division: <u>21</u> |
| Name: <u>Lori Tomczak</u> | Division: <u>22</u> |

Education

Regional Meeting: Fall Date: **November 3, 2018** Spring Date: TBD

Assessment of Meeting, if occurred:

Fall Region VII was held at Lower Merion High School on 11/3/2018. There was a great turnout with 30 Kiwanians and 30 students from Lower Merion High School from BuildOn that participated. Governor Phil had his official visit to our region and we conducted the Region VII Trustee Election for 2019-2021, where the Region elected Lillian Mateja. We also had 5 small scale service projects held to support local organization and was supported by BuildOn student group.

Club Leadership Education Planned: Yes Not Yet NA Date(s): TBD July 2019

Membership Growth

Which New Clubs are actively being worked on in your Region?
(Please note date of next meeting and potential organizational meeting date with each club)

No new clubs being worked on but areas looking into is Chestnut Hill or Aston and Havertown area.
Club strengthening efforts:
Looking at providing Boosts for clubs below charter strength and coaching clubs less than 3 years old.
Chester Club re-chartered and Sarah and Lillian to coach them and look to provide a CLE for them. Dates is TBD.

Which clubs are being counseled in your Region, by whom

Region 7 Membership Team: Sarah Zulueta, Jen Vare, Lori Tomczak, Lillian Mateja, Bonnie MacDonald, Bonnie Houpt, Joe Wilson

Active Coaching:
Division 19 –Collegeville (Sarah/Bonnie Houpt/Jen)
Division 21 – Bonnie MacDonald - Council Rock and Hatboro-Horsham.
Division 22 –Main Line (Sarah), Valley Forge (Lillian/Sarah), South Philly (Sarah), University City (Lillian), Chester (Sarah/Lillian)

Clubs that have been offered coaching, but club leaders have not reached back out to Region 7 team:
Division 21 – Hatboro-Horsham – Club is down to 4 members and many offers have been made to Darlene Anderson to assist in their growth but there are other priorities. **Southampton** – Program provided in December but no response back from leadership to move forward with the action plans suggested. **Levittown-Bristol** – Leadership has many competing priorities and they lack service program therefore are not attracting new members. Many of the leaders are returning and it seems to be on the road to burning out. Coaching has been offered and no response back yet.
Division 22 – West Chester – Club is down to 4 members, Kate provided an action plan but the club has not executed it.



Service Projects

Are there any Early Learning events being scheduled in your area? (add Project Description, Sponsoring Club and Dates)

Norriton Circle: They are leading the Regional project for Montgomery Country Intermediate Unit (MCIU) Lending Library project. This is an ongoing project involving members from several clubs. A Montco Kiwanis Children Fund foundation is being formed and bylaws are under review by KI.

How are clubs/Service Leadership Programs participating in District/Regional Special Projects?

SLPs are invited to all Regional events and large project where appropriate via personal invites, email and facebook invites.

Communication

Describe communications with the Formula Team

Communication have been conference call with Regional membership teams led by Trustees to obtain by in and talk about Boosts. Membership focused trained is scheduled for Jan 26th.

Describe communications w/the Lt. Governors in your Region and strengths, weaknesses and concerns in each Division

LTG communications occur on monthly conference call (every 4th Wed except Dec) to discuss monthly tasks or assistance that is needed. Also constant emails to the LTGs occur frequently to ensure communication is open.

Currently, LTGs have not submitted LTG Report #1 after multiple emails from me, District, Governor Phil and discussion during our Nov 2018 call. It is a bit disappointing, but it is the hope that LTG will submit their reports sometime in the future along with LTG Report #2 in a timely manner.

December 2018 meeting a request to provide action plan for membership boosts with struggling clubs was made but none have yet been received.

A regional social to bring members together for a great cause is being planned for June at Trenton Thunder and one for Flyers in Feb was scrapped due to lack of interest.

Division 19 –

Strengths:

- Division has great leader in Past Governor Jen Vare and she communicates well with her clubs via email. Her experience, communication and organization skills are a huge strength.
- Held unified officer induction, organized by LTG Jen, in Oct 2018 which was very successful and well attended.

Weakness/Concerns:

- Lack of membership drives/boosts planned for struggling clubs specifically Pottstown and Upper Bucks.
- A Divisional social to bring members together was discussed but has not been planned.
- LTG Visits to some clubs have not been made but contact has at least via email.
- A concern is for the Collegeville Club, a newer club, they are lacking in a permeant meeting location since their restaurant closed and also sticking to consistent meetings. Lack of leadership succession is a concern going into the May election.



Board of Trustee Report

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Division 21 –

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| Strengths: <ul style="list-style-type: none">• LTG Bonnie has been active in visiting many clubs in Division 21 and often visits when she is invited and has been more involved in events of clubs this year.• She is organizing the Division 21 Awards Banquet to recognize key Kiwanians for their achievements in 2017-2018 year. | Weaknesses/Concerns: <ul style="list-style-type: none">• This Division has many struggling clubs in particular Council Rock and Hatboro-Horsham clubs.• An area for concern is the stagnate growth and lack of NEW leaders stepping up in existing clubs.• LTG Bonnie can improve on communicating to her clubs via email to pass along District/Regional announcements.• Many clubs in this Division in particular seem disconnected from Region with the exception of Southhampton and Washington-Crossing Yardley, the others seem to only want to stay in their clubs. |
|--|--|

Division 22 –

| | |
|--|---|
| Strengths: <ul style="list-style-type: none">• Many clubs in this area are in close proximity to each other which is great for promoting more interclubs and socials.• Strong leadership in this Division but also can be a weakness as leaders are being recycled.• The clubs South Philadelphia and Valley Forge have really come into their own with service projects and working to build their brand in their communities. | Weaknesses/Concerns: <ul style="list-style-type: none">• This clubs in this Division are all below charter strength so Boosts need to be planned but have not yet.• LTG Lori has not yet visited all the clubs yet due to schedule and hopefully the clubs will get to know her more.• LTG Lori could improve on her communication to the club and she has indicated wanting to have a social to bring them together but that has yet to be planned.• A concern is that West Chester only has 4 members and has not participated in their growth. Coaching has been given as well. They support a strong West Chester Circle K. |
|--|---|

Describe communications with your clubs in the Region completed this quarter.

Communication is monthly to all clubs via conference calls, email, programs and other main events. Also communication also goes out via social media (eg Facebook). A survey to club Pres and Secretaries is in the works to determine the needs of each club and feedback on level of communication from the Region 7 leadership. The survey will be sent by Sarah by Feb 15.

Other Information:

Are there any concerns or additional information you want to share about the Region?

The stagnate growth in some clubs are a concern for the Region. A more targeted focus on boosting clubs and more participation from the LTGs is needed in this Region.



January 13, 2019

Judith A. Raub
Immediate Past PA District Governor
602 Rose Petal Lane
Mount Joy, PA 17552

Immediate-Past Governor's Board Report for January 19, 2019 meeting

Dear fellow board members:

To start my year as Immediate-Past Governor, I took a much needed, restful vacation. But upon my return from vacation, I realized that I have less than half the number of emails I was receiving; I had half the number of conference calls I was participating in. For me it felt like the bottom fell out and I was put to pasture. I am looking forward to transitioning into a new role supporting our District, though after this first quarter, I am uncertain as to what that exactly is. Just so you all know, I am here, willing and able to serve my Kiwanis District in whatever that may look like.

For the first quarter of this Kiwanis year, I continued to nurture and coach the newly formed Kiwanis Club of Southern Lancaster along with lending a hand to the newly forming Kiwanis Club of Greater York. Both require hands on support and direction, and I am more than happy to participate in their successes.

I was able to complete another round of Pennsylvania Unclaimed Property search and requests. Through this process, I mailed out 6 application forms to start that inquiry. In this process, I learned that there were several clubs, still in existence, that have unclaimed property that may be available to them. I crafted an email that Kevin Thomas reviewed, I then sent the information to all club presidents, presidents-elect, treasurers and secretaries, with the "how to and where to" in order to start their claim. The ball is now in their court. I did offer my assistance, if needed. I received some email notes of thanks back for the information, some I did not hear from at all, and one needed to be redirected. There is no way of telling the dollar amount that can be recovered, as the website only offers you an "under \$100.00" or an "over \$100.00". Time will tell and I will look to the District office to inform me when any recovery is realized.

I have had little or no work to do with the Finance Committee, nor have we had any meetings and minimal communications.

I am the District board liaison to the Foundation and there, I was asked to serve on the fundraising committee. I felt this was a conflict of interest and I requested to be moved to the Rose Sale committee, where I am currently

serving. Not unlike our Kiwanis District, the Foundation has difficulty attracting board members to serve and currently have no one identified to serve as the Foundation President in the upcoming election.

I have also been working on is the District Holiday Party fundraiser, and at another time, the committee will make our recommendations to the Board in our final report after the party on January 19, 2019.

I love our District. I love what we do as a Kiwanis organization. I love the relationships I have made along the way.

Yours in Kiwanis service,

Judy Raub

Judith A. Raub, Immediate-Past Governor

Governor Elect Report Oct 1 2018 - Jan 11th 2019

January 11, 2019

Dear Fellow Board Members,

Since being elected Gov Elect @ DCON 2018, I have been diligently working closely with Gov Phil and learning/getting a pulse on the District as a whole, inter acting through personal/phone/email conversations/meetings with the majority of District Leaders/Committee's in almost all branches of the District. My goal is to have optimal understanding of each level of the District, so as to evaluate what's working/meeting the District's expectations as well as what area's may need more guidance/leadership/development training and support so as to continue ensuring that the PA District not only has an understanding of our purpose, but a passion and willingness to carry it through to ensuring future generations can continue the District's Legacy.

To begin helping me meet the above goal, I attended Gov-Elect Trng @ KI Headquarters in November. I also have attended District Board, Foundation Board, Finance Committee, 2019 and 2020 DCON Committee meetings, New Club Charter, Inter-Club events, as well as club meetings outside of my home club. I will be attending an upcoming Club Charter event, Key Club and CK Dist. Conventions which will enable me to become better acquainted as well.

In addition to the above in preparing myself as Gov for 2019/20 I'm in the process of evaluating current leadership positions (especially) those currently/ and soon to be vacant roles so as to have the best fit candidates possible to take on the responsibilities that these positions require. (SLP Chairs/Adm., Lt Gov's, Dist. Chair Positions) I also, have been actively involved in preparing for Mid-Winter, Lt Gov Retreat, and 2019 DCON (serving as Chair).....(WHAT WAS I THINKING.....lol). In the near future, it's my intention to become a member of another local club in my hometown, and the Centennial Club in addition to being current member of my home club (Williamsport).

As we all know, there's a lot of success stories to share already, but at the same time, a lot of unfinished agenda's/work is yet to be accomplished to continue in a positive direction. As we continue on this Journey together, it is my hope that you'll always have the passion to....."Believe to Achieve"

I'm truly honored, humbled, and excited to have the opportunity to Serve and Share this Journey with all of you!

Respectfully in Service ,

Michael Haven
Gov-Elect 2018/19



District Audit Committee

Report to the District Board

January 19, 2019

Since the last Audit Committee Report to the District Board, our contracted CPA firm, RKL, has spent the 90 days essentially completing the next audit for the Kiwanis year 2017-2018 as well as preparing the District's IRS Form 990 which is due to be filed by February 15, 2019. The audit committee has met with our auditors and is cautiously pleased with the results that showed improvement over previous years' past performance. Specifically, preliminary numbers indicate that the change to net assets for the year was a few hundred dollars less than the previous year. Of significant note is that the loss included expenses for previous audit activity of over \$ 25,000. These expenses may be considered an anomaly in that they were for audits for previous years that were not conducted. Moving forward this number will be considerably less. Had it not been included District's performance would have been about \$16,000 to the positive.

The Audit Committee is cautiously optimistic that the District has been provided with information over the past year that has begun to affect the financial decisions being made by the board in a positive manner. We understand that while the results of last year's audit appear promising, the road does not end now. It really begins as the District should be implementing the changes suggested by the auditors and repeatedly mentioned in their audit reports. It is the Committee's belief that we can ill afford to ignore the recommendations moving forward. The implementation of change in policy and procedures is the road to success in permanently improving the financial condition of the District and its viability into the future.

AS stated about, our concerns remain because there is no evidence that policies and processes have been changed and recorded in writing so that they become permanent changes for future boards to follow. Unless future boards can benefit from the lessons learned through the past year's audits and discussions, the funds expended will be less effective and we may be bound to repeat the errors of the past. The Committee urges the Finance Committee to aggressively produce written policies that memorialize the discussions and changes that have been made, and those changes that have yet to be made. This will improve the controls and processes used in the keeping of the district's financial records using Quickbooks software, creating the ability to produce useable and accurate financial reports for the board to review and use for their decision making. The subject of internal controls continues to be a concern of our auditors as well,

It is the Committee's intention to issue Request for Proposal letters before the next Board meeting to solicit proposals from accounting firms, to include those outside the greater Harrisburg area in attempts to lessen the costs of the audit and tax return preparation for the current Kiwanis year.

The committee understands that our auditors will be available for our District Board meeting and we defer to their description of the audit findings for Kiwanis year 2017-2018.

Respectfully submitted,

(Signed)

Robert F. Raub, Committee Chair

Keith Smith

Lillian Mateja



Finance Committee Report to the Board
01.16.19

Since the last Board Meeting the Finance Committee has not had any meetings; however, the oversight of the QuickBooks system has been on-going. Most of the Matrix To-Do items have been accomplished.

In accordance with the Board's instructions at the October 2018 meeting, we are not including any financial reports that may be for restricted viewing only. These reports have been sent to the Board Members separately for review.

The District Office has made significant, if incomplete, progress on entering data in the appropriate places and with application descriptions.

The reports as of yesterday do not show the anticipated receipts due from Kiwanis International in the amount of approximately \$109,000.00, and while the Credit Line is now shown as a Liability, it is not shown as a payable.

It is worth noting that the outstanding Line of Credit has been reduced by nearly one-third.

Respectfully submitted.

Paul L. Kasoff, Chair

| ACCOUNT | PA KWANIS FAMILY ACCOUNT BALANCES - 6/31/18 | | | | | | | | | | | | | | | | | |
|------------------------|---|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|----------------------|-----------------|
| | Amount 12/31/2014 | Amount 3/31/2015 | Amount 6/30/2015 | Amount 9/30/2015 | Amount 12/31/2015 | Amount 3/31/2016 | Amount 6/30/2016 | Amount 9/30/2016 | Amount 12/31/2016 | Amount 3/31/2017 | Amount 6/30/2017 | Amount 9/30/2017 | Amount 12/31/2017 | Amount 3/31/2018 | Amount 6/30/2018 | Amount 9/30/2018 | Amount 12/31/2018 | AVERAGE |
| ACC/DUNT | | | | | | | | | | | | | | | | | | |
| Kwanis Checking | \$ 57,376.52 | \$ 97,881.00 | \$ 19,136.43 | \$ 11,953.82 | \$ 64,339.13 | \$ 80,484.38 | \$ 40,407.23 | \$ 55,290.51 | \$ 60,834.39 | \$ 106,533.64 | \$ 57,968.71 | \$ 54,273.16 | \$ 36,743.30 | \$ 99,366.16 | \$ 47,776.19 | \$ 34,196.05 | \$ 50,276.57 | \$ 57,823.68 |
| Kwanis Reserve | \$ 59,201.22 | \$ 52,831.00 | \$ 51,985.12 | \$ 25,094.93 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 595.18 | \$ 11,126.57 |
| Key Club Checking | \$ 28,297.48 | \$ 132,445.00 | \$ 15,984.23 | \$ 453.73 | \$ 29,918.36 | \$ 150,170.13 | \$ 32,438.00 | \$ 2,573.89 | \$ 38,666.77 | \$ 120,041.00 | \$ 47,227.52 | \$ 12,735.88 | \$ 51,863.36 | \$ 146,919.77 | \$ 15,308.15 | \$ 8,894.89 | \$ 19,410.59 | \$ 50,312.17 |
| Key Club Reserve | \$ 10,000.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 31,289.00 | \$ 43,789.00 | \$ 43,789.00 | \$ 43,789.00 | \$ 33,789.00 | \$ 33,789.00 | \$ 33,789.00 | \$ 33,789.00 | \$ 33,547.26 |
| Circle-K Checking | \$ 6,356.14 | \$ 5,823.00 | \$ 1,772.76 | \$ 507.59 | \$ 5,721.13 | \$ 8,640.43 | \$ 3,683.33 | \$ 1,274.56 | \$ 4,094.89 | \$ 9,789.08 | \$ 1,842.78 | \$ 41.66 | \$ 4,688.19 | \$ 19,194.52 | \$ 2,373.52 | \$ 843.07 | \$ 4,028.37 | \$ 4,737.87 |
| Circle-K Reserve | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 4,204.00 | \$ 2,720.24 |
| Aktion Club | \$ 3,306.53 | \$ 3,305.53 | \$ 3,305.53 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,233.42 | \$ 3,491.79 |
| Foundation Checking | \$ 36,000.00 | \$ 49,485.00 | \$ 18,584.50 | \$ 16,924.86 | \$ 21,856.82 | \$ 96,339.77 | \$ 10,682.45 | \$ 40,237.00 | \$ 56,310.38 | \$ 31,115.78 | \$ 20,409.49 | \$ 22,938.95 | \$ 39,645.95 | \$ 47,518.38 | \$ 54,444.41 | \$ 23,059.57 | \$ 72,533.70 | \$ 29,984.51 |
| Foundation Investments | \$ 822,641.49 | \$ 898,781.00 | \$ 835,033.57 | \$ 782,071.82 | \$ 761,394.18 | \$ 789,132.09 | \$ 816,110.95 | \$ 855,781.24 | \$ 869,917.65 | \$ 882,950.00 | \$ 906,788.33 | \$ 949,907.00 | \$ 864,263.00 | \$ 877,075.00 | \$ 891,398.00 | \$ 897,958.21 | \$ 927,990.77 | \$ 897,958.21 |
| | \$ 1,014,177.30 | \$ 1,210,630.63 | \$ 877,050.84 | \$ 851,499.18 | \$ 819,381.32 | \$ 1,088,109.04 | \$ 605,150.84 | \$ 955,504.70 | \$ 1,013,486.11 | \$ 1,172,388.07 | \$ 1,034,766.41 | \$ 1,091,448.73 | \$ 1,199,688.32 | \$ 1,019,250.88 | \$ 897,958.21 | \$ 969,356.46 | \$ 1,026,387.33 | \$ 1,026,387.33 |

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2018 - 19 Budget

2018-19 Budget Report
12/31/2018

| Line# | Description | 2018 - 19 Approved | | 2018-19 Actual | | Notes |
|-------|---|--------------------|-----------|----------------|-----------|-------|
| | | Amount | Total | Amount | Total | |
| | REVENUES | | | | | |
| | MEMBERSHIP DUES | | | | | |
| 1 | District Dues (Full Year) | \$115,500 | | \$86,377 | | 75% |
| 2 | Partial year prorated dues | \$7,500 | | \$1,785 | | 24% |
| 3 | Sub-Total | | \$123,000 | | \$88,162 | 72% |
| | SLP & OTHER SUPPORT FOR SERVICES | | | | | |
| 4 | Key Club | \$15,000 | | \$15,000 | | 100% |
| 5 | Circle K | \$850 | | \$850 | | 100% |
| 6 | Foundation | \$6,000 | | \$6,000 | | 100% |
| 7 | Sub-total | | \$21,850 | | \$21,850 | 100% |
| | MISC. INCOME | | | | | |
| 8 | Power up | \$100 | | \$73 | | |
| 9 | Misc. Income | \$2,000 | | \$890 | | |
| 10 | Interest | \$100 | | \$24 | | |
| 11 | Shirts | \$0 | | | | |
| 12 | Sub-total | | \$2,200 | | \$914 | 42% |
| | DISTRICT EVENTS | | | | | |
| 13 | Holiday Party | \$1,100 | | \$262 | | |
| 14 | District Raffle | \$14,000 | | \$0 | | |
| 15 | Mid-Winter Convention | \$15,305 | | \$542 | | |
| 16 | District Convention | \$55,000 | | \$8,700 | | |
| 17 | Sub-total | | \$85,405 | | \$9,242 | 11% |
| 18 | TOTAL REVENUES | | \$232,455 | | \$120,168 | 52% |
| | EXPENSES | | | | | |
| | EMPLOYEE COMPENSATION | | | | | |
| Line# | Description | | | | | |
| | EMPLOYEE COMPENSATION | | | | | |

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2018-19 BUDGET

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2018 - 19 Budget

| | | | | | | | | | | | | |
|----|--|--|----------|--|-----------|--|--|--|--|--|--|--|
| 26 | Circle K Administrator | | \$1,800 | | | | | | | | | |
| 28 | Builders Club Administrator | | \$525 | | | | | | | | | |
| 29 | K-Kids Administrator | | \$525 | | | | | | | | | |
| 30 | Aktion Club Administrator | | \$625 | | | | | | | | | |
| 31 | Key Leader Administrator | | \$525 | | | | | | | | | |
| 32 | Sub Total | | | | \$4,000 | | | | | | | |
| | | | | | | | | | | | | |
| | MEMBERSHIP GROWTH & DEVELOPMENT | | | | | | | | | | | |
| 33 | Membership Growth & Development | | \$4,000 | | | | | | | | | |
| 34 | Awards | | \$600 | | | | | | | | | |
| 35 | Sub-total | | | | \$4,600 | | | | | | | |
| | | | | | | | | | | | | |
| | DISTRICT EVENTS | | | | | | | | | | | |
| 36 | Holiday Party | | \$100 | | | | | | | | | |
| 37 | Mid-Winter Conference - State College | | \$15,305 | | | | | | | | | |
| 38 | District Raffle | | \$7,200 | | | | | | | | | |
| 39 | District Convention | | \$48,500 | | | | | | | | | |
| 40 | Sub-total | | | | \$71,105 | | | | | | | |
| | | | | | | | | | | | | |
| | FINANCIAL RESTORATION | | | | | | | | | | | |
| 41 | Interest Expense | | \$2,100 | | | | | | | | | |
| 42 | Audit | | \$14,000 | | | | | | | | | |
| 43 | Debt Reduction | | \$10,000 | | | | | | | | | |
| 44 | Rebuild Reserve Fund | | \$4,000 | | | | | | | | | |
| 45 | Sub-total | | | | \$30,100 | | | | | | | |
| | | | | | | | | | | | | |
| 46 | TOTAL EXPENSES | | | | \$226,855 | | | | | | | |
| | | | | | | | | | | | | |
| 47 | BALANCE | | | | \$5,600 | | | | | | | |

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2018-19 BUDGET

Kiwanis International NTL HDQ K23 PA District

**Financial Statements and
Supplementary Information
September 30, 2018 and 2017**

**Table of Contents
September 30, 2018 and 2017**

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Independent Auditor's Report

To the Board of Trustees
Kiwanis International NTL HDQ K23 PA District
Harrisburg, Pennsylvania

Report on the Financial Statements

We have audited the accompanying financial statements of the Kiwanis International NTL HDQ K23 PA District, which comprise the statement of financial position as of September 30, 2018 and 2017, and the related statements of activities and changes in deficit in net assets and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Qualified Opinion

In our opinion, except for the effects on the financial statements of not allocating the functional expenses as described in the Basis for Qualified Opinion paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Kiwanis International NTL HDQ K23 PA District as of September 30, 2018 and 2017, and the changes in its unrestricted net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Qualified Opinion

As discussed in Note 3, the District incurred costs in connection with program services, general and administrative expenses, and fundraising. Such amounts have not been set forth separately in the accompanying financial statements or related notes as required by accounting principles generally accepted in the United States of America.

Emphasis of Matter Regarding Going Concern

The accompanying financial statements have been prepared assuming that the District will continue as a going concern. As discussed in Note 10 to the financial statements, the District has suffered recurring decreases in net assets and has a deficit in net assets that raise substantial doubt about its ability to continue as a going concern. Management's evaluation of the events and conditions and management's plans regarding these matters are also described in Note 9. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

Other Matter

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

_____, 2019
York, Pennsylvania

Kiwanis International NTL HDQ K23 PA District
Statement of Financial Position

| | September 30, | |
|--|------------------|------------------|
| | 2018 | 2017 |
| Assets | | |
| Current Assets | | |
| Cash | \$ 23,858 | \$ 10,152 |
| Cash - money market | 564 | 560 |
| Accounts receivable | 1,355 | 386 |
| Due from Key Club | 4,862 | - |
| Inventory | 356 | 1,008 |
| Prepaid expenses | 1,890 | 1,721 |
| Total Current Assets | 32,885 | 13,827 |
| Security Deposit | 1,450 | 1,450 |
| Total Assets | \$ 34,335 | \$ 15,277 |
| Liabilities and Deficit in Net Assets | | |
| Current Liabilities | | |
| Accounts payable | \$ 3,692 | \$ 9,679 |
| Credit card payable | 57,338 | 21,243 |
| Line of credit | 29,640 | 29,640 |
| Accrued payroll and payroll taxes | 8,724 | 7,300 |
| Due to Aktion Club | 4,782 | 5,642 |
| Due to other affiliates | 970 | 3,231 |
| Total Current Liabilities | 105,146 | 76,735 |
| Net Assets | | |
| Unrestricted | (73,179) | (61,458) |
| Temporarily restricted | 2,368 | - |
| Deficit in Net Assets | (70,811) | (61,458) |
| Total Liabilities and Deficit in Net Assets | \$ 34,335 | \$ 15,277 |

See accompanying notes.

Kiwanis International NTL HDQ K23 PA District**Statement of Activities and Changes in Deficit in Net Assets**

| | Years Ended September 30, 2018 | | |
|---|--------------------------------|------------------------|--------------------|
| | Unrestricted | Temporarily Restricted | Total |
| Revenues | | | |
| Dues | \$ 124,870 | \$ - | \$ 124,870 |
| Conventions and events | 75,622 | - | 75,622 |
| Other revenue | 12,199 | - | 12,199 |
| Key Leader program revenue and contributions | 16,620 | 2,368 | 18,988 |
| Revenue for services provided to related parties | 17,350 | - | 17,350 |
| District Raffle | 17,350 | - | 17,350 |
| Interest income | 135 | - | 135 |
| Early learning initiatives | - | - | - |
| Total Revenues | 264,146 | 2,368 | 266,514 |
| Expenses | 275,867 | - | 275,867 |
| Change in Net Assets (Deficit) | (11,721) | 2,368 | (9,353) |
| Deficit in Net Assets at Beginning of Year | (61,458) | - | (61,458) |
| Net Assets (Deficit) at End of Year | \$ (73,179) | \$ 2,368 | \$ (70,811) |

Kiwanis International NTL HDQ K23 PA District**Statement of Activities and Changes in Deficit in Net Assets**

| | Years Ended September 30, 2017 | | |
|---|--------------------------------|---------------------------|--------------------|
| | Unrestricted | Temporarily Restricted | Total |
| Revenues | | | |
| Dues | \$ 129,335 | \$ - | \$ 129,335 |
| Conventions and events | 68,182 | - | 68,182 |
| Other revenue | 4,719 | - | 4,719 |
| Key Leader program revenue and contributions | 450 | - | 450 |
| Revenue for services provided to related parties | 16,850 | - | 16,850 |
| District Raffle | 11,300 | - | 11,300 |
| Interest income | 156 | - | 156 |
| Early learning initiatives | 19,370 | - | 19,370 |
| Total Revenues | 250,362 | - | 250,362 |
| Expenses | 260,065 | - | 260,065 |
| Change in Deficit in Net Assets | (9,703) | - | (9,703) |
| Deficit in Net Assets at Beginning of Year | (51,755) | - | (51,755) |
| Deficit in Net Assets at End of Year | \$ (61,458) | \$ - | \$ (61,458) |

Kiwanis International NTL HDQ K23 PA District

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Statement of Cash Flows

| | Years Ended September 30, 2018 | |
|---|--------------------------------|------------------|
| | 2018 | 2017 |
| Cash Flows from Operating Activities | | |
| Change in deficit in net assets | \$ (9,353) | \$ (9,703) |
| Adjustments to reconcile change in deficit in net assets to net cash used in operating activities | | |
| (Increase) decrease in assets | | |
| Accounts receivable | (969) | 4,319 |
| Inventory | 652 | (143) |
| Prepaid expenses | (169) | 712 |
| Increase (decrease) in liabilities | | |
| Accounts payable | (5,987) | 2,538 |
| Accrued expenses | 1,424 | 1,865 |
| | <u>(14,402)</u> | <u>(412)</u> |
| Net Cash Used in Operating Activities | | |
| Cash Flows Provided by (Used in) Investing Activities | | |
| Increased (decrease) in due from Key Club | <u>(4,862)</u> | <u>10,000</u> |
| Cash Flows from Financing Activities | | |
| Increase (decrease) in due to Key Club and affiliates | (2,261) | 3,231 |
| Increase (decrease) in due to Aktion Club | (860) | 5,604 |
| Change in credit card payable | 36,095 | (31,705) |
| Change in line of credit | - | (10,000) |
| | <u>32,974</u> | <u>(32,870)</u> |
| Net Cash Provided by (Used in) Financing Activities | | |
| Net Increase (Decrease) in Cash | 13,710 | (23,282) |
| Cash at Beginning of Year | <u>10,712</u> | <u>33,994</u> |
| Cash at End of Year | <u>\$ 24,422</u> | <u>\$ 10,712</u> |
| Supplementary Cash Flows Information | | |
| Interest paid | <u>\$ 2,370</u> | <u>\$ 2,354</u> |

See accompanying notes.

Kiwanis International NTL HDQ K23 PA District

Notes to Financial Statements
September 30, 2018 and 2017

Note 1 - Nature of Activities

The Kiwanis International NTL HDQ K23 PA District (the District) is a nonprofit corporation organized under the laws of the Commonwealth of Pennsylvania for the purpose of promoting Kiwanis objectives and providing support to local Kiwanis clubs throughout Pennsylvania. The District derives substantially all of its revenues from Pennsylvania-based Kiwanis clubs and their members.

Note 2 - Summary of Significant Accounting Policies

A summary of the significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the disclosure of contingent assets and liabilities, if any, at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Basis of Presentation

The District utilizes the accrual method of accounting and follows the *Not-for-Profit Entities* Topic of the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC), which requires the District to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Accordingly, net assets of the District and changes therein are classified and reported as follows:

Unrestricted net assets - net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets - Net assets subject to donor-imposed stipulations that may or will be fulfilled by actions of the District pursuant to those stipulations or that expire by the passage of time. Temporarily restricted net assets are available solely for the District's Key Leader Program.

Accounts Receivable

Accounts receivable are stated at outstanding balances. The District considers accounts receivable to be fully collectible. If collection becomes doubtful, an allowance for doubtful accounts will be established, or the accounts will be charged to income when that determination is made by management. Unpaid balances remaining after the stated payment terms are considered past due. Recoveries of previously charged off accounts are recorded when received.

Note 2 - Summary of Significant Accounting Policies (continued)

Inventory

The District values inventory using the lower of cost (first-in, first-out) method or net realizable value.

Property and Equipment

The District capitalizes all expenditures for property and equipment in excess of \$500. Purchased property and equipment is recorded at cost. Depreciation expense is calculated using primarily the straight-line method over the estimated useful lives of the respective assets. All assets were fully depreciated as of September 30, 2018 and 2017.

Long-Lived Assets

Long-lived assets are reviewed for impairment whenever events or circumstances indicate that the carrying amount of the assets may not be recoverable. An asset is considered to be impaired when the undiscounted estimated net cash flows to be generated by the assets are less than the carrying amount. The impairment recognized is the amount by which the carrying amount exceeds the fair value of the impaired asset. Fair value estimates are based on assumptions concerning the amount and timing of the estimated future cash flows and the discounted rates reflecting varying degrees of perceived risk. The management of the District concluded that no impairment adjustments were required for the years ended September 30, 2018 and 2017.

Advertising

Advertising is expensed as incurred.

Contributed Services

A substantial number of unpaid volunteers have made significant contributions of their time to present the District's program. These services do not meet the criteria for recognition as contributed services and are not reflected in the accompanying financial statements.

Income Taxes

The District is exempt from Federal and state income taxes under Section 501(c)(4) of the Internal Revenue Code and a similar section in the Pennsylvania Revenue Code; therefore, there is no provision for income taxes.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the District, including whether the entity is exempt from income taxes. Management evaluated the tax positions taken and concluded that the District had taken no uncertain tax positions that require recognition or disclosure in the financial statements. Therefore, no provision or liability for income taxes has been included in the financial statements. The District is no longer subject to income tax examinations by the U.S. Federal, state, or local tax authorities for years before September 30, 2013.

Kiwanis International NTL HDQ K23 PA District

Notes to Financial Statements
September 30, 2018 and 2017

Note 2 - Summary of Significant Accounting Policies (continued)**Recent Accounting Pronouncements**

In May 2014, the FASB issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers*, and subsequently amended in ASU 2015-14, which provides a robust framework for addressing revenue recognition issues and, upon its effective date, replaces almost all existing revenue recognition guidance. This guidance is effective for annual reporting periods beginning after December 15, 2018.

In August 2016, the FASB issued ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*, which simplifies and improves how a not-for-profit organization classifies its net assets, as well as the information it presents in financial statements and notes about liquidity, financial performance, and cash flows. Among other changes, the ASU replaces the three current classes of net assets with two new classes, "net assets with donor restrictions" and "net assets without donor restrictions", and expands disclosures about the nature and amount of any donor restrictions. This guidance is effective for annual periods beginning after December 15, 2017.

In June 2018, the FASB issued ASU 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, which clarifies and improves the scope and the accounting guidance for contributions. The update provides a more robust framework to determine when a transaction should be accounted for as a contribution under Subtopic 958-605 or as an exchange transaction accounted for under other guidance. For contributions received, this guidance is effective for annual periods beginning after December 15, 2018, or annual periods beginning after June 15, 2018 for public business entities. For contributions made, this guidance is effective for the annual period beginning after December 15, 2019, or annual periods beginning after December 15, 2018 for public business entities.

The District is currently evaluating the impact of the pending adoption of the new standards on the financial statements.

Reclassifications

Certain prior year balances were reclassified for comparative purposes.

Note 3 - Functional Expenses

During the years ended September 30, 2018 and 2017, the District incurred expenses for program services, general and administrative expenses, and fundraising. Accounting principles generally accepted in the United States of America require that these expenses be set forth separately; however, the District has not allocated its costs in this fashion and, therefore, this information is not presently available.

Note 4 - Concentration of Credit Risk

The District maintains its cash accounts with one financial institution. At times during the years ended September 30, 2018 and 2017, the District's cash balances may have exceeded the federally insured limit of \$250,000.

Kiwanis International NTL HDQ K23 PA District

Notes to Financial Statements
September 30, 2018 and 2017

Note 5 - Equipment

Equipment consists of the following at September 30:

| | <u>2018</u> | <u>2017</u> |
|--------------------------|-----------------|-----------------|
| Equipment | \$ 34,369 | \$ 34,369 |
| Accumulated depreciation | <u>(34,369)</u> | <u>(34,369)</u> |
| | <u>\$ -</u> | <u>\$ -</u> |

Note 6 - Line of Credit

The District has an authorized \$40,000 line of credit with Mid Penn Bank. Interest is payable monthly at the bank's prime rate (6.08% and 5.32% as of September 30, 2018 and 2017, respectively). Borrowings under the line of credit are collateralized by all assets of the District. The line of credit is subject to an annual review by the bank.

Note 7 - Related Party Transactions

The District had, and may be expected to have in the future, transactions in the ordinary course of business with board members and organizations with which they are associated on substantially the same terms as those prevailing at the time for comparable transactions with others.

The District has the following balances and transactions with affiliated organizations as of and for the years ended September 30:

| | <u>2018</u> | <u>2017</u> |
|---|-------------|-------------|
| Due from Key Club | \$ 4,862 | \$ - |
| Due to Aktion Club | 4,782 | 5,642 |
| Due to Key Club and other affiliates for credit card processing | 970 | 3,231 |
| Contribution for services | 17,350 | 16,850 |

Amounts due to and due from affiliated organizations are noninterest bearing and are uncollateralized.

Note 8 - Commitment

The District has entered into operating leases expiring September 30, 2021 for office space. The lease requires payments of \$1,250 per month.

The District also leases a copier. The lease expires December 2019. The lease requires payments of \$304 per month.

Kiwanis International NTL HDQ K23 PA District

Notes to Financial Statements
September 30, 2018 and 2017

Note 8 - Commitment (continued)

Future minimum lease payments, assuming no change in the current terms, consist of the following for the remaining three years ending September 30:

| | | |
|------|----|--------|
| 2019 | \$ | 18,648 |
| 2020 | | 15,912 |
| 2021 | | 15,000 |
| | | <hr/> |
| | \$ | 49,560 |
| | | <hr/> |

Total rental expenses amounted to \$21,713 and \$21,119 for the years ended September 30, 2018 and 2017, respectively.

Note 9 - Going Concern

As shown on the accompanying financial statements, the District has a deficit in unrestricted net assets of \$73,389 as of September 30, 2018 and has incurred consecutive decreases in net assets in recent years including \$9,563 and \$9,703 during the years ended September 30, 2018 and 2017, respectively. Those factors create uncertainty about the District's ability to continue as a going concern.

Management has evaluated these conditions and determined that the District's ability to continue as a going concern is dependent on the District's Board of Trustees' initiative to implement immediate expense reductions in the current year spending plans and to make critical corrections to the proposed budget development for the 2018-2019 year. This budget would become effective October 1, 2018. Additionally, the bylaws were amended on August 11, 2018, requiring a standing Finance Committee that is charged with developing improved internal controls for the District's Board of Trustees to consider at subsequent board meetings. The current Finance Committee has already begun to take action to improve oversight of all financial matters.

Note 10 - Subsequent Events

The District has evaluated subsequent events for recognition and disclosure through _____, 2019. This date is the date the financial statements were available to be issued. No material events subsequent to September 30, 2018 were noted.

Kiwanis International NTL HDQ K23 PA District

DRAFT 1/17/2019 4PM

Schedule of Expenses

| | Years Ended September 30, 2018 | |
|---|--------------------------------|-------------------|
| | 2018 | 2017 |
| Salaries and wages | \$ 86,978 | \$ 92,537 |
| District conventions | 57,141 | 48,830 |
| Professional fees | 25,024 | - |
| Building rent | 18,473 | 18,294 |
| Midwinter convention | 17,695 | 13,678 |
| Key leader program expenses | 16,620 | 185 |
| District raffles | 8,890 | 4,411 |
| Payroll taxes | 7,499 | 7,905 |
| Executive director expenses | 3,615 | 10,521 |
| Telephone and internet | 3,583 | 3,292 |
| Lieutenant governor's education | 3,268 | 4,278 |
| Equipment lease | 3,240 | 2,825 |
| Interest | 2,370 | 2,354 |
| Circle K administrator | 2,142 | 2,039 |
| Insurance | 1,998 | 1,926 |
| Governor expenses | 1,899 | 4,291 |
| Lieutenant governor expenses | 1,637 | 4,148 |
| Web page fees and maintenance | 1,441 | 1,150 |
| Lieutenant governor-elect expenses | 1,210 | 2,283 |
| District board international convention | 1,148 | 2,731 |
| Supplies and printing | 1,071 | 1,440 |
| Executive director international convention | 1,006 | 503 |
| Keystone Kiwanian editor | 1,000 | 1,000 |
| Miscellaneous expense | 971 | (466) |
| Membership growth and development | 849 | 2,086 |
| Equipment maintenance | 844 | 783 |
| Trustee board meeting expense | 830 | 1,501 |
| Awards | 770 | 705 |
| Employee benefits | 710 | 1,107 |
| Governor international convention | 700 | 700 |
| Governor-elect international convention | 700 | 700 |
| Postage | 545 | 1,020 |
| Early Learning Initiatives | - | 18,750 |
| Governor-elect expenses | - | 1,902 |
| Builders Club administrator | - | 425 |
| Aktion Club administrator | - | 231 |
| | <u>\$ 275,867</u> | <u>\$ 260,065</u> |

To the Board of Trustees
Kiwanis International NTL HDQ K23 PA District
Harrisburg, Pennsylvania

In planning and performing our audit of the financial statements of Kiwanis International NTL HDQ K23 PA District (District) as of and for the year ended September 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A deficiency in design exists when (a) a control necessary to meet the control objective is missing, or (b) an existing control is not properly designed so that, even if the control operates as designed, the control objective would not be met. A deficiency in operation exists when a properly designed control does not operate as designed or when the person performing the control does not possess the necessary authority or competence to perform the control effectively.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies in the District's internal control to be material weaknesses:

Oversight of the Financial Reporting Process

Management is responsible for establishing and maintaining internal controls and for the fair presentation of the financial statements and footnote disclosures in the financial statements, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Management is able to review the statements for accuracy in relation to its internal records. However, the District does not have a system of internal controls that would enable management to conclude the financial statements and related disclosures are complete and presented in accordance with U.S. GAAP. As such, management requested us to prepare a draft of the financial statements, including the related footnote disclosures. The outsourcing of these services is not unusual in Districts of your size and is a result of management's cost benefit decision to rely on our accounting expertise rather than incurring this internal resource cost.

Lack of Segregation of Duties

We noted a lack of segregation of duties especially regarding the disbursement and receipt of cash. The Executive Director performs all accounting functions with very few compensating controls. A reliable system of internal control necessitates an adequate segregation of duties so that no one individual handles a transaction from its inception to its conclusion without oversight.

Internal controls are critical as a means to ensure complete and accurate financial reporting as well as to provide a measure of safety against theft or fraud. Given these constraints, compensating controls can be achieved with active oversight from the Board of Trustees. We have made some recommendations below that can help with this process. We strongly suggest you consider these recommendations.

General Ledger Reconciliations

Numerous adjusting journal entries were required to reconcile account balances and convert the general ledger to the accrual basis of accounting. In December 2018, we provided assistance to office staff to start the process of recording accounts payable and credit card activity using QuickBooks. We strongly recommend that this process continue and that balance sheet accounts be reconciled on a timely basis each month. Without proper reconciliations, monthly reporting to the Board of Trustees will likely not be complete and accurate.

Financial Reporting to the Board of Trustees and Finance Committee

We strongly recommend that the Board of Trustees and Finance Committee receive robust monthly financial reporting. This reporting, at a minimum, should include a balance sheet, statement of revenues and expenses, and budget to actual analysis. These reports should be generated from QuickBooks.

The current reporting is limited to a quarterly budget to actual report that does not include a balance sheet, statement of revenues and expenses, and reconciliation. These reports will provide critical information to the Board of Trustees and Finance Committee that will provide them with the tools needed to meet their fiduciary responsibilities.

We further recommend that the budget to actual report be prepared from the general ledger and include a reconciliation to net assets presented on the balance sheet. We were not able to reconcile the actual results reported to the general ledger in many cases.

Following are descriptions of other identified deficiencies in internal control that we determined did not constitute significant deficiencies or material weaknesses:

Board Governance

As fiduciaries, the Board of Trustees has a legal responsibility for the management and oversight of the District's financial matters including establishing a system of internal controls. In addition to the above, the following are additional recommendations:

1. We noted that the District has suffered recurring losses from operations in recent years and has a growing deficit in net assets. It is of immediate importance that the Board of Trustees continue to develop an action plan to improve the situation. The plan should include a review of the budget and a plan to increase revenues and/or reduce expenses and review all current activities and programs of the District.
2. We strongly recommend that the monthly expense reports of the Executive Director be approved by the District Governor or other designated individual. Also, the format of the expense report should be reviewed. Expenses should be detailed by date, time, place, and purpose of the expense so that the expense can be reviewed efficiently. Travel meetings should include individuals or groups in the meeting and a basic description of the purpose. A signed Excel spreadsheet can be used to provide the detail needed. Manual writing is generally difficult to read.
3. We recommend that the District Governor or another designated individual obtain access to the online credit card transactions and review the charges and balances on a monthly basis.
4. We recommend that the District Governor or another designated individual obtain access to the online bank activity and review bank activity on a frequent basis. Since the Executive Director performs all accounting functions, it is important to have oversight over cash functions.

QuickBooks Bookkeeping Functions

1. Financial reports including the balance sheet, statement of revenues and expenses, and many other reports can be generated directly from QuickBooks. It is our strong recommendation that these reports be generated from QuickBooks and be distributed to the Board of Trustees and others deemed appropriate.
2. During our audit, we noted that Excel spreadsheets were maintained in addition to QuickBooks. For example, an Excel spreadsheet is maintained to track the activity and balance of the Key Leader Program. QuickBooks can be used to track this information. The QuickBooks report can be transferred to Excel and custom reports and presentations can be made. To avoid duplication, we recommend that sufficient detail be recorded in QuickBooks to be able to provide the information need from one source. We would be happy to assist you with this process.
3. We recommend that credit card charges be recorded in QuickBooks in the month the charge is incurred. A liability should be charged for the credit card balance. Payments against the credit card should be posted against this account. The balance should be reconciled to the monthly statement.

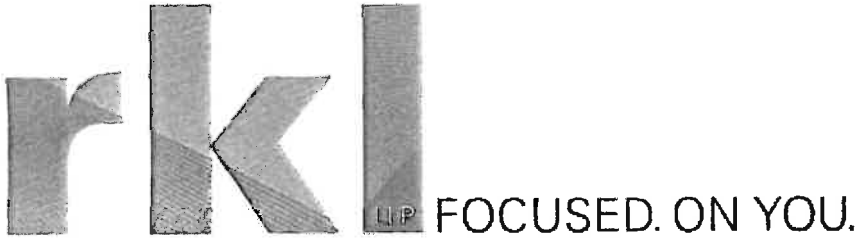
4. In December 2018, the Administrative Assistant was given access to QuickBooks and started the process of entering payables. We recommend that this process continued to allow the Administrative Assistant to perform all QuickBooks functions relating to basic data entry. This will not only save the Executive Director time, but will also provide cross-training and some segregation of duties.
5. We recommend that better documentation be maintained of deposit details. We recommend using QuickBooks to document the details of each deposit, including source, date, amount, and general ledger account. This can be printed and attached to the deposit slip to maintain both physical and electronic documentation. Deposit slips should include details of the deposit including source and reasons for the deposit.

General Issues

1. We further recommend that the financial activities of other entities such as the Key Club be monitored including preparation of detailed financial reports and the oversight of an active and engaged board. We recommend that QuickBooks be used and that 990 filings be filed on a timely basis.
2. Upon conversion to QuickBooks on March 1, 2017, separate clearing accounts were established by the Executive Director to better track this type of clearing activity. We strongly recommend that these accounts be closely monitored to verify that activity is properly clearing and that funds are transferred as appropriate on a timely basis.

This communication is intended solely for the information and use of the Board of Trustees, management, and others within the District and is not intended to be, and should not be, used by anyone other than these specified parties.

January 19, 2019
York, Pennsylvania



KIWANIS INTERNATIONAL K23 PENNSYLVANIA D
2793 OLD POST ROAD NO. 12
HARRISBURG, PA 17110

DEAR CLIENT:

ENCLOSED ARE THE ORIGINAL AND ONE COPY OF THE 2017 EXEMPT ORGANIZATION RETURN,
AS FOLLOWS...

2017 FORM 990

EACH ORIGINAL SHOULD BE DATED, SIGNED AND FILED IN ACCORDANCE WITH THE FILING
INSTRUCTIONS. THE COPY SHOULD BE RETAINED FOR YOUR FILES.

YOUR RETURN(S) HAVE BEEN DESIGNATED FOR ELECTRONIC FILING. WE CANNOT TRANSMIT
YOUR RETURN(S) UNTIL WE RECEIVE YOUR SIGNED E-FILE AUTHORIZATION FORM(S). FOR
YOUR CONVENIENCE, YOU MAY RETURN THE SIGNED FORM(S) VIA ONE OF THE FOLLOWING
METHODS:

- E-MAIL AS A PDF ATTACHMENT TO EFILEMECHANICSBURG@RKLCPA.COM
- MAIL THE FORM(S) IN THE ENCLOSED ENVELOPE.
- FAX THE SIGNED FORM(S) TO OUR OFFICE 717-790-9171, ATTN: EFILEMECHANICSBURG

SINCERELY,

RKL LLP

TAX RETURN FILING INSTRUCTIONS
FORM 990

FOR THE YEAR ENDING
SEPTEMBER 30, 2018

PREPARED FOR:

KIWANIS INTERNATIONAL K23 PENNSYLVANIA D
2793 OLD POST ROAD NO. 12
HARRISBURG, PA 17110

PREPARED BY:

RKL LLP
91 CUMBERLAND PARKWAY
MECHANICSBURG, PA 17055

AMOUNT DUE OR REFUND:

NOT APPLICABLE

MAKE CHECK PAYABLE TO:

NOT APPLICABLE

MAIL TAX RETURN AND CHECK (IF APPLICABLE) TO:

NOT APPLICABLE

RETURN MUST BE MAILED ON OR BEFORE:

NOT APPLICABLE

SPECIAL INSTRUCTIONS:

THIS RETURN HAS BEEN PREPARED FOR ELECTRONIC FILING. IF YOU WISH TO HAVE IT TRANSMITTED ELECTRONICALLY TO THE IRS, PLEASE SIGN, DATE, AND RETURN FORM 8879-EO TO OUR OFFICE. WE WILL THEN SUBMIT THE ELECTRONIC RETURN TO THE IRS. DO NOT MAIL A PAPER COPY OF THE RETURN TO THE IRS. RETURN FORM 8879-EO TO US BY FEBRUARY 15, 2019.

***** THIS IS NOT A FILEABLE COPY *****

IRS e-file Signature Authorization for an Exempt Organization

OMB No. 1545-1878

Form **8879-EO**

For calendar year 2017, or fiscal year beginning OCT 1, 2017, and ending SEP 30, 2018

2017

Department of the Treasury
Internal Revenue Service

▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization

Employer identification number

KIWANIS INTERNATIONAL K23 PENNSYLVANIA D

23-1487067

Name and title of officer

**KEVIN E THOMAS
EXECUTIVE DIRECTOR**

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than 1 line in Part I.

| | | | |
|--|--|----|-----------------|
| 1a Form 990 check here ▶ <input checked="" type="checkbox"/> | b Total revenue, if any (Form 990, Part VIII, column (A), line 12) | 1b | <u>257,624.</u> |
| 2a Form 990-EZ check here ▶ <input type="checkbox"/> | b Total revenue, if any (Form 990-EZ, line 9) | 2b | _____ |
| 3a Form 1120-POL check here ▶ <input type="checkbox"/> | b Total tax (Form 1120-POL, line 22) | 3b | _____ |
| 4a Form 990-PF check here ▶ <input type="checkbox"/> | b Tax based on investment income (Form 990-PF, Part VI, line 5) | 4b | _____ |
| 5a Form 8868 check here ▶ <input type="checkbox"/> | b Balance Due (Form 8868, line 3c) | 5b | _____ |

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2017 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To reverse a payment, you must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature on the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize RKL LLP

ERO firm name

to enter my PIN 19604

Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ ***** THIS IS NOT A FILEABLE COPY *** Date ▶ _____

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

24481517055

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2017 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ KEITH L. ELDREDGE, CPA

Date ▶ 01/10/19

**ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

LHA For Paperwork Reduction Act Notice, see instructions.

Form **8879-EO** (2017)

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2017

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.

Open to Public Inspection

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2017 calendar year, or tax year beginning **OCT 1, 2017** and ending **SEP 30, 2018**

| | | |
|--|--|---|
| B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending | C Name of organization KIWANIS INTERNATIONAL K23 PENNSYLVANIA D Doing business as K23 PENNSYLVANIA DISTRICT Number and street (or P.O. box if mail is not delivered to street address) Room/suite 2793 OLD POST ROAD 12 City or town, state or province, country, and ZIP or foreign postal code HARRISBURG, PA 17110 | D Employer identification number 23-1487067 E Telephone number 717-540-9300 |
| F Name and address of principal officer: KEVIN E. THOMAS SAME AS C ABOVE | | G Gross receipts \$ 266,514. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) |
| I Tax-exempt status: <input type="checkbox"/> 501(c)(3) <input checked="" type="checkbox"/> 501(c) (4) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 | | H(c) Group exemption number ▶ |
| J Website: ▶ WWW.KIWANIS.ORG | | |
| K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ | | L Year of formation: 1950 M State of legal domicile: PA |

Part I Summary

| | | | |
|--|---|--|-------------------------------|
| | 1 Briefly describe the organization's mission or most significant activities: KIWANIS EMPOWERS COMMUNITIES TO IMPROVE THE WORLD BY MAKING DIFFERENCES IN THE LIVES OF CHILDREN. | | |
| | 2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets. | | |
| Activities & Governance | 3 Number of voting members of the governing body (Part VI, line 1a) | 3 | 10 |
| | 4 Number of independent voting members of the governing body (Part VI, line 1b) | 4 | 10 |
| | 5 Total number of individuals employed in calendar year 2017 (Part V, line 2a) | 5 | 2 |
| | 6 Total number of volunteers (estimate if necessary) | 6 | 15 |
| | 7a Total unrelated business revenue from Part VIII, column (C), line 12 | 7a | 0. |
| | 7b Net unrelated business taxable income from Form 990-T, line 34 | 7b | 0. |
| | Revenue | 8 Contributions and grants (Part VIII, line 1h) | Prior Year 29,480. |
| 9 Program service revenue (Part VIII, line 2g) | | 204,257. | 221,665. |
| 10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) | | 156. | 135. |
| 11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10, and 11) | | 12,058. | 20,659. |
| 12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (C), line 12) | | 245,951. | 257,624. |
| Expenses | | 13 Grants and similar amounts paid (Part IX, column (A), lines 1-3) | 0. |
| | 14 Benefits paid to or for members (Part IX, column (A), line 4) | 0. | 0. |
| | 15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) | 101,549. | 95,187. |
| | 16a Professional fundraising fees (Part IX, column (A), line 11e) | 0. | 0. |
| | b Total fundraising expenses (Part IX, column (D), line 25) ▶ | 0. | |
| | 17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) | 154,105. | 171,790. |
| 18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) | 255,654. | 266,977. | |
| 19 Revenue less expenses. Subtract line 18 from line 12 | -9,703. | -9,353. | |
| Net Assets or Fund Balances | 20 Total assets (Part X, line 16) | Beginning of Current Year 15,277. | End of Year 34,335. |
| | 21 Total liabilities (Part X, line 26) | 76,735. | 105,146. |
| | 22 Net assets or fund balances. Subtract line 21 from line 20 | -61,458. | -70,811. |

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

| | | |
|-------------------------------|---|--|
| Sign Here | Signature of officer KEVIN E. THOMAS, EXECUTIVE DIRECTOR | Date |
| | Type or print name and title | |
| Paid Preparer Use Only | Print/Type preparer's name KEITH L. ELDREDGE, CPA | Preparer's signature KEITH L. ELDREDGE, C |
| | Date 01/10/19 | Check if self-employed <input type="checkbox"/> PTIN P00120377 |
| | Firm's name ▶ RKL LLP | Firm's EIN ▶ 23-2108173 |
| | Firm's address ▶ 91 CUMBERLAND PARKWAY MECHANICSBURG, PA 17055 | Phone no. 717-790-9333 |

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
KIWANIS EMPOWERS COMMUNITIES TO IMPROVE THE WORLD BY MAKING LASTING DIFFERENCES IN THE LIVES OF CHILDREN.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 122,147. Including grants of \$ 0.) (Revenue \$ 124,870.)
VARIOUS DISTRICT ACTIVITIES PROMOTING KIWANIS OBJECTIVES. PROVIDE AND ENCOURAGE COMMUNITY SERVICE AT THE LOCAL LEVEL.

4b (Code:) (Expenses \$ 83,167. Including grants of \$ 0.) (Revenue \$ 60,457.)
MEMBERSHIP CONVENTIONS HELD TO UPDATE MEMBERS ON VARIOUS LOCAL AND WORLDWIDE PROJECTS. TRAINING PROVIDED TO MEMBERS FOR A BENEFIT OF SERVICE & BETTERMENT TO LOCAL COMMUNITIES.

4c (Code:) (Expenses \$ 16,620. Including grants of \$ 0.) (Revenue \$ 36,338.)
VARIOUS SERVICE LEADERSHIP PROGRAMS FOR YOUTH, AND ADULTS WITH DISABILITIES, THROUGH SERVICE TO OTHERS.

4d Other program services (Describe in Schedule O.)

(Expenses \$ Including grants of \$) (Revenue \$)

4e Total program service expenses 221,934.

Part IV Checklist of Required Schedules

| | Yes | No |
|--|-----|----|
| 1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i> | | X |
| 2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? | | X |
| 3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i> | | X |
| 4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i> | N/A | |
| 5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i> | | X |
| 6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i> | | X |
| 7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i> | | X |
| 8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i> | | X |
| 9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i> | | X |
| 10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i> | | X |
| 11 If the organization's answer to any of the following questions is "Yes," then complete <i>Schedule D, Parts VI, VII, VIII, IX, or X</i> as applicable. | | |
| a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i> | X | |
| b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i> | | X |
| c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i> | | X |
| d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i> | | X |
| e Did the organization report an amount for other liabilities in Part X, line 17? <i>If "Yes," complete Schedule D, Part X</i> | | X |
| f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i> | X | |
| 12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i> | X | |
| b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i> | | X |
| 13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i> | | X |
| 14a Did the organization maintain an office, employees, or agents outside of the United States? | | X |
| b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i> | | X |
| 15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i> | | X |
| 16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i> | | X |
| 17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i> | | X |
| 18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i> | X | |
| 19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i> | | X |

Part IV Checklist of Required Schedules (continued)

| | Yes | No |
|---|-----|-----|
| 20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i> | | X |
| b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return? | | |
| 21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i> | | X |
| 22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i> | | X |
| 23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i> | | X |
| 24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i> | | X |
| b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? | | |
| c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds? | | |
| d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? | | |
| 25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i> | | X |
| b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i> | | X |
| 26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i> | | X |
| 27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i> | | X |
| 28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions): | | |
| a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i> | | X |
| b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i> | | X |
| c An entity of which a current or former officer, director, trustee, key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i> | | X |
| 29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i> | | X |
| 30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i> | | X |
| 31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i> | | X |
| 32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i> | | X |
| 33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i> | | X |
| 34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i> | | X |
| 35a Did the organization have a controlled entity within the meaning of section 512(b)(13)? | | X |
| b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i> | | |
| 36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i> | | N/A |
| 37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i> | | X |
| 38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? | | |
| Note. All Form 990 filers are required to complete Schedule O | X | |

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

| | | Yes | No |
|-----|--|-----|----|
| 1a | Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable | | |
| 1a | 0 | | |
| b | Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable | | |
| 1b | 0 | | |
| c | Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners? | X | |
| 1c | | | |
| 2a | Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return | | |
| 2a | 2 | | |
| b | If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions) | X | |
| 2b | | | |
| 3a | Did the organization have unrelated business gross income of \$1,000 or more during the year? | | X |
| 3a | | | |
| b | If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O | | |
| 3b | | | |
| 4a | At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? | | X |
| 4a | | | |
| b | If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). | | |
| 4b | | | |
| 5a | Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? | | X |
| 5a | | | |
| b | Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? | | X |
| 5b | | | |
| c | If "Yes," to line 5a or 5b, did the organization file Form 8886-T? | | |
| 5c | | | |
| 6a | Does the organization have annual gross receipts that are normally greater than \$100,000, and does the organization solicit any contributions that were not tax deductible as charitable contributions? | | X |
| 6a | | | |
| b | If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? | | |
| 6b | | | |
| 7 | Organizations that may receive deductible contributions under section 170(e)(2)(B). | | |
| a | Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? | | X |
| 7a | | | |
| b | If "Yes," did the organization notify the donor of the value of the goods or services provided? | | |
| 7b | | | |
| c | Did the organization sell, exchange, or otherwise dispose of tangible property for which it was required to file Form 8282? | | X |
| 7c | | | |
| d | If "Yes," indicate the number of Forms 8282 filed during the year | | |
| 7d | | | |
| e | Did the organization receive any funds, directly or indirectly, to be held in trust for a personal benefit contract? | | X |
| 7e | | | |
| f | Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? | | X |
| 7f | | | |
| g | If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? | N/A | |
| 7g | | | |
| h | If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? | N/A | |
| 7h | | | |
| 8 | Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? N/A | | |
| 8 | | | |
| 9 | Sponsoring organizations maintaining donor advised funds. | | |
| a | Did the sponsoring organization make any taxable distributions under section 4966? N/A | | |
| 9a | | | |
| b | Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? N/A | | |
| 9b | | | |
| 10 | Section 501(c)(7) organizations. Enter: | | |
| a | Initiation fees and capital contributions included on Part VIII, line 12 N/A | 10a | |
| b | Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities | 10b | |
| 11 | Section 501(c)(12) organizations. Enter: | | |
| a | Gross income from members or shareholders N/A | 11a | |
| b | Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.) | 11b | |
| 12a | Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041? | 12a | |
| b | If "Yes," enter the amount of tax-exempt interest received or accrued during the year N/A | 12b | |
| 13 | Section 501(c)(29) qualified nonprofit health insurance issuers. | | |
| a | Is the organization licensed to issue qualified health plans in more than one state? N/A Note. See the instructions for additional information the organization must report on Schedule O. | 13a | |
| b | Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans | 13b | |
| c | Enter the amount of reserves on hand | 13c | |
| 14a | Did the organization receive any payments for indoor tanning services during the tax year? | 14a | X |
| b | If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O | 14b | |

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

| | | Yes | No |
|----|--|-----|----|
| 1a | Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O. | | |
| 1a | 10 | | |
| b | Enter the number of voting members included in line 1a, above, who are independent | | |
| 1b | 10 | | |
| 2 | Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? | | X |
| 3 | Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? | | X |
| 4 | Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? | | X |
| 5 | Did the organization become aware during the year of a significant diversion of the organization's assets? | | X |
| 6 | Did the organization have members or stockholders? | X | |
| 7a | Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? | X | |
| 7b | Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? | | X |
| 8 | Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following: | | |
| 8a | The governing body? | X | |
| 8b | Each committee with authority to act on behalf of the governing body? | X | |
| 9 | Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O. | | X |

Section B. Policies (This Section B requests information about policies not required by Internal Revenue Code.)

| | | Yes | No |
|-----|--|-----|----|
| 10a | Did the organization have local chapters, branches, or affiliates? | | X |
| b | If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? | | |
| 10b | | | |
| 11a | Has the organization provided a complete copy of this Form 990 to members of its governing body before filing the form? | | X |
| b | Describe in Schedule O the process, if any, used by the organization to review this Form 990. | | |
| 12a | Did the organization have a written conflict of interest policy? If "No," check box on line 13 | | X |
| b | Were officers, directors, or trustees, and key employees required to disclose any financial interests that could give rise to conflicts? | | |
| 12b | | | |
| c | Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done | | |
| 12c | | | |
| 13 | Did the organization have a written whistleblower policy? | | X |
| 14 | Did the organization have a written document retention and destruction policy? | | X |
| 15 | Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision? | | |
| a | The organization's CEO, Executive Director, or top management official | X | |
| 15a | | | |
| b | Other officers or key employees of the organization | X | |
| 15b | | | |
| | If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions). | | |
| 16a | Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? | | X |
| 16a | | | |
| b | If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? | | |
| 16b | | | |

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed **NONE**
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records: **KEVIN E. THOMAS, EXEC. DIRECTOR - 717-540-9300**
2793 OLD POST ROAD, NO. 12, HARRISBURG, PA 17110

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

| (A) Name and Title | (B) Average hours per week (list any hours for related organizations below line) | (C) Position (do not check more than one box, unless person is both an officer and a director/trustee) | | | | | | (D) Reportable compensation from (W-2/1099-MISC) | (E) Reportable compensation from related organizations (W-2/1099-MISC) | (F) Estimated amount of other compensation from the organization and related organizations |
|---|---|---|-----------------------|---------|--------------|------------------------------|--------|---|---|---|
| | | Individual trustee or director | Institutional trustee | Officer | Key employee | Highest compensated employee | Former | | | |
| (1) JUDY RAUB GOVERNOR | 40.00 | X | | X | | | | 0. | 0. | 0. |
| (2) PHILLIP WEBER GOVERNOR-ELECT | 25.00 | X | | X | | | | 0. | 0. | 0. |
| (3) JOHN GRAB IMMEDIATE PAST GOVERNOR | 15.00 | X | | X | | | | 0. | 0. | 0. |
| (4) KATHLEEN DURNER REGION I TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (5) JOHN MAZUROWSKI REGION II TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (6) PHYLLIS PALM REGION III TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (7) MATTHEW WISE REGION IV TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (8) BENJAMIN OSTERHOUT REGION V TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (9) MICHAEL COOLBAUGH REGION VI TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (10) SARAH ZULUETA REGION VII TRUSTEE | 10.00 | X | | X | | | | 0. | 0. | 0. |
| (11) KEVIN E. THOMAS DISTRICT EXECUTIVE DIRECTOR | 55.00 | | | X | | | | 64,800. | 0. | 0. |
| | | | | | | | | | | |
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Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

Table with 6 main columns: (A) Name and title, (B) Average hours per week, (C) Position, (D) Reportable compensation from the organization, (E) Reportable compensation from related organizations, (F) Estimated amount of other compensation. Includes sub-totals and totals for lines 1b, 1c, and 1d.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

Questions 3, 4, and 5 regarding compensation reporting. Question 3: Did the organization list any former officer...? Question 4: For any individual listed on line 1a, is the sum of reportable compensation and other compensation...? Question 5: Did any person listed on line 1a receive or accrue compensation from any unrelated organization...?

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

Table for independent contractors with columns: (A) Name and business address, (B) Description of services, (C) Compensation. Entry 1 shows 'NONE' for address.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

| | | | (A) Total revenue | (B) Related or exempt function revenue | (C) Unrelated business revenue | (D) Revenue excluded from tax under sections 512-514 | |
|---|--|---|---------------------------|---|---|--|--|
| Contributions, Gifts, Grants and Other Similar Amounts | 1 a | Federated campaigns | | | | | |
| | b | Membership dues | | | | | |
| | c | Fundraising events | | | | | |
| | d | Related organizations | | | | | |
| | e | Government grants (contributions) | | | | | |
| | f | All other contributions, gifts, grants, and similar amounts not included above | 1f 15,165. | | | | |
| | g | Noncash contributions included in lines 1a-1f: \$ | | | | | |
| h Total. Add lines 1a-1f | | | 15,165. | | | | |
| Program Service Revenue | 2 a | MEMBERSHIP DUES | 900099 124,870. | 124,870. | | | |
| | b | CONVENTIONS | 900099 79,445. | 79,445. | | | |
| | c | LEADERSHIP SERVICES | 900099 17,350. | 17,350. | | | |
| | d | | | | | | |
| | e | | | | | | |
| | f | All other program service revenue | | | | | |
| | g | Total. Add lines 2a-2f | | 221,665. | | | |
| Other Revenue | 3 | Investment income (including dividends, interest, and other similar amounts) | | 135. | | 135. | |
| | 4 | Income from investment of tax-exempt bond proceeds | | | | | |
| | 5 | Royalties | | | | | |
| | 6 a | Gross rents | (i) Real (ii) Personal | | | | |
| | | Less: rental expenses | | | | | |
| | | Rental income or (loss) | | | | | |
| | | Net rental income or (loss) | | | | | |
| | 7 a | Gross amount from sales of assets other than inventory | (i) Securities (ii) Other | | | | |
| | | Less: cost or other basis and sales expenses | | | | | |
| | | Gain or (loss) | | | | | |
| | | Net gain or (loss) | | | | | |
| | 8 a | Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18 | | | | | |
| | | Less: direct expenses | | 17,384. 8,890. | | | |
| | c | Net income or (loss) from fundraising events | | 8,494. | | 8,494. | |
| 9 a | Gross income from gaming activities. See Part IV, line 19 | | | | | | |
| | Less: direct expenses | | | | | | |
| | Net income or (loss) from gaming activities | | | | | | |
| 10 a | Gross sales of inventory, less returns and allowances | | | | | | |
| | Less: cost of goods sold | | | | | | |
| | Net income or (loss) from sales of inventory | | | | | | |
| Miscellaneous Revenue | | | | | | | |
| 11 a | OTHER REVENUE | 900099 12,165. | 12,165. | | 12,165. | | |
| b | | | | | | | |
| c | | | | | | | |
| d | All other revenue | | | | | | |
| e | Total. Add lines 11a-11d | | 12,165. | | | | |
| 12 | Total revenue. See instructions. | | 257,624. | 221,665. | 0. | 20,794. | |

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

| Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII. | (A) Total expenses | (B) Program service expenses | (C) Management and general expenses | (D) Fundraising expenses |
|---|-----------------------|---------------------------------|--|-----------------------------|
| 1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 | | | | |
| 2 Grants and other assistance to domestic individuals. See Part IV, line 22 | | | | |
| 3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 | | | | |
| 4 Benefits paid to or for members | | | | |
| 5 Compensation of current officers, directors, trustees, and key employees | 64,800. | 58,320. | 6,480. | |
| 6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) | | | | |
| 7 Other salaries and wages | 22,178. | 19,960. | 2,218. | |
| 8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions) | | | | |
| 9 Other employee benefits | 710. | 639. | 71. | |
| 10 Payroll taxes | 7,499. | 6,750. | 749. | |
| 11 Fees for services (non-employees): | | | | |
| a Management | | | | |
| b Legal | | | | |
| c Accounting | 25,024. | | 25,024. | |
| d Lobbying | | | | |
| e Professional fundraising services. See Part IV, line 17 | | | | |
| f Investment management fees | | | | |
| g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.) | | | | |
| 12 Advertising and promotion | | | | |
| 13 Office expenses | 9,283. | 7,427. | 1,856. | |
| 14 Information technology | 1,441. | 1,153. | 288. | |
| 15 Royalties | | | | |
| 16 Occupancy | 18,473. | 16,626. | 1,847. | |
| 17 Travel | 7,601. | 7,601. | | |
| 18 Payments of travel or entertainment expenses for any federal, state, or local public officials | | | | |
| 19 Conferences, conventions, and meetings | 83,167. | 83,167. | | |
| 20 Interest | 2,370. | | 2,370. | |
| 21 Payments to affiliates | | | | |
| 22 Depreciation, depletion, and amortization | | | | |
| 23 Insurance | 1,998. | | 1,998. | |
| 24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.) | | | | |
| a KEY LEADER EXPENSE | 16,620. | 16,620. | | |
| b ADMINISTRATOR EXPENSE | 2,142. | | 2,142. | |
| c MISCELLANEOUS OTHER EXP | 2,071. | 2,071. | | |
| d BOARD MEETING STIPEND | 830. | 830. | | |
| e All other expenses | 770. | 770. | | |
| 25 Total functional expenses. Add lines 1 through 24e | 266,977. | 221,934. | 45,043. | 0. |
| 26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. | | | | |

Check here if following SOP 88-2 (ASC 958-720)

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

| | | (A) Beginning of year | | (B) End of year | | |
|------------------------------------|---|---|----------|--------------------|----------|----|
| Assets | 1 | Cash - non-interest-bearing | 10,152. | 1 | 23,858. | |
| | 2 | Savings and temporary cash investments | 560. | 2 | 564. | |
| | 3 | Pledges and grants receivable, net | | 3 | | |
| | 4 | Accounts receivable, net | 386. | 4 | 6,217. | |
| | 5 | Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L | | 5 | | |
| | 6 | Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L | | 6 | | |
| | 7 | Notes and loans receivable, net | | 7 | | |
| | 8 | Inventories for sale or use | 1,008. | 8 | 356. | |
| | 9 | Prepaid expenses and deferred charges | 3,171. | 9 | 3,340. | |
| | 10a | Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D | 10a | 34,369. | | |
| | b | Less: accumulated depreciation | 10b | 34,369. | 10c | 0. |
| | 11 | Investments - publicly traded securities | | 11 | | |
| | 12 | Investments - other securities. See Part IV, line 11 | | 12 | | |
| | 13 | Investments - program-related. See Part IV, line 11 | | 13 | | |
| | 14 | Intangible assets | | 14 | | |
| | 15 | Other assets. See Part IV, line 11 | | 15 | | |
| 16 | Total assets. Add lines 1 through 15 (must equal line 34) | 15,277. | 16 | 34,335. | | |
| Liabilities | 17 | Accounts payable and accrued expenses | 47,095. | 17 | 75,506. | |
| | 18 | Grants payable | | 18 | | |
| | 19 | Deferred revenue | | 19 | | |
| | 20 | Tax-exempt bond liabilities | | 20 | | |
| | 21 | Escrow or custodial account liability. Complete Part IV, Schedule D | | 21 | | |
| | 22 | Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L | | 22 | | |
| | 23 | Secured mortgages and notes payable to unrelated third parties | 29,640. | 23 | 29,640. | |
| | 24 | Unsecured notes and loans payable to unrelated third parties | | 24 | | |
| | 25 | Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D | | 25 | | |
| | 26 | Total liabilities. Add lines 17 through 25 | 76,735. | 26 | 105,146. | |
| Net Assets or Fund Balances | Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34. | | | | | |
| | 27 | Unrestricted net assets | -61,458. | 27 | -73,179. | |
| | 28 | Temporarily restricted net assets | | 28 | 2,368. | |
| | 29 | Permanently restricted net assets | | 29 | | |
| | Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34. | | | | | |
| | 30 | Capital stock or trust principal, or current funds | | 30 | | |
| | 31 | Paid-in or capital surplus, or land, building, or equipment fund | | 31 | | |
| | 32 | Retained earnings, endowment, accumulated income, or other funds | | 32 | | |
| 33 | Total net assets or fund balances | -61,458. | 33 | -70,811. | | |
| 34 | Total liabilities and net assets/fund balances | 15,277. | 34 | 34,335. | | |

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

| | | | |
|----|--|----|----------|
| 1 | Total revenue (must equal Part VIII, column (A), line 12) | 1 | 257,624. |
| 2 | Total expenses (must equal Part IX, column (A), line 25) | 2 | 266,977. |
| 3 | Revenue less expenses. Subtract line 2 from line 1 | 3 | -9,353. |
| 4 | Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A)) | 4 | -61,458. |
| 5 | Net unrealized gains (losses) on investments | 5 | |
| 6 | Donated services and use of facilities | 6 | |
| 7 | Investment expenses | 7 | |
| 8 | Prior period adjustments | 8 | |
| 9 | Other changes in net assets or fund balances (explain in Schedule O) | 9 | 0. |
| 10 | Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B)) | 10 | -70,811. |

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

| | | Yes | No |
|----|--|-----|----|
| 1 | Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other | | |
| | If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O. | | |
| 2a | Were the organization's financial statements compiled or reviewed by an independent accountant? | | X |
| | If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: | | |
| | <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis | | |
| b | Were the organization's financial statements audited by an independent accountant? | X | |
| | If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: | | |
| | <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis | | |
| c | If "Yes" to line 2a or 2b, does the organization have a committee that has responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? | X | |
| | If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O. | | |
| 3a | As a result of a federal award, was the organization required to undergo audits as set forth in the Single Audit Act and OMB Circular A-133? | | X |
| b | If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits | | |

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017
Open to Public Inspection

Name of the organization

KIWANIS INTERNATIONAL K23 PENNSYLVANIA D

Employer identification number
23-1487067

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

| | (a) Donor advised funds | (b) Funds and other accounts |
|---|-------------------------|--|
| 1 Total number at end of year | | |
| 2 Aggregate value of contributions to (during year) | | |
| 3 Aggregate value of grants from (during year) | | |
| 4 Aggregate value at end of year | | |
| 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

- Purpose(s) of conservation easements held by the organization (check all that apply).
 - Preservation of land for public use (e.g., recreation or education)
 - Protection of natural habitat
 - Preservation of open space
 - Preservation of a historically important land area
 - Preservation of a certified historic structure
- Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

| | Held at the End of the Tax Year |
|---|---------------------------------|
| a Total number of conservation easements | 2a |
| b Total acreage restricted by conservation easements | 2b |
| c Number of conservation easements on a certified historic structure included in (a) | 2c |
| d Number of conservation easements included in (c) acquired after 7/25/82, and not a historic structure listed in the National Register | 2d |
- Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____
- Number of states where property subject to conservation easement is located ▶ _____
- Does the organization have a written policy regarding the public monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?
- Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____
- Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____
- Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?
- In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

- If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.
 - If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:
 - (i) Revenue included on Form 990, Part VIII, line 1
 - (ii) Assets included in Form 990, Part X
- If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:
 - Revenue included on Form 990, Part VIII, line 1
 - Assets included in Form 990, Part X

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2017

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____

- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:

| | Amount |
|----------------------------------|--------|
| 1c Beginning balance | |
| 1d Additions during the year | |
| 1e Distributions during the year | |
| 1f Ending balance | |

- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Form 990, Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

| | (a) Current year | (b) Prior year | (c) Two years back | (d) Three years back | (e) Four years back |
|--|------------------|----------------|--------------------|----------------------|---------------------|
| 1a Beginning of year balance | | | | | |
| b Contributions | | | | | |
| c Net investment earnings, gains, and losses | | | | | |
| d Grants or scholarships | | | | | |
| e Other expenditures for facilities and programs | | | | | |
| f Administrative expenses | | | | | |
| g End of year balance | | | | | |

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment _____ %
 - b Permanent endowment _____ %
 - c Temporarily restricted endowment _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.

- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- (i) unrelated organizations Yes No
 - (ii) related organizations Yes No
- b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? Yes No

Part VI Land, Buildings, and Equipment. Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

| Description of property | (a) Cost or other basis (investment) | (b) Cost or other basis (other) | (c) Accumulated depreciation | (d) Book value |
|--|--------------------------------------|---------------------------------|------------------------------|----------------|
| 1a Land | | | | |
| b Buildings | | | | |
| c Leasehold improvements | | | | |
| d Equipment | | 34,369. | 34,369. | 0. |
| e Other | | | | |
| Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) | | | | 0. |

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

| (a) Description of security or category (including name of security) | (b) Book value | (c) Method of valuation: Cost or end-of-year market value |
|---|----------------|---|
| (1) Financial derivatives | | |
| (2) Closely-held equity interests | | |
| (3) Other | | |
| (A) | | |
| (B) | | |
| (C) | | |
| (D) | | |
| (E) | | |
| (F) | | |
| (G) | | |
| (H) | | |
| Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶ | | |

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

| (a) Description of investment | (b) Book value | (c) Method of valuation: Cost or end-of-year market value |
|---|----------------|---|
| (1) | | |
| (2) | | |
| (3) | | |
| (4) | | |
| (5) | | |
| (6) | | |
| (7) | | |
| (8) | | |
| (9) | | |
| Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶ | | |

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 15.

| (a) Description | (b) Book value |
|---|----------------|
| (1) | |
| (2) | |
| (3) | |
| (4) | |
| (5) | |
| (6) | |
| (7) | |
| (8) | |
| (9) | |
| Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶ | |

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

| 1. (a) Description of liability | (b) Book value |
|---|----------------|
| (1) Federal income taxes | |
| (2) | |
| (3) | |
| (4) | |
| (5) | |
| (6) | |
| (7) | |
| (8) | |
| (9) | |
| Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶ | |

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

| | | | | |
|---|---|----|----------|----------|
| 1 | Total revenue, gains, and other support per audited financial statements | | 1 | 266,514. |
| 2 | Amounts included on line 1 but not on Form 990, Part VIII, line 12: | | | |
| | a Net unrealized gains (losses) on investments | 2a | | |
| | b Donated services and use of facilities | 2b | | |
| | c Recoveries of prior year grants | 2c | | |
| | d Other (Describe in Part XIII.) | 2d | 8,890. | |
| | e Add lines 2a through 2d | 2e | 8,890. | |
| 3 | Subtract line 2e from line 1 | 3 | 257,624. | |
| 4 | Amounts included on Form 990, Part VIII, line 12, but not on line 1: | | | |
| | a Investment expenses not included on Form 990, Part VIII, line 7b | 4a | | |
| | b Other (Describe in Part XIII.) | 4b | | |
| | c Add lines 4a and 4b | 4c | 0. | |
| 5 | Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.) | 5 | 257,624. | |

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

| | | | | |
|---|--|----|----------|----------|
| 1 | Total expenses and losses per audited financial statements | | 1 | 275,867. |
| 2 | Amounts included on line 1 but not on Form 990, Part IX, line 25: | | | |
| | a Donated services and use of facilities | 2a | | |
| | b Prior year adjustments | 2b | | |
| | c Other losses | 2c | | |
| | d Other (Describe in Part XIII.) | 2d | 8,890. | |
| | e Add lines 2a through 2d | 2e | 8,890. | |
| 3 | Subtract line 2e from line 1 | 3 | 266,977. | |
| 4 | Amounts included on Form 990, Part IX, line 25, but not on line 1: | | | |
| | a Investment expenses not included on Form 990, Part VIII, line 7b | 4a | | |
| | b Other (Describe in Part XIII.) | 4b | | |
| | c Add lines 4a and 4b | 4c | 0. | |
| 5 | Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part VIII, line 8.) | 5 | 266,977. | |

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1 and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

ACCOUNTING PRINCIPLES GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA

REQUIRE MANAGEMENT TO EVALUATE TAX POSITIONS TAKEN BY THE DISTRICT,

INCLUDING WHETHER THE ENTITY IS EXEMPT FROM INCOME TAXES. MANAGEMENT

EVALUATED THE TAX POSITIONS TAKEN AND CONCLUDED THAT THE DISTRICT HAD

TAKEN NO UNCERTAIN TAX POSITIONS THAT REQUIRE RECOGNITION OR DISCLOSURE IN

THE FINANCIAL STATEMENTS. THEREFORE, NO PROVISION OR LIABILITY FOR INCOME

TAXES HAS BEEN INCLUDED IN THE FINANCIAL STATEMENTS. THE DISTRICT IS NO

LONGER SUBJECT TO INCOME TAX EXAMINATIONS BY THE U.S. FEDERAL, STATE, OR

LOCAL TAX AUTHORITIES FOR YEARS BEFORE SEPTEMBER 30, 2013.

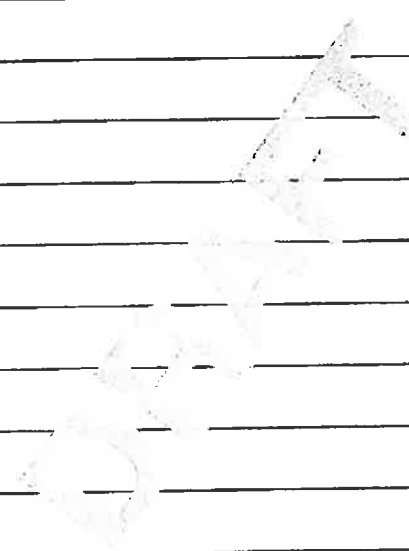
PART XI, LINE 2D - OTHER ADJUSTMENTS:

Part XIII Supplemental Information (continued)

FUNDRAISING EXPENSE 8,890.

PART XII, LINE 2D - OTHER ADJUSTMENTS:

FUNDRAISING EXPENSE 8,890.



SCHEDULE G
(Form 990 or 990-EZ)

Supplemental Information Regarding Fundraising or Gaming Activities
Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.
▶ **Attach to Form 990 or Form 990-EZ.**
▶ Go to www.irs.gov/Form990 for the latest instructions.

OMB No. 1545-0047

2017
Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

KIWANIS INTERNATIONAL K23 PENNSYLVANIA D

Employer identification number
23-1487067

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a Mail solicitations
- b Internet and email solicitations
- c Phone solicitations
- d In-person solicitations
- e Solicitation of non-government grants
- f Solicitation of government grants
- g Special fundraising events

2 a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

| (i) Name and address of individual or entity (fundraiser) | (ii) Activity | (iii) Did fundraiser have custody or control of contributions? | | (iv) Gross receipts from activity | (v) Amount paid to (or retained by) fundraiser listed in col. (i) | (vi) Amount paid to (or retained by) organization |
|---|---------------|--|----|-----------------------------------|---|---|
| | | Yes | No | | | |
| | | | | | | |
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| | | | | | | |
| Total | | | | ▶ | | |

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

| | | (a) Event #1 | (b) Event #2 | (c) Other events | (d) Total events (add col. (a) through col. (c)) |
|-----------------|----|--|--------------|------------------------|--|
| | | RAFFLE (event type) | (event type) | NONE (total number) | |
| Revenue | 1 | Gross receipts | 17,350. | | 17,350. |
| | 2 | Less: Contributions | | | |
| | 3 | Gross income (line 1 minus line 2) | 17,350. | | 17,350. |
| Direct Expenses | 4 | Cash prizes | 8,890. | | 8,890. |
| | 5 | Noncash prizes | | | |
| | 6 | Rent/facility costs | | | |
| | 7 | Food and beverages | | | |
| | 8 | Entertainment | | | |
| | 9 | Other direct expenses | | | |
| | 10 | Direct expense summary. Add lines 4 through 9 in column (d) | | | 8,890. |
| | 11 | Net income summary. Subtract line 10 from line 3, column (d) | | | 8,460. |

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 23, or reported more than \$15,000 on Form 990-EZ, line 6a.

| | | (a) Bingo | (b) Purchases/instant bingo or progressive bingo | (c) Other gaming | (d) Total gaming (add col. (a) through col. (c)) |
|-----------------|--|-----------------------|---|---|---|
| | | 1 | Gross revenue | | |
| Direct Expenses | 2 | Cash prizes | | | |
| | 3 | Noncash prizes | | | |
| | 4 | Rent/facility costs | | | |
| | 5 | Other direct expenses | | | |
| | 6 | Volunteer labor | <input type="checkbox"/> Yes _____ % <input type="checkbox"/> No | <input type="checkbox"/> Yes _____ % <input type="checkbox"/> No | <input type="checkbox"/> Yes _____ % <input type="checkbox"/> No |
| 7 | Direct expense summary. Add lines 2 through 5 in column (d) | | | | |
| 8 | Net gaming income summary. Subtract line 7 from line 1, column (d) | | | | |

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No
 b If "No," explain: _____

 10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No
 b If "Yes," explain: _____

- 11 Does the organization conduct gaming activities with nonmembers? Yes No
- 12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:

| | | |
|-------------------------------|-----|---|
| a The organization's facility | 13a | % |
| b An outside facility | 13b | % |

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶ _____

Address ▶ _____

- 15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No
- b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____
- c If "Yes," enter name and address of the third party:

Name ▶ _____

Address ▶ _____

16 Gaming manager information:

Name ▶ _____

Gaming manager compensation ▶ \$ _____

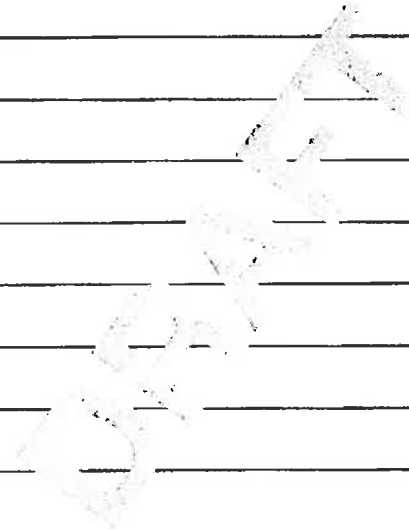
Description of services provided ▶ _____

Director/officer Employee Independent contractor

- 17 Mandatory distributions:
- a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No
- b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Part IV **Supplemental Information** *(continued)*



SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

Open to Public
Inspection

Name of the organization

KIWANIS INTERNATIONAL K23 PENNSYLVANIA D

Employer identification number

23-1487067

FORM 990, PART VI, SECTION A, LINE 6:

THE DISTRICTS HAVE CLUBS AND EACH CLUB HAS MEMBERS.

ACTIVE MEMBERS ARE MEMBERS IN GOOD STANDING WITH HIS/HER CLUB.

FORM 990, PART VI, SECTION A, LINE 7A:

ACTIVE MEMBERS HAVE THE ABILITY TO ELECT MEMBERS OF GOVERNING BODY.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS REVIEWED BY THE EXECUTIVE DIRECTOR.

FORM 990, PART VI, SECTION B, LINE 15:

TRUSTEES REVIEW AND APPROVE THE SALARY FOR THE EXECUTIVE DIRECTOR AND
STAFF.

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, POLICIES, AND FINANCIAL
STATEMENTS AVAILABLE TO THE PUBLIC UPON REQUEST.

FORM 990, PART XII, LINE 2C:

THE ORGANIZATION HAS AN AUDIT COMMITTEE THAT ASSUMES RESPONSIBILITY FOR
OVERSIGHT OF THE AUDIT OF ITS FINANCIAL STATEMENTS AND SELECTION OF
INDEPENDENT ACCOUNTANT.

Judy Raub

2:47 PM (2
minutes ago)

to phil.div18.kiwanis, kevin, me

Just to update you all,

As of January 7, 2019, there are 24 records held by the PA Treasurer Department of unclaimed property.

I have sent emails to the President's and Elects, Secretaries, Treasurer's 15 clubs that are still in existence to inform them of this along with offering of help if they ask (Kevin and Michelle, I had copied you on these emails.)

Yesterday, I prepared 5 letters with forms to be mailed to the Unclaimed Property office in Harrisburg. They were mailed today, directly at the Mount Joy PO.

I believe all the replies to the letters will be sent to the district office. They will also contact either myself or Kevin if more information or some sort of follow up is requested.

Stay tuned for some results, though I am not sure of the profitability this go round. For the few hours it may take, I fell it certainly is time well spent.

Have a good day.

Judy Raub
602 Rose Petal Lane
Mount Joy, PA 17552
717.917.2741

"To the world you may be one person; but to one person you may be the world." Josephine Billings

jraub919@aol.com
www.kiwanis.org
www.pakiwanis.org

Club presidents, secretaries and treasurers,

I have been reviewing the PA Treasurers website, specifically, unclaimed property page (www.paunclaimedproperty.org) and if you fill in the required information Name: Kiwanis, State: PA you will notice that your Kiwanis Club is listed, as a District we an not submit a claim because your club is still viable. The monies are held by PA Treasury, but it would behoove you to fill out the online claim form to try and re-coop this money. The process is relatively simple, and you wait a long time for a reply or to see the check, but I can tell you it is worth taking care of this. On the chart/listing, they only tell you if it is over or under \$100.00. But my thought is, go after it and put it in your account and put it to good use.

I would be willing to help you if you have questions along the way, and you may contact me at the information below.

Thank you for being Kiwanis members and for supporting your communities.

In service,

Judy Raub, Immediate Past Governor
PA District of Kiwanis International
717-917-2741

Kevin E. Thomas, Executive Director
PA District of Kiwanis International
717-540-9300



UNCLAIMED PROPERTY

Home (/) / Unclaimed Property / Search Results

- Green rows** show properties where you must contact the office to determine eligibility.
- White rows** show **single owner** property records, click on those that you are entitled to claim.
- Gray rows** show **joint owner** property records, click on those that you are entitled to claim.

Accounts appearing on this page will remain visible and claimable even after a claim has been initiated. The property will be removed from the Web site once Treasury has received sufficient documentation to prove entitlement.

To learn more about an account and how to claim it, check the box next to the name and then press 'Request Claim Form'. The rows are color coded to assist in your claim inquiry as single and joint owner properties may not be combined on a claim inquiry form.

Search Results

26 records for **KIWANIS**

| Claim | Last Name | First Name | M.I. | City | St | Zip | Holder | Amount |
|---|--------------|------------|----------|------------------|----|-----------|---------------------------------------|-------------|
| <input type="checkbox"/> | KIWANIS | BLOSSBURG | | Blossberg | PA | 16912 | Northern Tier Solid Waste Authority | Under \$100 |
| <input type="checkbox"/> | KIWANIS | CLUB | OF ALTOO | Altoona | PA | 16602 | Sheetz Inc. | Over \$100 |
| <input type="checkbox"/> | KIWANIS | CLUB | OF NORRY | Northumberland | PA | | Butter Krust Baking Co | Under \$100 |
| <input type="checkbox"/> | KIWANIS | CLUBOF | STROUDSB | East Stroudsburg | PA | 18301-000 | Pnc Bank Na (formerly Midlantic Bank) | Over \$100 |
| <input type="checkbox"/> | KIWANIS | DALLAS | | Dallas | PA | 18612 | Commonwealth Telephone Co. Llc | Under \$100 |
| <input type="checkbox"/> | KIWANIS | | | Brauford | PA | 16701 | Firstenergy Corporation | Under \$100 |
| <p><input checked="" type="checkbox"/> Only the first 400 rows for KIWANIS are displayed. Refine your search by entering first name, middle initial, city, state, zip code, or state</p> | | | | | | | | |
| <input type="checkbox"/> | KIWANIS CLUB | | | Indiana | PA | 15701 | County Of Indiana | Under \$100 |

| | | | | | | | | |
|--------------------------|---------------------------------------|--|--|------------------|----|------------|--------------------------------|-------------|
| <input type="checkbox"/> | KIWANIS CLUB OF ANN ARBOR | | | Ann Arbor | MI | 48104 | Clipper Magazine Llc | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF ATLANTIC CITY | | | Mays Landing | NJ | 08330 | Desales University | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF GLENSHAW | | | Pittsburgh | PA | 15223-0000 | Pa Treasury - Office Of Budget | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF GRAHAM COMPANY | | | Philadelphia | PA | 19102 | Liberty Mutual Group Inc | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF HAZLETON | | | Hazleton | PA | 18201 | Ppl Services Corporation | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF MILLCREEK | | | Erie | PA | 16508 | St Marys Home Of Erie | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF OLD YORK ROAD FND INC | | | Willow Grove | PA | 19090-0000 | Energy Transfer Partners Lp | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF OLD YORK ROAD FND INC | | | Willow Grove | PA | 19090-0000 | Energy Transfer Partners Lp | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF OLD YORK ROAD FND INC | | | Willow Grove | PA | 19090-0000 | Energy Transfer Partners Lp | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF OLD YORK ROAD FND INC | | | Willow Grove | PA | 19090-0000 | Energy Transfer Partners Lp | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF OLD YORK ROAD FND INC | | | Willow Grove | PA | 19090-0000 | Energy Transfer Partners Lp | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF PLYMOUTH OR TOWNSHIP | | | Norristown | PA | 19401 | Santander Bank | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF POTTSVILLE | | | Pottsville | PA | 17901 | Suburban Propane Partners L P | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF RIEGELSVILLE | | | Riegelsville | PA | 18077 | Paypal | Over \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF STROUDSBURG | | | East Stroudsburg | PA | 18301 | Peconic Medical Center | Over \$100 |

Only the first 400 rows for **KIWANIS** are displayed. Refine your search by entering first name, middle initial, city, state, zip code, or state.

| | | | | | | | | |
|--------------------------|---------------------------------|--|--|-------------|----|-------|---------------------------------------|-------------|
| <input type="checkbox"/> | KIWANIS CLUB OF UNIONTOWN | | | Uniontown | PA | 15401 | Crown Hotel Partners | Under \$100 |
| <input type="checkbox"/> | KIWANIS CLUB OF UPPER MAIN LIN | | | Berwyn | PA | 19312 | Safeway Inc | Under \$100 |
| <input type="checkbox"/> | KIWANIS FOUNDATION OF PHILA INC | | | Phila | PA | 19103 | Continental Bank/now Midatlantic Bank | Over \$100 |
| <input type="checkbox"/> | KIWANIS WYOMING COUNTY | | | Tunkhannock | PA | 18657 | Dawson Geophysical Company | Over \$100 |

Only the first **400** rows for **KIWANIS** are displayed. Refine your search by entering first name, middle initial, city, state, zip code, or state.



Purse Hook District Fundraiser Summary as of 1/19/2019

Updated expenses 2/12/2019 due to Expense error

| | |
|---------------------|---------------|
| Total Purchased | 150 |
| Total Sold to Date | 44 |
| Total Expenses | \$440.50* |
| Total Income | \$440.00 |
| Total Profit | \$.50 |
| Potential Profit | 1,059.50 |

Expense Breakdown incurred by Region 7:

- *Upfront cost incurred by Region*:*
 \$2.39 per unit x 150 = \$358.50
 \$55 setup fee
 \$27 shipping fee
\$440.50 = Total Expenses

Total Unit Cost: \$2.94

Selling at \$10 a unit

Summary:

A 150 units were purchased, and we have sold 44 with the help of leaders in various areas and the help of social media and promotion. A note that promotion is the responsibility for all District leadership not just Region 7. The hope is that we will sell units at Midwinter, District/Divisional/Regional events and International Convention. We will have the table at Midwinter and at District Office Store so credit cards could be used.

Leaders that have taken a supply to sell in their Regions include:

Judy Raub – 20 – Region 5

Jen Vare – 15 – Region 7

Kevin Thomas – 10 – District Office

Jeff Rose – 15 – Region 6

Lillian Mateja – 24 – Region 7

A new flyer will come out and distributed by the District Office. It is encouraged at the next midwinter that more Purse Hooks are given to Regional leaders in the North and West to also have a supply to sell at their events as well.

**updated 2/12/19 due to error in expense cost and failed to put in shipping cost from vendor.*

Thanks,

Sarah Zulueta

Region 7 Trustee

Purse Hook Fundraising Chair

Gain = 50
Loss = 15
Same = 102

Kiwanis International
Monthly Membership Comparison

Run Date: 01/02/2019
Run time: 7:07:01PM

| Club Id | Club Name | Entry/St | Sts | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep % Chg | Trend |
|---------------------------|------------------------------|----------|-----|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----------|-------------|
| 18 | | | | | | | | | | | | | | | | | |
| K23 | Pennsylvania | | | | | | | | | | | | | | | | |
| K2301 | Division 1 | | | | | | | | | | | | | | | | |
| K02090 | Bradford | PA | | 48 | 48 | 48 | 48 | | | | | | | | | | 0.00 |
| K04613 | Cambridge Springs | PA | | 7 | 7 | 7 | 7 | | | | | | | | | | 0.00 |
| K03089 | Conneaut Lake | PA | | 7 | 6 | 6 | 6 | | | | | | | | | | -14.29 |
| K01165 | Corry | PA | | 11 | 11 | 11 | 11 | | | | | | | | | | 0.00 |
| K16877 | East Erie County | PA | | 16 | 16 | 16 | 16 | | | | | | | | | | 0.00 |
| K11844 | Edinboro | PA | | 33 | 34 | 34 | 34 | | | | | | | | | | 3.03 |
| K00040 | Erie | PA | | 29 | 29 | 29 | 29 | | | | | | | | | | 0.00 |
| K17440 | Fort LeBoeuf | PA | | 23 | 23 | 28 | 29 | | | | | | | | | | 26.09 |
| K00701 | Meadville | PA | | 38 | 38 | 38 | 38 | | | | | | | | | | 0.00 |
| K16577 | Meadville Golden K | PA | | 20 | 20 | 20 | 20 | | | | | | | | | | 0.00 |
| K08353 | Millicreek-Erie Area | PA | | 18 | 18 | 18 | 18 | | | | | | | | | | 0.00 |
| K19429 | Summit Township | PA | | 21 | 21 | 22 | 22 | | | | | | | | | | 4.76 |
| K00812 | Warren | PA | | 39 | 39 | 39 | 39 | | | | | | | | | | 0.00 |
| K14943 | West Erie County | PA | | 15 | 15 | 15 | 15 | | | | | | | | | | 0.00 |
| Division 1 Totals: | | | | 325 | 325 | 331 | 332 | | | | | | | | | | 2.15 |
| K2305 | Division 5 | | | | | | | | | | | | | | | | |
| K17667 | Allegheny North | PA | | 7 | 7 | 7 | 7 | | | | | | | | | | 0.00 |
| K04358 | Baldwin | PA | | 5 | 5 | 6 | 6 | | | | | | | | | | 20.00 |
| K02616 | Glenshaw | PA | | 15 | 15 | 15 | 15 | | | | | | | | | | 0.00 |
| K02234 | Mars | PA | | 14 | 14 | 14 | 14 | | | | | | | | | | 0.00 |
| K00003 | Pittsburgh | PA | | 15 | 15 | 15 | 15 | | | | | | | | | | 0.00 |
| K18576 | Pittsburgh Airport Area, The | PA | | 12 | 12 | 12 | 12 | | | | | | | | | | 0.00 |
| K01574 | Sewickley | PA | | 14 | 14 | 14 | 14 | | | | | | | | | | 0.00 |
| K03643 | Sheraden, Pittsburgh | PA | | 29 | 31 | 31 | 31 | | | | | | | | | | 6.90 |
| K03431 | Squirrel Hill, Pittsburgh | PA | | 8 | 8 | 8 | 8 | | | | | | | | | | 0.00 |
| K00797 | Washington | PA | | 8 | 8 | 8 | 8 | | | | | | | | | | 0.00 |
| Division 5 Totals: | | | | 127 | 129 | 130 | 130 | | | | | | | | | | 2.36 |
| K2306 | Division 6 | | | | | | | | | | | | | | | | |
| K05219 | Freepport | PA | | 20 | 19 | 19 | 19 | | | | | | | | | | -5.00 |
| K00744 | Kittanning | PA | | 4 | 4 | 4 | 4 | | | | | | | | | | 0.00 |

Kiwanis International
Monthly Membership Comparison

Run Date: 01/02/2019
Run time: 7:07:01PM

| Club Id | Club Name | Entry/St | Sts | Sep. 18 | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep % Chg 19 | Trend |
|--------------|---------------------------------|----------|-----|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----------------|-----------------|
| K23 | Pennsylvania (Continued) | | | | | | | | | | | | | | | | |
| K2306 | Division 6 (Continued) | | | | | | | | | | | | | | | | |
| K00526 | McKeesport-White Oak | PA | | 18 | 19 | 19 | 19 | | | | | | | | | | 5.56 +1 |
| K06034 | Penn Hills | PA | | 10 | 10 | 10 | 10 | | | | | | | | | | 0.00 |
| K01502 | Vandergrift | PA | | 16 | 16 | 16 | 16 | | | | | | | | | | 0.00 |
| K02401 | Verona-Rosedale | PA | | 9 | 8 | 8 | 8 | | | | | | | | | | -11.11 -1 |
| K01702 | Wilkinsburg | PA | | 5 | 5 | 5 | 5 | | | | | | | | | | 0.00 |
| | Division 6 Totals: | | | 82 | 81 | 81 | 81 | | | | | | | | | | -1.22 -1 |
| K2308 | Division 8 | | | | | | | | | | | | | | | | |
| K00165 | Greensburg | PA | | 22 | 22 | 18 | 18 | | | | | | | | | | -18.18 -4 |
| K00930 | Jeannette | PA | | 7 | 7 | 7 | 7 | | | | | | | | | | 0.00 |
| K12374 | Ligonier Valley | PA | | 6 | 6 | 6 | 6 | | | | | | | | | | 0.00 |
| K04899 | Scottdale | PA | | 17 | 17 | 17 | 17 | | | | | | | | | | 0.00 |
| K00672 | Uniontown | PA | | 13 | 13 | 13 | 13 | | | | | | | | | | 0.00 |
| | Division 8 Totals: | | | 65 | 65 | 61 | 61 | | | | | | | | | | -6.15 -4 |
| K2310 | Division 10 | | | | | | | | | | | | | | | | |
| K03661 | Homer City | PA | | 11 | 10 | 10 | 10 | | | | | | | | | | -9.09 -1 |
| K00786 | Indiana | PA | | 35 | 35 | 35 | 35 | | | | | | | | | | 0.00 |
| K00057 | Johnstown | PA | | 19 | 19 | 19 | 19 | | | | | | | | | | 0.00 |
| K05545 | Johnstown East Hills | PA | | 8 | 8 | 8 | 8 | | | | | | | | | | 0.00 |
| K17732 | Punxsutawney | PA | | 7 | 7 | 7 | 7 | | | | | | | | | | 0.00 |
| K03869 | Somerset | PA | | 9 | 10 | 10 | 10 | | | | | | | | | | 11.11 +1 |
| K07473 | Westwood, Johnstown | PA | | 20 | 20 | 20 | 19 | | | | | | | | | | -5.00 -1 |
| | Division 10 Totals: | | | 109 | 109 | 109 | 108 | | | | | | | | | | -0.92 -1 |
| K2311 | Division 11W | | | | | | | | | | | | | | | | |
| K00005 | Altoona | PA | | 47 | 47 | 44 | 44 | | | | | | | | | | -6.38 -3 |
| K00521 | Du Bois | PA | | 11 | 11 | 11 | 11 | | | | | | | | | | 0.00 |
| K05383 | Eldorado, Altoona | PA | | 19 | 19 | 18 | 18 | | | | | | | | | | -5.26 -1 |
| K01118 | Philipsburg | PA | | 58 | 58 | 58 | 58 | | | | | | | | | | 0.00 |
| K11511 | Tyrone | PA | | 14 | 14 | 14 | 14 | | | | | | | | | | 0.00 |

| Club Id | Club Name | Entry/St | Sts | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep % Chg | Trend | |
|--------------|---------------------------------|----------|-----|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----------|--------------|------------|
| 18 | | | | | | | | | | | | | | | | | | |
| K23 | Pennsylvania (Continued) | | | <u>149</u> | <u>149</u> | <u>145</u> | <u>145</u> | | | | | | | | | | <u>-2.68</u> | <u>-4</u> |
| | Division 11W Totals: | | | | | | | | | | | | | | | | | |
| K2312 | Division 12N | | | | | | | | | | | | | | | | | |
| K18236 | Bald Eagle and Nittany Valleys | PA | | 36 | 36 | 37 | 39 | | | | | | | | | | 8.33 | +3 |
| K11987 | Jersey Shore Area | PA | | 10 | 10 | 12 | 12 | | | | | | | | | | 20.00 | +2 |
| K18578 | Liberty | PA | | 25 | 28 | 28 | 28 | | | | | | | | | | 12.00 | +3 |
| K01483 | Lock Haven | PA | | 48 | 48 | 48 | 48 | | | | | | | | | | 0.00 | |
| K05677 | Mansfield | PA | | 13 | 13 | 13 | 15 | | | | | | | | | | 15.38 | +2 |
| K03692 | Mill Hall | PA | | 10 | 11 | 11 | 11 | | | | | | | | | | 10.00 | +1 |
| K18323 | Montoursville | PA | | 30 | 31 | 31 | 31 | | | | | | | | | | 3.33 | +1 |
| K12388 | Muncy Area | PA | | 12 | 12 | 12 | 12 | | | | | | | | | | 0.00 | |
| K18331 | Pennsylvania Ekiwanis 2.0 | PA | | 9 | 8 | 8 | 8 | | | | | | | | | | -11.11 | -1 |
| K11634 | Sullivan County | PA | | 12 | 12 | 12 | 10 | | | | | | | | | | -16.67 | -2 |
| K11942 | Valley (The), Athens | PA | | 12 | 12 | 17 | 17 | | | | | | | | | | 41.67 | +5 |
| K00130 | Williamsport | PA | | 75 | 77 | 79 | 78 | | | | | | | | | | 4.00 | +3 |
| | Division 12N Totals: | | | <u>292</u> | <u>298</u> | <u>308</u> | <u>309</u> | | | | | | | | | | <u>5.82</u> | <u>+17</u> |
| K2313 | Division 12S | | | | | | | | | | | | | | | | | |
| K15117 | Buffalo Valley A.M. | PA | | 18 | 17 | 16 | 16 | | | | | | | | | | -11.11 | -2 |
| K04176 | Dalmatia | PA | | 18 | 18 | 18 | 18 | | | | | | | | | | 0.00 | |
| K02094 | Danville | PA | | 7 | 8 | 8 | 8 | | | | | | | | | | 14.29 | +1 |
| K10901 | Middleburg Area | PA | | 15 | 15 | 15 | 15 | | | | | | | | | | 0.00 | |
| K02109 | Mifflinburg | PA | | 27 | 27 | 27 | 30 | | | | | | | | | | 11.11 | +3 |
| K02877 | Milton/Warrior Run | PA | | 35 | 35 | 35 | 35 | | | | | | | | | | 0.00 | |
| K07332 | Northumberland-Point Township | PA | | 11 | 11 | 11 | 11 | | | | | | | | | | 0.00 | |
| K17242 | Selinsgrove Area | PA | | 10 | 11 | 11 | 11 | | | | | | | | | | 10.00 | +1 |
| K00450 | Sunbury | PA | | 26 | 25 | 26 | 26 | | | | | | | | | | 0.00 | |
| | Division 12S Totals: | | | <u>167</u> | <u>167</u> | <u>167</u> | <u>170</u> | | | | | | | | | | <u>1.80</u> | <u>+3</u> |
| K2314 | Division 13N | | | | | | | | | | | | | | | | | |
| K14286 | Dillsburg Area | PA | | 24 | 26 | 26 | 26 | | | | | | | | | | 8.33 | +2 |
| K03384 | Greater West Shore | PA | | 19 | 20 | 20 | 20 | | | | | | | | | | 5.26 | +1 |
| K19663 | Greater York | PA | | 15 | 15 | 17 | 18 | | | | | | | | | | 20.00 | +3 |

Kiwanis International
Monthly Membership Comparison

Run Date: 01/02/2019
Run time: 7:07:01PM

| Club Id | Club Name | Entry/St | Sts | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | % Chg | Trend | |
|-----------------------------|---------------------------------|----------|-----|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------|-----------|----|
| | | | | | | | | | | | | | | | | | | 18 | 19 |
| K23 | Pennsylvania (Continued) | | | | | | | | | | | | | | | | | | |
| K2314 | Division 13N (Continued) | | | | | | | | | | | | | | | | | | |
| K00048 | Harrisburg | PA | | 35 | 35 | 35 | 35 | | | | | | | | | | 0.00 | | |
| K07038 | Hershey-Hummelstown | PA | | 23 | 23 | 23 | 23 | | | | | | | | | | 0.00 | | |
| K19336 | Linglestown Area | PA | | 11 | 12 | 12 | 12 | | | | | | | | | | 9.09 | +1 | |
| K02096 | Middletown | PA | | 7 | 7 | 7 | 7 | | | | | | | | | | 0.00 | | |
| K04380 | Upper Allen-Cumberland Valley | PA | | 16 | 16 | 16 | 16 | | | | | | | | | | 0.00 | | |
| Division 13N Totals: | | | | 150 | 154 | 156 | 157 | | | | | | | | | | 4.67 | +7 | |
| K2315 | Division 13S | | | | | | | | | | | | | | | | | | |
| K17930 | Big Spring | PA | | 11 | 11 | 11 | 11 | | | | | | | | | | 0.00 | | |
| K00311 | Carlisle | PA | | 58 | 60 | 60 | 60 | | | | | | | | | | 3.45 | +2 | |
| K02550 | Chambersburg | PA | | 30 | 30 | 30 | 30 | | | | | | | | | | 0.00 | | |
| K08272 | Chambersburg-Downtown | PA | | 20 | 20 | 20 | 20 | | | | | | | | | | 0.00 | | |
| K04355 | Gettysburg Adams | PA | | 14 | 14 | 15 | 15 | | | | | | | | | | 7.14 | +1 | |
| K00613 | Hanover | PA | | 28 | 30 | 30 | 30 | | | | | | | | | | 7.14 | +2 | |
| K12124 | Shippensburg | PA | | 17 | 17 | 17 | 17 | | | | | | | | | | 0.00 | | |
| Division 13S Totals: | | | | 178 | 182 | 183 | 183 | | | | | | | | | | 2.81 | +5 | |
| K2316 | Division 14 | | | | | | | | | | | | | | | | | | |
| K01341 | Berwick | PA | | 10 | 10 | 10 | 10 | | | | | | | | | | 0.00 | | |
| K01032 | Bloomsburg | PA | | 34 | 34 | 34 | 34 | | | | | | | | | | 0.00 | | |
| K00552 | Hazleton | PA | | 20 | 20 | 20 | 20 | | | | | | | | | | 0.00 | | |
| K00098 | Pottsville | PA | | 31 | 33 | 33 | 33 | | | | | | | | | | 6.45 | +2 | |
| K09523 | Valley (The), Conyngham | PA | | 17 | 17 | 17 | 17 | | | | | | | | | | 0.00 | | |
| Division 14 Totals: | | | | 112 | 114 | 114 | 114 | | | | | | | | | | 1.79 | +2 | |
| K2317 | Division 15 | | | | | | | | | | | | | | | | | | |
| K19307 | Back Mountain | PA | | 38 | 38 | 38 | 38 | | | | | | | | | | 0.00 | | |
| K01133 | Carbondale | PA | | 5 | 5 | 5 | 5 | | | | | | | | | | 0.00 | | |
| K01672 | Dallas | PA | | 21 | 21 | 21 | 21 | | | | | | | | | | 0.00 | | |
| K17301 | Kingston | PA | | 8 | 8 | 8 | 8 | | | | | | | | | | 0.00 | | |
| K18933 | Lafin | PA | | 13 | 13 | 13 | 13 | | | | | | | | | | 0.00 | | |

Kiwanis International
Monthly Membership Comparison

Run Date: 01/02/2019
Run time: 7:07:01PM

| Club Id | Club Name | Entry/St | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | % Chg | Trend |
|----------------------------|-----------------------------|----------|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|-------------|
| | | | 18 | | | | | | | | | | | | | 19 | |
| K23 | Pennsylvania (Continued) | | 178 | 178 | 178 | 178 | | | | | | | | | | | 0.00 |
| Division 17 Totals: | | | 178 | 178 | 178 | 178 | | | | | | | | | | | 0.00 |
| K2320 | Division 18 | | | | | | | | | | | | | | | | |
| K00004 | Allentown | PA | 26 | 26 | 26 | 26 | | | | | | | | | | | 0.00 |
| K05241 | Allentown Northeast | PA | 22 | 22 | 22 | 22 | | | | | | | | | | | 0.00 |
| K03769 | Emmaus | PA | 36 | 36 | 36 | 36 | | | | | | | | | | | 0.00 |
| K10376 | Upper Perkiomen Valley | PA | 12 | 12 | 12 | 12 | | | | | | | | | | | 0.00 |
| Division 18 Totals: | | | 96 | 96 | 96 | 96 | | | | | | | | | | | 0.00 |
| K2321 | Division 19 | | | | | | | | | | | | | | | | |
| K01532 | Ambler | PA | 23 | 25 | 25 | 26 | | | | | | | | | | | 13.04 |
| K19297 | Collegeville Area | PA | 13 | 13 | 13 | 13 | | | | | | | | | | | 0.00 |
| K01490 | Lansdale | PA | 21 | 21 | 21 | 21 | | | | | | | | | | | 0.00 |
| K18921 | Norriton Circle | PA | 13 | 13 | 13 | 12 | | | | | | | | | | | -7.69 |
| K01083 | Pottstown | PA | 17 | 19 | 19 | 19 | | | | | | | | | | | 11.76 |
| K17426 | Upper Bucks | PA | 8 | 8 | 8 | 8 | | | | | | | | | | | 0.00 |
| Division 19 Totals: | | | 95 | 99 | 99 | 99 | | | | | | | | | | | 4.21 |
| K2323 | Division 21 | | | | | | | | | | | | | | | | |
| K15465 | Bensalem | PA | 14 | 14 | 14 | 14 | | | | | | | | | | | 0.00 |
| K19061 | Central Bucks | PA | 18 | 18 | 18 | 21 | | | | | | | | | | | 16.67 |
| K07229 | Council Rock | PA | 5 | 5 | 5 | 5 | | | | | | | | | | | 0.00 |
| K01619 | Glenside | PA | 14 | 18 | 18 | 18 | | | | | | | | | | | 28.57 |
| K17446 | Hatboro-Horsham | PA | 4 | 4 | 4 | 4 | | | | | | | | | | | 0.00 |
| K03273 | Jenkintown | PA | 21 | 20 | 21 | 21 | | | | | | | | | | | 0.00 |
| K04181 | Levittown-Bristol | PA | 25 | 26 | 25 | 25 | | | | | | | | | | | 0.00 |
| K01468 | Old York Road | PA | 23 | 24 | 24 | 24 | | | | | | | | | | | 4.35 |
| K04649 | Phil-Mont, Philadelphia | PA | 11 | 11 | 11 | 11 | | | | | | | | | | | 0.00 |
| K05710 | Southampton | PA | 22 | 22 | 22 | 22 | | | | | | | | | | | 0.00 |
| K17952 | Washington Crossing-Yardley | PA | 32 | 32 | 32 | 32 | | | | | | | | | | | 0.00 |
| Division 21 Totals: | | | 189 | 194 | 194 | 197 | | | | | | | | | | | 4.23 |

Kiwanis International
Monthly Membership Comparison

| Club Id | Club Name | Cntry/St | Sep 18 | Oct 18 | Nov 18 | Dec 18 | Jan 19 | Feb 19 | Mar 19 | Apr 19 | May 19 | Jun 19 | Jul 19 | Aug 19 | Sep % Chg 19 | Trend |
|--------------|---|----------|------------|------------|------------|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------|------------|
| K23 | Pennsylvania (Continued) | | | | | | | | | | | | | | | |
| K2317 | Division 15 (Continued) | | | | | | | | | | | | | | | |
| K07651 | Montrose Area | PA | 22 | 22 | 23 | 23 | | | | | | | | | 4.55 | +1 |
| K05653 | Mountaintop | PA | 15 | 15 | 15 | 15 | | | | | | | | | 0.00 | |
| K00950 | Pittston | PA | 14 | 14 | 14 | 14 | | | | | | | | | 0.00 | |
| K00975 | Plymouth | PA | 7 | 7 | 7 | 7 | | | | | | | | | 0.00 | |
| K00111 | Scranton | PA | 50 | 50 | 50 | 52 | | | | | | | | | 4.00 | +2 |
| K03759 | Swoyersville | PA | 20 | 20 | 20 | 19 | | | | | | | | | -5.00 | -1 |
| K02905 | Tunkhannock | PA | 46 | 46 | 46 | 46 | | | | | | | | | 0.00 | |
| K00129 | Wilkes-Barre | PA | 27 | 27 | 27 | 27 | | | | | | | | | 0.00 | |
| K14447 | Wyoming Area | PA | 38 | 38 | 38 | 38 | | | | | | | | | 0.00 | |
| | Division 15 Totals: | | 324 | 324 | 325 | 326 | | | | | | | | | 0.62 | +2 |
| K2318 | Division 16 | | | | | | | | | | | | | | | |
| K04149 | Annville-Cleona | PA | 10 | 10 | 12 | 12 | | | | | | | | | 20.00 | +2 |
| K18534 | Centennial Internet Club | PA | 55 | 58 | 58 | 58 | | | | | | | | | 5.45 | +3 |
| K02913 | Elizabethtown | PA | 25 | 25 | 26 | 26 | | | | | | | | | 4.00 | +1 |
| K00101 | Greater Reading-Berks County | PA | 20 | 20 | 20 | 20 | | | | | | | | | 0.00 | |
| K00398 | Lebanon | PA | 37 | 39 | 40 | 40 | | | | | | | | | 8.11 | +3 |
| K14571 | Lititz Area | PA | 24 | 26 | 26 | 26 | | | | | | | | | 8.33 | +2 |
| K03389 | New Holland | PA | 50 | 51 | 52 | 52 | | | | | | | | | 4.00 | +2 |
| K12868 | Norlanco-Rheems | PA | 22 | 22 | 22 | 22 | | | | | | | | | 0.00 | |
| K16979 | Palmyra Area | PA | 10 | 10 | 11 | 11 | | | | | | | | | 10.00 | +1 |
| K19658 | Southern Lancaster | PA | 15 | 15 | 16 | 16 | | | | | | | | | 6.67 | +1 |
| | Division 16 Totals: | | 268 | 276 | 283 | 283 | | | | | | | | | 5.60 | +15 |
| K2319 | Division 17 | | | | | | | | | | | | | | | |
| K00034 | Easton | PA | 44 | 44 | 44 | 44 | | | | | | | | | 0.00 | |
| K05762 | Easton-Suburban | PA | 9 | 9 | 9 | 9 | | | | | | | | | 0.00 | |
| K06915 | Nazareth Area | PA | 13 | 13 | 13 | 13 | | | | | | | | | 0.00 | |
| K07736 | Palmer Township, Palmer | PA | 46 | 46 | 46 | 46 | | | | | | | | | 0.00 | |
| K08268 | Poconos - Daybreak, Monroe County (The) | PA | 29 | 29 | 29 | 29 | | | | | | | | | 0.00 | |
| K00799 | Stroudsburg | PA | 37 | 37 | 37 | 37 | | | | | | | | | 0.00 | |

| Club Id | Club Name | Entry/St | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | % Chg | Trend | |
|----------------------|---------------------------------|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|--------|----|
| 18 | | | | | | | | | | | | | | | | | | |
| K23 | Pennsylvania (Continued) | | | | | | | | | | | | | | | | | |
| K2324 | Division 22 | | 9 | 9 | 8 | 8 | | | | | | | | | | | -11.11 | -1 |
| K03053 | Baltimore Pike, Delaware County | PA | 12 | 13 | 13 | 13 | | | | | | | | | | | 8.33 | +1 |
| K19109 | Conshohocken | PA | 12 | 13 | 13 | 13 | | | | | | | | | | | 8.33 | +1 |
| K01612 | Main Line (The) | PA | 41 | 43 | 43 | 43 | | | | | | | | | | | 4.88 | +2 |
| K01421 | Phoenixville | PA | 11 | 11 | 11 | 11 | | | | | | | | | | | 0.00 | . |
| K19067 | South Philadelphia | PA | 10 | 10 | 9 | 9 | | | | | | | | | | | -10.00 | -1 |
| K16041 | University City, Philadelphia | PA | 9 | 9 | 9 | 9 | | | | | | | | | | | 0.00 | . |
| K03918 | Upper Main Line (The), Wayne | PA | 11 | 11 | 11 | 11 | | | | | | | | | | | 0.00 | . |
| K19116 | Valley Forge | PA | 5 | 5 | 5 | 5 | | | | | | | | | | | 0.00 | . |
| K03452 | West Chester | PA | | | | | | | | | | | | | | | | |
| Division 22 Totals: | | | 120 | 124 | 122 | 122 | | | | | | | | | | | 1.67 | +2 |
| 19 | | | | | | | | | | | | | | | | | | |
| K2326 | Division 11E | | | | | | | | | | | | | | | | | |
| K01182 | Bellefonte | PA | 32 | 32 | 24 | 24 | | | | | | | | | | | -25.00 | -8 |
| K01259 | Huntingdon | PA | 13 | 13 | 13 | 13 | | | | | | | | | | | 0.00 | . |
| K14968 | Juniata County | PA | 16 | 19 | 19 | 19 | | | | | | | | | | | 18.75 | +3 |
| K00772 | Lewistown | PA | 45 | 45 | 45 | 45 | | | | | | | | | | | 0.00 | . |
| K10590 | Mount Union Area | PA | 8 | 8 | 8 | 8 | | | | | | | | | | | 0.00 | . |
| K18334 | Nittany | PA | 7 | 7 | 7 | 7 | | | | | | | | | | | 14.29 | +1 |
| K17258 | Penns Valley Area | PA | 9 | 9 | 9 | 9 | | | | | | | | | | | 0.00 | . |
| K01367 | State College | PA | 40 | 41 | 41 | 41 | | | | | | | | | | | 2.50 | +1 |
| Division 11E Totals: | | | 170 | 174 | 166 | 167 | | | | | | | | | | | -1.76 | -3 |
| 20 | | | | | | | | | | | | | | | | | | |
| K2329 | Division 2 | | | | | | | | | | | | | | | | | |
| K00912 | Clarion | PA | 18 | 20 | 22 | 22 | | | | | | | | | | | 22.22 | +4 |
| K00606 | Franklin | PA | 45 | 45 | 45 | 44 | | | | | | | | | | | -2.22 | -1 |
| K00848 | Greenville | PA | 29 | 29 | 29 | 29 | | | | | | | | | | | 0.00 | . |
| K04567 | Hermitage | PA | 15 | 15 | 16 | 17 | | | | | | | | | | | 13.33 | +2 |
| K00192 | New Castle | PA | 11 | 11 | 11 | 11 | | | | | | | | | | | 0.00 | . |
| K02377 | New Wilmington | PA | 19 | 19 | 19 | 19 | | | | | | | | | | | 0.00 | . |
| K00673 | Sharon | PA | 15 | 15 | 15 | 15 | | | | | | | | | | | 0.00 | . |
| K09572 | Titusville | PA | 14 | 14 | 14 | 14 | | | | | | | | | | | 0.00 | . |
| K02510 | Transfer | PA | 13 | 13 | 14 | 14 | | | | | | | | | | | 7.69 | +1 |

Kiwanis International
Monthly Membership Comparison

Run Date: 01/02/2019
Run time: 7:07:01PM

| | | | | | | | | | |
|--------------------|--------------------------|----|------------|------------|------------|------------|----|-------------|-----------|
| K23 | Pennsylvania (Continued) | | | | | | | | |
| K2329 | Division 2 (Continued) | | | | | | | | |
| K02625 | West Middlesex | PA | 26 | 26 | 26 | 26 | 26 | 0.00 * | |
| Division 2 Totals: | | | <u>205</u> | <u>207</u> | <u>211</u> | <u>211</u> | | <u>2.93</u> | <u>+6</u> |

167

Total Number of Clubs:

| | | | | | | |
|----------------------|------|------|------|------|------|-----|
| Pennsylvania Totals: | 3401 | 3445 | 3459 | 3469 | 2.00 | +68 |
|----------------------|------|------|------|------|------|-----|



Kiwaniis[®]

PENNSYLVANIA DISTRICT

Phil Weber
District Governor
2018 - 2019
3864 Thomas Drive
Emmaus, PA 18049
610.462.5337

January 19, 2019

To The Board of Trustees:

This report covers the period from the September Board meeting until this meeting, representing approximately 4 months of my term.

Attachment 1 lists the specific activities I have attended in my role as Governor. I wish to expand upon a few of the more significant items and issues that I believe warrant sharing with the Board.

- Governor's Meeting in Indianapolis
- Governor's Regional Visits, and District Events in General
- The Role of the Board, and next weekend's Planning Meeting & Mid-Winter Strategic Session
- PA District Circle K

Governors' Meeting (January 11 - 12, 2019)

I attended the Eastern North American Governors' meeting in Indianapolis. A parallel meeting was held the weekend before in Las Vegas for Districts west of the Mississippi River. As with any such meeting, most of the benefit comes from interaction with my fellow Governors. Information was shared concerning membership growth, improving the "leadership pipeline" to resolve gaps in Lt. Governors and Governor-elects, the International Convention at Disney World, and the implications of the revised policy on Kiwanis branded merchandise. I am putting together a more detailed report that I will share with District Leadership over the next few weeks. And there was a lot of snow.

Governor's Visits, et.al

I made the customary visits to all seven Regions, beginning with Regions 1 and 2 the weekend of September 28 & 29, 2018. I commend Trustee Roger Janes for a great turn-out for the Friday evening dinner, with a very healthy turnout from across the Region. Regions 6 and 7 also had good turn-outs at their events. I would note that those Divisions without Lt. Governors did not have as good a representation as others. What I saw from the other Regions was lack of attendance due to conflicts with other events, including Kiwanis One Day on October 13. *Are Fall Saturdays the best time for these events? Is the traditional format still appropriate to draw the maximum number of Kiwanians? Is there still a need for these visits? Do members and leaders really care?*

In all of our activities, I believe that the District has to challenge what we have always been doing, most of the time because that's the way it always has been done. We cannot keep doing the same thing and expect different results. I am working closely with Governor-Elect Mike Haven to rethink a lot of what we are doing: Governor's Visits, Mid-Winter, Lt. Governor Training, Annual Convention.

The Role of The Board/Future Planning & Strategy Meetings

While recent concerns about the District's Finances were rightly addressed by the Board as a whole in detail, I am concerned that, as a body, the Board is not strategically focused. In my experience, it is the function of the committees to delve into the minutiae of operational issues, bringing to the Board only those issues that reflect the overall success or significant concerns about the field of their responsibilities. Attachment 2 presents an example based on the Finance Committee.

In the coming weeks and months, we will have the opportunity to define the role of the Board, and to define the individual responsibilities of Trustees, Lt. Governors, Committee Chairs, and other leaders within our District. The first, focusing on Membership, will be held next Saturday, January 26th. If anyone has not yet completed their pre-work, please do so in the next few days.

Pennsylvania Circle K (PACK)

The District has some challenges in its relationship with PACK. In my opinion, the issues can be grouped as:

- Disfunction within the PACK District Board, as reflected in the recent resignation of the current Governor,
- Leadership issues within the Kiwanis Advisory Committee,
- Communication issues between the two bodies.

I will defer to Kelly Shaup and Kevin Thomas for details and overall assessments. My concerns, as they should be for the Trustees and officers, are: first, that the Circle K program within our District succeeds and grows, and more immediately that the PACK Convention in Erie meets its budget.

Respectfully Submitted,

Phil Weber

Governor's Report – September 28, 2018 → January 18, 2019

Attachment 1

Activities:

- September 28 – Region 1 Governor's visit, Conneaut Lake
- September 29 – Region 2 Governor's visit, Pittsburgh

- October 1 – Finance Committee Calls
- October 3 – Officer Installation, Pocono Daybreak Club, Saylor's Lake
- October 6 & 7 – Key Club Board Meeting, Harrisburg
- October 9 – Mid-Winter Planning Meeting, Harrisburg
- October 9 – NorthEast Governors' Call
- October 10 – Finance Committee Call
- October 12 – MidWinter Conference Call
- October 13 – Region 5 Governor's visit, Hershey
- October 16 – Conference Call on DCON 2020
- October 20 – Dillsburg Farmers Fest Parade – Kiwanis Float
- October 24 – Easton Club Officer Installation, visit by International Trustee Gugliuzza
- October 27 – Region 3 Governor's visit, Johnstown
- October 30 – Lower Macungie Middle School Builders Club Meeting

- November 7 – Region 7 Governor's visit, Lower Merion Twp.
- November 6 – Meeting with RKL re: Audit
- November 10 – Region 4 Governor's visit, Williamsport.
- November 13 – Northeast Governors' Call
- November 14 – Main Line Club Luncheon honoring Leo Dolan's 70th year as a Kiwanian
- November 17 – Region 6 Governor's visit, Emmaus
- November 20 – Abington Aktion Club Dinner of Thanks, Member Induction, Officer Installation
- November 27 – December 6 – individual calls with each Trustee
- November 28 – Attended Parkland High School Key Club Meeting
- November 30 – December 1 – met with Governor-elect Mike Haven to review preliminary steps for his term as Governor; attended DCON19 Planning meeting in Williamsport.

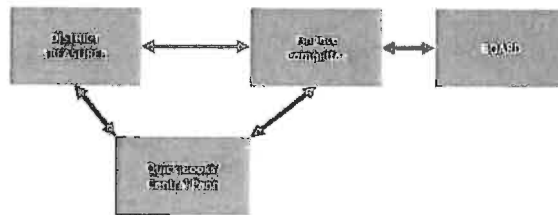
- December 6 – Allentown Club & Foundation Lunch – Distribution of Club's Foundation Grants.
- December 10 – Northeast Governors' call
- December 11 – Monthly PA District Membership call.
- December 17 – Attend planning meeting for DCON20 in Reading.
- December 27 – Conference call re: Board Retreat

- January 5 – Attended District Key Club meeting in Harrisburg
- January 9 – Attended Palmer Township Club Meeting (with Trustee Mike Coolbaugh) to inquire about candidate for Division 17 Advocate.
- January 11 – 13 – Attended Governors' Meeting in Indianapolis
- January 16 – Attended Pocono Daybreak Club Meeting (with Trustee Mike Coolbaugh) to determine long-term viability of the club.

Attachment 2 – Structure Thoughts

One of my general concerns about Board Operations is the need to allow the Board, as a group, to become more strategically focused, and less focused on operational detailed issues. I believe it is the role of the Board Committees to address the details, and report the high level, salient issues to the Board.

As an example, we are in the early months of having established Finance Committee Policies and Procedures, and as we go along, we will find opportunities to fine-tune information flows and responsibilities. The following flow illustrates my view of how things should go with regards to the Finance Committee.



- The District Treasurer works with the Finance Committee regarding all reports, concerns or other issues related to budgets, assets, debts, and other financial topics.
- Both the District Treasurer and the Finance Committee have access to QuickBooks and Central Penn Bank information to dig into data as necessary.
- The Finance Committee reviews and clarifies any and all concerns regarding reports generated by the District Treasurer.
- The Finance Committee then issues to the Board their 'approved' copies of the Operating Budget, Balance Sheet, and any other information the Committee feels to be of interest and/or importance. The Board would then vote to accept these reports if the Board feels that is the appropriate action.

Executive Director's Report – January 19, 2019

- The District Board should consider the establishment of a Google Drive for Board documents and a google drive for Lt. Governor Documents and perhaps one for District Chairs
- I have been looking into some of the largest Kiwanis Clubs in the Kiwanis world. Do you know that almost all of them have waiting lists and standards and expectations of members beyond paying dues including attendance, participation and donation requirements? We have no such clubs here in Pennsylvania. Maybe as a pilot program we need to identify two or three clubs where standards and expectations can be established and see what happens to those clubs.
- I would suggest we should have a standing board personal committee consisting of only board members and established in policies and/or bylaws. It should be a committee of 3 or 4 with 1-2 rotating off every year. It would deal with paid personal as well as issues that might arise with Board members, Chairs, Lt. Governors and Past Governors.
- From about 2008 through 2012 we had a District office intern who was solicited from our Circle K program. I'd suggest that we revive that program with the concept being a District Board Intern. Not only could we develop for them tasks that could assist the office but, also, tasks that might assist the District Board in general such as the recording of and initial development of board meeting minutes.
- Kiwanis International will be rolling out a new monthly report form at a still to be determined date. When I know and see more, so will all of you. One of the stated goals for this new form is to make it easier to complete and submit in the hope more clubs will submit a report. There will, also, be increased analytics that clubs can use and access if they take the time to do so; see the sample that follows for some of the possible increased analytics.
- In regard to submission, only 23% of the Kiwanis Clubs in North America submit a monthly report form. In Pennsylvania and because of the follow up done, our submission rate is 73% or 120 clubs.
- The new rules and licensing requirements on logo usage invite pushback. To be an approved licensed Kiwanis International Vendor, you must complete the application and submit a \$20.00 application fee; the approval process will take at least 30 days. Then if approved, 10% of all sales using the Kiwanis logo must be remitted to Kiwanis International via its vendor on logo usage. Further and particularly burdensome for smaller operations will be the requirement that all approved vendors must have a minimum of \$1,000,000 in product liability insurance. Kiwanis International suggested at our meeting in November that this may not increase costs to the member and clubs. Frankly and while there can be exceptions to everything, this defies common sense and it will increase costs. Worse, this results in what one can argue as double dues or double taxation. Members and clubs can rightfully ask, in my opinion, just what it is they pay dues for if they must pay more to use the logo and go through the procedures that must be followed.
- But the worst part of this might be the procedure that must be followed to get a design approved. It reflects in no way the nature with which our clubs and the volunteers in those clubs tend to operate. All items with a Kiwanis logo on them must be submitted for approval before they can be printed/done. This will require a real change in culture and education and that education must be on going. Kiwanis International says the approval process typically will take two to three days. Perhaps. But I can site at least one instance already where it took over 30 days and required packages to be overnighted.
- There has been some dispute or even disagreement whether the District Board can and should have oversight of the District Foundation. Based on my meeting in November with Kiwanis International Staff, there is no doubt we should and must. It is expected by Kiwanis International and the Internal Revenue Service.

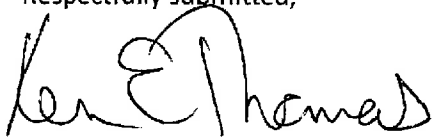
- The District Foundation will be required, moving forward, to remit a copy of its audit or review to Kiwanis International.
- Kiwanis Districts, moving forward, will be required to submit to Kiwanis International copies of audits and/or reviews for not only the Kiwanis District but for the Foundation, Key Club and Circle K Districts. We may wish to explore the possibility of closing the separate Key Club EIN number and merging its activities under our EIN. Further and for legal reasons, we may want to explore the possibility of making the Kiwanis Committee on Key Club the governing body of Key Club on paper at least.
- Now that Charity Navigator has given the Kiwanis International Children's Fund a four-star rating, it is my understanding that all District Foundations will next be evaluated and rated by the organization.
- Eliminate Update: As of mid-November \$92,000,000, of the \$110,000,000 pledged, has been received in the way of cash and/or contributions. Worldwide, deaths due to neo-Natal Tetanus have declined by 92% since our efforts started.
- Membership Facts for your consideration.
 - A. There are 7,160 clubs worldwide, which is an all time high. However, the membership in those clubs is about half the size of what clubs size was 50 years ago. In Pennsylvania, we presently have 165 clubs; our all time high for the number of clubs was at the close of the 1993-94 year when we had 249 clubs.
 - B. We are in 82 countries around the world. The countries with largest Kiwanis memberships are in order: United States, Taiwan, Philippines, Switzerland, Canada and France.
 - C. The average age of all Kiwanis members is 60; the average age of male Kiwanians is 62 and for females 56. 53 is the average age of a new member. Pennsylvania is slightly above all those averages.
 - D. 67% of Kiwanis members are male and 33% female. Pennsylvania mirrors that.
 - E. 58% of all members have been a member for over 5 years.
 - F. Since 1992, we have seen an average membership decline of 2.5% per year; we have lost about 41% of our membership since 1992 or about 135,000 members.
 - G. As of October 1, 2019, our membership stood at 191,349 members. This is the lowest level since 1950 but in 1950 we had half the number of clubs we do now.
 - H. The average club size in ten years has fallen from 31 to 27.
 - I. Only about 13% of our members have sponsored at least one new member.
 - J. 52% of all deletions occur in September and October
 - K. 23% of all clubs worldwide are below the charter strength of 15 members. In Pennsylvania, 40% of all clubs are below charter strength
 - L. 280 clubs close on average each year; 40% of all new clubs close in the first five years.
 - M. On average, we have been opening 191 new clubs; however, last year we opened 411 which was an all-time record.
 - N. Since The Start of the Formula campaign, the number of members lost annually has fallen by 50% while we have seen an increase of 60% in new club opening.
 - O. There are 2,327 dual members. 90% are members in 2 clubs; the remaining 10% are in more than two clubs but only a handful go beyond 3. There is one member who is in 8 clubs.
 - P. The Asia-Pacific Region has passed Europe in membership size and has seen 50% membership growth in the last 15 years. Taiwan is the largest Kiwanis District in the World.
- There have been some apparent concerns, not expressed directly to me, about the District office computer systems. So just that all are aware, all the computers in the office have been provided, at no charge, by Szymanski Consulting and they have helped us maintain and keep them operational at no charge. The vast majority of the files are kept on a server that is backed up daily offsite. While none of the technology is cutting edge, it works and

meets our purposes. We have begun the process of working with Szymanski Consulting to look at possible upgrades to technology as some of it is old.

- In the past it was always my understanding that while Michelle was here to assist and help all members and clubs as necessary, she reported to me and not the board or any other Kiwanian when it came to her activities and what she was doing. In a discussion we had last year, I believe we had affirmed this arrangement. In early December, the chair of our Finance Committee called Michelle, when I was away from the office, and demanded to know what it was she was doing with Quickbooks. Michelle provided this information which was nothing more than an affirmation of what I had already told him and Finance committee. I was and am concerned and upset by his action and I hope that board joins me in that concern as he went over a line. If this is permitted going forward, then every board member and chair could follow and pursue similar action and call Michelle asking her what it she is or isn't doing. Accordingly, I have instructed Michelle that in the future that if she gets any calls demanding to know what it is she is or isn't doing, she is not to answer those questions and refer that inquiry to me.

As always when I can be of assistance, feel free to write or call. Thanks for what each of you do for Kiwanis.

Respectfully submitted,

A handwritten signature in black ink that reads "Kevin E. Thomas". The signature is written in a cursive style with a large, stylized initial "K".

Kevin E. Thomas
Executive Director

Club Dashboard

Northwest Indy Club

Dec 2018

Beginning year membership 39

| | Club | | | | | District | | North America | |
|---|------|---|-----|------------|---|----------|-------|---------------|-------|
| | Mth | | YTD | 5 Year Avg | | Average | Trend | Average | Trend |
| MEMBERSHIP | | | | | | | | | |
| Current membership | 42 | ● | 8% | 52 | ● | 24 | ● | 35 | ● |
| New members this month | 1 | ● | 3% | 12 | ● | 0.75 | ● | 1.5 | ● |
| New members this year | 3 | | 8% | | ● | 3.2 | ● | 5.5 | ● |
| Average meeting attendance | 22 | ● | -5% | 19 | ● | 22 | ● | 18.0 | ● |
| Meetings held this month | 4 | ● | | 3.5 | ● | 2.5 | ● | 3.8 | ● |
| Meetings with speakers | 2 | ● | 50% | 2.9 | ● | 3.2 | ● | 2.8 | ● |
| Guests at meetings | 3 | ● | | 1.7 | ● | 0.7 | ● | 1.2 | ● |
| Guest conversion to membership | 1 | | 33% | 9% | ● | 4% | ● | 1.1% | ● |
| SERVICE | | | | | | | | | |
| Service projects conducted | | | | | | | | | |
| Total service hours | | | | | | | | | |
| Average hours per member | | | | | | | | | |
| Financial value of service hours | | | | | | | | | |
| Non-members involved | | | | | | | | | |
| Cooperative SLP projects | | | | | | | | | |
| Youth served | | | | | | | | | |
| SERVICE LEADERSHIP PROGRAMS | | | | | | | | | |
| Total SLP clubs | 5 | ● | 32% | 3.8 | ● | | | | |
| K-Kids | 2 | ● | | 1.4 | ● | | | | |
| Builders Club | 1 | | | 1 | | | | | |
| Key Clubs | 1 | | | 1 | | | | | |
| Key Club members | 33 | | | | | | | | |
| CKI | 0 | ● | | 1 | ● | | | | |
| CKI members | 0 | | | | | | | | |
| Aktion Clubs | 1 | ● | | 0 | ● | | | | |
| Aktion Club members | 24 | | | | | | | | |
| Number of schools with Bug programs | 3 | ● | | | | | | | |
| Number of schools with Terrific Kids programs | 6 | ● | | | | | | | |
| FINANCIAL | | | | | | | | | |
| Fundraising events completed | | | | | | | | | |
| Funds raised - service | | | | | | | | | |
| Funds collected - administrative | | | | | | | | | |
| 100% members gave to KCF | Yes | ● | | | | | | | |
| IMAGE | | | | | | | | | |
| Facebook posts | 3 | | | | | | | | |
| Instagram posts | 1 | | | | | | | | |
| CLUB | | | | | | | | | |
| Inter club events | | | | | | | | | |
| Education completed (CLE) | | | | | | | | | |
| President | Yes | ● | | | | | | | |
| Secretary | Yes | ● | | | | | | | |
| Treasurer | No | ● | | | | | | | |
| All background checks current | Yes | ● | | | | | ● | | ● |



District Public Relations Coordinator

Report to the District Board

January 19, 2019

Activities of the PR Coordinator have slowed over the past quarter. There has been many Kiwanis activities and chances to present our Kiwanis image and for the most part, clubs are, in fact, trying to improve their public presences.

Over the holiday season, a district club event held in a public park resulted in a vehicle striking three children. Fortunately, all the children were not seriously injured although two were admitted to the hospital. Because this happened at a Kiwanis event, the club took immediate action to notify the district and, most importantly, took very appropriate action to respond to queries from media and others at the event at the time of the accident. I mention this event because it is important for all of us to remember that unfortunate things do happen and we should be prepared to immediately reach out to the district office, Governor, and the PR Coordinator when something happens so that appropriate support can be given to the club and correct action be taken to protect the Kiwanis brand.

I have notified Governor Phil and Governor Elect Mike that this year will complete my three-year commitment to serve as District PR Coordinator. I have agreed to remain involved to assist in any transition. I would hope that someone would volunteer to carry on in this role. I recently learned that Kiwanis International should be offering training on Wednesday prior to International Convention in Orlando for PR coordinators. This would be a great opportunity for the next District PR Coordinator to come up to speed with Kiwanis International PR initiatives.

Should anyone wish to discuss this district role, I am available to do so.

Respectfully submitted,

-signed-

Robert F. Raub, District Public Relations Coordinator

District Leadership Positions

2018-19

Vacant Positions

Division 2 Lt. Governor
Division 6 Lt. Governor
Division 14 Lt. Governor
Division 17 Lt. Governor

2019-20

- No declared candidates. One inquiry received in the office.
- All Trustee positions filled
- No reported Lt. Governors for 2019-20

DISCUSSION DRAFT

Division Advocate – Rev 1

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The position of Division Advocate is created within the Pennsylvania District as a temporary fill-in for Divisions that do not have an elected Lt. Governor. The Governor appoints the Advocate upon the recommendation of the appropriate Region Trustee. The term of service begins at their appointment, and ends at the end of the Kiwanis year (September 30th).

The Division Advocate is not a District officer. The qualifications are, ideally, a past District officer or past Club President. However, a Kiwanian showing strong leadership skills absent an elected leadership position could also be recommended by the Trustee. The Advocate need not be a member of a club in the Division for which they are the Advocate.

The Division Advocate has the following responsibilities:

- A. Communication. The Advocate needs to ensure that all District and Regional Kiwanis information gets to the leadership of every club in their assigned Division. This includes inter-club news within the Division. The position also relays news up to the Region Trustee and Governor.
- B. Assessments: The Advocate is asked to attend at least one meeting of every club in their assigned Division to assess the overall health of the club: member interest, leadership, community involvement, SLP support. Financial stability? Let the Trustee and, if appropriate, the Governor know of any red flags or need for intervention by District Leadership. The District shall offer partial reimbursement of mileage for one (1) visit to each club, provided that a written report of that visit is submitted to the Trustee and Governor within 30 days of the visit.
- C. Leadership Identification. Ideally, every Division should have a competent Lt. Governor. The Advocate is asked to keep an eye out for potential candidates from among the current club presidents, past presidents and club secretaries who, in their opinion, would do justice to the position. **The District does not need nor want a body to occupy the position of Lt. Governor for the sake of it being filled.**